

**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
January 11, 2008**

Chairperson Howard Harcha called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC § 121.22(F). Mr. Harcha said on behalf of the Board of Trustees, he wanted to thank the President and other University staff for their efforts in preparing for the groundbreaking ceremony for the expansion of the University Center.

Roll Call

Members Present: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds and Mr. Warren

Members Absent: Dr. Ball, Ms. Seif and Mr. Campbell

Approval of the January 11, 2008 Agenda

Mr. Warren moved and Mr. Lodwick seconded a motion to approve the January 11, 2008 agenda. Without discussion, the Board unanimously approved said agenda.

Approval of the November 16, 2007 Board Meeting Minutes

Mr. Mooney moved and Mr. McCoy seconded a motion to approve the November 16, 2007 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Before beginning her report, Dr. Morris asked the Board if anyone had any questions or concerns concerning the whitepaper that Mr. Bob Trusz prepared and that was mailed to the Board with their other materials for this meeting. She said Mr. Trusz had done a good job presenting enrollment management. She also said that retention is an area that the University is working on. Mr. Harcha asked about elongated periods of time a student can select a major. Mr. Trusz said that students should declare a major by the 45th quarter hour, or within one year. He said that under the semester system, students should declare a major by the 60th semester hour.

Dr. Morris summarized the written report that she submitted to the Board and is made a part of these minutes.

Committee Reports

Academic Affairs Committee – Mr. Jim Warren

Mr. Warren reported on behalf of the Academic and Student Affairs Committee and said the committee had four action items. Mr. Warren stated that since the Academic and Student Affairs Committee did not have a quorum present at their committee meeting, he would be presenting the action items to the full Board for their approval.

Mr. Warren said the Academic and Student Affairs Committee forwarded Resolution ASA01-08, Honoring the Fall Sports Teams and Individual Athletes. Mr. Warren moved and Ms. Reynolds seconded a motion to approve Resolution ASA01-08

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. Warren said the Academic and Student Affairs Committee forwarded Resolution ASA02-08, Approval of the 2008-2009 Academic Calendar. Mr. Warren stated Dr. Dave Todt, Interim Provost, presented the 2008-2009 Academic Calendar which had been developed and reviewed by the Calendar Advisory Committee and approved by the Interim Provost and the President, to the Committee. Mr. Warren moved and Mr. McCoy seconded a motion to approve Resolution ASA02-08.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Ms. Reynolds said she had some concerns about actual criteria for granting Professor Emeritus status and asked that the next two resolutions, Resolution ASA03-08, Approval of Mr. Gary Gemmer, Professor Emeritus and Resolution ASA04-08, Approval of Dr. Edward C. Miner, Sr., Professor Emeritus, be tabled until further review. Ms. Reynolds moved and Mr. Lodwick seconded a motion to table said resolutions.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. Warren reported on the Academic and Student Affairs Committee informational items.

Mr. Warren reported that Dr. Mattie Burton, Chair, Department of Nursing, reported on recent department activities, including the open house to be held on February 14 and 15 for the SOMC/SSU Simulation Lab located on the SOMC East Campus.

Mr. Warren stated that Ms. Casey Smith, President of the Student Programming Board, reported on the activities of the Student Government.

Mr. Warren stated that Mr. Randall Warman, Director, Student Activities, reported on the Spring Semester housing occupancy. Mr. Warman reported that there are 552 students living on campus and that occupancy percentage for Campus View was 89.3 percent.

Mr. Warren said that Mr. Steve Gregory, Director of Career Planning and Placement, reported on the Health Care Career Expo held on campus on December 6. Mr. Gregory noted that this year's expo was held earlier in the year so students had a better opportunity to get into the job market.

Mr. Warren stated that Dr. Settle reported on the latest progress of the University Center renovation and expansion. Mr. Warren thanked Dr. Settle and University staff for their efforts in preparing for the groundbreaking ceremony that was held earlier in the day.

Mr. Warren said the personnel appointments would be addressed by the Finance and Facilities Committee.

Finance and Facilities – Mr. Jack McCoy

Mr. McCoy reported on behalf of the Finance and Facilities Committee and said the Committee had three action items.

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F01-08, Reallocation of FY2008 Budget for Construction Projects. Mr. McCoy said the General Fund Operating Budget included \$1.2 million for the planning and construction for a multi-purpose athletic field and parking lot. Because of unexpected and significant project costs connected to the abatement of mercury discovered in the renovation of the Rhodes Center gym floor and the necessity to build an emergency siren and public address system, this reallocation is necessary. Mr. McCoy moved and Ms. Reynolds seconded a motion to approve Resolution F01-08.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F02-08, Authorization to Expand University Center Budget. Mr. McCoy said the University is undertaking a significant construction project for the renovation and expansion of the University Center and it is anticipated that in addition to the funds provided by the issuance of bonds that private funding sources will be available in the amount of \$2 million. Passage of this resolution will authorize the President to expand the University Center's construction project budget when additional private monies are secured. Mr. McCoy moved and Mr. Lodwick seconded a motion to approve Resolution F02-08.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F03-08, Personnel. Mr. McCoy said that per Policy 5.16Rev, the personnel items were in compliance with said policy. Mr. McCoy moved and Mr. Mooney seconded a motion to approve Resolution F03-08.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. McCoy reported on the Finance and Facilities Committee informational items.

Mr. McCoy said in accordance with Policy 5.16Rev., Personnel Appointments, the attached list summarizes personnel action taken between November 6, 2007 and January 2, 2008. He said all personnel activity was reported in the attached consolidated report.

Mr. McCoy said Ms. Boyles reviewed the general fund revenues and expenditures pace report, fiscal year to date through December 2007.

Mr. McCoy said the capital status report reflects current information on each capital project and some projects need to be rebid.

Mr. McCoy said Ms. Boyles reviewed the University's Investment Report through December 2007. He said the report for November was down and December was flat. He said this report was not alarming and was expected given the market.

Mr. McCoy reported that Ms. Boyles reviewed the University's Reserves Report for FY07.

Mr. McCoy also noted that while not on the agenda, the University has received confirmation that the Auditor's Report was well presented.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

None.

Comments from Constituent Groups (if any) and the Public

None

Other Business

None.

Executive Session, if necessary

Mr. Lodwick moved and Ms. Reynolds seconded a motion to move into Executive Session under RC § 121.22(G) to discuss the compensation of an employee.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

The Board moved into Executive Session at 1:51 p.m.

The Board returned to regular session at ____ p.m.

Adjournment

The meeting was adjourned by acclamation at _____ p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees