

**BOARD OF TRUSTEES
ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

**October 13, 2017
10:15 a.m., University Center, Room 215**

Agenda

1.0 Action Items

**1.1 Resolution ASA11-17
Approval of 2018-2019 Academic Calendar**

Dr. Jeffrey Bauer, Provost and Vice President for Academic Affairs, will present Resolution ASA11-17, Approval of the 2018-2019 Academic Calendar.

2.0 Information Items

2.1 Academic Affairs Executive Report

Dr. Bauer will report on recent activities in Academic Affairs.

2.2 Fall Enrollment Report

Ms. Jennifer Hammonds, Registrar, will report on Fall 15-day enrollment numbers and the 3-year enrollment comparison.

2.3 Housing and Residence Life Report

Ms. Monique Harmon, Director, Housing & Residence Life, will report the Fall 15-day housing occupancy comparison.

2.4 Homecoming

Mr. Jeff Hamilton, Director, Athletics, will report on the 2017 Homecoming.

2.5 Weekend of Welcome

Ms. Tiffany Hartman, Director, Student Life, will report on the Weekend of Welcome (WOW) events and numbers.

2.6 Student Programming Board

Ms. Alexis Lilly, SPB President, will report on the activities of the Student Programming Board.

2.7 Enrollment Management & Student Affairs Executive Report

Dr. Anne Marie Gillespie, Vice President, Enrollment Management & Student Affairs, will report on recent activities in Enrollment Management & Student Affairs.

3.0 Education

Dr. Linda Koenig, Director, Counseling & Health Services, will present information on the topic of “Healthy Minds”.

RESOLUTION ASA11-17

APPROVAL OF 2018-2019 ACADEMIC CALENDAR

WHEREAS, members of the Calendar Advisory Committee have developed and reviewed the proposed 2018-2019 Academic Calendar; and

WHEREAS, the Provost and the President have approved the proposed 2018-2019 Academic Calendar;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University approves the Shawnee State University 2018-2019 Academic Calendar, attached hereto.

(October 13, 2017)

2018-2019 ACADEMIC CALENDAR

Fall Semester 2018-2019

July 30	Fall intersession – classes begin
August 24	Final exams and last day (Fall intersession)
August 27	Fall semester classes begin (full and first eight-week sessions)
August 28	Grades due in Office of the Registrar by noon (Fall intersession)
September 3	Labor Day (<i>University Closed</i>)
October 4-5	Fall Break (No Classes, University Open)
October 12	Last day of first eight-week session (final exams during last scheduled class period)
October 15	First day of second eight- week session
October 16	Grades due in Office of the Registrar by noon (first eight-week session)
November 12	Veterans Day observed (<i>University Closed</i>)
November 21	No Classes (<i>University Offices Open</i>)
November 22	Thanksgiving Day (<i>University Closed</i>)
November 23	Thanksgiving Holiday (<i>University Closed</i>)
November 26	Classes resume
December 7	Last day of classes (full session and second eight-week session)
Dec 8-14	Final Exams (full and second eight-week sessions)
December 14	Fall Commencement – semester ends
December 18	Grades due in Office of the Registrar by noon (full and second eight-week session)
December 24	Christmas Holiday (<i>University Closed</i>)
December 25	Christmas Holiday (<i>University Closed</i>)
December 26-31	Holiday Break (<i>University Closed</i>)
January 1	New Year's Holiday (<i>University Closed</i>)

Spring Semester 2018-2019

December 17	Spring intersession – classes begin
January 11	Final exams and last day (Spring intersession)
January 14	Spring semester classes begin (full and first eight-week session)
January 15	Grades due in Office of the Registrar by noon (Spring intersession)
January 21	Martin Luther King, Jr. Day (<i>University Closed</i>)
March 9	Last day of first eight-week session (final exams during last scheduled class period)
March 11-15	Spring Break
March 12	Grades due in Office of the Registrar by noon (first eight-week session)
March 18	Spring full session classes resume
	First day of second eight-week session
April 26	Last day of classes (full session and second eight-week session)
April 27-May 3	Final Exams (full and second eight-week sessions)
May 4	Commencement
May 7	Grades due in Office of the Registrar by noon (full and second eight-week session)

Summer Semester 2018-2019

May 6	Summer intersession – classes begin
May 17	Final exams and last day (Summer intersession)
May 20	Summer classes begin (full and first five week sessions)
May 21	Grades due in Office of the Registrar by noon (Summer intersession)
May 27	Memorial Day (<i>University Closed</i>)
June 21	Last day of first five-week session (final exams during last scheduled class period)
June 24	Second five-week session – classes begin
June 25	Grades due in Office of the Registrar by noon (first five-week session)
July 4	Independence Day (<i>University Closed</i>)
July 26	Last day of full and second five-week session (final exams during last scheduled class period)
	Summer semester ends
July 30	Grades due in Office of the Registrar by noon (full session and second five week session)

**15TH DAY ENROLLMENT REPORT
FALL SEMESTER 2017**

<i>Headcount</i>	FALL 2016	FALL 2017	Up/Down	Change %
Undergraduate	3366	3099	-267	-7.9
Graduate	169	176	+7	+4.1
Total	3535	3275	-260	-7.4
College Credit Plus/Non-Degree	237	307	+70	+29.5
University Total	3772	3582	-190	-5.0

<i>FTE</i>	FALL 2016	FALL 2017	Up/Down	Change %
Undergraduate	3265	3064	-201	-6.2
Graduate	135	131	-4	-3.0
Total	3400	3195	-205	-6.0

FTE calculations (per IPEDS calculation) include all registered students regardless of classification/program.

<i>Student Credit Hours</i>	FALL 2016	FALL 2017	Up/Down	Change %
Undergraduate	48555	45845	-2710	-5.6
Graduate	1680	1566	-114	-6.8
Total	50235	47411	-2824	-5.6

SCH -the course credit value multiplied by the number enrolled in the course and include all registered students

<i>Enrollment by Student Type</i>	FALL 2016	FALL 2017	Females	Males	Up/Down	Change %
First Time in any College	864	700	359	341	-164	-19.0
Transfers	175	183	98	85	+8	+4.6
First Year	380	315	152	163	-65	-17.1
Sophomores	577	602	326	276	+25	+4.3
Juniors	600	548	317	231	-52	-8.7
Seniors	769	751	409	342	-18	-2.3
Graduate New	41	53	48	5	+12	+29.3
Graduate Continuing	128	123	85	38	-5	-3.9
Degree-seeking Total	3534	3275	1794	1481	-259	-7.3

<i>Graduate Enrollment by Division/Dept</i>	FALL2016	FALL 2017	Females	Males	Up/Down	Change %
EDUC	45	33	20	13	-12	-26.7
MATH	23	17	7	10	-6	-26.1
RSPP-MOT	84	88	77	11	+4	+4.8
OTHER (EDVI / NTSC)	17	38	29	9	+21	+123.5

<i>Undergraduate Enrollment by Division/Dept</i>	FALL2016	FALL 2017	Females	Males	Up/Down	Change %
Arts & Sciences	1177	1078	578	500	-99	-8.4
ARTS	297	282	117	165	-15	-5.1
HUMA	92	76	41	35	-16	-17.4
MATH	39	44	22	22	+5	+12.8
NSCI	403	345	204	141	-58	-14.4
SSCI	346	331	194	137	-15	-4.3
Professional Studies	1573	1521	822	699	-52	-3.3
BUSI	363	326	146	180	-37	-10.2
EDUC	193	196	169	27	+3	+1.6
ENGT	364	339	36	303	-25	-16.9
HSCI	169	235	190	45	+66	+39.1
NURS	224	175	140	35	-49	-21.9
RSPP	260	250	141	109	-10	-3.9
University College	615	500	261	239	-115	-18.7
University College	615	500	261	239	-115	-18.7

Undergraduate Residency	FALL 2016	FALL 2017	Up/Down	Change %
Ohio	2925	2685	-240	-8.2
Kentucky	282	287	+5	+1.8
Other US States 1	159	101	-58	-36.5
International 2	33	26	-7	-21.2

¹ Undergraduates represent 26 states and the District of Columbia.

² Undergraduate international students represent 18 countries.

<i>Undergraduate County of Origin</i> ³	FALL 2016	FALL 2017	Up/Down	Percent
Southern Ohio				
Scioto	1195	1098	-97	-8.1
Lawrence	110	116	+6	+5.5
Adams	187	162	-25	-13.4
Pike	246	210	-36	-14.6
Total	1738	1586	-152	-8.75
Central Ohio				
Franklin	125	117	-8	-6.4
Licking	19	18	-1	-5.3
Delaware	13	9	-4	-30.8
Madison	20	15	-5	-25.0
Pickaway	30	29	-1	-3.3
Fairfield	36	34	-2	-5.6
Union	7	5	-2	-28.8
Ross	126	125	-1	-0.8
Total	376	352	-24	-6.4
Southwestern Ohio/Northern Kentucky				
Brown	43	38	-5	-11.6
Butler	26	23	-3	-11.5
Clermont	36	40	+4	+11.1
Clinton	20	14	-6	-30.0
Hamilton	70	59	-11	-15.7
Highland	45	42	-3	-6.7
Kenton (KY)	2	2	0	N/A
Warren	29	23	-6	-20.7
Total	271	241	-26	-9.7

³ Undergraduates represent 76 of Ohio's 88 counties, 24 Kentucky counties, and 7 West Virginia counties.

