

BOARD OF TRUSTEES
ACADEMIC AND STUDENT AFFAIRS COMMITTEE
September 11, 2009
10:15 a.m., Sodexo Ballroom (University Center 230 East)

Agenda

1.0 Action Items

1.1 Approval of Policy 2.11 Revision, Faculty Workload Resolution ASA 09-09 **Action**

Dr. Dave Todt, Provost and Vice President for Academic Affairs, will present Resolution ASA 09-09, Policy 2.11 Revision, Faculty Workload.

It is recommended that the Academic and Student Affairs Committee approves Resolution ASA 09-09, Policy 2.11 Revision, Faculty Workload.

2.0 Informational Items

2.1 New Position, Director, CIPA **Information**

Dr. Todt will present information on the new director's position for the Center for International Programs and Activities.

2.2 Faculty Statistics Report **Information**

Dr. Todt will present the Faculty Statistics Report.

2.3 Faculty Professional Day **Information**

Dr. Todt will report on the 2009 Faculty Professional Day.

2.4 Adjunct Academy **Information**

Dr. Darrell Rudmann, Interim Associate Provost, will report on the Adjunct Academy.

2.5 Enrollment Report **Information**

Ms. Jonica Burke, Registrar, will present the 2009 Fall Semester Enrollment Report.

2.6 Student Programming Board **Information**

Ms. Maggie O'Malley, President of the Student Programming Board, will report on the activities of the Student Programming Board.

2.7 Student Affairs Events **Information**

Dr. Jim Settle will report on a variety of topics including the 2009 Fall Housing Report, Upward Bound and Upward Bound Math/Science Summer Programs, and the first Part-time Job Fair.

RESOLUTION ASA 09-09

POLICY 2.11 REVISION FACULTY WORKLOAD

WHEREAS, the Board of Trustees has previously established Policy 2.11, Faculty Workload Policy as required under RC § 3345.45; and

WHEREAS, the President and the Provost have recommended revisions to the workload policy in recognition of the changing needs of the University's undergraduate programs and the establishment of the category of full-time instructors; and

WHEREAS, the academic year classroom teaching load for full-service faculty shall be set at 24 credit hours; and

WHEREAS, the academic year classroom teaching load for full-time instructors shall be set at 30 credit hours;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University replaces Board of Trustees' Resolution ASA12-06 with the attached faculty workload policy effective fall 2009.

(September 11, 2009)

Shawnee State University

AREA: ACADEMIC AFFAIRS

POLICY NO. 2.11
ADMIN. CODE: 3362-2-12
PAGE NO. 1 OF 1
EFFECTIVE DATE: 9-11-09
RECOMMENDED BY: V.P. of
Academic Affairs
APPROVED BY:

SUBJECT: FACULTY WORKLOAD

Shawnee State University is largely an undergraduate institution with some graduate level programs. The University recognizes that classroom hours are a significant component of faculty workload. Besides classroom hours, faculty workload also includes classroom preparation, research or scholarship, and service which advances the University mission. In accordance with the recommendation of the Board of Regents' Advisory Committee on Faculty Workload Standards & Guidelines (2/18/94) and under the authority of RC § 3345.45, the Board of Trustees establishes the following faculty workload policy.

- 1..0 The normal academic year classroom teaching load for full-service (FS) and full service temporary (FST) faculty teaching on the semester system is 24 credit hours.
- 2..0 As an undergraduate Institution with limited graduate programs, the University's teaching load expected of (FS and FST) faculty should represent 70-80% of their total workload except for departments with master's degree programs.
- 3..0 Faculty workload should also include required research, scholarship, or service which advances the University mission. The research, scholarship or service must be substantial and measurable. Faculty members should be accountable for meeting expectations in teaching excellence, meaningful scholarship and substantial service.
- 4..0 The normal academic year classroom teaching load for full-time instructors (FTI) on the semester system is 30 credit hours.
- 5..0 Teaching load for full-time instructors shall represent up to 90% of their total workload. The remaining time shall be dedicated to service in the form of committee meetings, scheduled office hours, etc.

FACULTY STATISTICS

		05-06	06-07	07-08	08-09	09-10
Full Service Faculty (Includes one-year, full service temps)		140	143	145	147	149
Gender:	Males	81	83	88	88	85
	Females	59	60	57	59	64
College of Professional Studies Faculty	Business Administration	17	17	15	14	14
	Health Sciences	31	32	36	38	37
	Industrial/Engineering Tech.	<u>14</u>	<u>13</u>	<u>12</u>	<u>13</u>	<u>12</u>
	CPS Totals	62	62	63	65	63
College of Arts and Sciences Faculty	English/Humanities	20	20	21	20	22
	Fine, Digital & Perf. Arts	8	8	9	9	9
	Mathematics	13	13	13	13	14
	Natural Sciences	14	16	16	16	16
	Social Sciences	13	14	14	14	15
	Teacher Education	<u>10</u>	<u>10</u>	<u>9</u>	<u>10</u>	<u>10</u>
	CAS Totals	78	81	82	82	86
Faculty Rank	Professors	35	35	36	37	39
	Associate Professors	34	37	42	45	48
	Assistant Professors	44	43	43	37	35
	Senior Instructors	21	24	19	21	18
	Instructors	6	4	5	7	9
Types of Faculty Contracts	Continuing Contracts	86	87	87	90	96
	One-Year Contracts	48	50	52	48	40
	One-Year Temp Contracts	6	6	6	9	13
Faculty Degrees	Doctorates	69	72	76	77	79
	Masters	64	64	61	60	59
	Bachelors	7	7	8	10	11
New Hires	full service	15	9	7	3	6
	full service temps	4	5	6	8	7
	full service mid-year hires	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL	21	14	13	11	13
Resignations/Retirees/etc.		16	11	11	10	4
Average Faculty Salary Per Rank	Professor	\$ 67,554	\$70,008	\$70,834	\$73,195	\$73,202
	Associate Professor	\$ 55,639	\$58,274	\$59,808	\$60,180	\$60,598
	Assistant Professor	\$ 42,459	\$44,911	\$46,668	\$49,751	\$50,467
	Senior Instructor	\$ 38,132	\$39,700	\$42,367	\$43,724	\$44,827
	Instructor	\$ 34,324	\$31,903	\$32,492	\$31,574	\$34,105
Average Faculty Salary	All Faculty	\$ 51,121	\$53,272	\$55,422	\$57,118	\$58,013
Faculty by Hire Dates	2009	X	X	X	X	13
	2008	X	X	X	11	9
	2007	X	X	13	13	9
	2006	X	14	13	12	12
	2005	21	16	14	13	13
	2004	11	11	9	9	9
	2003	8	8	7	6	5
	2002	3	3	3	3	3
	2001	6	6	6	6	5
	2000	8	7	6	6	6
	1990-1999	35	33	32	29	28
	1980-1989	37	34	34	33	32
1971-1979	11	11	8	6	5	

Information based on Faculty Employment Contracts issued to Faculty by the Office of the Provost (9-11-09 kll)