MEETING MINUTES
Resource Committee
November 7, 2013
3:30 – 5:10 p.m.


I. The meeting was called to order by Gene Burns, Chair.

II. The November 7, 2013 agenda was approved.

III. Chair Burns welcomed all members and introductions were made.

IV. The University’s taxonomy of committee structure and how that structure provides a formalized way of providing input from and communication back to governance groups and constituencies was reviewed. Currently a major systematic review/update of Board policies is being conducted and the development process for policies and procedures was reviewed.

V. The AY13-14 presidential charge, frequency of meetings, and terms of membership were reviewed. Recommendations developed by the committee will be forwarded to the President throughout the year.

VI. Janice Johnson, 2012-13 Chair, gave a synopsis of the committee’s history and its role in several major projects over the past two years, including input/recommendations for consideration in the budget process.

VII. Jonica Burke, Director of Institutional Finance, reviewed the FY14 General Fund and Agency/Auxiliary budgets and discussed the challenges to be faced in the next few years.

VIII. Discussion was held regarding development of a committee agenda and topics for AY13-14. Members are to email topics to Chair Burns and a list will be compiled for prioritization at the next meeting. Possible topics presented included:

- Facility maintenance – painting, carpeting, etc.
- Budget
- Tracking major projects – IT, capital, etc.
- Computer replacement plan
- Space needs
- Research needs
- Course offerings/staffing – how affected by cuts and impact on students
- Personnel reductions
- Student space needs – particularly late night availability
- Increasing online course offerings

IX. Next meeting will be held Tuesday, December 3, 2013 at 3:30 p.m. in the Facilities Conference Room.

X. No other business.

XI. Meeting was adjourned at 5:10 p.m.