

**SHAWNEE STATE UNIVERSITY  
BOARD OF TRUSTEES**

**Meeting Minutes  
February 9, 2007**

Chairperson Kay Reynolds called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC § 121.22(F).

**Roll Call**

Members Present: Mr. Harcha, Mr. Lodwick, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren and Mr. Campbell

Members Absent: Dr. Ball, Mr. McCoy, Ms. Laugle

**Approval of the February 9, 2007 Agenda**

Mr. Warren moved and Mr. Mooney seconded a motion to approve the February 9, 2007 agenda. Without discussion, the Board unanimously approved said agenda.

**Approval of the December 8, 2006 Board Meeting Minutes**

Mr. Harcha moved and Mr. Lodwick seconded a motion to approve the December 8, 2006 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

**President's Report**

Dr. Morris summarized the written report that she submitted to the Board and is made a part of these minutes.

**Committee Reports**

**Academic Affairs Committee – Mr. William McKinley**

Mr. McKinley reported on behalf of the Academic and Student Affairs Committee and said the committee had one action item.

Mr. McKinley said the Academic and Student Affairs Committee recommended approval of Resolution ASA01-07, Approval of 2007-2008 Semester Academic Calendar. Mr. McKinley said the calendar had been developed and reviewed by the Calendar Advisory Committee and has been approved by the Provost and President. Mr. McKinley said one of the advantages of moving to semesters is that our students will be more competitive in the job market because they will finish earlier in the year and, therefore, be available for employment earlier.

Mr. McKinley moved and Mr. Lodwick seconded a motion to approve Resolution ASA01-07, Approval of 2007-2008 Semester Academic Calendar.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McKinley, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. McKinley reported on the Academic and Student Affairs Committee informational items.

Mr. McKinley reported that Dr. Steve Midkiff, Registrar, presented a preliminary enrollment report for winter quarter 2007. Mr. McKinley said this was a positive report and elaborated on some of the highlights of the report.

Mr. McKinley stated that Ms. Kelly Hatas, President of the Student Government Association, reported on the activities of the Student Government.

Mr. McKinley reported that Mr. Randy Warman reported on the Winter Quarter housing occupancy.

Mr. Warren said the personnel appointments would be addressed by the Finance and Facilities Committee.

### **Finance and Facilities – Mr. Howard Harcha**

Mr. Harcha reported on behalf of the Finance and Facilities Committee in Mr. McCoy's absence.

Mr. Harcha said the Finance and Facilities Committee had eight action items.

Mr. Harcha said the Finance and Facilities Committee recommended approval of Resolution F01-07, General Receipts Bonds for University Center Expansion and Renovation and Refunding Outstanding Bonds. Mr. Harcha said this resolution authorizes the repurchase of our outstanding bonds and will permit any excess proceeds from the bonds to be used for other purposes, such as student recreational facilities. Ms. Reynolds said this resolution is going to help our students for many, many years and thanked Mr. Donohue for his work on this issue. Mr. Harcha moved and Mr. Mooney seconded a motion to approve Resolution F01-07.

Ayes: Dr. Ball, Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Ms. Seif, Mr. Warren

Nays: None

Mr. Harcha said the Finance and Facilities Committee recommended approval of Resolution F02-07, Student Assessment for Debt Service on Bonds for Funding the University Center Expansion and Renovation. Mr. Harcha said this fee, not to exceed \$300 annually, will be

assessed to students to help fund the repayment of the Bonds for the University Center. Mr. Harcha moved and Ms. Seif seconded a motion to approve Resolution F02-07.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McKinley, Mr. Mooney, Ms. Reynolds,  
Ms. Seif, Mr. Warren

Nays: None

Mr. Harcha said the Finance and Facilities Committee recommended approval of Resolution F03-07, Appointment of Vice President Student Affairs. Mr. Harcha said this resolution would appoint Dr. Jim Settle as the Vice President for Student Affairs. Dr. Settle will begin work on February 15, 2007. Mr. Harcha moved and Mr. Lodwick seconded a motion to approve Resolution F03-07.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McKinley, Mr. Mooney, Ms. Reynolds,  
Ms. Seif, Mr. Warren

