

**SHAWNEE STATE UNIVERSITY
EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES**

**Meeting Minutes
June 21, 2024**

Call to Order

Chair Evans called the meeting to order at 8:06 a.m. noting the meeting was in compliance with RC § 121.22(F).

Roll Call

Members Present: Mr. Evans, Mr. Edwards, Mr. Daniels, Mr. Furbee, Mr. Shah

Members Absent: None

Other Board Members in Attendance: None

Approval of the April 19, 2024 Executive Committee Meeting Minutes

Mr. Daniels moved and Mr. Furbee seconded a motion to approve the April 19, 2024 Executive Committee meeting minutes. The motion was passed by unanimous roll call vote of all Executive Committee members present.

Resolution E04-24, Ratifying the Appointment of Interim Provost and Vice President for Academic & Student Affairs

President Braun presented Resolution E04-24, ratifying the appointment of Dr. Kimberly Inman as the Interim Provost and Vice President for Academic and Student Affairs. Mr. Edwards moved and Mr. Daniels seconded the motion to approve recommendation of Resolution E04-24. The motion was passed by unanimous roll call vote of all Executive Committee members present.

Resolution E05-24, Ratifying the Appointment of Interim Dean of the College of Arts & Sciences

President Braun presented Resolution E05-24, ratifying the appointment of Dr. Michael Barnhart as the Interim Dean of the College of Arts & Sciences. Mr. Edwards moved and Mr. Daniels seconded the motion to approve recommendation of Resolution E05-24. The motion was passed by unanimous roll call vote of all Executive Committee members present.

Resolution E06-24, Appointment to the Position of Interim Dean of the College of Health & Human Services

President Braun presented Resolution E06-24, appointing Dr. Christine Raber as the Interim

Dean of the College of Health and Human Services. Mr. Edwards moved and Mr. Daniels seconded the motion to approve recommendation of Resolution E06-24. The motion was passed by unanimous roll call vote of all Executive Committee members present.

Resolution E07-24, Appointment to the Position of Interim Dean of the College of Business & Engineering Technology

President Braun presented Resolution E07-24, appointing Mr. Adam Miller as the Interim Dean of the College of Business and Engineering Technology. Mr. Edwards moved and Mr. Daniels seconded the motion to approve recommendation of Resolution E07-24. The motion was passed by unanimous roll call vote of all Executive Committee members present.

Executive Session

Mr. Furbee moved to enter Executive Session to discuss two issues 1) collective bargaining with public employees concerning terms and conditions of their employment, and 2) the employment of a public official. Mr. Daniels seconded the motion. Following a unanimous roll call vote in accordance with Ohio Revised Code Section 121.22, the Executive Committee entered executive session at 8:16 a.m. Those in attendance for the executive session were Mr. Evans, Mr. Edwards, Mr. Furbee, Mr. Daniels, Mr. Shah, Dr. Braun, Ms. Isaac, and Mr. McPhillips. Ms. Isaac left executive session at 8:27 a.m.

Mr. Edwards moved and Mr. Daniels seconded a motion to leave executive session and return to public meeting. The motion was passed by unanimous roll call vote of all Executive Committee members present and the Executive Committee exited executive session at 8:57 a.m.

Resolution E08-24, Approval of Shawnee State University and Fraternal Order of Police Collectively Bargained Agreement

Mr. Daniels moved and Mr. Edwards seconded the motion to approve recommendation of Resolution E08-24. The motion was passed by unanimous roll call vote of all Executive Committee members present.

Resolution E09-24, Renewal of Policy 1.03, Evaluation of the President

Mr. Furbee moved and Mr. Daniels seconded the motion to approve recommendation of Resolution E09-24. The motion was passed by unanimous roll call vote of all Executive Committee members present.

Board of Trustees Meeting Schedule for Academic Years 2024-2025, 2025-2026, and 2026-2027

Dr. Braun presented the meeting schedule for the next three academic years.

Adjournment

Mr. Daniels moved and Mr. Furbee seconded a motion to adjourn. The motion was passed by unanimous roll call vote and the Executive Committee adjourned at 9:00 a.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

RESOLUTION E04-24

**RATIFYING THE APPOINTMENT OF INTERIM PROVOST
AND VICE PRESIDENT FOR ACADEMIC & STUDENT AFFAIRS**

WHEREAS, University Policy 5.16Rev requires approval by the Board of Trustees for appointments to designated executive positions, including the position of Interim Provost and Vice President for Academic and Student Affairs; and


WHEREAS, the former Provost and Vice President for Academic and Student Affairs tendered his resignation, effective May 14, 2024, creating a vacancy in the position; and

WHEREAS, the President recommends the appointment of Kimberly Inman, Dean of the College of Arts and Sciences, to the position of Interim Provost and Vice President for Academic and Student Affairs; and

WHEREAS, Dr. Inman has agreed to assume the position and duties of Provost and Vice President for Academic and Student Affairs on an interim basis;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University ratifies the appointment of Dr. Kimberly Inman to the position of Interim Provost and Vice President for Academic and Student Affairs, effective May 17, 2024.

(June 21, 2024)

Certified as True and Correct
June 26, 2024

Secretary, SSU Board of Trustees

RESOLUTION E05-24

**RATIFYING THE APPOINTMENT OF INTERIM DEAN OF THE
COLLEGE OF ARTS AND SCIENCES**

WHEREAS, University Policy 5.16Rev requires approval by the Board of Trustees for appointments to designated executive positions, including the position of Dean of the College of Arts and Sciences; and

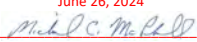
WHEREAS, the former Dean of the College of Arts and Sciences accepted the role of Interim Provost and Vice President for Academic and Student Affairs, effective May 17, 2024, creating a vacancy in the position; and

WHEREAS, the President recommends the appointment of Michael Barnhart, Chair of the Department of Fine, Digital, and Performing Arts, to the position of Interim Dean of the College of Arts and Sciences; and

WHEREAS, Dr. Barnhart has agreed to assume the position and duties of Dean of the College of Arts and Sciences on an interim basis;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University ratifies the appointment of Dr. Michael Barnhart to the position of Interim Dean of the College of Arts and Sciences, effective May 17, 2024.

(June 21, 2024)

Certified as True and Correct
June 26, 2024

Secretary, SSU Board of Trustees

RESOLUTION E06-24

APPOINTMENT TO THE POSITION OF INTERIM DEAN OF THE COLLEGE OF HEALTH AND HUMAN SERVICES

WHEREAS, University Policy 5.16Rev requires approval by the Board of Trustees for appointments to designated executive positions, including the position of Dean of the College of Health and Human Services; and

WHEREAS, the University has developed a plan for reorganizing existing colleges and establishing new colleges, including the new College of Health and Human Services; and

WHEREAS, Dr. Christine Raber has served as Interim Dean of the College of Professional Studies since July 1, 2023; and

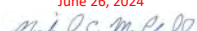
WHEREAS, the President recommends the appointment of Christine Raber, Interim Dean of the College of Professional Studies, to the position of Interim Dean of the College of Health and Human Services; and

WHEREAS, Dr. Raber has agreed to assume the position and duties of Dean of the College of Health and Human Services on an interim basis;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the appointment of Dr. Christine Raber to the position of Interim Dean of the College of Health and Human Services, effective July 1, 2024; and

IT IS FURTHER RESOLVED that Dr. Raber's current position as Interim Dean of the College of Professional Studies will terminate on June 30, 2024 when that college is eliminated as a result of the reorganization.

(June 21, 2024)

Certified as True and Correct
June 26, 2024

Secretary, SSU Board of Trustees

RESOLUTION E07-24

APPOINTMENT TO THE POSITION OF INTERIM DEAN OF THE COLLEGE OF BUSINESS AND ENGINEERING TECHNOLOGIES

WHEREAS, University Policy 5.16Rev requires approval by the Board of Trustees for appointments to designated executive positions, including the position of Dean of the College of Business and Engineering Technologies; and

WHEREAS, the University has developed a plan for reorganizing existing colleges and establishing new colleges, including the new College of Business and Engineering Technologies; and

WHEREAS, Mr. Adam Miller has served as Chair of the Engineering Technologies Department since May 2019; and

WHEREAS, the President recommends the appointment of Adam Miller, Chair of the Engineering Technologies Department, to the position of Interim Dean of the College of Business and Engineering Technologies; and

WHEREAS, Mr. Miller has agreed to assume the position and duties of Dean of the College of Business and Engineering Technologies on an interim basis;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the appointment of Mr. Adam Miller to the position of Interim Dean of the College of Business and Engineering Technologies, effective July 1, 2024.

(June 21, 2024)

Certified as True and Correct
June 26, 2024


Secretary, SSU Board of Trustees

RESOLUTION E08-24

**APPROVAL OF SHAWNEE STATE UNIVERSITY AND
FRATERNAL ORDER OF POLICE
COLLECTIVELY BARGAINED AGREEMENT**


WHEREAS, in accordance with O.R.C. Chapter 4117, formal negotiating sessions were held with the University (SSU) and Fraternal Order of Police (FOP) resulting in the parties reaching a tentatively accepted agreement regarding wages, hours, terms, and other conditions of employment concerning two separate FOP units within the University's Department of Public Safety; and

WHEREAS, the tentative agreement was ratified in its entirety by both of the FOP's memberships; and

WHEREAS, the President recommends that the Board of Trustees approve the tentative agreement;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the SSU/FOP collectively bargained agreement, effective July 1, 2024 through June 30, 2027, and extends its appreciation to the members of both negotiating teams.

(June 21, 2024)

Certified as True and Correct
June 26, 2024

Secretary, SSU Board of Trustees

RESOLUTION E09-24

RENEWING POLICY 1.03, EVALUATION OF THE PRESIDENT

WHEREAS, Board of Trustees Policy 1.03 sets forth the process for annual evaluation of the President; and


WHEREAS, the Board of Trustees is responsible for periodically reviewing Policy 1.03 and deciding whether it should be renewed, revised, or rescinded; and

WHEREAS, the current language in Policy 1.03 sets forth an effective process for the Executive Committee to conduct an annual evaluation of the President, which may include soliciting input from internal and external constituencies and stakeholders, and reporting its findings to the full Board; and

WHEREAS, the Executive Committee has reviewed Policy 1.03 and recommends that it be renewed without changes;

NOW, THEREFORE, IT IS RESOLVED, that the Shawnee State University Board of Trustees renews Policy 1.03, Evaluation of the President.

(June 21, 2024)

Certified as True and Correct
June 26, 2024

Secretary, SSU Board of Trustees

Shawnee State University

POLICY TITLE:	EVALUATION OF THE PRESIDENT
POLICY NO.:	1.03 REV
ADMIN CODE:	3362-1-03
PAGE NO.:	1 OF 2
EFFECTIVE DATE:	06/21/2024
NEXT REVIEW DATE:	06/2029
RESPONSIBLE OFFICER(S):	BOT

1.0 PURPOSE

1.1 The Board of Trustees is charged by the Ohio Revised Code to employ and compensate the University president. It is therefore the Board's responsibility to periodically evaluate the President to insure that the President is providing effective leadership and performing at the highest level.

1.2 The purposes of the Board's evaluation of the President are as follows:

1.2.1 To assess the effectiveness of the President;

1.2.2 To enable the Board and President to establish and evaluate mutually agreed-upon goals and objectives;

1.2.3 To facilitate the President's continuing professional development; and

1.2.4 To determine appropriate compensation adjustments and other terms of employment.

2.0 THE EVALUATION PROCESS AND TIME FRAME

2.1 The Executive Committee of the Board of Trustees shall conduct an annual performance evaluation of the President that follows a process established by the Chairperson of the Board and includes input from the President. The Executive Committee may, at its discretion, solicit viewpoints of internal and external constituencies and stakeholders.

2.2 At least once during each contract term and before another contract is negotiated or extended, the Executive Committee is encouraged to conduct

a comprehensive performance review (360 degree review) using an external entity.

- 2.3 Upon completion of its performance evaluation of the President, the Executive Committee shall report the evaluation results and make recommendations to the full Board. The recommendations may include compensation adjustments and other employment terms, as deemed appropriate. Any compensation adjustment or other employment term that modifies the President's employment agreement shall require full Board approval.

3.0 WRITTEN MANAGEMENT LETTER AND STAKEHOLDER COMMUNICATIONS

- 3.1 Within thirty (30) days after the full Board has reviewed the results and recommendations of the Executive Committee's report, the Board Chairperson shall issue a written management letter to the President confirming agreed upon goals.
- 3.2 The Board Chairperson is responsible for communicating with identified stakeholders regarding the evaluation review process and its outcomes, if appropriate.

4.0 EXECUTION OF THE PRESIDENT'S EMPLOYMENT CONTRACT

The Board Chairperson, acting on behalf of the Board, shall execute any new or amended presidential employment contract(s) as required as a result of this process.

History

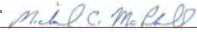
Effective: 03/14/08

Revised: 06/21/24; 01/16/15

**BOARD OF TRUSTEES MEETING SCHEDULE
 ACADEMIC YEARS 2024-2025, 2025-2026, 2026-2027**

(All meetings to be held in Morris University Center 215 unless otherwise noted.)

Date	Finance and Administration Committee	Academic and Student Affairs Committee	Board of Trustees Meeting
Friday, September 20, 2024	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, November 15, 2024	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, February 14, 2025	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, April 18, 2025	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, June 27, 2025	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, September 19, 2025	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, November 21, 2025	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, February 13, 2026	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, April 17, 2026	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, June 26, 2026	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, September 18, 2026	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, November 20, 2026	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, February 12, 2027	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, April 16, 2027	9:00 a.m.	10:15 a.m.	1:15 p.m.
Friday, June 25, 2027	9:00 a.m.	10:15 a.m.	1:15 p.m.
Commencement Dates			
Saturday, December 14, 2024	11:00 a.m.	Vern Riffe Center for the Arts	
Saturday, May 3, 2025	11:00 a.m.	Alumni Green	
Saturday, December 13, 2025	11:00 a.m.	Vern Riffe Center for the Arts	
Saturday, May 2, 2026	11:00 a.m.	Alumni Green	
To Be Determined	11:00 a.m.	Vern Riffe Center for the Arts	
To Be Determined	11:00 a.m.	Alumni Green	
Board Retreat			
Friday, August 9, 2024	Kricker Innovation Hub, Room 302		
Friday, August 8, 2025	Time and location to be determined		
Friday, August 14, 2026	Time and location to be determined		
Friday, August 13, 2027	Time and location to be determined		

Certified as True and Correct
 June 26, 2024

 Secretary, SSU Board of Trustees