Present: Janice Johnson, Chuck Davis, Elinda Boyles, Aubry Fowler, Patric Leedom, Chris Kacir, Joe VanDeusen, Vickie Crawford, Kim Weddington, and Sandy Duduit

- The meeting was called to order by Janice Johnson, Chair.

- The November 15, 2012 minutes were approved pending a minor correction.

- Information regarding an IT infrastructure upgrade was presented. This project will be presented to the Board of Trustees on January 18, 2013 requesting authorization for the University to enter into a multiple-year Lease/Purchase Agreement at 0% interest for the upgrading of the University’s telephony system to VoIP and replacement of system software and hardware infrastructure required for the expansion to 10Gbps of bandwidth.

- Amended proposed changes to the SSI formula for FY14 and FY15 were reviewed. One of the primary changes being instituted in FY14 is moving from 20% to 50% of SSI awarded based on degree completion. Ongoing meetings are being held to discuss FY15 changes and updates will be provided to the committee.

- FY13 year-end issues were discussed including spending and billable credit hour projections.

- The FY14 budgeting process and ways the committee can assist will be discussed at the next meeting when additional information is available.

- Next meeting will be held Thursday, January 31, 2013 at 3:30 p.m. in the Facilities Conference Room.

- The meeting was adjourned at 5:00 p.m.