

**BOARD OF TRUSTEES
ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

**June 09, 2017
10:15 a.m., University Center, Room 215**

Agenda

1.0 Action Items

**1.1 Resolution ASA06-17
Award of Faculty Tenure**

Dr. Jeffrey Bauer, Provost and Vice President for Academic Affairs, will present Resolution ASA06-17, which awards tenure to six (6) faculty members.

**1.2 Resolution ASA07-17
Approval of Policy 2.04, Faculty Professional Leaves**

Dr. Bauer will present Resolution ASA07-17, Faculty Professional Leaves.

**1.3 Resolution ASA08-17
Approval of Duplicative Academic Program Report**

Dr. Bauer will present Resolution ASA08-17, Approval of Duplicative Academic Program Report.

**1.4 Resolution ASA09-17
Approval of Institutional Participation in the Midwest Student Exchange Program**

Dr. Bauer will present Resolution ASA09-17, Approval of Institutional Participation in the Midwest Student Exchange Program.

2.0 Information Items

2.1 Faculty Retirements

Dr. Bauer will report faculty retirements for the 2016-2017 academic year:

Dr. Robert Deal, Professor, Department of Natural Sciences
Ms. Gayle Massie, Professor, Department of Nursing
Dr. James McPherson, Professor, Department of Rehab. and Sport Professions

These three faculty have also been conferred the status of Professor Emeritus.

2.2 Faculty Promotions

Dr. Bauer will report on faculty promotions.

In accordance with Article 11 of the Collective Bargaining Agreement (2015-2018) between Shawnee State University and Shawnee Education Association, the President, following review of individual files and recommendations of the College Promotion Committee, Dean, and Provost, awards the following promotions:

To Professor:

Dr. Michael Barnhart, Department of Fine, Digital, and Performing Arts

Dr. Jennifer Pauley, Department of English and Humanities

Dr. Kurt Shoemaker, Department of Natural Sciences

To Associate Professor:

Dr. David DeSario, Department of Mathematics

Dr. Kimberly Inman, Department of Natural Sciences

Dr. Leila Lomashvili, Department of English and Humanities

Dr. Sean Dunne, Department of Social Sciences

Dr. Brian Richards, Department of Social Sciences

Ms. Margaret Selby, Department of Nursing

2.3 Distinguished Teaching Award

Dr. Bauer will report on the presentation of the Distinguished Teaching Award by the University Faculty Senate, Academic and Scholarly Affairs Committee, to Dr. Jennifer Napper, Associate Professor, Department of Natural Sciences.

2.4 Academic Affairs Executive Report

Dr. Bauer will report on recent activities in Academic Affairs.

2.5 Spring Commencement

Mrs. Jennifer Hammonds, Acting Registrar, will report the Spring Commencement numbers.

2.6 Enrollment Management and Student Affairs Executive Report

Dr. Anne Marie Gillespie, Vice President for Enrollment Management & Student Affairs, will report on recent activities in Enrollment Management & Student Affairs.

RESOLUTION ASA06-17

AWARD OF FACULTY TENURE

WHEREAS, Shawnee State University and Shawnee Education Association entered into an agreement in August, 2012, for the purpose of granting tenure to faculty; and

WHEREAS, effective fall semester, 2013, the University implemented a tenure system; and

WHEREAS, in accordance with Board of Trustees Policy 2.15, awarding of tenure at Shawnee State University coincides with promotion to the rank of Associate Professor. Application for tenure, therefore, is included as part of the application for promotion to Associate Professor; and

WHEREAS, after recent action by College Promotion Committees, the Provost, and the President, the following faculty were promoted to Associate Professor:

- Dr. David DeSario, Mathematical Sciences
- Dr. Kimberly Inman, Natural Sciences
- Dr. Sean Dunne, Social Sciences
- Dr. Brian Richards, Social Sciences
- Dr. Leila Lomashvilli, English and Humanities
- Ms. Margaret Selby, Nursing

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University grants tenure to the above named Associate Professors.

(June 9, 2017)

RESOLUTION ASA07-17

APPROVAL OF POLICY 2.04, FACULTY PROFESSIONAL LEAVES

WHEREAS, Policy 2.04Rev, Faculty Development Program, was rescinded by the Board of Trustees in January 2013; and

WHEREAS, a new policy addressing faculty professional leave is recommended; and

WHEREAS, Policy 2.04, Faculty Professional Leaves, was developed and recommended by the Research and Scholarly Activities Committee of the University Faculty Senate; and

WHEREAS, the University Faculty Senate has approved the recommendation of this policy; and

WHEREAS, Policy 2.04, Faculty Professional Leaves, has been recommended by the Provost and President for Board of Trustees approval; and

WHEREAS, procedures are provided for information;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves Policy 2.04, Faculty Professional Leaves.

(June 9, 2017)

Shawnee State University

POLICY TITLE:	FACULTY PROFESSIONAL LEAVES
POLICY NO. :	2.04
ADMIN CODE:	3362-2-05
PAGE NO.:	1 OF 3
EFFECTIVE DATE:	06/09/17
NEXT REVIEW DATE:	06/2020
RESPONSIBLE OFFICER(S):	VPAA
APPROVED BY:	BOARD OF TRUSTEES

1.0 PURPOSE

The primary purpose of this policy is to advance the academic competence of faculty members while enhancing their contribution to the University as scholars and teachers. Faculty Professional Leave (FPL) proposals typically focus on improvement of scholarship skills and knowledge and/or production of scholarly products. Faculty members may, however, use FPL for a substantial improvement in pedagogical or administrative skills and knowledge that are beneficial to both the faculty and the university. The FPL program is developed in compliance with Ohio Revised Code Section 3345.28. All provisions of O.R.C. 3345.28 will be adhered to in implementing this policy.

2.0 RESTRICTIONS

The FPL program is designed to provide faculty with a significant period of uninterrupted time to invest in their professional development.

- 2.1 Enrichment activities involving little or no investment in new skills and knowledge are not appropriate for the program.
- 2.2 Faculty should restrict any other employment activities during a leave to that which clearly advances or enhances the purpose of the FPL. Such employment must be expressly approved by the Provost
- 2.3 Proposals for faculty improvement designed to address long-term institutional priorities or targeted tuition reimbursement or training for approved program initiatives will not be covered under this policy but may be funded in other ways.
- 2.4 Faculty may not apply for the same educational opportunity under both FPL and another university faculty development program during the same year.

- 2.5 Tuition and fees incurred by the faculty member during FPL will not be reimbursed under this policy. In other words, one may apply for tuition and fee reimbursement or FPL, but not both during the same year.

3.0 ELIGIBILITY

Faculty seeking FPL must have been employed as a tenure-track or tenured faculty member for seven years and be otherwise eligible according to provisions of O.R.C. 3345.28.

- 3.1 Time served at another university, as an adjunct, full-time instructor, visiting or temporary faculty member or while on unpaid leave does not count towards the seven-year requirement.
- 3.2 A faculty member who takes an FPL, regardless of duration, becomes eligible again only after completing another seven years of service at SSU.

4.0 EVALUATION

As described in the underlying procedure, FPL applications will be evaluated and approved by both faculty peers and appropriate academic administrators. The President's final approval is required. Evaluators will place greatest weight on the merits of the proposal with regards to the professional development of the faculty member and the advancement of the mission of the University.

5.0 FACULTY OBLIGATIONS

Faculty who take an FPL must understand and consent to meeting certain obligations.

- 5.1 Faculty who take an FPL are required to return to SSU for a full academic year following completion of the FPL. The underlying procedure will address consequences for failure to return.
- 5.2 Faculty who take an FPL are required to submit a written report of goals and accomplishments within 60 calendar days of the date of their return to service at the university.

6.0 COMPENSATION

Faculty who take a one semester leave will be paid 100% of base salary. Faculty who take a two semester leave will be paid 66% of base salary.

- 6.1 The salary noted above is the total amount that may be earned by the faculty member from SSU general funds. Departments and colleges may not rehire faculty on FPL to teach or engage in other compensated activities.

6.2 The FPL application must describe any non-SSU compensation that the faculty member will receive while on FPL. Faculty members on FPL for one semester are prohibited under Ohio law and this policy from receiving additional compensation from an external source for FPL work.

6.3 A faculty member on a two semester FPL may supplement his/her salary through external sources, such as grants, provided that the activity to be compensated supports the purpose of the FPL and the external support combined with the reduced stipend does not raise the faculty member's compensation above the level of their base salary.

7.0 PROCEDURES

The Board of Trustees authorizes the President to establish procedures to effectively implement this policy.

History

Effective: 6/9/17 (Replaces previously rescinded policy)

INFORMATION ONLY

PROCEDURE TITLE:	FACULTY PROFESSIONAL LEAVES
PROCEDURE NO.:	2.04:1
RELATED POLICY:	2.04
PAGE NO.:	1 OF 4
RESPONSIBLE ADMINISTRATOR(S):	VPAA
EFFECTIVE DATE:	06/09/17
NEXT REVIEW DATE:	06/2020
APPROVED BY:	PRESIDENT

1.0 This procedure addresses the application and approval of Faculty Professional Leave (FPL) under Board of Trustees Policy 2.04.

2.0 APPLICATION

2.1 Applicants shall submit a proposal, relevant supporting documentation, and an application form (available from the Provost's Office) for review and approval.

2.1.1 The proposal must include a detailed description and goals of the scholarly activity that the faculty member will pursue during leave. The proposal will detail how the activity will advance the faculty member's professional development.

2.1.2 Proposals for FPL for advancement of pedagogical or administrative skills must include a rationale describing the benefits to Shawnee State University, as well as to the faculty member's professional development.

2.2 Employment during FPL is limited to employment that directly advances the goals of the FPL and must be approved in writing by the Provost. If the faculty member will be engaging in any employment activities (for SSU or any other employer, including self-employment and consulting) those activities must be described and justified in the application.

2.2.1 The proposal should include a list of any University employment activities (e.g. committee assignments, student organization advising, campus event planning) that the faculty member would otherwise be involved with so that appropriate substitutes may be found.

2.2.2 The FPL proposal must describe any non-SSU compensation that the faculty member will receive while on FPL. Per Policy 2.04, the faculty member may not receive compensation for FPL work from a non-

University agency or other external source, except as described in the following subsection.

- 2.2.3 A faculty member on a two semester FPL may supplement their salary through limited external sources, such as grants, provided that the activity to be compensated supports the purpose of the FPL and the external support combined with the reduced stipend does not raise the faculty member's compensation above the level of their base salary. Such compensation must be described in the proposal.

2.3 Required Approvals

Department Chairperson (if applicable), College Dean, University Faculty Senate Research and Scholarly Affairs Committee, Provost, and President

- 2.3.1 The Department Chairperson and College Dean will review the proposal and each include a statement of support or opposition (including reasons for such) on the application form but will not prevent the application from going forward. The Department Chairperson and College Dean will describe what actions will be needed to staff the courses that would otherwise be taught by the faculty member seeking FPL.

2.4 Application deadlines

- 2.4.1 The applicant shall deliver the packet of processed materials to University Faculty Senate Research and Scholarly Affairs Committee Chairperson by October 15, during the fall semester prior to the academic year of the proposed professional leave.
- 2.4.2 A spring submission date of March 15 follows the same requirements as the fall submission date. Spring applications for professional leave will not be considered for the following academic year but rather for ones thereafter.
- 2.4.3 The listed submission dates apply for either a one-semester or two-semester professional leave. If the submission dates fall on a weekend or holiday the suggested dates will be changed to the following work day.

3.0 CRITERIA FOR SELECTION

- 3.1 Evaluators will place greatest weight on the merits of the proposal with regards to the professional development of the faculty member and the advancement of the mission of the University.
- 3.2 Consideration will be given to the ability of the academic unit to arrange for alternate course staffing during the period of professional leave.
- 3.3 Consideration will be given to the total funds available for professional leave in a given year.

