

**BOARD OF TRUSTEES
ACADEMIC AND STUDENT AFFAIRS COMMITTEE
JULY 10, 2009
10:15 a.m., VRCFA Room 208**

Agenda

1.0 Action Items

**1.1 Revision to Policy 2.03 Field Trips Action
Resolution ASA 07-09**

Dr. David Todt, Provost and Vice President for Academic Affairs, will present Resolution ASA 07-09, Revision to Policy 2.03 Field Trips.

It is recommended that the Academic and Student Affairs Committee approves Resolution ASA 07-09, Revision to Policy 2.03 Field Trips.

**1.2 Honoring the Spring Sports Teams and Individual Athletes Action
Resolution ASA 08-09**

Dr. Jim Settle, Vice President for Student Affairs, will present Resolution ASA 08-09.

It is recommended that the Academic and Student Affairs Committee approves Resolution ASA 08-09, Honoring the Spring Sports Teams and Individual Athletes.

2.0 Informational Items

2.1 CAS Award for Excellence in Teaching Information

Dr. Timothy Scheurer, Dean, College of Arts and Sciences will report on the presentation of the College of Arts and Sciences Award for Excellence in Teaching to Dr. Chris Kacir, Associate Professor, Department of Social Sciences.

2.2 University Outreach Services Information

Ms. Ginnie Moore, Director of University Outreach Services, will report on recent program activities.

2.3 University Housing Update Information

Mr. Randy Warman, Director of Student Activities and Auxiliaries, will give an update on fall student housing occupancy.

2.4 Graduate Placement Report Information

Mr. Steve Gregory, Director of Career Planning and Placement, will report on the 2008 Graduate Placement Report.

2.5 Student Disciplinary Hearings, July, 2008 through June, 2009

Information

Dr. Jim Settle will report on all Student Code of Conduct disciplinary hearings within a one-year period.

3.0 Education

3.1 New Student Orientation

Education

Mr. Bob Trusz, Associate Vice President, Enrollment Management, and Dr. Jim Settle will report on new student orientation activities.

RESOLUTION ASA 07-09

REVISIONS TO POLICY 2.03 FIELD TRIPS

WHEREAS, the current field trip policy became effective on September 30, 1991; and

WHEREAS, it has become necessary to more clearly define the types and purposes of field trips; and

WHEREAS, the use of one-day field, trips, overnight travel for field trips, field-based courses and international travel related to Shawnee State University courses has increased significantly; and

WHEREAS, the policy has been reviewed and discussed by the University Faculty Senate, and approved by the Provost, and the President.

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves Revisions to Policy 2.03, Field Trips, to become effective July 10, 2009.

(July 10, 2009)

Shawnee State University

AREA: ACADEMIC AFFAIRS

SUBJECT: FIELD TRIPS

POLICY NO. 2.03

ADMIN. CODE: 3362-2-04

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EFFECTIVE DATE: 7-10-09

RECOMMENDED BY: V.P. of
Academic Affairs

APPROVED BY:

1. Definition. Types of Academic Field Trips

- 1.1 One-day Field Trip: off-campus field trip offered by faculty as part of a course requirement or option, and does not require overnight accommodations.
- 1.2 Overnight Field Trip: field trip offered by faculty as part of a course requirement or option, and requires overnight accommodations for students.
- 1.3 Field Course: field trip offered by faculty as course credit and requires travel within the United States.
- 1.4 International Studies: field trip offered by faculty and requires travel to sites outside of the United States.

2.0 Approval of Academic Field Trip.

- 2.1 One-day or overnight field trip must receive prior approval from the appropriate chairperson or his/her designee.
- 2.2 Field course must receive prior approval from the appropriate dean or his/her designee.
- 2.3 International studies must comply with all procedures established by the Center for International Programs (CIPA).

3.0 Students, faculty and other employees on University sponsored field trips should review and must comply with relevant University policies regarding use or possession of alcohol and other controlled substances during officially sponsored University events (e.g. Student Affairs Policy 3.19 and University Wide Policy 5.06) as well as other policies (e.g. University Wide Policy 5.03). Students, faculty and other employees on University sponsored field trips must also be aware of and comply with relevant laws regarding possession and/consumption of alcohol and other controlled substances of the jurisdiction in which they are traveling. Consumption or possession of alcoholic beverages by persons under 21 years of age is illegal in most jurisdictions in the United States. Illegal use, possession, or transport of controlled substances during University field trips is a violation of this policy.

Shawnee State University

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| AREA: ACADEMIC AFFAIRS | POLICY NO. 2.03 |
| | ADMIN. CODE: 3362-2-04 |
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| | RECOMMENDED BY: V.P. of Academic Affairs |
| | APPROVED BY: |

- 4.0. Enforcement: Violation of this policy will result in disciplinary action. Enforcement of this policy will be in accordance with the relevant Collective Bargaining Agreement, Student Handbook, or other University policies.

RESOLUTION ASA 08-09

HONORING THE SPRING SPORTS TEAMS AND INDIVIDUAL ATHLETES

WHEREAS, Shawnee State University's athletes have been named to the National Association of Intercollegiate Athletes and American Mid-East Conference teams, and Conference tournament play; and

WHEREAS, the Shawnee State University's Golf Team finished 5th in the American Mid-East Conference tournament play, the Men's Baseball team finished 5th in the American Mid-East Conference, and the Women's Softball team finished 7th in the American Mid-East Conference; and

WHEREAS, five outstanding students were named National Association of Intercollegiate Association and American Mid-East Conference All-Scholar Athletes,

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University recognizes the remarkable achievements and grants special recognition to these athletes for their outstanding accomplishments and commend the individuals as listed below:

National Association of Intercollegiate Athletes All-Scholar Athlete:

Michael Roelker (Men's Baseball)
Brian Ramey (Men's Baseball)
Lori Harmon (Women's Softball)
Katie Daniel (Women's Softball)
Brian Spille (Men's Golf)

1st Team American Mideast Conference

Drew Howard (Men's Baseball)

2nd Team American Mideast Conference

Brian Ramey (Men's Baseball)
Logan Crabtree (Men's Baseball)
Andrew Carter (Men's Baseball)
Emily Fuhrmann (Women's Softball)
Ashley Speas (Women's Softball)

Honorable Mention American Mideast Conference

Lori Harmon (Women's Softball)
Cassie Erlenwein (Women's Softball)

All-American Mideast Conference

Veronica Lerch (Women's Softball)
Bryan Spille (Men's Golf)

(July 10, 2009)