
Legal Name Change Request

Student ID# _____

Prior Name: _____
 First Middle Last

New Legal Name: _____
 First Middle Last

Reason for the Legal Name Change

(Note: supporting documents must accompany this request):

- Misspelling-include copy of Driver's License
- Marriage-include copy of Driver's License, social security card or marriage certificate
- Divorce-include copy of legal divorce decree
- Legal Name Change-include copy of court order of legal name change
- Naturalization-include copy of naturalization document or copy of passport
- Religious Reasons-copy of court order of legal name change

Please indicate if you would like our office to contact IT to request a change to your unique ID used with:

Email: _____

Network: _____

I wish to have the legal name reflected on my records as indicated above:

Student Signature _____

Date _____