

**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
May 9, 2008**

Chairperson Howard Harcha said the first order of business was the appointment of the Board Secretary. Mr. Harcha introduced Mr. Marc Cardinalli, Special Assistant to the President, who was made Board Secretary.

Mr. Harcha called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC § 121.22(F).

Roll Call

Members Present: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren and Mr. Campbell

Members Absent: None

Approval of the May 9, 2008 Agenda

Mr. Lodwick moved and Mr. Mooney seconded a motion to approve the May 9, 2008 agenda. Without discussion, the Board unanimously approved said agenda.

Approval of the March 14, 2008 Board Meeting Minutes

Mr. Warren moved and Ms. Reynolds seconded a motion to approve the March 14, 2008 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Dr. Morris summarized the written report that she submitted to the Board and is made a part of these minutes.

Committee Reports

Academic Affairs Committee – Mr. Jim Warren

Mr. Warren reported on behalf of the Academic and Student Affairs Committee and said the committee had two action items.

Mr. Warren said the Academic and Student Affairs Committee recommended approval of Resolution ASA07-08, Approval of Graduates. Mr. Warren said candidates had made satisfactory progress toward graduation, and all final certificate and degree requirements had

been met and are recommended by their department or college and by the President as candidates for graduation. Mr. Warren moved and Dr. Ball seconded a motion to approve Resolution ASA07-08

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. Warren said the Academic and Student Affairs Committee recommended approval of Resolution ASA08-08, Honoring the Winter Sports and Individual Athletes. Mr. Warren said SSU athletes had been named to the National Association of Intercollegiate Athletics All-American teams, American Mid-East All Conference teams, and individuals had been named as National Association Intercollegiate Athletic All-Scholar Athlete. Mr. Warren moved and Ms. Seif seconded a motion to approve Resolution ASA08-08.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. Warren reported on the Academic and Student Affairs Committee informational items.

Mr. Warren said President Morris reported on the following faculty promotions that were awarded after review of individual files and recommendations of the Screening Committees, the Faculty Promotion Committees and the Interim Provost:

To the rank of Professor:

- Dr. Janna Gallaher (Industrial and Engineering Technologies)
- Dr. Darren Harris-Fain (English and Humanities)
- Ms. Marla Thoroughman (Medical Laboratory)
- Mr. Lane Raiser (Fine, Digital, and Performing Arts)

To the rank of Associate Professor:

- Dr. Douglas Darbro (Mathematics)
- Dr. Scott Douthat (Social Sciences)
- Dr. Neil Evans (Physical Therapy)
- Dr. Isabel Graziani (Fine, Digital, and Performing Arts)
- Mr. Steve Ison (Industrial and Engineering Technologies)
- Dr. Robert Mendris (Mathematics)
- Dr. Michael Powell (English and Humanities)
- Dr. Christine Raber (Occupational Therapy)
- Dr. Kurt Shoemaker (Natural Sciences)

To the rank of Assistant Professor:

- Ms. Allyson Klutenkamper (Fine, Digital, and Performing Arts)
- Mr. James Reneau (Business)

Mr. Warren reported that Ms. Jonica Burke, Registrar, reported on graduation statistics. He said that the total number of graduates was 503. The total number of Masters Degrees awarded was 7, Bachelor degrees awarded was 283 and Associate degrees awarded were 213.

Mr. Warren said Dr. Jim Kadel, Interim, Dean, College of Professional Studies, reported on the retirement of two faculty members: Ms. Marsha Walker with 25 years of service and Ms. Robbie Burke with 34 years of service, both in the Department of Business and the retirement of two administrators: Dr. Stephen Midkiff, Director of Institutional Research and Ms. Tess Midkiff, Director of the Clark Memorial Library. Mr. Warren said together, they had 57 years of service and had witnessed the growth of Shawnee State.

Mr. Warren reported that Dr. Tim Scheurer, Dean, College of Arts and Sciences, reported on the faculty sabbatical granted to Dr. Stylianos Hadjiyannis, Professor, Department of Social Sciences, for spring semester, 2009, to offer a series of lectures to students at Ionion University in Greece and to undertake research while in Greece. Mr. Warren noted that allowing our faculty to take sabbaticals helps spread influence of Shawnee State to other areas.

Mr. Warren said Ms. Casey Smith, vice President of the Student Programming Board, reported on the activities of the SPB and Springfest Week on campus.

Mr. Warren stated Dr. Jim Settle, Vice President, Student Affairs, reported on the 2008 Presidential Scholarship Awards.

Mr. Warren said Dr. Settle also reported on SSU's Chapter of the National Honor Society Phi Eta Sigma's 2008 installation.

Mr. Warren stated that Ms. Amy Richardson, VISTA Volunteer, reported on the 2008 Alternative Spring Break and other projects. Mr. Warren noted that 24 students volunteered to work on two houses in Minnesota.

Mr. Warren said that Dr. Settle gave an update on the University Center expansion and projects for the Athletic Department. Mr. Warren noted that the gym was currently closed for renovation and bids would be opening shortly for the UC renovation.

