

**BOARD OF TRUSTEES**  
**ACADEMIC AND STUDENT AFFAIRS COMMITTEE**  
**September 11, 2015**  
**10:15 a.m., University Center, Room 215**

**Agenda**

**1.0 Action Items**

**1.1 Approval to Revise Policy 3.20 University Housing Resolution 3.20 ASA 03-15** **Action**

Mr. Robert Trusz, Vice President for Student Affairs, will present Resolution ASA 03-15, Approval of Policy 3.20 Rev. University Housing.

**2.0 Information Items**

**2.1 New Faculty Hires** **Information**

Dr. Alan Walker, Interim Provost and Vice President for Academic Affairs, will report on additional faculty hires.

**2.2 Faculty Reports** **Information**

Dr. Walker will report on Faculty Statistics, Faculty Professional Day, and the annual Adjunct Academy dinner meeting.

**2.3 Orientation** **Information**

Mr. Robert Trusz, will report on the 2015 Student Orientations.

**2.4 Felony Report** **Information**

Mr. Trusz will present a report on Felon Admissions.

**2.5 University Housing Update** **Information**

Mr. Trusz will give an update on Fall student housing occupancy.

**2.6 Student Programming Board** **Information**

Kassandra Mullins, Student Programming Board President, will report on the activities of the SPB along with Welcome Week.

**2.7 Enrollment Report and Student Retention** **Information**

Mr. Mark Moore, Registrar, will present the 15<sup>th</sup> Day Enrollment Report for Fall Semester 2015 and the Five Year Comparison Report.

### **3.0 Education Item**

#### **3.1 Student Career Development Alumni Survey**

#### **Information**

Ms. Nikki Karabinis, Director of Student Career Development, will report on the annual alumni survey.

**RESOLUTION ASA 03-15**  
**REVISION OF POLICY 3.20 UNIVERSITY HOUSING**

WHEREAS, Policy 3.20 Rev, University Housing which addresses the requirements, restrictions & prohibitions pertaining to the university's residence halls; and

WHEREAS, a revision of the policy is recommended in order to comply with recently passed legislation; and

WHEREAS, Revised Policy 3.20 University Housing has been recommended by the President for Board of Trustees approval; and

THEREFORE BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves revision of Policy 3.20 University Housing

(September 11, 2015)

# Shawnee State University

POLICY TITLE:	UNIVERSITY HOUSING
POLICY NO. :	3.20 REV
ADMIN CODE:	3362-3-12
PAGE NO.:	1 OF 2
EFFECTIVE DATE:	09/11/15
NEXT REVIEW DATE:	09/2018
RESPONSIBLE OFFICER(S):	VPSA
APPROVED BY:	BOARD OF TRUSTEES

## 1.0 PURPOSE

Shawnee State University (SSU) has an obligation to ensure that housing policies and programs exist that will maximize the educational potential of the residential life of the University.

## 2.0 RESIDENCE LIFE AS AN EDUCATIONAL EXPERIENCE

2.1 In addition to the other forms of education it practices, Shawnee State University endorses and supports the particular value of higher education as provided by a residential campus community. Residential settings offer students unparalleled opportunities to gain from social interactions and other life experiences that characterize on-campus housing and dining.

2.2 When residential living is part of an organized program, the educational and personal gains from simple access and participation can be substantial. For these reasons, SSU develops and maintains programs that ensure the residential experience contributes in significant ways to the total education of students.

## 3.0 UNIVERSITY HOUSING REQUIREMENTS, RESTRICTIONS AND PROHIBITIONS

3.1 As a condition of admission and continued enrollment, all freshmen students in their first year of attendance who live more than twenty-five (25) miles from campus are required to live in University housing, to the extent that space is available, and to take their meals in dining facilities as provided in meal plans

approved by the University. Under this policy a freshmen is defined as a student who has not earned college credit beyond high school graduation.

3.2 Exceptions to the on-campus housing requirement for freshmen include the following: married students, single parents, veterans, and students over the age of 23, transfer students, students living with their parents, and other extraordinary circumstances as determined by the Vice President for Student Affairs.

3.3 Individuals Prohibited From Student Housing

3.3.1 Felons and convicted sex offenders are prohibited from living in and/or visiting University-owned or managed residential facilities.

3.3.2 The University may exclude other individuals from University housing based upon health, safety and/or conduct reasons in accordance with procedures and/or guidelines approved by the President.

#### 4.0 TERMS AND CONDITIONS FOR STUDENT RESIDENTS

As a condition to living in student housing, students will be required to agree to requirements established by the University, which may be in the form of a housing contract. Failure to fully and accurately complete the contract may be a reason to exclude a student from University housing. The housing contract form shall be approved by the Vice President for Finance and Administration.

5.0 The board of trustees will retain authority for establishing rates for residential housing and meal plans.

#### 6.0 GUIDELINES

The University will have a guideline for student housing and residence life that may be produced in electronic form. Such guideline will be approved by the President.

[Ref: Guide to University Housing & Residence Life](#)

#### History

Effective: 05/09/94

Revised: 09/11/15; 05/02/14; 2/9/07

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**Faculty Report**  
**Presented by Dr. Alan Walker**  
**Interim Provost & V.P. for Academic Affairs**

**Board of Trustees**  
**September 11, 2015**

While faculty hiring is continuing for the 2015-2016 academic year, the following faculty have accepted offers to teach at Shawnee State University:

Dr. Sarah Boehle, Business Administration  
Ms. Kristina Darnell, Allied Health (Radiology)  
Dr. Jodi Dunham, Teacher Education  
Mr. Sean Forster, Nursing  
Ms. Mariah Woodward, Allied Health (Dental)  
Mr. Bryan Edwards, Rehabilitation & Sport Professions (effective 1/11/16)



Housing Occupancy Report  
Board of Trustees Meeting  
September 11, 2015

## Housing Occupancy Fall Quarters/Semesters

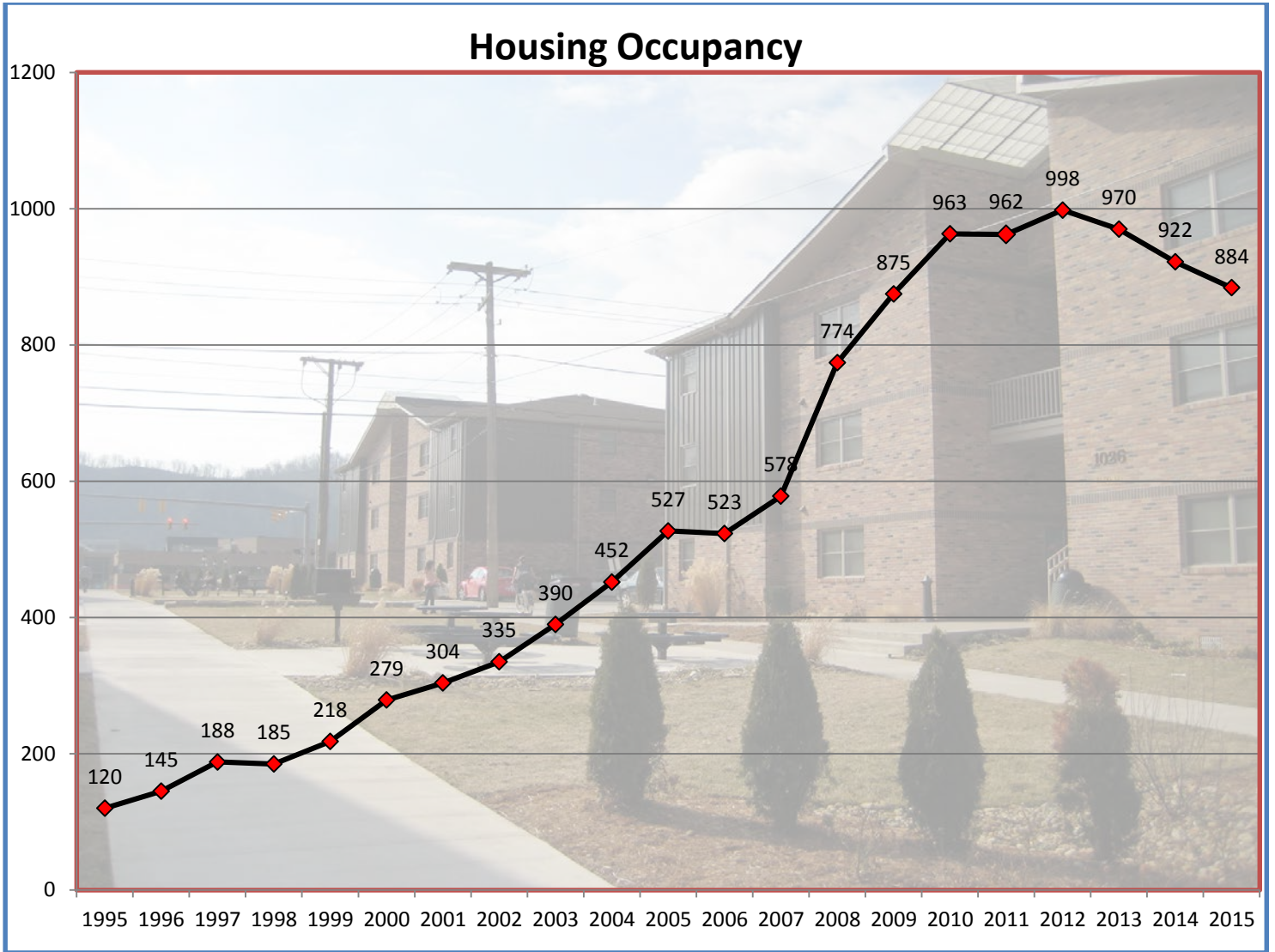
Fall	SSU Owned Capacity	Campus View; Tanner Place; Bridgeview Court Capacity	Residents On Campus	Percentage Of Occupancy	Men Living On Campus	Women Living On Campus
2015	166 <sup>7</sup>	718 <sup>8</sup>	884	89%	476	408
2014	180 <sup>6</sup>	785	922	96%	478	444
2013	176 <sup>5</sup>	785	970	101%	477	493
2012	179	785	998	103.5%	483	515
2011	178	723	962	107%	456	506
2010	177 <sup>4</sup>	653	963	116%	464	499
2009	178 <sup>4</sup>	574	875	116%	428	447
2008	180 <sup>4</sup>	478	774	117%	391	383
2007	181 <sup>4</sup>	430	578	94.6%	273	305
2006	185	430	523	85%	254	269
2005	185	334	527 <sup>1</sup>	101.5%	237	290
2004	168 <sup>3</sup>	288	452	99%	200	252
2003	193 <sup>2</sup>	192	390 <sup>1</sup>	101%	175	215
2002	200 <sup>2</sup>	96	335 <sup>1</sup>	113%	146	189
2001	189	94	304 <sup>1</sup>	107%	129	175
2000	189	94	279 <sup>1</sup>	98.6%	129	150
1999	190		218 <sup>1</sup>	115%	94	124
1998	190		185	97.4%	76	109
1997	190		188	98.9%	77	111
1996	147		145	98.6%	68	77
1995	116		120	103%	63	57

**NOTES:**

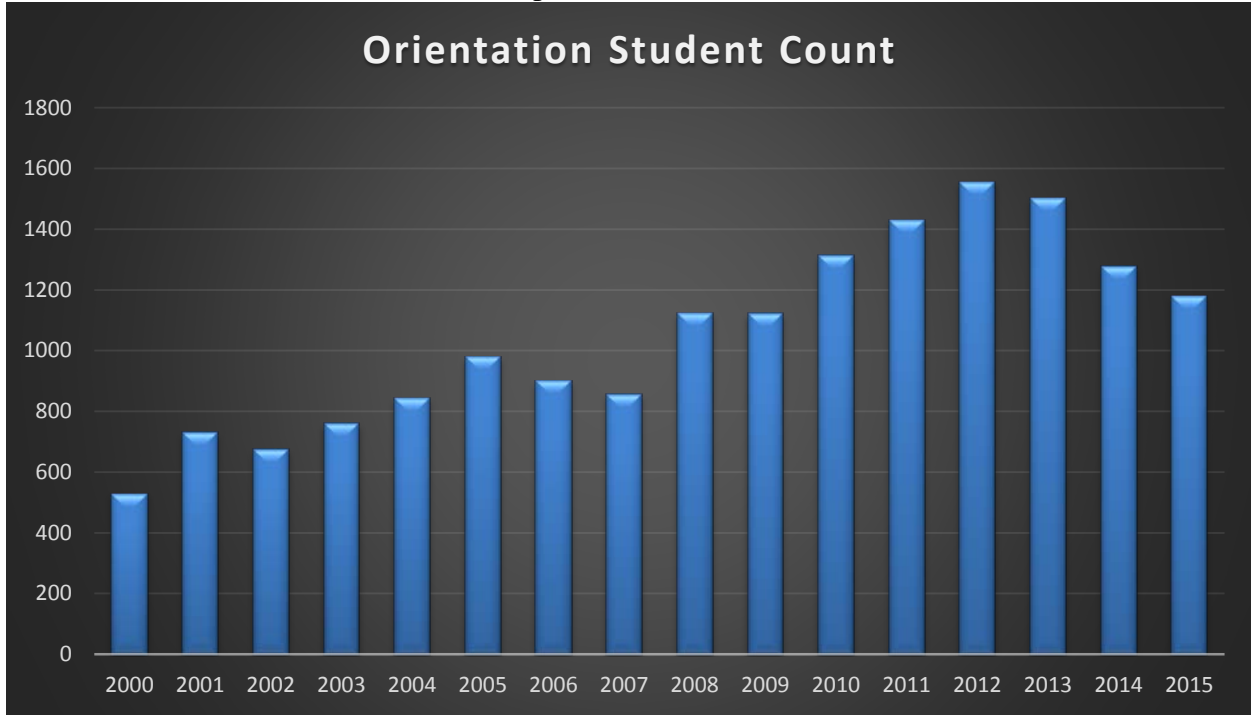
- <sup>1</sup> Includes residents housed in the Ramada
- <sup>2</sup> SSU capacity decrease /increase due to the Resident Advisors having/not having roommates.
- <sup>3</sup> SSU capacity decrease due to Carriage being closed for renovations.
- <sup>4</sup> Decrease due to Cedar 1 & 12 being converted to Residence Coordinator apartments.
- <sup>5</sup> Decrease due to Cedar 12 being converted to HRL Office space.
- <sup>6</sup> Increase due to Cedar 12 being converted into a housing unit.
- <sup>7</sup> Decrease due to Cedar 12 housing Counselor in Residence and faculty members in Carriage.
- <sup>8</sup> Decrease due to graduate student single housing option in Bridgeview Court.

Number of students in Developer owned properties	718
Occupancy percentage for Developer owned properties	89.7%
Number of students in SSU owned properties	166
Occupancy percentage for SSU owned properties	86.5%

# Housing Occupancy 1995 – 2015 Fall Terms



Orientation Final Numbers for 2015  
Board of Trustees Meeting  
September 11, 2015



**2015 Spring Orientations**

Thursday, December 11  
Wednesday, January 7

**Attendance**  
70  
53  
**Total 123**

**2015 Summer Orientation**

Tuesday, May 12

**Attendance**  
51  
**Total 51**

**2015 Fall Orientations**

Saturday, May 16  
Monday, June 1  
Wednesday, June 3  
Saturday, June 13  
Tuesday, June 16  
Thursday, June 18  
Tuesday, July 21  
Wednesday, July 29

**Attendance**  
96  
182  
157  
191  
40  
60  
166  
115  
**Total 1007**

**2014 Orientation Count**

**Total 1181**

**2016 Spring Orientation Dates**

Thursday, December 17, 2015  
(Fall Semester Finals End Dec. 18)

Tuesday, January 5, 2016  
(Spring Semester Classes Begin Jan. 11)

**Tentative**

**2016 Summer Orientation Date**

Thursday, May 5, 2016  
(Spring Semester Finals End May 6)

**Tentative**

**2016 Fall Orientation Dates**

Friday, May 21<sup>st</sup> 2016 – “Scholarship”  
Wednesday, June 8<sup>th</sup> 2016  
Saturday, June 11<sup>th</sup> 2016  
Tuesday, June 14<sup>th</sup> 2016  
Thursday, June 16<sup>th</sup> 2016  
Tuesday, July 26<sup>th</sup> 2016  
Wednesday, August 3<sup>rd</sup> 2016

## **Felons at Shawnee State University**

### **Staff**

Marcie Simms, Dean of Students

Richard Schisler, Judicial Hearing Officer

### **Registered Student Felons**

- AY 2015-2016
  - Spring 2015= 28
  - Summer 2015= 12
  - Fall 2015=31

### **Most Common Convictions**

- Possession/Distribution of Drugs
- Theft

### **Process for applying to Shawnee State University**

- Complete Admissions application and indicate felon status
- Receive letter from Admissions Office which includes a Background Check Release Form
- Return the form to the Dean of Students Office
- Dean of Students Office completes the background check and schedules a meeting with the potential student and the Dean of Students or the Dean of Students Judicial Officer
- Decision made on Admission and communicated to necessary offices

### **Continuing Students**

- Each semester the felon students are required to check-in at the Dean of Students office
- The students will meet one on one with the Dean of Students or Judicial Officer to discuss progress, resources and if any other violations have occurred since their last check-in.

Felon Report  
Board of Trustees Meeting  
September 11, 2015

**Cumulative Grade Point Averages of Felons**

- Spring 2015—1.66
- Summer 2015—2.36

**Challenges for Felons**

- Social Integration
  - Students have difficulty accessing resources
  - Connecting with campus culture
- Academic Support
  - Students struggle to re-enter the classroom
  - Students have not developed study skills

**Other Issues**

- Home and family issues
- Legal issues
- Financial issues
- Struggles with addiction
- Inability to find employment due to felony conviction

Student Programming Board  
Board of Trustees Meeting  
September 11, 2015

**The 2015-2016 Programming Chairs**

- President-Kassandra Mullins
- Advertising-Tristan Smith and Hayley Williamson
- Special Events- Kelsie Peters
- Late Night (Thursdays)- Jasmine Heard and Alex Eben
- Gaming-Ryan Dosser
- Weekend-Hannah Perry
- Diversity-Siana Cecere
- Historian-Andy Fiorita

**Welcome Week Statistics**

**Sunday**-Participated in Student Organization Showcase

- 75 new students interested in SPB provided their email addresses for us to contact them about getting involved with our meetings

**Monday**-Green Screen Photos with Shawn E. Bear

- 197 people attended

**Tuesday**-Craft and Laugh Night

- 163 people attended

**Wednesday**-Make Your Own Laundry Detergent and Tie Dye

- 252 people attended

**Thursday**-Late Night Bingo

- 488 people attended

**Friday**- Find the Paw

- 80 people attended last year, we expect a similar or higher number this year  
-\$4 Friday Movie
- 625 people attended last year, once again we expect a similar or higher number this year

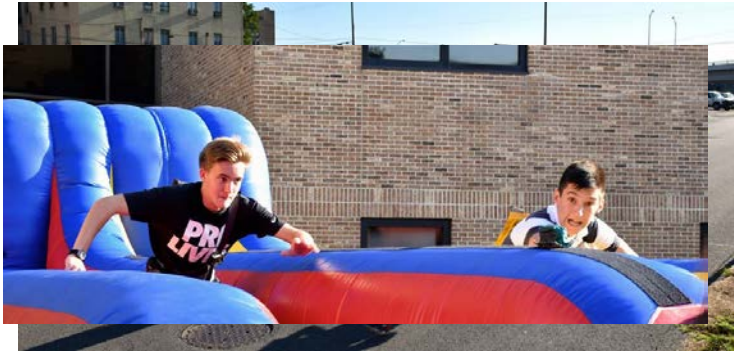
**Saturday**-Back to School Bash

- This event will replace our typical “Glow Dance” for Welcome Week. The Bash will consist of an outdoor tent with a DJ, free ice cream, and various outdoor activities.

Student Programming Board  
Board of Trustees Meeting  
September 11, 2015

“WOW” -Weekend of Welcome 2015

From Friday, August 21st through Sunday, August 23rd, SSU offered the opportunity to new and transfer students to become fully immersed in the SSU community through a variety of activities, educational sessions, and service. Student Affairs sponsored WOW once again and added new activities such as a 5K and a blood drive. Both housing and commuter students had the chance to meet professors, deans, administrators, and fellow students during WOW. Approximately 550 students earned “WOW Bucks”, won prizes by attending events, and received their first SSU T-shirt at Bear Beginnings.



**Looking Forward**

1. Continuing our traditions each month
  - a. Bingo and \$4 Friday are very successful events that
2. Expanding on events that went well last year
  - a. Color War
  - b. Karaoke
  - c. Game shows (e.g. *Are You Smarter than the Faculty?*)
3. Trying new things
  - a. Revamping our Gaming events-*Yu-Gi-Oh* tournaments, keeping SPB up to date with current trends, reaching out to wider audiences to meet the needs of the student body
  - b. Fall Festival
  - c. Fear Factor
4. Collaboration
  - a. Looking forward to working with the Office of the President and the Office of

Student Programing Board  
Board of Trustees Meeting  
September 11, 2015

Communications for an annual Fall Mixer

- b. Working more closely with other student organizations such as the Student Government Association and Delta Phi Epsilon