<i>Undergraduate Demographics</i>	FALL 2016	FALL 2017	Up/Down	Change %
<i>Age</i>				
Under 19	692	563	-129	-18.6
19 to 25	2223	2137	-86	-3.9
Over 25	451	399	-52	-11.5
<i>Ethnicity</i>				
American Indian/Alaskan	27	22	-5	-18.5
Asian	17	23	+6	+35.3
Black/African American	202	165	-37	-18.3
Hispanic/Puerto Rican	26	20	-6	-23.1
Native Hawaiian/Pacific	4	5	+1	+25.0
White	2885	2670	-215	-7.5
Two or more races	80	80	+0	N/A
Non-Citizen	39	31	-8	-20.5
Unknown/Other	86	83	-3	-3.5

<i>Non-Degree</i>	FALL2016	FALL 2017	Up/Down	Change %
College Credit Plus/Non-Degree (PSEO and Dual Credit)	237	307	+70	+29.5

15TH DAY ENROLLMENT REPORT 3 YEAR COMPARISON

<i>Headcount</i>	Fall 2015	Fall 2016	Fall 2017
Undergraduate	3729	3603	3406
Graduate	152	169	176
Total	3881	3772	3582

<i>FTE</i>	Fall 2015	Fall 2016	Fall 2017
Undergraduate	3348	3265	3064
Graduate	128	135	131
Total	3476	3400	3195

<i>New Student Headcount</i>	Fall 2015	Fall 2016	Fall 2017
First Time in any College-FTIAC	869	864	700
Transfers	218	175	183
College Credit Plus (PSEO + Dual Credit)	193	129	171
Non-Degree	9	9	24
Graduate	42	41	53
Total	1331	1218	1131

<i>Continuing Student Headcount</i>	Fall 2015	Fall 2016	Fall 2017
Freshmen (1-29 hours earned)	373	380	315
Sophomores (30-59 hours earned)	620	577	602
Juniors (60-89 hours earned)	583	600	548
Seniors (90+ hour earned)	783	769	751
Non-Degree	81	100	112
Graduate	110	128	123
Total	2550	2554	2451

<i>Undergraduate Residency</i>	Fall 2015	Fall 2016	Fall 2017
Ohio	3312	3162	2979
Kentucky	292	301	281
Other US States	83	107	120
International	42	33	26

<i>Undergraduate County of Origin</i>	Fall 2015	Fall 2016	Fall 2017
Southern Ohio			
Scioto	1434	1353	1340
Lawrence	112	113	139
Adams	239	207	170
Pike	281	273	233
Total	2066	1946	1882
Central Ohio			
Franklin	117	126	117
Licking	19	18	18
Delaware	19	13	9
Madison	15	20	15
Pickaway	34	30	29
Fairfield	33	36	34
Union	4	7	5
Ross	122	127	127
Total	363	377	354
Southwestern Ohio/Northern KY			
Brown	54	43	41
Butler	23	26	23
Clermont	42	32	40
Clinton	16	19	14
Hamilton	68	70	59
Highland	39	45	42
Kenton (KY)	1	2	2
Warren	31	29	23
Total	274	266	244

<i>Undergraduate Demographics</i>	Fall 2015	Fall 2016	Fall 2017
<i>Gender</i>			
Male	1637	1655	1554
Female	2092	1948	1852
<i>Age</i>			
Under 19	910	910	834
19 to 25	2258	2228	2148
Over 25	561	465	424
<i>Ethnicity</i>			
American Indian/Alaskan	34	28	22
Asian/Pacific Islander	24	18	24
Black/African American	198	205	168
Hispanic/Puerto Rican	24	27	22
White	3165	3043	2880
Two or more races	72	88	84
Non-Citizen	43	39	34
Unknown/Other	169	151	165

Housing Occupancy Report
 Academic and Student Affairs Committee
 15th day Report
 October 13, 2017

Current Occupancy

Fall Current #’s	SSU Owned Assigned/Capacity	SSU Occupancy %	Hatcher Assigned/Capacity	Hatcher Occupancy %	Residents On Campus	Total on Campus Occupancy %	Men	Women
2017	126/163	77%	684/779	88%	810	86%	462	348

Housing Occupancy
Fall Semesters 15-day report

Fall 15 Day #’s	SSU Owned	Hatcher	Residents On Campus	Total on Campus Occupancy %	Men	Women
2016	174	760	890	95%	495	395
2015	170	777	853	90%	465	388

NOTE: Charts reflect a decrease in capacity due to pulling rooms offline for Live-In Resident Coordinators and rentals. 2017 SSU capacity is decreased due to Carriage being offline to students.