Mr. Warren stated that Mr. Jeff Hamilton, Interim Athletic Director and Head Men's Basketball Coach, reported on the Spring Bear Run/Walk held on April 23. Mr. Warren said that 1,000 people participated in the run/walk with 635 finishing the race. Mr. Warren said the next run/walk would be held in September.

Mr. Warren said the personnel appointments would be addressed by the Finance and Facilities Committee.

Finance and Facilities – Mr. Jack McCoy

Mr. McCoy reported on behalf of the Finance and Facilities Committee and said the Committee had three action items.

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F010-08, Approval of the FY2009 General Fund Budget. Mr. McCoy said Ms. Elinda Boyles, Vice President of Finance and Administration, gave a thorough report on the budget. Mr. McCoy moved and Mr. Mooney seconded a motion to approve Resolution F010-08.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F011-08, Approval of the FY2009 Auxiliary and Agency Budget. Mr. McCoy said Ms. Boyles also reported on the auxiliary and agency budget and said that revenue estimates had been developed based on estimated general fee income, predicted housing occupancy and established room and board rates and planned expenditures had been established anticipating known inflationary factors. Mr. McCoy moved and Ms. Reynolds seconded a motion to approve Resolution F011-08.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F012-08, FY2009 Administrator and ATSS Salary Increase. Mr. McCoy said a 3.5 percent across-the-board increase in FY09 salaries for administrators and ATSS would be effective beginning July 1, 2008. Mr. McCoy moved and Mr. Mooney seconded a motion to approve Resolution F012-08.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F13-08, Shawnee State University Development Foundation Policies. Mr. McCoy said the change in SSUDF policy #12.0 Section 12.1.4 regarding commemorative opportunities. Mr. McCoy moved and Mr. Lodwick seconded a motion to approve Resolution F013-08.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McCoy reported on the Finance and Facilities Committee informational items.

Mr. McCoy said in accordance with Policy 5.16Rev., Personnel Appointments, the attached list summarizes personnel action taken between March 14, 2008 and May 1, 2008. He said all personnel activity was reported in the attached consolidated report.

Mr. McCoy said Ms. Boyles reviewed the PACE report which summarized the fiscal year to date financial information through July, 2007 through March, 2008 for the Vern Riffe Center for the Arts.

Mr. McCoy said Ms. Boyles reviewed the general fund revenues and expenditures PACE report, fiscal year to date through March, 2008.

Mr. McCoy said the capital status report reflects current information on each capital project. He reported that all projects are on schedule.

Mr. McCoy said Ms. Boyles reviewed the University's Investment Managers' activity as of March, 2008.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

Mr. Harcha asked Ms. Reynolds, Chair of the Nominating Committee, to report on the Committee's recommendations for Board leadership for the 2008-2009 year. Ms. Reynolds reported on behalf of the Nominating Committee and said the Committee made the following recommendations: Mr. Jack McCoy to serve as Board Chair and Dr. Gail Ball to serve as Vice Chair of the Board. Mr. Mooney moved and Ms. Seif seconded a motion to close the nominations and approve the Board leadership. Without discussion, the Board unanimously approved the motion.

Mr. Harcha said Resolution E04-08, Academic Year 2008/2009 Schedule of Meetings for the Board and its Committees, was presented to the Board for approval. Mr. Harcha moved and Ms. Reynolds seconded a motion to approve Resolution E04-08.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. Harcha then recognized retiring Board member, Ms. Kay Reynolds and student Board member, Mr. John Campbell.

Mr. Harcha thanked Mr. Campbell for his two years of service on the Board and congratulated him on his internship this summer at Brown University and his acceptance into the Masters program at Kent State in the fall. He said Mr. Campbell was a wonderful ambassador for Shawnee State. Mr. Harcha presented Mr. Campbell with a diploma frame on behalf of the Board and a round of applause followed.

Mr. Harcha said nine years ago, Ms. Reynolds and he were both sworn in as new Board members. Mr. Harcha said he had been asked to fill the unexpired term of Ms. Reynolds' late husband, Tom, and Ms. Reynolds was beginning her term as a member of the SSU Board. Mr. Harcha thanked Ms. Reynolds for her dedication and service to the Board, including serving as Board chair for two terms. Mr. Harcha presented Ms. Reynolds with a commemorative lamp and a bouquet of flowers. A round of applause followed.

Comments from Constituent Groups (if any) and the Public

Ms. Ann Marie Short addressed the Board as Co-Chair of the University Administrative Assembly. Ms. Short thanked the Board for approving the salary increase for administrators and ATSS in uncertain financial times and said the administrators appreciated the support of the Board.

Other Business

None.

Executive Session, if necessary

Mr. McCoy moved and Ms. Reynolds seconded a motion to move into Executive Session under RC § 121.22(G) to discuss the compensation of an employee.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

The Board moved into Executive Session at 2:09 p.m.

The Board returned to regular session at 3:28 p.m.

Ms. Reynolds moved and Dr. Ball seconded a motion to approve Resolution E05-08, Modification of President's Deferred Compensation Agreement and Employment Contract.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. Mooney moved and Mr. Lodwick seconded a motion to approve Resolution E06-08, Compensation of the President.

Ayes: Dr. Ball, Mr. Coleman, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Adjournment

Dr. Ball moved and Mr. Mooney seconded a motion to adjourn the meeting at 3:30 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees