

Graduate Council Meeting

September 14, 2022

Members Present: Chris Raber, Paul Madden, Doug Darbro, Mikel Stone, John Whitaker, Debra Knutson, Jennifer Pauley, Jennifer Scott, Jodi Dunham, Karen Koehler, Kim Inman, Tami Sheets, Bobbi Madden

Topics	Discussions	Actions
<i>Roll Call and establishment of a quorum</i>	A quorum was established. Meeting was called to order at 4:00 p.m. by Karen Koehler.	
<i>Minutes of the April 13th meeting:</i>	No discussion	Motion to approve: Karen Koehler, seconded by Jennifer Scott. Unanimously approved
<i>Graduate Faculty Status Renewal:</i>	Mikel Stone, Jodi Dunham, Doug Sturgeon have submitted CV's but cover letters were not included. GC will hold an online vote once all cover letters have been received,	Bobbi Madden will send out instructions including the GC manual page asking the graduate faculty renewal applicants to submit cover letters. Bobbi will then send out an email to GC members informing them that the letters have been added to Blackboard and are ready for voting.
<i>OTD 7009 Course Proposal</i>	No discussion. GC members acknowledged they had reviewed the course.	Motion to approve course OTD7009: John Whitaker seconded by Doug Darbro. Unanimously approved
<i>Transfer Credits for Thesis: Doug Darbro</i>	Doug shared that he has had MSM applicants inquire about thesis work be reviewed for transfer credit. As the discussion continued, Doug along with all GC members agreed that thesis work would not be accepted as graduate transfer credit.	Thesis will not be accepted for transfer credit for graduate programs.

<p><i>Graduate Faculty Status Guidelines:</i></p>	<p>Jennifer Scott shared the progress of the Graduate Faculty Status Guideline. A copy of the current guidelines was shared with GC members. GC members suggested a “cleaner process” be published in the graduate manual.</p>	<p>The updated guidelines will be added and published in the graduate manual.</p>
<p><i>Graduate Manual Updates/edits:</i></p>		<p>A small group of GC members was formed, Chris Raber, Mikel Stone, Jennifer Pauley, and Karen Koehler. This group will meet separately to review manual updates and changes. The group will meet at least once before the October GC meeting and bring updates to the meeting.</p>
<p><i>CCGS Updates- Jennifer Pauley</i></p>	<p>Jennifer Pauley shared updates from the most recent CCGS meeting. The 9 hours that is shared as undergraduate and graduate hours for accelerated programs was once again discussed. The one program SSU currently has is in compliance. Program proposals must have market evidence that align with state workforce demands. CCGS forms do not reflect this but it is a requirement.</p>	
<p><i>Additional items:</i></p>	<p>A new GC student representative needs to be appointed.</p>	<p>Jennifer Scott suggested student Erin Rice from the Composition and Rhetoric program. Jennifer will notify Bobbi Madden when student has accepted or denied the appointment.</p>

<p><i>Motion to Adjourn: 5:11 pm</i> Mikel Stone, seconded by Jennifer Scott Unanimously approved</p>	<p>GC Chair nomination</p>	<p>Motion to nominate Karen Koehler as GC Chair: Doug Darbro, seconded by Chris Raber. Unanimously approved</p> <p>Karen Koehler accepted nomination to continue as GC chair.</p>
<p><i>Next Graduate Council meeting date:</i> Respectfully submitted,</p> <p><i>Bobbi R. Madden</i></p> <p>Bobbi R. Madden Graduate School Administrator</p>	<p>10/12/2022</p>	