Occupancy by Classification

Fall	FTIAC First Time in Any College	FR First Year	SO Sophomore	JR Junior	SR Senior	TR Transfer	GR 1 st yr. Grad Student	G2 2 nd yr. Grad Student	G3 3 rd yr. Grad Student	Non Degree
2017	312	98	155	111	87	41	4	2	0	0
2016	424	85	137	98	84	52	5	4	1	0
2015	373	90	145	104	56	74	8	2	0	1

Homecoming Report
Academic and Student Affairs Committee
October 13, 2017

2017 Homecoming & Family Weekend Highlights

The 2017 Fall Homecoming & Family Weekend was a collaborative effort throughout campus that was a fantastic event. Our first ever fall Homecoming was filled with exciting activities that showcased campus, students, faculty, alumni, student organizations, athletic teams, and especially our SSU spirit and pride!

Office Decorating Contest & Spirit Day on Friday – GREAT!!

Friendly competition to kick off the weekend! **Winner: Student Affairs**

SPB Events - Student Life staff did an excellent job with all their events!

9/11 Day of Service: Paint the Town Blue	108 students participated Saturday afternoon
Taco Tailgate	200+ students
Bingo	400+ students
Friday night Bonfire	150+ students enjoyed the DJ and night

Parade – Saturday morning at 10:30 from Murals around campus to the SSU Turf

Great participation:

- Grand Marshals Al Oliver, Jim Arnzen, and Roger Merb
- First SSU Homecoming Queen Candy (Cheek) Wells
- 37 Different organizations
- 300+ participants
- 1 Robot
- 3 convertibles and 2 trucks on loan from Glockner's

Tailgate & Carnival – Went great!

- Baxter & Manufacturing Trailer on the Go
- Alumni Tent
- Vendors (Scioto Ribber, Lou's on the Run, 83 Sweets, Gatti's Pizza, Kone of Ice, and Sodexo Beer tent)
- Lynn Chaffin Face Painting
- Inflatables and games
- Spirit Shop

Athletics games – Also went very well!

- Volleyball beat UPike
- Women's soccer beat Bob Jones University
- Recognized our Winter & Spring 2017 athletic award winners (Academic All-Americans, All-Americans, Academic All-Conference, and All Conference performers, as well as Player and Coach of the Year)
- Introduced our inaugural Men's & Women's Bowling Teams
- Introduced our 2017-18 Men's & Women's Basketball teams
- Great turnout and participation for Alumni Soccer and Basketball games

Homecoming Report
Academic and Student Affairs Committee
October 13, 2017

Alumni Social at Port City – Five stars!!

- 150+ Alumni, Faculty, Staff, Friends, and Family
- Announcement of the 2018 Hall of Fame Class (HoF Weekend Jan. 26 & 27)
 - Abby Ballman Women's Basketball
 - Delano Thomas Men's Basketball
 - Haley Halcomb Volleyball
 - Keegan Rathkamp Men's Cross Country

Weekend of Welcome “WOW” Report
Academic and Student Affairs Committee
October 13, 2017

From Friday, August 18, through Sunday, August 20, the Offices of Student Life, Housing & Residence Life and Diversity & Inclusion sponsored the 9th Annual Weekend of Welcome. “WOW” is a continuation of Orientation, offering new students an opportunity to engage and familiarize themselves with campus and the community. New students participate in social, educational, academic, safety and service programs throughout the weekend.

Shout Outs to Some Stand Outs

Student Leaders

Weekend of Welcome would not be possible if not for student leaders.

- 43 Welcome Ambassadors volunteer from morning to night, help answer questions, participate with new students in “SSU Gives Back” community service projects, set up and tear down events, and help students adjust to college during “WOW.”
- 34 Resident Assistants helped the Welcome Ambassadors during “WOW” and encouraged their students to get out of their apartments and participate.
- 14 members of Fraternity & Sorority Life helped new students unload their cars during move-in.
- 16 Members of the Men’s Basketball team assisted new students moving in their apartments, carrying luggage, boxes, and televisions up multiple flights of stairs.
- 38 Student Organizations hosted information tables for students during the “WOW Carnival,” assisting with retention efforts by encouraging students to join.

Quick Numbers

- 540 new students preregistered for WOW
- 549 checked in at WOW
- During WOW, 162 students created an account on the university app after 529 students created theirs after Orientation.

University College, College of Arts & Sciences and the College of Professional Studies

Shout out to the Deans, Chairs, and Faculty for their participation in “Academic Truths”. On the first day of WOW, they hosted 14 sessions for students to ask questions and have a better understanding of their majors, what is expected in the classroom and how those degrees will help them in the future. Academic Advisors also participated in the “WOW Carnival,” reinforcing to students they can ask for help with academic support at any time.

Weekend of Welcome “WOW” Report
Academic and Student Affairs Committee
October 13, 2017

Division of Advancement & External Affairs

Kudos to AEA for supporting and volunteering during “WOW.” From confirming set-ups, to taking pictures or sitting at tables at the “WOW Carnival,” AEA volunteers worked with the Division of Enrollment Management & Student Affairs to ensure the weekend was a success. AEA oversaw the “Bear Beginnings” check-in process, ensuring each student received a book bag of school supplies and a name badge, while EMSA was wrapping up with Move-In.

Title IX Teams – “Speak Up, Speak Out”

A High Five to the Title IX staff and student team for creating a performance-based intervention program consisting of situations of sexual assault, drug facilitated sexual assault, intimate partner violence, stalking, and harassment. “Speak Up, Speak Out” focused on the bystander mentality, addressing the impact of intervention on situations of sexual aggression. It stressed how sexual aggression can no longer be ignored, empowering students to stand up, take a stand, and help keep others safe.

Clark Memorial Library & ITS – “Party at the Library”

The CML showed students it’s cool to go to the library by hosting their annual “Party at the Library” along with ITS. Students were encouraged to explore the building and take part in games, trivia, a photo booth and enjoy some free food.

SSU Development Foundation

Student Life was awarded a \$2000 grant to provide commuter student meals during WOW. After surveying commuter students from previous years, we realized many of them could not afford to eat in the cafeteria during “WOW.” Students chose to go home or not attend at all. This year we were able to provide 400 meals throughout the weekend to commuters.

Thank you for the \$2000 grant for Bears Care!

The majority of SSU's student population relies on PELL money to help pay for college costs. Many students lack the financial funds to be fully prepared to start classes. Book bags are filled with consumable school supplies to help the under-prepared (pen, pencil, notebook, folder, highlighter, flash drive). Bags are passed out to all new students during “Bear Beginnings.”

Student Programming Board
Academic and Student Affairs Committee
October 13, 2017

The 2017-2018 Programming Chairs

- President- Allexis Lilly
- Advertising- Mark Acra and Cheyene Free
- Special Events- Melvin Lawson
- Late Night (Thursdays)- Stacey White
- Gaming- Matt Green
- Weekend- Holly Hutchison
- Diversity- Kat Barcomb

Welcome Week Events

Friday-Sunday-The board participated in the 2017 Weekend of Welcome.

- Acted as Welcome Ambassadors or fulfilling RA duties
- Participated in Bear Beginnings and Student Life showcases

Monday- Henna

Tuesday- Game Night

Wednesday- Cultural Block Party

Thursday- Bowling!

Friday- \$4 Friday Movie

Homecoming Week Events

Monday- Field Day

Tuesday- Pool Party

Wednesday- Taco Tailgate

Thursday- Bingo!

Friday- Bonfire

Saturday- Homecoming Dance

Getting our Name Out There

- Continuing to revamp our social media and making a strong presence
- Cellphone card holders will now advertise our social media handle
- Business cards to display at events

Student Programing Board
Academic and Student Affairs Committee
October 13, 2017

Looking Forward

1. Continuing our traditions each month
 - a. Bingo and \$4 Friday are very successful events that students anticipate and now we have added Bowling
 - b. Gaming tournaments and game shows
 - c. Halloween Week traditions (Sorcery and Forbidden Lore, Halloween dance)
 - d. Halloween dance has been changed to a Halloween Festival/Bonfire
2. Expanding on events that went well last year
 - a. Taco Tailgate
 - b. Field Days
 - c. Game Nights
3. Trying new things
 - a. Bowling
 - b. Henna
 - c. Block Parties
4. Looking Forward to Spring
 - a. Bigger event, maybe a Formal, and a spirit week for Spring due to Homecoming being moved
5. Collaboration
 - a. Partnering with different campus organizations like the Student Government Association and AHANA
 - b. Working closely with various offices (Student Life, Diversity and Inclusion, Communications) to collaborate and assist with events within SPB and for the University (Family Weekend, Awareness Week, Alumni Week)