Call to Order

UFS President Andrew Feight called the meeting to order at 4pm.

Roll Call

Secretary Janet Holtman announced that she had recorded attendance as follows:


Absent: Jason Witherall, Jeradi Cohen, Jim Miller.

Approval of Minutes

The minutes from the last meeting were approved by acclamation.

UFS Officer Reports

President's Report: UFS President Drew Feight made brief remarks about his most recent trip with Vice President Barnhart to Columbus for Ohio Faculty Council, the highlight of which was discussion regarding budget priorities. The President’s further comments addressed a meeting with the Library Director to discuss the archiving of UFS records, and the possibility of a student aid worker to assist with record-keeping, as well as a clarification regarding Chris Meade’s resignation from UFS and his permanent replacement by John Bedick.

Treasurer's Report: UFS Treasurer Jim Reneau reported on the UFS budget and distributed a handout detailing amounts.

Administration Reports

Provost Report: University Provost David Todt briefly reiterated changes covered during the last meeting regarding the admissions policy and procedures and announced these would soon be discussed during an EPCC 5-day open hearing. He further noted the importance of these changes in benefiting at-risk students.

Dean of College of Professional Studies Report: Paul Madden reported on a grant-funded research project regarding the Master’s of Occupational Therapy program in collaboration with
Adena Health Care. He also discussed the Engineering program curriculum and student engagement with 3-D printing. Other brief remarks addressed a pathway program with Southern State Community College (which would allow students to complete their BS at SSU), internship expansion in Digital Simulation and Gaming, and SSU student involvement in a recent career fair that featured products produced in the plastics lab.

Dean of College of Arts and Sciences: Jeff Bauer reported on significant progress in finalizing the promotion and tenure process for faculty, the search for the Dean of CPS (application review will begin Nov. 4), and noted other searches as follows: photography, statistics, geology, and sociology.

Dean of University College: Brenda Haas reported on the number of students who enter SSU with developmental concerns, citing a 54% statistic, and noted that Career Services will be housed in University College.

Announcements from the Floor

None.

Committee Reports

Executive Committee: President Feight reported that the Executive committee voted unanimously to approve the Master’s in Mathematics proposal and that UFS Constitutional Amendments had been drafted and distributed for approval.

Election Committee: No report.

Resource Committee: No report.

Enrollment Management & Student Life Committee: Marc Scott reported that the committee will address the following issues and report after their next meeting: academic garb, retention, recruitment, and the academic calendar.

Graduate Council: Chair Krista Maxson reported on ongoing revision of the graduate manual and language for the UFS constitution.

Continuous Improvement Committee: No report.

Distinguished Lecture Series: No report.

Educational Policy & Curriculum Committee: Chair Michael Barnhart reported on EPCC consideration/approval of minor proposals in Business and the new graduate MA in Mathematics.
General Education Advisory Committee: Chair Phil Blau reported on faculty discussion of the Resolution to Support the AQIP Action Team, the fact that future discussion of the matter would occur in GEAC, and on Dan Johnson’s upcoming involvement with the committee.

Old Business

A. Motion for the Ad Hoc Committee on Student Course Evaluations to continue work and report back in February to the UFS – Approved.

B. Motion referring the matter of GEP Reform to GEAC to report back to the UFS in November – Approved.

New Business

A. Resolution on UFS Constitutional Amendments – amendments proposed, discussed, and voted on as follows:

Section III.1 - Approved and amended to read:

MEMBERSHIP - All tenure-track and tenured faculty, Full Time Faculty with Continuing Contracts, and Full-Time Instructors/Non-Tenure Track (FTIs/NTTs) employed by the University shall be deemed a member of UFS and shall have the right to vote in elections for UFS Senators and Officers, to serve on UFS or other governance committees, and to serve as a Senator in the UFS. Faculty Directors or Coordinators of programs on release time with rights of return to faculty shall be deemed faculty for the purposes of this document. With the exception of Administrative Department Chairs, as in the Department of Nursing, all Department Chairs shall also be deemed faculty for the purposes of this document.

Section III.3 - Approved

Section IV.2. A,B,C,D - Election Districts – Motion for friendly amendment re: representation. Suggested equal treatment of UC, CAS, CPS re: senators at large, language in IV.2.A is revised to accommodate possible departmental additions in UC, and IV.2. B and D are stricken. Motion passed. The amended language reads:

IV.2.A. Each academic department shall have the right to elect ONE Senator by majority vote of the UFS membership of each department.

IV.2.B. UFS members of each college shall have the right to elect TWO Senators-at-Large by majority vote of the UFS membership in their respective colleges.

Section V.2 - Approved and amended to read:
SECTION V.2: RECALL OR RESIGNATION OF OFFICERS AND SENATORS - Officers and Senators of the UFS may be recalled for misfeasance, malfeasance, or nonfeasance in office. Officers and Senators may also resign at any time by informing the President of the UFS in writing of their resignation. If the President of the UFS resigns, the President will inform the Vice President of the UFS. Recall proceedings can be initiated by a petition signed by 20% of the full-service faculty represented by the Senator or Officer and presented to the UFS Executive Committee. Upon receipt of such a petition, or in the case of a resignation, the President of the UFS shall appoint an Election Committee as required above in the section on elections. If the recall is against the President, the Vice President shall appoint the Election Committee. A 50% plus one vote of all full-service faculty UFS members of an officers’/senators’ constituency against an officer/senator shall result in a recall. Upon a successful recall, or in the event of a resignation by an Officer or Senator, a special election shall be held to elect a replacement who shall finish the term of the Officer or Senator who has been recalled or resigned. Special Elections for Officers and Senators-at-Large shall be carried out by a UFS Elections Committee; Special Elections for Senators shall be carried out by the chair of the senator’s academic department in accordance with their departmental by-laws.

Section IX.3 with subsections 1-5 - Approved

Section IX.3 subsection 6. Motion to have University Research Officer be primary administrative member on RSAC, approved as amended to read:

6. Research and Scholarly Affairs Committee (RSAC): The RSAC shall consider and recommend policies affecting the faculty with regard to research and scholarly activities of the University. The RSAC shall be responsible for soliciting nominations and recommending annual awards recognizing faculty excellence. The RSAC shall be responsible for reviewing faculty proposals for sabbatical (leave with pay and/or support) and leaves without pay. The RSAC shall make timely recommendations on such matters to the UFS and university administration in accordance with UFS and university policy and procedures. The RSAC shall have a faculty chair, elected to a two year term by the committee at its first meeting of the academic year. UFS members who are categorized as FTIs/NTTs cannot serve as Committee Chair. The RSAC shall also have responsibility for coordinating with the Teaching and Learning Center (TLC) Director, who shall be a voting member of the RSAC. The committee may meet with any other committees on matters of common interest, and where appropriate coordinate with and seek advice and expertise from other constituency groups on campus. The University Research Officer shall be the primary administrative representative to RSAC and shall be a non-voting member of the committee.

Section IX.3 subsection 7 - Approved

Section IX.3 subsection 8 - Motion approved as amended to read:
Graduate Council (GC): The GC shall have a faculty chair, serving a two year term, elected by the Council at its first meeting of the new academic year. The GC shall have the responsibility for overseeing all matters pertaining to graduate educational policies and curricula. Any proposed change in existing programs, or proposals for new programs shall be properly vetted by the appropriate academic program, prior to coming before the GC. The Graduate Council will be responsible for establishing rules and procedures by which to recommend curricular and program changes to the GC. All business before the GC will be made available for comment and criticism by the campus community via a five-day open hearing process to be conducted over e-mail. A digest of the five-day open hearing comments along with the agendas and minutes of previous meetings will be made available to the campus community by the Chair of the GC. All curricular proposals must be approved by a majority vote of the GC before being referred to the UFS Senate. The University Administration shall select one senior administrator to be the primary administrative representative to the GC. That person shall be a non-voting member of the GC. Other administrators may attend and participate in the Council’s deliberations as necessary;

Section IX.3 subsection 9 – Approved

Section IX.3, heading, approved as amended to read: Section IX.4: Election of Committees

Section IX.4.A - Motion for language change to “Each academic department shall have the right to elect” with phrase “of the CAS and the CPS” stricken. Motion approved as amended to read:

Each academic department shall have the right to elect one representative to the EPCC, the GEAC, and the DLC by popular, majority vote of the UFS members in each department. Annual elections shall be conducted by the end of Spring Semester by department chairs, according to their departmental by-laws. Representatives to the EPCC, the GEAC, and the DLC shall serve for a term of two years and may stand for re-election at the end of their term. UFS members with appointments in the University College shall have the right to elect one representative to the EPCC, the GEAC, and the DLC.

Section IX.4.B - Approved and amended to read:

Each graduate program shall have the right to elect two representatives to the Graduate Council by popular, majority vote of UFS graduate faculty members in each program. Elections shall be conducted by the program’s graduate director according to their departmental by-laws. GC representatives shall serve for a term of two years and may stand for re-election at the end of their term.

Section IX, C, D – Approved

Section IX.8 – Approved as amended to read:
COMMITTEE MEETING SCHEDULE - Unless otherwise ordered by the UFS, the EPCC, the GC, the GEAC, the DLC and the UFS shall meet according to the following regular schedule: 1st Monday of the month (GEAC); 2nd Monday of the month (EPCC); 2nd Wednesday of the month (GC); 3rd Monday of the month (DLC); last Monday of the month (UFS); all other UFS committees shall attempt to meet at times conducive to a quorum of their members. Special meetings of all UFS committees can be called by the Committee Chair or upon written request of three committee members. The purpose of the meeting shall be stated in the call, which shall be sent in a timely manner to all members of the committee.

B. Motion to Appoint a UFS Elections Committee – Approved.

C. Motion to Appoint an Ad Hoc Committee on the Curriculum & Policy Approval Process – Approved as amended to include Graduate Council representative.

D. EPCC Items – Passed by acclamation as follows:

1. Business Administration
   a. Minor Course Change – BUMK 3100
   b. Enhancement – AAB in Information Technology Management
   c. Enhancement – New Minor in Entrepreneurism

2. Engineering Technologies
   a. Minor course change – ETEC 3702

3. Mathematics
   a. New Courses – MATH 5400, 5500, MATH 6500, 6600, 6996, 6997, 6998
   b. Minor course Changes – MATH 6700
   c. New Degree Proposal – Master of Science in Mathematics

Adjourned 5:40 PM.
Shawnee State University  
University Faculty Senate  
Treasurer's Report

As Of: 2013-10-28  
Budget Period: 2013-14

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Total: 2,850 328 2,522 11.51%

Notes:

Respectfully Submitted  
James M. Reneau – Treasurer UFS