MEETING MINUTES
Resource Committee
March 11, 2014
3:30 – 5:00 p.m.

Present: Gene Burns, Joe VanDeusen, Jason Witherell, Elinda Boyles, Elsie Shabazz, Charles Davis, Patric Leedom, Gail Chinn, Adair Lattimer, Michelle Finch, and Sandy Duduit.
Absent: Isaiah Riley
Guests: Dr. Jonica Burke, Dave Zender

I. The meeting was called to order by Gene Burns, Chair.

II. The March 11, 2014 agenda was approved.

III. The February 11, 2014 minutes were approved.

IV. Adair Lattimer briefed the committee on the effort to gain information about computer lab utilization. She reviewed the draft survey questions that will be distributed electronically to committee members for input. Further discussion at the next meeting.

V. Dave Zender, HR Director, presented data on the following:
   - Formal methods that are established for wage/salary adjustments – Support Staff, Administrators, ATSS, and Faculty
   - Defining Personnel in Service Organizations and Resource Allocation
   - Wage/Salary Charts
     - Base to actual wages/salaries for each constituency (CWA, Administrators, ATSS, and Faculty)
     - Base wages/salaries for each constituency.
     - Actual gross wages/salaries for each constituency.

VI. Dr. Jonica Burke reviewed budget updates as follows:
   - Status of FY14 budget as of February 28th which shows expenditures at 65.94%
   - Preliminary list of FY15 needs developed by Vice Presidents in conjunction with budget managers. Funding for new needs must be reallocated from other sources as there are no new funds for FY15.
   - President is considering extending the timeline for the goal of achieving a balanced budget. This would help to alleviate operational impacts due to multi-year budget constraints.

VII. Next meeting to be held March 25, 2014 at 3:30 in the Facilities conference room

VIII. Meeting adjourned at 5:00 p.m.