4.0 TERMS OF PROFESSIONAL LEAVE

- 4.1 Tenured or continuing contract faculty members with at least seven (7) years of employment at Shawnee State University are eligible to request FPL following the guidelines as established by the University Faculty Senate in consultation with the Provost and in accordance with the Policy 2.04 and requirements of Ohio Revised Code Section 3345.28.
- 4.2 FPL may take the form of:
 - 4.2.1 One semester at 100% of base salary and full benefits.
 - 4.2.2 One academic year (two semesters) at 66% of base salary and full benefits.
- 4.3. Within 60 days of the completion of the FPL, recipients will submit a written report of the goals and accomplishments while on FPL to the President and Provost that conforms to requirements of O.R.C. 3345.28 and agree to remain employed at the University for one (1) additional academic year. If the faculty member does not fulfill this requirement, s/he shall be required to refund the salary plus benefits received during the FPL.
 - 4.3.1 The faculty member must submit a report to the President and Provost demonstrating attainment of goals that were established in the application/proposal. The report will include a description of the research, scholarship, or creative activity and a detailed accounting of accomplishments. The report may include attachments that verify accomplishments (e.g. manuscripts, presentations, performances) completed during the professional leave. It is also encouraged that the faculty member present findings and/or progress of the professional leave to the Shawnee State University community via the Faculty Festival of Achievement or other similar scheduled events.

- 4.4 Upon return to service, the faculty member shall be restored to his/her former teaching position and shall suffer no loss of rank or contract status.
- 4.5 Terms of the leave will be clearly stated in a letter from the University Provost to the faculty member.

History

Effective: 06/09/17

RESOLUTION ASA08-17

APPROVAL OF DUPLICATIVE ACADEMIC PROGRAM REPORT

WHEREAS, Section 3345.35 of the Ohio Revised Code requires that the boards of trustees of each state institution of higher education evaluate all courses and programs based on enrollment and student performance; and

WHEREAS, the Governor's Task Force on Affordability and Efficiency recommends that institutions should consider consolidating programs that are duplicated at other colleges and universities in their geographic area; and

WHEREAS, the Ohio Department of Higher Education has identified duplicative programs within each region of the state; and

WHEREAS, the Chancellor of the Ohio Department of Higher Education has requested that the boards of trustees of each state institutions conduct a study on duplicative programs; and

WHEREAS, a report resulting from this study has been completed including a list of duplicative programs, actions to be taken, and rationale; and

WHEREAS, the Provost and President have recommended this report for Board of Trustees approval;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves the attached Report on Duplicative Academic Programs.

(June 9, 2017)



Duplicative Program Report

Submitted to the Ohio Department of Higher Education, April 2017

Narrative summarizing the identification of duplicate programs targeted for action.

Shawnee State University (SSU) is the most geographically isolated state university in Ohio. Ohio University, the closest main campus, is over 75 miles away. The nearest branch campus, Ohio University Southern, is approximately 30 miles away and the nearest Ohio community college, Rio Grande Community College, is nearly 50 miles from SSU.

SSU is a regional institution and attracts a majority of its students from a four-county region in south-central Ohio. Most SSU students are first generation college students with low or no EFC. Many require developmental education for college readiness. A majority of students who attend SSU are unlikely to attend the closest main campus, Ohio University, because of travel, cost, and/or admission standards.

SSU's Office of the Provost has reviewed the spreadsheet of Duplicative Academic Programs (Southeast Region) supplied by the Ohio Department of Higher Education (ODHE). Numbers of graduates, majors, cost, and other metrics were considered in this review. In part, SSU also used thresholds - 10 majors for associate and 20 majors for baccalaureate programs - that were reported to ODHE in January 2016 for low-performance program standards.

SSU initiated a comprehensive program review process prior to the current academic year. All academic programs including duplicative programs were evaluated based on enrollment data and low-performance thresholds. Seven academic programs (two duplicative programs listed herein) were identified for elimination. Others will be subject to further review.

This report has not been reviewed by the Shawnee State University Board of Trustees (BOT) but will be reviewed at its June 9 meeting. The BOT-approved report will be forwarded to ODHE with changes, if any, following the June meeting. Any questions concerning this report may be referred to:

Office of the Provost
 Shawnee State University
 940 Second Street
 Portsmouth, OH 45662
 Phone: 740-351-3641 or 740-351-3641

CIP codes used to identify duplicative programs have titles that are different from those used on SSU's campus so a program equivalent table is given below. Four associate programs/program areas and 17 baccalaureate programs/program areas were identified for reporting.

Associate Degree Programs

CIP Code & Title	SSU Academic Program
Humanities/Humanistic Studies	AA English and Humanities (includes concentrations in English, Communications)
Management Information Systems, General	AAB Information Technology Management
Business Administration and Management, General	AAB Business Management
Registered Nursing/Registered Nurse	AAS Nursing (ADN)

Baccalaureate Degree Programs

CIP Code & Title	SSU Academic Program
Ceramic Arts and Ceramics	BFA Studio Arts/Concentration Ceramics
Geology/Earth Science, General	BS Natural Science/Concentration Geology
Marketing/Marketing Management, General	BS Marketing
Photography	BFA Studio Arts/Concentration Photography
Fine/Studio Arts, General	BFA Studio Arts
Special Education and Teaching, General	BSE Intervention Specialist
Chemistry, General	BS Chemistry
International Relations and Affairs	BA International Relations
Mathematics, General	BS Mathematics
English Language and Literature, General	BA English
Athletic Training/Trainer	BS Athletic Training
History, General	BA History
Art/Art Studies, General	BFA Studio Arts
Biology/Biological Sciences, General	BS Biology
Sociology	BA Sociology
Psychology, General	BA Psychology
Business Administration and Management, General	BS Business Administration

PART I: Duplicate Programs (Southeast Region) Not Targeted for Action

Program Name	Rationale for Leaving Program in Its Current Form
<p>AAB Information Technology Management</p>	<p>The AAB Information Technology Management is a two-year program that feeds into the BS Information Systems and other baccalaureate business programs (stackable degree). The program should be left in its current form due to:</p> <p>Cost effectiveness</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program (all required courses are part of 2 + 2 associate to baccalaureate program)
<p>AAB Business Management</p>	<p>The AAB Business Management is a two-year program that feeds into the BS Business Administration and other baccalaureate business programs (stackable degree). The program should be left in its current form due to:</p> <p>Cost effectiveness</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program (all required courses are part of 2 + 2 associate to baccalaureate program)
<p>AAS Nursing</p>	<p>The AAS Nursing is the largest associate degree program at SSU. It provides in-demand graduates for an important regional community health need. The program should be left in its current form due to:</p> <p>Quality</p> <ul style="list-style-type: none"> • Student retention and completion within the program • Student employment outcomes <p>Centrality to the Institution’s Mission</p> <ul style="list-style-type: none"> • Relevance of the program to the institution’s strategic plan (signature program) • Importance of the program to the institution’s reputation or recruiting efforts • Need for the program based on data for “in-demand” jobs <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators

	<p>Demand for the Program</p> <ul style="list-style-type: none"> • Students enrolled > 200/year (3-year AVG) • Degrees/certificates awarded > 80/year (3-year AVG)
<p>BFA Studio Arts</p>	<p>BFA Studio Arts has seven concentrations. Among those concentrations are Game and Simulation Arts (nationally ranked – Princeton Review), Graphic Design (high demand), and several smaller concentrations. Overall, the BFA Studio Arts should be left in its current form due to:</p> <p>Centrality to the Institution’s Mission</p> <ul style="list-style-type: none"> • Relevance of the program to the institution’s strategic plan (includes one of SSU’s signature programs) • Importance of the program to the institution’s reputation or recruiting efforts (national ranking and reputation) <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators <p>Demand for the Program</p> <ul style="list-style-type: none"> • Program enrollment patterns increasing over time • Students enrolled >250/year (3-year AVG) <p><i>Note that the average cost per degree is significantly lower (> 40%) than duplicative degree offered at Ohio University.</i></p>
<p>BFA Studio Arts - Concentration Photography</p>	<p>The concentration in Photography is a small program but is an integral part of the BFA Studio Arts program (see above). The concentration should be left in its current form due to:</p> <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators <p><i>Note that the average cost per degree is significantly lower (34%) than duplicative degree offered at Ohio University.</i></p>
<p>BS Natural Science - Concentration Geology</p>	<p>The concentration in Geology is a small program but is an integral part of a larger degree program, the BS in Natural Sciences, which is made up of four concentrations (Geology, Physics, Chemistry, Biology). Courses in the Geology concentration are necessary in order to offer the BS in Natural Science. The concentration should be left in its current form due to:</p>

	<p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators <p>Demand for the Program</p> <ul style="list-style-type: none"> • Program enrollment increasing over time <p>STEM Program</p>
<p>BS Marketing</p>	<p>The BS Marketing is a small program but has stable enrollment and an increasing number of graduates over the last five years. Courses offered within the program are integral to other Business major programs. The program should be left in its current form due to:</p> <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators <p><i>Note that the average cost per degree is significantly lower (22%) than duplicative degree offered at Ohio University.</i></p>
<p>BSE Intervention Specialist</p>	<p>The BSE Intervention Specialist program produces graduates who are in demand and fill important roles in local and regional K-12 systems. The program should be left in its current form due to:</p> <p>Quality</p> <ul style="list-style-type: none"> • Student retention and completion within the program • Student employment outcomes • Areas of specialization within the program that differentiate it from other programs in the same discipline offered in the region <p>Centrality to the Institution’s Mission</p> <ul style="list-style-type: none"> • Relevance of the program to the institution’s strategic plan • Importance of the program to the institution’s reputation or recruiting efforts • Need for the program based on data for “in-demand” jobs <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators

<p>BS Chemistry</p>	<p>The BS in Chemistry is a small program but an important STEM offering for our region. Courses in the Chemistry program serve other degree programs generating efficiencies and cost effectiveness. The program should be left in its current form due to:</p> <p>Quality</p> <ul style="list-style-type: none"> • Student employment outcomes • Successful student transfer or placement into graduate/professional school • Scholarly productivity of faculty and students <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators <p>STEM Program</p> <p><i>Note that the average cost per degree is significantly lower (42%) than duplicative degree offered at Ohio University.</i></p>
<p>BA International Relations</p>	<p>The BA in International Relations is a small program but has recently received a top 50 ranking through College Values Online. The program should be left in its current form due to:</p> <p>Quality</p> <ul style="list-style-type: none"> • Successful student transfer or placement into graduate/professional school • Scholarly productivity of faculty and students <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators <p><i>Note that the average cost per degree is significantly lower (36%) than duplicative degree offered at Ohio University.</i></p>
<p>BS Mathematics</p>	<p>The BS in Mathematics is a small program but an important STEM offering for students in our region. Courses in the Mathematics program serve other degree programs, including Math Education, generating efficiencies and cost effectiveness. The program should be left in its current form due to:</p>

	<p>Quality</p> <ul style="list-style-type: none"> • Student employment outcomes • Successful student transfer or placement into graduate/professional school • Scholarly productivity of faculty and students <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators <p>STEM Program</p> <p><i>Note that the average cost per degree is significantly lower (19%) than duplicative degree offered at Ohio University.</i></p>
<p>BA English</p>	<p>The BA English program is a small program with a growing enrollment. The program includes students who are pursuing the Adolescent/Young Adult Licensure in Language Arts. The program should be left in its current state due to:</p> <p>Quality</p> <ul style="list-style-type: none"> • Successful student transfer or placement into graduate/professional school • Scholarly productivity of faculty and students <p>Centrality to the Institution’s Mission</p> <ul style="list-style-type: none"> • Relevance of the program to the institution’s strategic plan • Importance of the program to the institution’s reputation or recruiting efforts <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program <p><i>Note that the average cost per degree is significantly lower (13%) than duplicative degree offered at Ohio University.</i></p>
<p>BA History</p>	<p>The BA History program is an intermediate size program. The program includes students who are pursuing the Adolescent/Young Adult Licensure in Social Studies. The program should be left in its current state due to:</p> <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators

	<p>Demand for the Program</p> <ul style="list-style-type: none"> • Program enrollment patterns over time • Students enrolled • Degrees/certificates awarded <p><i>Note that the average cost per degree is lower (4%) than duplicative degree offered at Ohio University.</i></p>
<p>BS Biology</p>	<p>The BS Biology is one of our largest programs. The BS Biology includes the Biomedical Program. This program should be left in its current form due to:</p> <p>Quality</p> <ul style="list-style-type: none"> • Student employment outcomes • Successful student transfer or placement into graduate/professional school • Scholarly productivity of faculty and students <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators <p>Demand for the Program</p> <ul style="list-style-type: none"> • Program enrollment patterns over time • Students enrolled > 164/year (3-year AVG) <p>STEM Program</p> <p><i>Note that the average cost per degree is significantly lower (24%) than duplicative degree offered at Ohio University.</i></p>
<p>BA Sociology</p>	<p>The BA Sociology is one of our largest programs. This program should be left in its current form due to:</p> <p>Quality</p> <ul style="list-style-type: none"> • Successful student transfer or placement into graduate/professional school • Scholarly productivity of faculty and students <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators

	<p>Demand for the Program</p> <ul style="list-style-type: none"> • Program enrollment patterns over time • Students enrolled > 100/year (3-year AVG) • Degrees/certificates awarded 28/year (3-year AVG) <p><i>Note that the average cost per degree is significantly lower (34%) than duplicative degree offered at Ohio University.</i></p>
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<p>BA Psychology</p>	<p>The BA Psychology is one of our largest programs. This program should be left in its current form due to:</p> <p>Quality</p> <ul style="list-style-type: none"> • Successful student transfer or placement in graduate/professional school • Scholarly productivity of faculty and students <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators <p>Demand for the Program</p> <ul style="list-style-type: none"> • Program enrollment patterns over time • Students enrolled >200/year (3-year AVG) • Degrees/certificates awarded 38/year (3-year AVG) <p><i>Note that the average cost per degree is significantly lower (30%) than duplicative degree offered at Ohio University.</i></p>
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<p>BS Business Administration</p>	<p>The BS Business Administration is one of our largest programs. This program should be left in its current form due to:</p> <p>Centrality to the Institution’s Mission</p> <ul style="list-style-type: none"> • Relevance of the program to the institution’s strategic plan • Importance of the program to the institution’s reputation or recruiting efforts <p>Cost-Effectiveness of the Program</p> <ul style="list-style-type: none"> • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators
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	<p>Demand for the Program</p> <ul style="list-style-type: none"> • Students enrolled > 130/year (3-year AVG) • Degrees/certificates awarded 30/year (3-year AVG) <p><i>Note that the average cost per degree is significantly lower (approx. 15%) than duplicative degree offered at Ohio University.</i></p>
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Duplicate Programs (Southeast Region) Being Considered for Action:

Program Name	Action and Rationale	Collaboration Partners, if Applicable
AA English and Humanities	Program closure due to persistent low enrollment	NA
BS Athletic Training	Program closure due to persistent low enrollment	NA
BFA Studio Arts - Concentration Ceramics	Program under further review due to persistent low enrollment and low number of graduates	NA

RESOLUTION ASA09-17

APPROVAL OF INSTITUTIONAL PARTICIPATION IN THE MIDWEST STUDENT EXCHANGE PROGRAM

WHEREAS, in August of 2016 Shawnee State University became a member of the National Council of State Authorization Reciprocity Agreements (NC-SARA), a voluntary regional approach to state oversight of distance education and clinical/student teaching opportunities outside of the state of Ohio. In doing so, Shawnee State University became a member of the Midwestern Higher Education Compact (MHEC) comprised of institutions in Illinois, Iowa, Michigan, Missouri, North Dakota, South Dakota, Indiana, Kansas, Minnesota, Nebraska, Ohio, and Wisconsin; and

WHEREAS, to expand access and provide more affordable educational opportunities for students to attend out-of-state institutions at reduced costs, MHEC established the Midwest Student Exchange Program (MSEP), a multi-state tuition reciprocity program; and

WHEREAS, in accordance with Ohio Revised Code, 3333.172, the Chancellor of the Ohio Department of Higher Education endorses the Midwest Student Exchange Program and permits Ohio's institutions of higher education to participate in the program; and

WHEREAS, MSEP participating students will be charged for instructional and general fees no more than 150% of in-state student charges as long as the student remains in an undergraduate program and maintains satisfactory academic progress; and

WHEREAS, the parameters for each student to participate in the program will be determined annually based on assessment of the University's enrollment numbers and admission requirements;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves the University's participation in the Midwest Student Exchange Program.

(June 9, 2017)

Spring 2017 Commencement Report

The spring 2017 commencement ceremony was held Saturday, May 6 2017. There were approximately 536 degrees conferred to students with the breakdown by degree level as follows: 20 Masters, 335 Bachelors, and 181 Associates. The total number of degrees conferred this spring represents a 9.61 increase to last spring in which 489 degrees were conferred, 15 Masters, 294 Bachelors, and 179 Associates.

Below are the preliminary degrees (graduation petitioners) conferred by term for academic years 2014/15 through 2016/17. Summer graduates are included in either the fall or spring term based on the ceremony in which they participate.

Fall 2014	225	Fall 2015	211	Fall 2016	279
Spring 2015	534	Spring 2016	489	Spring 2017	536
Total 14/15	759	Total 15/16	700	Total 16/17	815

Board of Trustees Meeting

June 9, 2017

Prepared by the Office of the Registrar

Spring 2017 Preliminary Commencement Report								
	Spring 2015	Spring 2016	Spring 2017					
Total # of Degrees:	534	489	536	MASTERS:				
Total Masters Degrees:	9	16	20	Education			15	
Total Bachelor Degrees:	328	294	335	Occupational Therapy			0	
Total Associate Degrees:	197	179	181	Mathematics			5	
				Total Masters Degrees:				20
BACHELORS:				ASSOCIATES:				
College of Professional Studies				College of Professional Studies				
	TOTAL				TOTAL			
Sports Studies		16		Dental Hygiene			17	
Business Administration		52		Emergency Medical Tech			0	
Nursing		13		Medical Laboratory Tech			10	
Occupational Therapy		2		Nursing			32	
Health Sciences		5		Occupational Therapy Asst.			22	
Plastics Engin.Tech.		7		Physical Therapy Asst.			18	
Computer Engin. Tech.		7		Radiologic Technology			18	
Environmental Engin. Tech.		4		Respiratory Therapy			15	
Digital & Sim.Gaming Engin.		23		Technical Studies			0	
Athletic Training		6		Computer Aided Drafting/Des			1	
Educational Studies		4		Electromechanical Engin.Tech			6	
Early Childhood Educ PreK-3		21		Plastics Engineering Tech			0	
Early Childhood Intervention Spec		10		Accounting			4	
Intervention Specialist K-12		0		Business Management Tech			13	
Middle Childhood Education		8		Legal Assisting			2	
TOTAL			178	Information Tech. Management			5	
College of Arts & Sciences				TOTAL				
Social Sciences		4						163
Sociology		19						
International Relations		0						
Psychology		22		College of Arts & Sciences				
History		7		Arts & Humanities			2	
English Humanities		12		Social Science			7	
Mathematical Sciences		5		Mathematics			2	
Fine Arts		35		Natural Science			3	
Natural Science		18		TOTAL				14
Biology		14						
Chemistry		1						
Political Science		5						
Philosophy and Religion		4						
TOTAL			146	University College				
University College				Individualized Studies			0	
Individualized Studies		11		General Studies			4	
				TOTAL				4
TOTAL		11	11	TOTAL ASSOCIATE DEGREES				181
TOTAL BACHELOR DEGREES			335					