

MINUTES

April 24, 2017

4:00 PM

University Faculty Senate
Shawnee State University

Call to Order

UFS President Andrew Feight called the meeting to order at 4:05 p.m.

Roll Call

Secretary Janet Feight recorded attendance (as follows):

Georgeann Kamer, Mich Nyawalo, Janet Snedegar, Chris Meade, Linda Hunt, Marc Scott, Kejing Liu, Eugene Burns, Virginia Pinson, Cathy Bailey, Sean Dunne, Cindy Hermanson, Phil Blau, Adam Miller, and all officers (Drew Feight, Mike Barnhart, Janet Feight, Jim Reneau).

Minutes: Approved by acclamation.

Agenda amended. Added to New Business – B.2. ED 6586, Graduate level course. Approved unanimously.

Remarks: UFS Pres. Feight offered some brief remarks on the most recent BOT meeting.

Treasurer's Report: Treasurer Jim Reneau reported on expenditures as of 4/24. Report accepted as submitted.

Administrative Reports

Provost: Jeff Bauer thanked the executive committee for their service and noted nominees for open non-departmental directorships (Ombudsperson – Linda Hunt, Distance Learning – Mike Barnhart). A nominee is needed for the Adjunct Academy.

Announcements: Academic advising surveys are due next week, Gen. Ed. Online currently has 10 faculty and 12 courses (although more advertising may help registration), and there will be a calendar change beginning with fall of 2017 – fall semester will be the beginning of the academic year.

Bear Trax – Will provide paperless way of handling travel, sick leaves, other forms, and it is a very intuitive system.

In-service orientation – Not the first Friday of the semester but the second this year, Sept. 1. Breakfast and concurrent sessions. One session will be Bear Trax.

Program Warehousing reminder – The authority to warehouse programs lies with the President, the Provost, and the Board of Trustees. Faculty have input only. There is a process, and faculty will develop metrics that will be applied. The department will be notified and EPCC can then make a recommendation.

With the recent attempt to warehouse the CAD Program, there was a communication problem, which was acknowledged, and the proposal to warehouse this program was withdrawn by the Provost. However, the other program that was recently pulled from being warehoused by EPCC had only graduated 3 students in 5 years. Provost Bauer expressed disbelief that keeping this program was warranted. Overall, warehousing through EPCC does seem to work. But there will likely be more critical decisions in the future regarding warehousing.

Question from UFS President-elect Marc Scott: What is driving the conversation re: program warehousing?

Answer from Jeff Bauer: The Board of Trustees and the State are applying pressure. Also, we have had a longstanding process of program addition without subtraction, or with very few eliminations. We are now beyond our ability to do a good job of overseeing programs. We need to ask: Is it a real program? Is it attractive to students? We need very attractive programs and some outlet programs.

Committee Reports

UFS Executive Committee: The committee met on 4/18 to make appointments to committees and to handle transition issues with the change in officers. Unresolved Vacancies: 1) Faculty Assessment Committee, 2) ARMC – CPS, At-large CAS (must be tenured faculty) 3) Budget – CAS, 4) Marketing and Admissions – At-large.

New Business

A. UFS Bylaw on Curriculum Initiation – Passed with a majority of aye votes, 2 nays and one abstention.

B. Graduate Council Items – Approved unanimously.

1. Graduate Programs Manual

C. EPCC Items – Bundled and approved unanimously unless otherwise noted.

1. Nursing - minor course changes — ADNR 1114, 2225

2. Business Administration — minor course changes —BUIS 2200, 3600, and 4200

3. Engineering Technologies — minor course changes — ETGG 4804, ETPL 4490

4. University College / Mathematics — MATH 0115A

5. Mathematics

a. New Courses — STAT 1150A

- b. New Concentration—Actuarial Science
- 6. General Education Advisory Committee
 - a. Add HIST 2474: Peace and Justice: History, Theory and Practice of Non-Violence to the Ethical Insight and Reasoning category of the GEP
 - b. Add HIST 3432: Gandhi and Modern India: Ethics in Public and Private Life to the Ethical Insight and Reasoning Category of the GEP
 - c. Remove HIST 3432 from the Global Perspectives category of the GEP
- 7. Teacher Education
 - a. Minor course changes—ECSE 4385, EDAE 3285, 4385, EDEC 3287, 3289, 4385, EDIS 3311 (2 proposals), 3314, 4385, EDMC 3285, 4385, EDRE 3305, EDVA 4385
 - b. New course—SIGN 1310: Medical Health American Sign Language
- 8. Natural Sciences
 - a. Enhancement—New minors in Environmental Earth Science, and Environmental Life Science
 - b. Removal of the current minor in Environmental Science
 - c. New Bylaws for the Department of Natural Sciences
- 9. Fine, Digital, and Performing Arts
 - a. Minor course changes—ARTG 3350, 3540, 3611, 3612, 3613, 4505, 4540, 4611, 4612, 4613, 4621, 4622, ARTS 3621, 3631, 3632, 4611, 4612, 4613, 4621, 4631, 4632
 - b. Enhancement—Game and Simulation Arts
- 10. English and Humanities
 - a. Minor course change—ENGL 2280
 - b. Warehousing—ENGL 3385, 3339, 4480, 4492
 - c. New courses—ENGL 2207: Intro to Culture and Media Studies, ENGL 2260: Video Games and Virtual Worlds, ENGL 3185: Internship, ENGL 3340: Literature of the Americas, ENGL 4483: Graphic Novels and Animation
 - d. Enhancement— BA in English and Humanities with a Concentration in Culture and Media Studies
- 11. Recommendations to the Board of Trustees
 - a. Intellectual Property, Copyright, Patents, and Research Policy – *Pulled for amendment, amended version approved unanimously.*
 - b. Paid Professional Leave Policy and Procedures
- 12. Recommendation to the Provost
 - a. Student Academic Misconduct Policy and Procedures – *Pulled for amendment, amended version approved unanimously.*
 - b. Academic Program Performance Metrics – *Pulled for discussion – Passed with majority of vote, 1 abstention.*
 - c. Discontinuing — BS in Athletic Training Program
 - d. Warehousing — AA in English and Humanities Program
 - e. Warehousing — AA in Fine Arts Program
 - f. Warehousing—AA in Social Sciences Program
 - g. Warehousing—AAS in Pre-engineering Technology Program
 - h. Warehousing—Associate of Individualized Studies Program
 - i. Warehousing—AS in Mathematics Program
 - j. Warehousing—Peace Corps Preparatory Program

There will be follow-ups on 11.A and 12.A to ensure amendment procedure followed and language added to curriculog – UFS President.

Adjourned 5:18.

**Shawnee State University
University Faculty Senate
Treasurer's Report**

As Of: 2017-04-24
Budget Period: 2016-17
Budget Accounts: 10-3620-*

Object	Description	FY Budget	Expenses	Budget Balance	Expended %
	5500 Regular Student Empl				
	5853 Workers Compensation				
	6110 Office Supplies				
	6190 Miscellaneous Supplies		73	-73	
	6210 Travel	1,000	207	793	20.7%
	6211 Meals / Same Day Travel				
	6260 Entertainment				
	6340 Postage / Delivery				
	6350 Printing & Binding				
	6360 Purchased Publications				
	6450 Rental		350	-350	
	6790 Miscellaneous Expense	875		875	
	9999 Unallocated				
Total		1,875	630	1,245	33.6%

Notes:

Respectfully Submitted
James M. Reneau – Treasurer UFS