STUDENT PAYROLL SCHEDULE (2026-2027)

PAY PERIOD DATES	SUBMISSION DATE HR DOCUMENTS DUE TO HR BY 3:00pm	SUBMISSION DATE TIME CARDS DUE TO MANAGER BY 1:00pm	SUBMISSION DATE TIME CARDS DUE TO PAYROLL BY 9:00am	PAY DATE	Holidays
DOCUMENTS/TIME CARDS DUE EARLY					
05/16/26 - 05/29/26	05/29/26	05/29/26	06/01/26	06/12/26	*Memorial Day May 25
05/30/26 - 06/12/26	05/29/26	06/12/26	06/15/26	06/26/26	
06/13/26 - 06/26/26	06/12/26	06/26/26	06/29/26	07/10/26	*Juneteenth June 19
06/27/26 - 07/10/26	06/26/26	07/10/26	07/13/26	07/24/26	*Independence Day July 3
07/11/26 - 07/24/26	07/10/26	07/24/26	07/27/26	08/07/26	
07/25/26 - 08/07/26	07/24/26	08/07/26	08/10/26	08/21/26	
08/08/26 - 08/21/26	08/07/26	08/21/26	08/24/26	09/04/26	
08/22/26 - 09/04/26	08/21/26	09/04/26	09/07/26	09/18/26	
09/05/26 - 09/18/26	09/04/26	09/18/26	09/21/26	10/02/26	*Labor Day September 7
09/19/26 - 10/02/26	09/18/26	10/02/26	10/05/26	10/16/26	
10/03/26 - 10/16/26	10/02/26	10/16/26	10/19/26	10/30/26	
10/17/26 - 10/30/26	10/16/26	10/30/26	11/02/26	11/13/26	
10/31/26 - 11/13/26	10/30/26	11/13/26	11/16/26	11/27/26	*Veterans Day November 11
11/14/26 - 11/27/26	11/13/26	11/27/26	11/30/26	12/11/26	*Thanksgiving November 26-27
11/28/26 - 12/11/26	11/27/26	12/11/26	12/14/26	12/24/26	
12/12/26 - 12/25/26	12/11/26	12/25/26	12/28/26	01/08/27	*Christmas Holiday December 24-25
12/26/26 - 01/08/27	12/25/26	01/08/27	01/11/27	01/22/27	*New Years Day January 1
01/09/27 - 01/22/27	01/08/27	01/22/27	01/25/27	02/05/27	*Martin Luther King Jr Day January 18
01/23/27 - 02/05/27	01/22/27	02/05/27	02/08/27	02/19/27	
02/06/27 - 02/19/27	02/05/27	02/19/27	02/22/27	03/05/27	
02/20/27 - 03/05/27	02/19/27	03/05/27	03/08/27	03/19/27	
03/06/27 - 03/19/27	03/05/27	03/19/27	03/22/27	04/02/27	
03/20/27 - 04/02/27	03/19/27	04/02/27	04/05/27	04/16/27	
04/03/27 - 04/16/27	04/02/27	04/16/27	04/19/27	04/30/27	
04/17/27 - 04/30/27	04/16/27	04/30/27	05/03/27	05/14/27	
05/01/27 - 05/14/27	04/30/27	05/14/27	05/17/27	05/28/27	
05/15/27 - 05/28/27	05/14/27	05/28/27	05/31/27	06/11/27	
05/29/27 - 06/11/27	05/28/27	06/11/27	06/14/27	06/25/27	*Memorial Day May 31
06/12/27 - 06/25/27	06/11/27	06/25/27	06/28/27	07/09/27	*Juneteenth June 18
06/26/27 - 07/09/27	06/25/27	07/09/27	07/12/27	07/23/27	*Independence Day July 5
07/10/27 - 07/23/27	07/09/27	07/23/27	07/26/27	08/06/27	
07/24/27 - 08/06/27	07/23/27	08/06/27	08/09/27	08/20/27	
08/07/27 - 08/20/27	08/06/27	08/20/27	08/23/27	09/03/27	

OBSERVED HOLIDAYS/BREAKS

Memorial Day - May 25, 2026	Christmas Holiday - December 24 & 25, 2026
Juneteenth - June 19, 2026	Winter Break - December 26, 2026-December 31, 2026
Summer Break - June 29,July 2, 2026	New Year - January 1, 2027
Independence Day - July 3, 2026	Martin Luther King Day - January 18, 2027
Labor Day - September 7, 2026	Memorial Day - May 31, 2027
Veterans Day - November 11, 2026	Juneteenth - June 18, 2027
Thanksgiving - November 26-27, 2026	Independence Day - July 5, 2027

Updated 6/2017