

# FEDERAL DIRECT LOAN CHANGE REQUEST FORM 2017-18

Student Name \_\_\_\_\_ ID \_\_\_\_\_

Date of Birth \_\_\_\_\_ Expected Graduation Date \_\_\_\_\_ SSN \_\_\_\_\_

**Please check the appropriate option:**

**NEW LOAN**

\_\_\_\_\_ Process a new loan for \$\_\_\_\_\_.  Summer  Fall  Spring

\_\_\_\_\_ Divide my full loan evenly over the semesters indicated.  Summer  Fall  Spring

**CANCEL OR REDUCE LOAN**

\_\_\_\_\_ Cancel my loan(s) for the semester/year.  Summer  Fall  Spring

\_\_\_\_\_ Reduce my semester loan amount to \$\_\_\_\_\_.  Summer  Fall  Spring

\_\_\_\_\_ Reduce my total loan amount for the year to \$\_\_\_\_\_.  Summer  Fall  Spring

**MOVE ALREADY PROCESSED LOAN**

\_\_\_\_\_ Move \$\_\_\_\_\_ from \_\_\_\_\_ semester(s) to \_\_\_\_\_ semester(s).

**Student Certification**

- Awarded loan amounts are subject to change based on approval and continued eligibility. Loans may be prorated based on the student's expected graduation date.
- I understand that I must be **registered for at least 6 undergraduate credit hours or 5 graduate credit hours per semester** and **must attend classes** to be eligible for my student loan funds.

\_\_\_\_\_ Student Signature \_\_\_\_\_ Date

**What May Happen if I Move Loan Money?**

- Annual loan amounts are based on the student's major, grade level, and dependency status. If you choose to move loan money from one semester to another, you will not get additional loan funds for the year.
- You will owe more money for the following semester if you move loan money from one semester to another.
- You may not have enough to cover the next semester if you max out your award for one semester.
- Once you use your annual loan amount, you can't receive additional loan money until the next academic year.
- You should be prepared to pay your tuition bill if you do not have enough financial aid (including student loans) to cover your balance.
- Just because you request loan money to be moved, your request may not be processed.
  - You may have reached your maximum eligibility for the term.
  - Your loan may be prorated if you are graduating before the end of the academic year.

**For Office Use Only**

	<b>Year</b>	<b>Semester</b>			
Indep or Dep _____	Year _____ in a _____ year program		COE	_____	_____
Hours Enrolled _____	SM _____ FA _____ SP _____		Family Cont	_____	_____
Loan Period _____	From _____ to _____		Total Aid	_____	_____
Entrance Interview _____	SAP _____		Unmet Need	_____	_____
MPN _____	GRAD _____		\$ Requested	_____	_____
Max Sub Elig Period _____	Remaining Sub Elig _____	Sub Elig Used _____			

Loans Awarded	Year	Semester	Disbursement Dates		
Sub	_____	_____	Sub	\$ _____	1. _____
Unsub	_____	_____	Unsub	\$ _____	2. _____
PLUS	_____	_____	Total	\$ _____	3. _____

Loan Aggregate Balance \_\_\_\_\_ Holds/Notes \_\_\_\_\_  
Subsidized/Combined