

RESOLUTION E01-14

**2014/2015 SCHEDULE OF MEETINGS
SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES
AND ITS COMMITTEES**

WHEREAS, the Shawnee State University meets as a public body under Ohio law, with meetings publicized and open to those who wish to attend; and

WHEREAS, a 2014/2015 Shawnee State University Board of Trustees meeting schedule has been developed so that it can be released well in advance, and that schedule of meetings is now being recommended for approval;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University adopts the 2014/2015 schedule of meetings for the Board and its committees.

(May 2, 2014)

**2014/2015 SCHEDULE OF MEETINGS
SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES
AND ITS COMMITTEES**

Board of Trustees	Finance & Administration Committee	Academic and Student Affairs Committee
July 11, 2014 (Friday) Selby Board Room 1:15 p.m.	University Center 214 9:00 a.m.	University Center 215 10:15 a.m.
*September 19, 2014 (Friday) Selby Board Room 1:15 p.m.	University Center 214 9:00 a.m.	University Center 215 10:15 a.m.
November 14, 2014 (Friday) Selby Board Room 1:15 p.m.	University Center 214 9:00 a.m.	University Center 215 10:15 a.m.
January 16, 2015 (Friday) Selby Board Room 1:15 p.m.	University Center 214 9:00 a.m.	University Center 215 10:15 a.m.
March 13, 2015 (Friday) Selby Board Room 1:15 p.m.	University Center 214 9:00 a.m.	University Center 215 10:15 a.m.
May 8, 2015 (Friday) Selby Board Room 1:15 p.m.	University Center 214 9:00 a.m.	University Center 215 10:15 a.m.

Graduation Dates

December 12, 2014 (Friday) COMMENCEMENT Vern Riffe Center for the Arts 3:00 p.m.	May 9, 2015 (Saturday) COMMENCEMENT Alumni Green 10:00 a.m.
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***Board Retreats**

September 19-20, 2014 (Friday and Saturday)	Time and Location TBD
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RESOLUTION E02-14

APPROVAL OF REVISION TO POLICY 1.01REV, BYLAWS OF THE BOARD OF TRUSTEES

WHEREAS, Ohio Revised Code Section 3362.02 directs the Shawnee State University Board of Trustees to adopt and amend bylaws for the conduct of the board; and

WHEREAS, a systematic review of institutional policies has been undertaken at the direction of the President to modify and update existing policies and remove outdated policies; and

WHEREAS, members of the Board of Trustees have reviewed the bylaws and the Board has expressed a desire to revise the bylaws to clarify the President's relationship with the Board and to ensure that a standing committee will have a quorum to conduct committee business for full board consideration.

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the attached revision to Board Policy 1.0, Bylaws of the Board of Trustees of Shawnee State University.

(May 2, 2014)

Shawnee State University

POLICY TITLE:	BYLAWS OF THE BOARD OF TRUSTEES
POLICY NO.:	1.01 REV
ADMIN. CODE:	3362-1-01
PAGE NO.:	1 OF 8
EFFECTIVE DATE:	5/2/14
NEXT REVIEW DATE:	5/2/17
RESPONSIBLE OFFICER(S):	BOT
APPROVED BY:	BOT

1.0 MEMBERS OF THE BOARD OF TRUSTEES

Shawnee State University is governed by its Board of Trustees and the members of the Board are appointed by the Governor, in accordance with Section 3362.01 of the Ohio Revised Code. In accordance with Ohio law, students do not have voting authority, although their opinions and advice during deliberations are encouraged.

2.0 OFFICERS OF THE BOARD OF TRUSTEES AND THEIR DUTIES

- 2.1 At its last regular meeting of each fiscal year, the Board shall elect a Chairperson and Vice Chairperson for the next fiscal year, who shall serve for a term of one year or until their successors are elected whichever occurs later.
- 2.2 The chairperson shall preside at all meetings of the Board and shall decide all questions of order. It shall be the chairperson's duty to see that the Board's bylaws are properly followed and its orders properly executed. The chairperson shall, on behalf and in the name of the University and the Board, sign all instruments authorized by the Board, except as such duties may be delegated to administrative officers.
- 2.3 In the absence of the Chairperson, the Vice Chairperson shall be invested with the powers and discharge the duties of the Chairperson. In the absence of the Chairperson and the Vice Chairperson, the duties of Chairperson will be discharged by the Trustee in the following order: Chairperson of Finance and Administration; Chairperson of Academic and Student Affairs; Vice Chairperson of Finance and Administration; Vice Chairperson of Academic and Student Affairs.

3.0 PRESIDENT'S ROLE AT BOARD OF TRUSTEE MEETINGS

The President is expected to attend all full board and committee meetings, including executive session, unless directed otherwise by the Board. At such meetings, the President will, in an advisory role, have a voice in Board deliberations and have the authority to initiate any subject.

4.0 SECRETARY OF THE BOARD

4.1 The Chairperson of the Board may appoint a secretary of the board. The Secretary may, if not a member of the Board, hold an administrative position with the University. The Secretary shall be responsible for ensuring that meeting notices are provided in accordance with Ohio law. The Secretary shall also be custodian of all board records and shall attest as required, by his or her signature, all instruments executed by the Chairperson or other authorized person on behalf and in the name of the University and the Board.

4.2 The Secretary shall be responsible for accurate minutes of all board meetings and of committee meetings as needed.

4.3 The Secretary may, if called upon by the Board Chairperson, serve as board parliamentarian.

4.4 The Secretary serves at the pleasure of the Board.

5.0 TREASURER OF THE BOARD

The Chairperson of the Board may appoint a treasurer of the Board to take custody and control of all moneys due and owing to the University and to properly account for all moneys coming into his or her care and the expenditures of said moneys on behalf of the University. The Treasurer may, if not a member of the Board, hold an administrative position with the University. The Treasurer's appointment is continuing but may be terminated at any time, with or without cause, by the Board. The Treasurer will be bonded or insured for faithful performance of his or her duties in conformance with Ohio Revised Code Section 3362.02.

6.0 BOARD OF TRUSTEES COMMITTEES

6.1 Standing committees of the Board consisting of no fewer than three members each shall be appointed yearly, or at any time a vacancy occurs, by the Chairperson of the Board. Committee chairpersons and vice chairpersons shall be appointed by the Chairperson of the Board. Matters considered and recommended by any standing committee for

board approval, including any board or university policy, shall be brought to the Board in the form of a resolution.

- 6.2 A majority of a committee's voting members constitute a quorum. With the exception of the Executive Committee, in the event a majority of the voting members are not present to take committee action, a quorum may be established with at least one voting member of the committee plus any two additional voting members of the Board. The Board Chairperson, Vice Chairperson or any committee chairperson or vice chairperson has authority to make such temporary appointments and may self-appoint.
- 6.3 Academic and Student Affairs Committee shall consider and make recommendations to the Board on matters pertaining to academic and student affairs programs and resources. Specific matters that may be presented to the Academic and Student Affairs Committee include, but are not limited to, the following: proposed and existing degree programs; awarding of degrees; commencement and other major university events; research and community development; faculty and staff matters including faculty promotions, organizational structures for academics and student affairs; admissions and enrollment; financial aid; student life and housing; and other matters as assigned to the committee by the Board or Chairperson of the Board.
- 6.4 Finance and Administration Committee shall consider and make recommendations to the Board on matters pertaining to financial, business, facilities and administration of the University. Specific matters that may be presented to the Finance and Facilities Committee include, but are not limited to, the following: university capital and operating budgets; submission of appropriation and capital requests; tuition and student fees; annual audits; business organization and practices; borrowing and investment of funds; facilities and grounds, including naming, planning, construction, and maintenance; real property matters; purchasing policies; organization and staffing of Finance and Administration; personnel policies and matters; collective bargaining matters; safety and security; information technology; auxiliary operations and services; and other matters as assigned to the committee by the Board or Chairperson of the Board.
- 6.5 Executive Committee, comprised of the Board Chairperson (serving as chairperson) and Board Vice Chairperson and the chairpersons of the committees on Academic and Student Affairs, and Finance and Administration. In the event either or both the Chairperson and Vice Chairperson of the Board also chairs a committee, the Board Chairperson may appoint an additional Board member(s). The Executive Committee shall consider and make recommendations to

the board on the following matters: proposed university policies on matters not assigned to another committee; bargaining unit agreements; personnel actions that pertain to any of the vice presidents or other personnel requested by the President or Chairperson of the Board. The Executive Committee shall also have responsibility for: orienting and mentoring new board members; evaluating the performance of the President and make a recommendation to the Board on the President's compensation and benefits package. The Executive Committee shall also act/recommend on behalf of the Board on issues needing immediate attention and report such actions to the Board. To act on behalf of the Board, a quorum of the Executive Committee (three members) must be present. Executive Committee actions taken on behalf of the Board shall be reported to the Board and made a part of the official record by including such action in the record of the next regularly scheduled board meeting. Any meeting of the Executive Committee at which binding action is taken shall adhere to all applicable provisions of Ohio Revised Code 121.22, the Open Meetings law.

- 6.6 The Chairperson of the Board shall be a voting member of the Board, the Executive Committee, and one other standing committee and an ex-officio (non-voting) member of all other committees.
- 6.7 The President will appoint at least one Vice President or other appropriate administrative personnel to staff the Academic and Student Affairs Committee and the Finance and Administration Committee.

7.0 MEETINGS OF THE BOARD OF TRUSTEES

- 7.1 The Board of Trustees shall comply with all provisions of the Ohio Open Meetings Law set forth in section 121.22 of the Revised Code. The Secretary shall be responsible for ensuring that all required notifications are issued. Any person desiring specific notification of Board meetings may request copies of board agendas upon providing a self- addressed stamped envelope to the Secretary.
- 7.2 Meetings
 - 7.2.1 The annual organizational meeting of the Board is its first regularly scheduled meeting of the fiscal year. Other regular meetings will be scheduled and posted for public notice at least five days in advance.

7.2.2 Special meetings may be held upon the call of the chairperson or upon written request to the secretary by three board members.

7.2.3 A majority of the Board, when duly convened, shall constitute a quorum to do business, and a majority vote of those present shall be sufficient to adopt any motion or resolution, provided that the vote of a majority of all the Board shall be necessary to make or confirm the making of any contract involving the expenditure of money not provided for in the annual budget; to adopt and revise the annual budget; and to amend or repeal previously adopted policies or bylaws of the Board.

7.2.4 A roll call vote shall be taken whenever directed by the Chairperson or requested by two members of the Board.

7.3 Order of business

The usual order of business at board meetings shall be as follows:

Call to order

Roll call

Approval of agenda

Approval of minutes

Committee reports

Reports, if any, from board liaisons with other organizations

President's report

New business

Comments from constituent groups (if any) and the public

Executive session, if necessary

Other business

Adjournment

7.3.1 Business to be considered.

The President is responsible for development of the agenda for the Chairperson's final approval. Any proposed action or business item by a board member should be presented to other board members and the President at least five days prior to the board meeting.

7.4 Public and constituent participation

It is the policy of the Board to require persons who wish to address the Board in the Comment portion of the Board meeting to limit their remarks to no more than five minutes, or for a length of time determined by the chairperson, and to speak at the appropriate time during the agenda. The Chairperson may institute a sign-in process for

persons who wish to speak and also limit the number of speakers commenting on any one subject. The Board may or may not respond to speakers' comments.

7.5 Parliamentary rules

The proceedings of the Board, when not otherwise provided for by its rules, shall be governed by the most current edition of "Robert's Rules of Order." Any motion shall be reduced to writing upon the request of a member.

