Present: Janice Johnson, Chuck Davis, Chris Kacir, Joe VanDeusen, Elinda Boyles, Keenan Perry, and Sandy Duduit.

- The meeting was called to order by Janice Johnson, Chair.
- The April 4, 2013 minutes were approved.
- An update on the FY14 budget process was presented:
  - Projections for cost savings have been submitted by each division.
  - The following resolutions which affect budget will be presented at the May 13, 2013 Board of Trustees meeting for approval:
    - Request for business continuation at FY13 budget levels pending finalization of the state legislative process. The FY14 budget is anticipated to be presented for Board approval at the July BOT meeting.
    - Proposal of a 0% adjustment to graduate tuition.
    - Proposed AY13-14 course and miscellaneous fees.
    - Authorization for the President to set AY13-14 undergraduate tuition and generally-applied fees within the established parameters upon enactment of the relevant legislation.
  - Discussion was held regarding budget process concerns which were expressed at the last meeting.
- An updated project status/timeline report was distributed and reviewed.
- Chair Johnson will be soliciting feedback from committee members regarding year-end review and next year’s role in order to prepare required end-of-year report for the President.
- The meeting was adjourned at 4:50 p.m.