

Week of December 18th through December 22nd

Observed Holiday – Christmas Friday, December 22nd

- Employee worked regular hours Monday through Thursday (December 18th – December 21st).
- Employee did not work on observed Holiday (December 22nd).

	* Position	* Hours Type	Day									
			Monday, December 18		Tuesday, December 19		Wednesday, December 20		Thursday, December 21		Friday, December 22	
			Start	Stop	Start	Stop	Start	Stop	Start	Stop	Start	Stop
1	Department ▼	Regular Hours ▼	8:00 AM	11:30 AM	8:00 AM	11:30 AM	8:00 AM	11:30 AM	8:00 AM	11:30 AM		
2	Department ▼	Regular Hours ▼	12:00 PM	4:30 PM	12:00 PM	4:30 PM	12:00 PM	4:30 PM	12:00 PM	4:30 PM		
3	Department ▼	Holiday Pay ▼									8:00 AM	4:00 PM
4	Department ▼	Holiday 2.5x ▼										
5	Department ▼	Holiday 2.5x ▼										
6	Department ▼	School Closure Pay ▼										
7	Department ▼	School Closure 2.5x ▼										
8	Department ▼	School Closure 2.5x ▼										
Daily Totals			8.00		8.00		8.00		8.00		8.00	

