MEETING MINUTES
Resource Committee
February 11, 2014
3:30 – 5:25 p.m.

Absent: Elsie Shabazz
Guests: Dr. Jonica Burke, Chuck Warner

I. The meeting was called to order by Gene Burns, Chair.

II. The February 11, 2014 agenda was approved.

III. The January 14, 2014 minutes were approved.

IV. Dr. Jonica Burke presented budget updates as follows.
   o Status of FY14 budget as of February 3rd which shows expenditures at 59.73%.
   o Preliminary FY15 budget planning parameters
   o Budget planning timeline.
   o Current planning activities which include a comprehensive review of student fees, separation of object code 5650 into 5650 (internal services) and a new budget line for 6050 (External Professional Services), strategies for meeting new FY15 needs, and reductions to achieve a balanced FY15 budget.

V. Chuck Warner provided an overview of the computer replacement plan and an update on the IT infrastructure upgrade project.
   o 25 labs are currently on the replacement plan which is funded by student technology fees.
   o Discussion was held on possible funding sources for replacement of computers in labs (not open labs) not included in the plan.
   o The IT infrastructure upgrade project focuses on two major initiatives.
     ▪ Shared service telephony replacement initiative (realizing 69% discounts through shared service collaborative)
     ▪ Governor’s broadband initiative
   o This project transitions our infrastructure to digital fiber optics, removes operational concerns with legacy PBX technology, provides enhanced campus technology services, and improves efficiencies.

VI. Discussion was held regarding submitting the online evaluation recommendation to the President. Committee members were polled with a unanimous vote to proceed.

VII. Discussion was held regarding the committee’s role on the following issues.
   o Numbers and duties of administrators
   o Impact of fall budget cuts involving faculty overloads and adjuncts
   o Faculty and staff needs

   Data pertaining to instructional and administrative support and organizational structure will be provided at the next committee meeting.

VIII. Meeting adjourned at 5:25 p.m.