SSU Orientation: Academic Resources

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Shawnee State University

Three colleges:

• College of Arts and Sciences
• College of Professional Studies
• University College
The first year: challenges, choices, and connections

College Differs from High School

– Semester System and Schedule Options
  • Choice of Days/Times/Courses
– Independence
– Greater personal responsibility & accountability
  • Purchasing textbooks
  • Attendance
  • Syllabus with course requirements
  • Hours of study outside of the classroom
  • Priority of time
The first year: challenges, choices, and connections

Decision Making:

• Student Business Center
  – Registrar (student academic records)
  – Bursar (tuition & fees)
  – Financial Aid
• UC Academic Advisors
• Major Advisors
• Career Development starts **NOW**
Shawnee State University Catalog

– General Information (fees & tuition)
– Withdrawal/Drop dates (with % refundable)
– Rules and Regulations
– Degrees and Certificates
– Programs of Study
– Course Descriptions and Prerequisite Requirements
– Student Life Information

✓ Note: SSU Catalog is available online only. Go to http://www.shawnee.edu/pub/cat/index.html
What Is An Academic Advisor?

University College Advisors
Student Success Center

• Undecided students
• Students who place in one or more developmental courses (math and/or English), and
• Students awaiting selective program admission

SSU Faculty Advisor
Within the College departments

• Faculty advisors meet by appointment (office hours posted near his/her office)
• All students with fewer than 30 credit hours are required to have advisor approval prior to registration
Faculty Expectations and Responsibilities

• Regular and punctual attendance
• Grades are controlled by the faculty member responsible for the class
• Office hours are posted for meeting to discuss individual problems related to your academic progress
• Take full advantage of interacting with the faculty—they want you to succeed!!
FERPA
Family Educational Rights and Privacy Act

• Parents/guardians-- *no longer have access* to records of your son or daughter

• *Student must sign release* in the Student Business Center (Registrar Office) for access and allows sharing of information

• The release of information signature applies to the student with only a *limited exception* for conduct related issues.
SSU Student Ombudsperson

Ombudsperson Role:

• informally, confidentially (within the parameters of the law), and impartially helps students achieve resolutions to problems.

• ensure that everyone involved in student related issues receives fair and equitable treatment within the university system.

• informs students of their options, make inquiries on student’s behalf, offer possible resolutions to all sides involved, and suggest university policy changes.

John Whitaker, Student Ombudsperson, jwhitaker@shawnee.edu
Ombudsperson office: Adm bldg./Math room #115  Phone 740-351-3630
SSU Bookstore
University Center

Textbooks Your Way

CHOOSE: RENTAL - DIGITAL - NEW – USED
• Rent & Save Over 50%
• Download eBooks & Save Up To 60%
• Buy New & Get Up to 50% Cash Back
• Buy Used & Save Over 25%

Student Financial Aid (SFA) Convenience
• Our SFA program allows students to purchase textbooks and other eligible items right in the bookstore.
• Works with the Bear Card.
• No special lines or paperwork to fill out.
Academic Assistance:
Student Success Center (Massie Hall, 1st Floor)
Available for all SSU students:

Learning and Academic Resources
- Advising
- Small group tutoring for specific courses
- Disability services
- Three computer labs with open access
- Center is open 7:30 am until 1:00 am Monday through Friday
- Additional hours during registration week
Clark Library

First Year Librarian:
Katy Mathuews
Kmathuews @shawnee.edu

Ask-A-Librarian:
ssulibanswer@mymail.shawnee.edu
Phone: (740) 351-3519

Fall Hours:
Mon-Thursday 8 a.m. - 10 p.m.
Friday 8 a.m.- 5 p.m.
Saturday Closed
Sunday 1 pm- 6 pm.

Quiet study areas
Computers and Printing
Information and support
Office of Disability Services

• Provides Academic Accommodations such as note-taking, tutoring and extended time on examinations.
• Office is located in the Student Success Center (Massie Hall)
• Students are required to self-identify and provide appropriate documentation regarding their disability

Two Disability Coordinators: Jim Weaver & Michelle Patrick
Phone numbers are 351-3276 & 351-3106
Coordinators are available to meet with interested students and parents during orientation. Please check your orientation schedule
Student Support Services
“Helping Students Help Themselves”

Eligible Participants must be:
• U.S. Citizen
• Enrolled in a Bachelor Degree Program

Must meet one of the following:
• Be first-generation college student
• Meet taxable income guidelines
• Have a documented physical or learning disability

Services:
• Tutoring in English, math, science and computer literacy
• Financial aid & scholarship assistance
• Assistance in locating & utilizing campus-based resources
• And many, many more!

