**Full Review Application**

**Title of Research Project**: *Example*: Responses to Hypothetical Scenarios About Intimate Situations \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Note external to this form: SSU faculty members should be the principal investigator, and should fill out this form)*

**Name of Principal Investigator** **Email address**

*Example:* Professor X\*\_\_\_\_\_ *Example:* ProfessorX@shawnee.edu\_

**Phone Number** *Example:* (555) – 555 -5555\_\_\_\_\_\_

**Department(s)/Division/Agency** \_\_\_\_*Example*: Social Sciences Department\_\_\_\_\_\_\_\_\_

**Name(s) of Co-Investigators:** **Email address:** **Faculty Student Other**

*Example:* Student X\*\_ *Example:* StudentX@shawnee.edu\_ \_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

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\*Please place an asterisk by the investigator name(s) whose Training certificate(s) is/are already on file with the IRB, if the certificate is less than **3** years old.

1. **Describe the key demographics (age, SES, ethnicity, geographic locations, gender, etc.) of the sample that you wish to obtain**.

*Example*:

Participants will include adults aged 18 years, and older, from diverse backgrounds.

We will recruit individuals with a variety of gender identities, including those outside of binary, cisgender, and heteronormative identities. We will also recruit those with traditional gender identities for comparison.

The sample will also reflect diversity in ethnicity, socioeconomic status (SES), and geographic locations within the United States.

Recruitment procedures aim to ensure that no specific demographic group is favored, nor excluded, beyond the eligibility criteria. We are promoting inclusivity and comprehensive representation across all key demographic factors.

**1a. What is the greatest number of participants that will be recruited?**

 *Example*: 300

 **1b. How will participants be recruited**

*Example*:

Participants will be recruited using convenience and snowball sampling through targeted online advertisements.

Recruitment posts will be shared in relevant groups and communities to reach a diverse and non-traditional population.

All recruitment materials will clearly explain the study’s purpose, eligibility criteria, and the voluntary nature of participation. We will ensure that no coercion is involved.

We will ensure that recruitment practices protect participant privacy and confidentiality. By using these strategies, we aim to assemble a diverse and representative sample.

**1c. Check the type of populations listed below that will be included in the study.**

 \_\_\_\_\_ Children (under the age of 18)

 \_\_\_\_\_ Prisoners

 \_\_\_\_\_ Participants with diminished cognitive ability (unable to provide consent)

 \_\_\_\_\_ Pregnant women and/or fetuses

 \_\_\_\_\_ No vulnerable populations will be included

**2. Will participants be remunerated for their participation?**\_\_\_\_\_ **Yes** \_\_\_\_\_**No**

**2a**. If so, how will participants be remunerated? Please indicate the type of remuneration and the amount. For instance, the participants will be given a $10 Amazon Gift Card for participation or the participants will receive 3% of their final grade in extra credit in their Introduction course.

*(Note:* If student participants are being offered extra credit, then there should also be a, roughly equivalent, alternative pathway for the to get the extra credit. This helps prevent coercion.)

*Example:* *(If I had placed a checkmark* ✔next to “Yes” for 2)

AMOUNT

Each participant will be paid $5 for completing the short survey.

This remuneration is consistent with standard rates for similar tasks.

The amount of payment is NOT coercively high, ensuring that participants are not unduly influenced to take part. No additional incentives or bonuses will be provided.

DELIVERY

This compensation will be provided through a platform that allows for secure, and anonymous, payment. (Briefly explain this platform.)

Thus, all payments will be processed electronically through this system, thereby protecting research participant anonymity, privacy and confidentiality.

**2b. If participants do not complete the study, will partial or full remuneration be given? Please describe how that will be determined**.

*Example*:

1. Participants who complete half (or more) of the survey will receive full payment of $5.
2. Those who complete less than half will receive partial remuneration of $2.50.

Rationale: The payment amount is modest. It is not coercively high, ensuring voluntary participation.

1. **What direct benefits (other than remuneration) exist for the participants who participate?**

*Example*:

Besides, renumeration, participants may gain other benefits.

1. Participants may benefit by gaining insights into psychology and the research process.
2. Additionally, participants could experience a sense of satisfaction from contributing to scientific knowledge and supporting psychological research.

However, no direct personal benefits beyond remuneration are guaranteed.

**4. What direct risks could the participants potentially face? Check all that apply.**

\_\_\_\_ Risk of breach of confidentiality or privacy

 \_\_\_\_ Risk of coercion by researcher(s)

\_\_\_\_\_ Risk of psychological harm

 \_\_\_\_\_ Risk of physical harm

 \_\_\_\_\_ Other potential risk:

**Outline for "*Other* Potential Risk"**

1. **Identify Unique Risks**: Think about any risks specific to your study not listed in standard categories.
	* *Examples*: time commitment, emotional discomfort, data misuse.
2. **Describe the Risk Clearly**: Use straightforward language. Be specific about what the risk involves.
3. **Explain the Risk’s Relevance**: How does this risk relate to your study? Why might participants experience it?
4. **Assess the Severity**: Indicate if the risk is minimal, moderate, or significant.

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**4a. Please describe the specific risk(s).**

*Example*:

(Note: Imagine that I checked the first and third options on item 4)

1. **Psychological Harm:**
Participants will evaluate different versions of a hypothetical narrative involving an upsetting sexual situation. The situation ambiguously implies abuse. This fictional story may be triggering for some individuals. Please refer to our survey instrument for details.
2. **Confidentiality Risks:**
This study asks participants questions about their sexual identity and preferences. Accidental disclosure of their responses could compromise their privacy.

**4b. What measures will be taken to limit or minimize the risks?**

*Example*:

1. Minimizing Psychological Harm:
* **Warnings:** Participants will receive warnings before the upsetting story is presented. Warnings are also presented within the consent document.
* **Withdrawal Option:** Participants can withdraw from the study at any time without penalty, nor loss of benefits that they are otherwise entitled to. This is made explicit in the consent document.
* **Resources:** A list of U.S.-based mental health resources will be provided at the end of the survey.

2. **Protecting Privacy:**

* **No Identifying Information:** We will not collect participant names, IP addresses, or other identifying details.
* **Privacy Information:** Participants will be informed that their privacy is similar to other online activities, acknowledging potential risks like spyware that are beyond our control.

**5.What are the expected benefits of the research to the scientific community or the common good?**

*Example*:

This research aims to expand existing studies by exploring diverse perspectives. We are sampling an inclusive queer spectrum of gender, gender identity, and sexual orientation. This is an understudied population.

Most research has focused on the perceptions of binary participants. However, our study seeks to provide a more comprehensive picture. This could contribute valuable insights to the scientific community.

**6. Does the methodology require that participants be deceived about any aspect of the study?**

\_\_\_\_\_ **Yes** \_\_\_\_\_**No**

**6a. If so, please justify the use of deception and describe the debriefing procedures that will be used (Please attach the debriefing form and/or a script of the debriefing information).**

*Example*:

IF you are going to utilize *DECEPTION*, THEN please do the following.

#### ****1. Justify the Use of Deception****

* **Necessity of Deception:**
	+ Explain why deception is essential for your study.
	+ Describe how it helps achieve your research objectives.
	+ Detail how deception enhances the validity or integrity of your research.
* **Lack of Alternatives:**
	+ State that there are NO viable non-deceptive methods to accomplish the same goals.

#### ****2. Describe Debriefing Procedures****

* **Timing of Debriefing:**
	+ Specify when debriefing will occur (e.g., immediately after participation).
* **Content of Debriefing:**
	+ **Explanation of Deception:**
		- Clearly explain what was deceived and why.
	+ **Study Purpose:**
		- Provide the true purpose and hypotheses of the study.
	+ **Participant Well-being:**
		- Assure that no harm was intended.
* **Opportunity for Questions:**
	+ Allow participants to ask questions or express concerns.
* **Contact Information:**
	+ Provide contact details for the principal investigator and ethics board.
* **Support Resources:**
	+ Offer information on mental health resources if needed.

#### ****3. Attach Supporting Documents****

* **Debriefing Script/Form:**
	+ Include the actual script or form used for debriefing as an attachment.
* **Additional Materials:**
	+ Attach any other relevant documents that support your debriefing process.

**7. How will the participants be informed of the risks and benefits of the study?**

*Example*:

1. **Recruitment Posts:**
An introductory message with a warning statement will be included in all original recruitment posts.
2. **Consent Form:**
Detailed warning information will be provided in the online consent form before participants begin the survey.

**7a. How will consent be obtained from participants (or their legal guardian)?**

*Example*:

1. **Age Verification:**
No minors will be allowed to participate. Age will be digitally self-verified.
2. **Electronic Consent:**
All consent will be obtained electronically before study participation begins. Also, participants will be aware of their freedom to withdraw consent. They may withdraw at any time without penalty, nor loss of benefits that they are otherwise entitled to.

 **7b. Will participants be involved who cannot give legal consent?**

\_\_\_\_\_ **Yes** \_\_\_\_\_**No**

**7c. If so, how will assent be obtained from the participants?**

*Example*:

**Outline for Involving Participants Who Cannot Supply Legal Consent**

**1. Identify the Population**

* Group: Define who cannot provide legal consent (e.g., children aged 12-17). Specify the ages involved.

**2. Obtain Consent from Legal Guardians**

* Consent Form: Create a detailed form for parents or guardians.
* **Process:** Describe how you will send and collect these forms (e.g., electronically).
* **Content:** Include study purpose, procedures, risks, benefits, and confidentiality. See our fill-in form.

**3. Obtain Assent from Participants**

* **Assent Form:** Develop a simple, age-appropriate form for the participants.
* **Process:** Explain the study to them and get their agreement.Emphasize that they can withdraw anytime!

**4. Protect Participant Welfare**

* **Minimize Risks:** Outline steps to reduce any potential harm. This includes protecting confidentiality.
* **Support Resources:** Provide information on available support if needed.

**5. Provide Clear and Understandable Information**

* **Comprehension:** Make sure both guardians and participants understand the study.

**6. Ensure Voluntary Participation**

* **Voluntary Participation and Withdrawal Rights: Explain how participants and guardians can choose to NOT participate (or withdraw) without negative consequences.**

**7. Special Considerations**

* **Extra Protections:** Address any additional safeguards for vulnerable groups.
* **Training:** Ensure your team is trained to handle sensitive information and interact with vulnerable participants.

In submitting this form and the corresponding documents, I acknowledge that I have completed Human Research Participants training and that I understand and will uphold the rights of human participants. I also verify that all information contained in this form and any other corresponding documentation is correct based on my knowledge. I understand that I may not have contact with any research participants until the Shawnee State University IRB has given me their approval. I also understand that I must file an ***Amendment/Modification Form*** if my project extends beyond a year from my approval date and I must file a ***Final Study Form*** with all consent forms once the study is complete.

Signature of Principal Investigator 1 Signature of Principal Investigator 2

Signature of Principal Investigator 3 Signature of Principal Investigator 4

Signature of Principal Investigator 5 Signature of Principal Investigator 6

Signature of Principal Investigator 7 Signature of Principal Investigator 8

Date of Submission: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_