7.6 Recording Meetings

Members of the public and the news media may record public sessions of board and committee meetings. Use of recording devices may not interfere with the meeting or other attendees' view or hearing of the proceedings. Any recording devices must be fixed to one location in the room throughout the meeting. No flashes or other light enhancing devices may be used. The location of recording devices will be determined by the Chairperson prior to the meeting. Where multiple parties desire to record the meeting, the Chairperson may limit the number of recording devices in the meeting to no more than two.

8.0 THE PRESIDENT OF THE UNIVERSITY

8.1 Serving at the pleasure of the Board of Trustees, the President is the Chief Executive Officer of the University.

8.2 The President is responsible for recommending policies to the Board and for implementing those policies approved by the Board. The President must provide leadership in establishing a vision and goals to guide the University in fulfilling its mission. While the Board has the ultimate responsibility for the governance of the institution to ensure its proper maintenance and successful and continuous operation, it is the President's responsibility to execute board policies and administer the University to fulfill its mission. Specific responsibilities of the President include, but are not limited to, the following:

8.2.1 Administer board policies to achieve the institutional mission.

8.2.2 Direct strategic and short-range planning.

8.2.3 Develop, maintain and evaluate academic programs in furtherance of the University's mission.

- 8.2.4 Develop and maintain an administrative organization and governance structure to facilitate both input into policy development and effective utilization of the resources required to achieve the University's goals and mission.
 - 8.2.5 Develop and maintain a system that will receive, screen and recommend for employment the most qualified personnel required to carry out the mission of the University. In addition, this system must assign, supervise, evaluate and promote all personnel employed by the University.
 - 8.2.6 Plan and develop a process to secure and maintain the resources necessary to achieve the University's mission at the highest level of quality. This responsibility shall include the presentation of these needs before the Board of Regents, the Executive Office, and the legislature.
 - 8.2.7 Prepare and present for Board of Trustees approval the annual operating and capital budgets; in addition, make budgetary allocations and supervise the expenditure of all funds.
 - 8.2.8 Present for Board of Trustees approval matters that are required by law or university policy to be presented to the Board.
 - 8.2.9 Develop and maintain facilities and equipment required to support the mission of the University.
 - 8.2.10 Communicate to the Board the current condition and potential problems facing the University.
 - 8.2.11 Represent the University before external public and private sector constituencies.
- 8.3 The President will be evaluated by the Board according to Policy No. 1.03.

9.0 ADOPTION, AMENDMENT, AND REPEAL OF BYLAWS AND OF UNIVERSITY POLICY AND PROCEDURES

- 9.1 The foregoing bylaws are intended to provide a general framework for the administration, and operation of the University. Detailed policies and procedure for the organization, administration, and operation of the University may be adopted, amended, and repealed by the Board of Trustees.

- 9.2 New bylaws may be adopted and existing bylaws amended or repealed by a majority vote of the Board of Trustees at any regular meeting of the Board, providing that notice of the meeting specifies that adoption, amendment, or repeal of the bylaws is to be considered.

10.0 TRUSTEE EMERITUS

The Board may grant emeritus status to a board member who's term has ended, about to end or who departed from the Board in good standing and had, during the member's board term, made an exemplary contribution to the Board. Nominations may be made by any current board member in writing to the chairperson of the Board or to the President and should fully describe the reasons for the nomination. A trustee emeritus is an honorary title, without compensation, and, unless compelling circumstances arise that affect the integrity of the institution, the title is a life time honor. A majority of two-thirds of the full board is necessary to remove an emeritus status.

History

Effective: 10/16/89

Revised: 05/04/92, 10/15/93, 02/18/95, 12/10/98, 06/10/05, 03/13/09, 01/14/11, 11/18/11, 05/02/14

RESOLUTION E03-14

**APPROVAL OF REVISION TO
POLICY 1.02REV,
PRESIDENTIAL SELECTION**

WEHREAS, Ohio Revised Code Section 3362.03 directs the Board of Trustees to employ the University President; and

WHEREAS, a systematic review of institutional policies has been undertaken at the direction of the President to modify and update existing policies and remove outdated policies; and

WHEREAS, a review of the current policy revealed the need to clarify the Board's role and responsibility in the presidential search process and the role of university constituencies.

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the attached revision to Board Policy 1.02, Presidential Selection.

(May 2, 2014)

Shawnee State University

POLICY TITLE:	PRESIDENTIAL SELECTION
POLICY NO.:	1.02 REV
ADMIN. CODE:	3362-1-02
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EFFECTIVE DATE:	05/02/14
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RESPONSIBLE OFFICER(S):	BOT
APPROVED BY:	BOT

1.0 PURPOSE

1.1 In accordance with Ohio Revised Code, Section 3362.03, the Board of Trustees of Shawnee State University has authority to employ the President. As such, the Board has the responsibility to have an orderly process for the selection of a new president of the University whenever conditions dictate such selection occurs.

1.2 PRESIDENTIAL SEARCH COMMITTEE

The Board may establish a committee, of which all or a majority of its members are current board members for the purpose of screening candidates and other board directed tasks related to the presidential search. The Board Chairperson shall make the appointments of this committee, including the committee chairperson.

2.0 PRESIDENTIAL SEARCH ADVISORY COMMITTEE AND UNIVERSITY CONSTITUENCIES

2.1 It is recognized that the University's constituencies can enhance the presidential search process. In order to assist the Board in selecting a president, the Board may create a Presidential Search Advisory Committee and/or consult with individuals from University constituencies throughout the search process.

2.2 The members of the Presidential Search Advisory Committee may include representation from faculty, staff, academic and senior administration, students, alumni, and the Shawnee State University Development Foundation. The chairperson of the Presidential Search Committee shall also serve as the chairperson of the Presidential Search Advisory Committee.

- 3.0 The Board of Trustees shall establish a budget for the Presidential search and selection process.

History

Effective: 12/10/98

Revised: 05/02/14

RESOLUTION E04-14

APPROVAL OF REVISION TO POLICY 1.04REV, HONORARY DEGREES

WHEREAS, Policy 1.04, Honorary Degrees, serves to ensure that honorary degrees are awarded only to individuals who are worthy to receive this distinctive award; and

WHEREAS, a systematic review of institutional policies has been undertaken at the direction of the President to modify and update existing policies and remove outdated policies; and

WHEREAS, the current policy includes unnecessary restrictions on eligibility of award recipients and is in need of a more flexible nomination process, and that the revised policy addresses these issues without compromising the integrity of honorary degrees.

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the attached revision to Board Policy 1.4, Honorary Degrees.

(May 2, 2014)

Shawnee State University

POLICY TITLE:	HONORARY DEGREES
POLICY NO.:	1.04 REV
ADMIN CODE:	3362-1-04
PAGE NO.:	1 OF 2
EFFECTIVE DATE:	5/2/14
NEXT REVIEW DATE:	5/2/17
RESPONSIBLE OFFICER(S):	BOT

1.0 PURPOSE

Awarding an honorary degree indicates the high esteem in which the Shawnee State University Board of Trustees holds the recipient. To assure that only the most worthy or appropriate individuals receive honorary degrees, the following criteria and processes will be followed.

2.0 CRITERIA FOR AWARDING HONORARY DEGREES

2.1 The Board of Trustees may award honorary degrees to individuals who have made significant contributions to higher education and scholarship, to the University and its mission, and/or to the State of Ohio. Attributes that nominees shall exhibit should include at least one of the following:

- 2.1.1 The nominee has some attachment or connection to the University and/or the State of Ohio.
- 2.1.2 The nominee has a statewide, national, and/or worldwide recognition.
- 2.1.3 The nominee has made significant contributions to the advancement or promotion of knowledge and/or the University mission.

3.0 LIMITATION ON ELIGIBILITY

Current University trustees and employees are not eligible to receive an honorary degree.