• SSS works to foster a climate supportive of the success of income eligible & first generation college students. The program provides a comprehensive range of academic & other support services free of charge to members.

Advanced Technology Center
2nd Floor – TRiO Center
Phone: 740.351.4777
# Tutoring Centers

<table>
<thead>
<tr>
<th>SSU Tutoring (small group tutoring)</th>
<th>Math Center</th>
<th>Writing Center</th>
</tr>
</thead>
<tbody>
<tr>
<td>Massie Hall 1st Floor</td>
<td>Administration bldg (connected to Massie Hall) 1st Floor</td>
<td>Library</td>
</tr>
<tr>
<td>Free peer tutoring is available</td>
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<tr>
<td><strong>Apply for a tutor on-line or stop in SSC</strong></td>
<td><strong>Stop in Math Center before requesting a math tutor</strong></td>
<td>Stop in Center for help with writing assignments or Call 351-3488</td>
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</tbody>
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Academic Information
Developmental Placement

Departments of English & Humanities and Mathematical Sciences and the University College offers developmental Courses to:
- enhance students’ skills in reading, English, and math
- prepare students for success in college-level courses
- offer students a chance to catch up without the pressure of academic penalty
- after successful completion, student moves to the academic department

Placement in classes determined by ACT/SAT or COMPASS (age 21 and older) Test scores.
Credit hours, excluding UNIV 1101 & UNIV 1105, cannot apply toward degree requirements.
Developmental Placement Appeal Process

✔️ There is an appeal process if you feel you have been placed in coursework below your academic instructional level.

Mathematics: If you are not satisfied with your math placement, contact the Department of Mathematical Sciences at 351-3301.

English: A student may petition for the opportunity to challenge his/her placement by filling out the “Request to Retest” form (351-3592). If the chair of the Department of English & Humanities and the Director of Composition determine a challenge is warranted, the student may be given one opportunity to retest. Completed forms are to be submitted to Student Assessment Coordinator before being sent to the English department.
Honors Program

http://www.shawnee.edu/acad/hon/admission_requirements.html

- unique opportunities for reflection, discussion, and investigation
- challenging but supportive environment
- nourishment for intellectual, social, and creative growth.
- smaller class sizes
- priority registration
- service opportunities
- social activities

Honors Program visit to Chihuly exhibit.
Photo by Sarah Achor
Center for International Programs and Activities (CIPA)

• Opportunity to broaden foreign study experience

• **CIPA sponsors** *international travel and language study abroad* and provides mini-scholarships for credit seeking students

• CIPA designed to help international students fully participate in their college experience

SSU Students in Ireland
Health Clinic

• James A. Rhodes Athletic Center, 1st floor, Room 118
• Hours 10:00am-3:00pm  Monday through Friday
• Open fall and spring semesters
• FREE to students
• Must have Student ID

*Student Health Insurance- application forms available in the Student Business Center
Students with Food Allergies
Planning and Communication are key factors.

**Food Service:** set up a meeting with Rachel Steele, food service manager, to discuss your allergies.

**Housing:** If you have an emergency treatment plan give copies to your resident advisor, if applicable.

**Office of Disabilities:** file information on your food allergies so they can help support you

**Emergency medical information**—if applicable, always wear your ID (e.g., bracelet)

**Medical care and Emergency services**- Be aware of the Health Clinic hours of operation and local medical facilities
RAVE Early Alert System

In an emergency:

• SSU Early Alert notifies the campus community in cases of an emergency, i.e., campus closure, class cancellation due to inclement weather, or a health and safety concern.

• This attempt to notify will occur by phone, text and e-mail.

• Shawnee State University will not use this system for any other purpose than to attempt to contact you in case of a campus emergency.

• If you choose to opt into this service, you will be notified when an on campus emergency occurs. **Sign up on MYSSU**
Social Media Do’s and Don’ts

Do

• Do create positive content
• Facebook, YouTube, MySpace, LinkedIn and Twitter, are becoming useful social media
• Schedule time for college work
• Ration online communication with friends and family
• Consider putting your file setting on PRIVATE

Don’t

• Don't post questionable photos of yourself anywhere on the Internet
• Inappropriate behavior or posted comments can be used to implicate users.
• Employers may use social networking sites to research job candidates

Use Common Sense !!!
Opportunity to Learn: Academic & Student Life Resources

Successful Students choose to seek and use resources

SSU offers multiple resources

Students are encouraged to make full use of resources throughout their academic year
Weekend of Welcome
9:00 a.m. Kick off
James A. Rhodes Athletic Center
(JARAC)
Many people want you to succeed and are willing to help you ... let them!
Q&A