Nays: None

Mr. Harcha said the Finance and Facilities Committee recommended approval of Resolution F04-07, Rescission of Policies 4.30, 4.43, 4.50, 4.59 and updating Policies 4.23REV and 4.58REV. Mr. Harcha said these changes are necessary to update two policies for the change to semesters and rescind four Business Affairs policies that are outdated. Mr. Harcha moved and Mr. Mooney seconded a motion to approve Resolution F04-07.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McKinley, Mr. Mooney, Ms. Reynolds,  
Ms. Seif, Mr. Warren

Nays: None

Mr. Harcha said the Finance and Facilities Committee recommended approval of Resolution F05-07, Policy 5.30REV, Campus Computer and Network Use Policy. Mr. Harcha said identity theft is rampant and in order to comply with new Ohio laws, these changes need to be made. Mr. Harcha moved and Ms. Seif seconded a motion to approve Resolution F05-07.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McKinley, Mr. Mooney, Ms. Reynolds,  
Ms. Seif, Mr. Warren

Nays: None

Mr. Harcha said the Finance and Facilities Committee recommended approval of Resolution F06-07, University Housing Policy 3.20REV. Mr. Harcha said periodically students in housing have special needs and this policy gives the President or her designee the ability to deal with these necessary changes. Mr. Harcha moved and Mr. Mooney seconded a motion to approve Resolution F06-07.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McKinley, Mr. Mooney, Ms. Reynolds,  
Ms. Seif, Mr. Warren

Nays: None

Mr. Harcha said the Finance and Facilities Committee recommended approval of Resolution F07-07, Approval of Credit by Arrangement Fees for MOT. Mr. Harcha said this modification would address the need to make special arrangements for students in the Master's degree level classes. Mr. Harcha moved and Mr. Lodwick seconded a motion to approve Resolution F07-07.

Mr. Harcha said the Finance and Facilities Committee recommended approval of Resolution F08-07, Southern Ohio Youth Regents STEM and Foreign Language Grant. Mr. Harcha said this grant is designed to increase attendance in STEM disciplines from the Appalachian region. Mr. Harcha moved and Mr. McKinley seconded a motion to approve Resolution F08-07.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McKinley, Mr. Mooney, Ms. Reynolds,  
Ms. Seif, Mr. Warren

Nays: None

Mr. Harcha reported on the additional Finance and Facilities Committee informational items.

Mr. Harcha said the Personnel Items were summarized in the attached listing for personnel action taken between November 22, 2006 and January 26, 2007.

Mr. Harcha said Mr. Donohue discussed the draft general fund budget.

Mr. Harcha reported that the capital status report reflects current information on each capital project.

Mr. Harcha said that Mr. Donohue reviewed the general fund revenues and expenditures pace report, fiscal year to date through December 2005 and 2006 and it was a good report.

### **Reports, if any, from Board Liaisons with other Organizations**

None.

### **New Business**

Ms. Reynolds said Mr. Murphy will retire at the end of February and introduced Resolution E01-07, Acknowledgment of Roger T. Murphy on the Occasion of His Retirement. She said she was happy to see people able to enjoy retirement but said it was sad to see them leave. She said SSU

was losing a very valuable employee but she wished him much success in his retirement. Mr. McKinley moved and Ms. Seif seconded a motion to approve Resolution E01-07.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McKinley, Mr. Mooney, Ms. Reynolds,  
Ms. Seif, Mr. Warren

Nays: None

Ms. Reynolds presented Mr. Murphy with a plaque to honor his retirement. Mr. Murphy thanked Ms. Reynolds and the other members of the Board and said it had been a pleasure to be a part of Shawnee State University. A round of applause followed.

### **Comments from Constituent Groups (if any) and the Public**

None.

### **Other Business**

Ms. Reynolds appointed a Nominating Committee to appoint Board Officers for the upcoming fiscal year. She appointed Mr. McKinley as chair of the Nominating Committee and appointed Ms. Seif and Ms. Ball as members of the Committee.

### **Executive Session, if necessary**

None.

### **Adjournment**

The meeting was adjourned by acclamation at 2:00 p.m.

---

Chairperson, Board of Trustees

---

Secretary, Board of Trustees