4.0 DEGREES AWARDED

4.1 The following honorary degrees may awarded:

- 4.1.1 L.L.D. Doctor of Laws

4.1.2 Litt. D. Doctor of Letters

4.1.3 Sc.D. Doctor of Science

4.1.4 L.H.D. Doctor of Humane Letters

4.1.5 Ph.D. Doctor of Philosophy

5.0 NOMINATIONS

5.1 Any university governance body may nominate individuals for an honorary degree. The President may review and recommend nominations to the Board of Trustees.

5.2 Nominations must include a detailed description of the nominee and justification for awarding an honorary degree. The Board of Trustees reserves the right to nominate and approve candidates for honorary degrees.

6.0 BOARD ACTION

The final decision to award an honorary degree rests with the Board of Trustees.

History

Effective: 04/02/90

Revised: 12/10/92, 12/10/98, 05/02/14

RESOLUTION E05-14

ADOPTION OF SHAWNEE STATE UNIVERSITY COMPLETION PLAN

WHEREAS, House Bill 59 of the 130th Ohio General Assembly requires the board of trustees of each institution of higher education to adopt an institution-specific strategic completion plan designed to increase the number of degrees and certificates awarded to students and provide a copy of its plan to the Chancellor of the Ohio Board of Regents ; and

WHEREAS, pursuant to House Bill 153 of the 129th Ohio General Assembly the Chancellor of the Ohio Board of Regents implemented the “Chancellor’s Plan for Shawnee State University to Improve Course Completion, Retention, and Graduation Rates”; and

WHEREAS, the Shawnee State University is engaged in a focused strategic planning process to further enhance its retention and graduation rates; and

WHEREAS, the Shawnee State University Completion Plan enhances the 2011 Chancellor’s Plan and links it to many of the priorities developed in the campus-based planning process; and

WHEREAS, the Shawnee State University Completion Plan adds goals related to linking Ohio’s workforce needs with university programming; and

WHEREAS, the Shawnee State University Completion Plan fulfills the requirements of HB 59 of the 130th Ohio General Assembly and provides a foundation for Shawnee State University’s ongoing efforts to improve retention and graduation rates;

THEREFORE, be it resolved the Shawnee State University Board of Trustees adopts the Shawnee State University Completion Plan and directs the President to transmit the Plan to the Chancellor of the Ohio Board of Regents. Further, the President is directed to establish/implement measures to ensure that the plan is updated and reviewed by the Board of Trustees at least every two years.

(May 2, 2014)



Shawnee State University's Completion Plan

In compliance with House Bill 59, Shawnee State University submits to the Ohio Board of Regents the following plan for college completion. This plan is consistent with Shawnee State University's mission and strategic priorities and updates the Chancellor's Plan for Shawnee State University to improve course completion, retention, and graduation rates in 2011.

BUILDING UPON THE CHANCELLOR'S PLAN, THE SHAWNEE STATE UNIVERSITY COMPLETION PLAN WILL ACHIEVE THE FOLLOWING THREE GOALS:

- Goal I (Course Completion & Graduation) Increase persistence to completion and increase degrees conferred
- Goal II (Access) Further SSU's Service to the Appalachian Region through Enhanced Relationships with Regional School Districts
- Goal III (Degrees and Post-Graduation Employment) Further SSU's Service to the Appalachian Region through Enhanced Relationships with Area Employers

GOAL I (COURSE COMPLETION & GRADUATION) INCREASE PERSISTENCE TO COMPLETION AND INCREASE DEGREES CONFERRED

Beginning with first-time college students entering in the Fall of 2014, Shawnee State University will increase the number of students earning associate and/or baccalaureate degrees by 1-3% for each class entering in the successive 9-year period. Successful course completion is the key metric to successful progression toward a degree.

Plan to Meet Goals I & II of the Chancellor's Plan: (Course Completion & Graduation) Increase Persistence to completion and increase degrees conferred.

1.1 Require enrollment in the University's Success Curriculum for all underprepared students (based on placement scores).

- Success Curriculum includes enrollment in: a First Year Experience Course; a Major/Career Exploration course and appropriate developmental English and mathematics courses during their first semester.
- First Year seminars designed to assist all students in topics supporting college success (i.e., time management, financial literacy, note taking skills, life outside the classroom).

- Associate degree pathway available to students as an incentive to complete the program.

1.2 Accelerate "speed to graduation" by establishing 15 credit hours as the default full-time load for all college-ready students.

- SSU will provide communication to students, parents and advisors on the importance for students to enroll for a full load of 15 semester hours.
- Beginning in summer of 2014, orientation sessions will provide all entering students information on the need to register for full load of 15 semester hours in order to successfully graduate in two or four years.
- Beginning summer 2014, orientation advisors will work to establish 15-hour default schedule plans for incoming full-time students identified as underprepared or undecided.

1.3 Complete systemic program review of all academic and appropriate non-academic programming focusing on the improvement of course and degree completion.

- Results of academic and non-academic program reviews will be integrated into a comprehensive planning process.
- A robust, transfer-friendly and flexible GEP focusing on 21st Century workforce needs and skills will be incorporated into each degree program by AY 2015-2016.
- Milestone courses for each program will be identified and offered on a regular schedule.



1.4 Develop flexible degree options.

- SSU will develop and offer a Bachelor of Arts in General Studies.
- SSU will develop and offer a Bachelor of Science in Health Sciences.

1.5 Participate in the Complete College America default guided pathways system model (GPS).

- Six STEM programs will pilot standardized academic pathways to support timely graduation by Fall of 2014.
- The GPS model will be expanded to an additional 12 programs.

1.6 Enhance academic advising through the hiring of professional advisors for the College of Professional Studies and the College of Arts and Sciences

- Full-time academic advisors will focus upon intrusive/proactive advising.
- All university personnel engaged in advising students will participate in Professional Development in utilization of intrusive/proactive advising.
- Effectiveness of advising efforts will be evaluated at least annually.

1.7 Research and implement resources to identify factors, practices and programs of greatest non-graduation risk for students.

- Focus will be upon tools that combine technology, research, and predictive analytics to help positively transform outcomes for at-risk and off-path students.
- The analytical tool needs to focus on specific academic factors – such as courses, credit accumulations, and grades – that are most correlated with success and failure.
- The supportive data-driven tool will support advising efforts and enable proactive, informed interventions with at-risk and off-path students.
- Resources will deliver personalized insight in the majors and courses best suited to each student's unique abilities.



GOAL II (ACCESS) FURTHER SSU'S SERVICE TO THE APPALACHIAN REGION THROUGH ENHANCED RELATIONSHIPS WITH REGIONAL SCHOOL DISTRICTS

Shawnee State University continues to draw the majority of its student body from the Appalachian Southern Ohio region. SSU will increase its presence on regional school district campuses and provide increased programming to encourage improved college readiness of area high school graduates.

Goal II aligns and further clarifies Goal III of the Chancellor's Plan.

Plan to Meet Goal II: (Access) Further SSU's Service to the Appalachian Region through Enhanced Relationships with Regional School Districts.

2.1 Develop additional collaborative partnerships with key regional secondary schools to develop and strengthen strategies that will prepare students to enter the university prepared to succeed.

- Provide regional school districts with trend data on the performance of their graduates at SSU.
- Design opportunities for the University and regional secondary schools to work on alignment of the common core curriculum with college readiness expectations.
- Continue to offer and expand dual credit offerings, PSEOP, and support for AP courses.

2.2 Establish a campus point of contact to coordinate all university P-16 initiatives.

- Pursue external funding for high school/higher educational alignment opportunities.
- Develop programming and materials to make available to schools to assist in increasing the number of college-ready high school graduates.
- Work with area high schools to encourage all high school students to complete a college-entrance examination.

GOAL III (DEGREES AND POST-GRADUATION EMPLOYMENT) FURTHER SSU'S SERVICE TO THE APPALACHIAN REGION THROUGH ENHANCED RELATIONSHIPS WITH AREA EMPLOYERS

Beginning with graduating seniors in the spring of 2019, SSU will increase the number of graduates obtaining degree leading to employment or graduate school in high demand fields within the state of Ohio by .5 to 1% per year for each graduating class over the successive 5- year period.

Plan to Meet Goal III: (Degrees and Post-Graduation Employment) Further SSU's Service to the Appalachian Region through Enhanced Relationships with Area Employers.

3.1 Improve data collection on alumni employment.

- Conduct surveys of alumni and recently graduated seniors focusing on current employment and educational attainment. The survey report, with data analysis, will be shared with the campus community and posted to a campus intranet website.

3.2 Designate a university point of contact for practical, applied instructional opportunities for students.

- Work with industry partners to increase the number of internship opportunities.
- Enhance current mentoring programs to encourage early major/career selection and internship experiences.
- Identify funds for commuting and living expenses to enable students to pursue internship opportunities outside the local community.

3.3 Expand enrollment in programs leading to careers aligned with Ohio's Job Priorities.

- Increase enrollment in programs leading to careers in high demand fields for the state of Ohio (i.e., Management, Education, Health Care, Computer Specialties, and Community Services) and fields that lead to employment in industries designated as high priority by the State of Ohio (i.e., polymers, STEM,) through intentionally designed major/degree informational forums throughout campus based on current job priorities and data (i.e., Jobs Ohio), focused recruitment material, and communication outreach efforts.
- Academic departments will partner with the offices of Communications and Admission to develop recruitment materials and practices for programs identified with as potential growth to expand enrollment.
- Strategically grow programs with high demand with enhanced recruitment activities, curriculum development and the hiring of new faculty.

3.4 Enhance collaboration with regional employers, alumni, and community members to strengthen curricula and increase internship and mentoring opportunities for students.

- Local alumni and community members will be recruited and trained to provide mentoring and major/career awareness and exploration to current and potential SSU college students.
- Alumni Office will expand the use of social media tools to establish and maintain contact with alumni to support the University's efforts to gather employment and post-graduation education information and seek out alumni support to provide mentoring for current students prior to their graduation. The communication will provide information to the alumni on job placement, Ohio workforce initiatives and continue to connect alumni with SSU Career Service activities.
- Enhance Career Services to improve services for alumni.
- Coordinate the efforts of the programmatic advisory committees with the University's comprehensive workforce development agenda.

RESOLUTION E06-14

RECOGNITION OF SERVICE BY DR. DAVE TODT, PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS

WHEREAS, Dr. Todt was appointed Provost and Vice President for Academic Affairs by the Shawnee State University Board of Trustees in July 2008 for a period of three years and in September 2009 his appointment was extended for another five years; and

WHEREAS, Dr. Todt has provided exemplary leadership in a number of administrative roles, has exhibited a caring commitment to student success, and has been instrumental in the success of the University's adoption and implementation of the Academic Quality Improvement Process (AQIP) as its accreditation vehicle; and

WHEREAS, Dr. Todt has diligently served the Board of Trustees through the Academic and Student Affairs Committee and has demonstrated a unique appreciation for, and understanding of, quality academic performance; and

WHEREAS, Dr. Todt is a tenured faculty member with rights to return to the faculty and has indicated a desire to exercise that right; and

THEREFORE BE IT RESOLVED that the Board of Trustees recognizes Dr. Todt's many accomplishments in his role as Provost/Vice President for Academic Affairs, thanks him for his years of service, and looks forward to continued accomplishments in the classroom.

THEREFORE BE IT FURTHER RESOLVED, the Board of Trustees directs the President to grant Dr. Todt to an Administrative Leave, pursuant to Policy 4.66 to be effective July 1, 2014 through June 30, 2015, and take appropriate steps to provide for his return to the faculty effective AY15-16.

(May 2, 2014)