

**SHAWNEE STATE UNIVERSITY
EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES**

**Meeting Minutes
June 14, 2019**

Call to Order

Chairperson Hartop called the meeting to order at 1:00 p.m. noting the meeting was in compliance with RC § 121.22(F).

Roll Call

Members Present: Ms. Hartop, Mr. Watson, Ms. Hash

Others in Attendance: Mr. Edwards, Mr. McPhillips, Mr. Braun, Dr. Bauer, Dr. Thiel,
Dr. Boyles, Ms. Otworth, Dr. Madden, Dr. Milliken

Member Absent: Mr. Williams

Resolution E01-19, Appointment of Jeffrey A. Bauer as President

Mr. McPhillips, General Counsel, presented Resolution E01-19, appointing Jeffrey A. Bauer as President and authorized Board Chair to execute an employment agreement with Dr. Bauer for a two-year term ending June 30, 2021.

Mr. Watson moved and Ms. Hash seconded a motion to approve Resolution E01-19, Appointment of Jeffrey A. Bauer as President.

Without discussion, the Committee unanimously approved Resolution E01-19.

Resolution E02-19, Extension of Appointment of Vice President for Finance and Administration

Mr. McPhillips presented Resolution E02-19, authorizing President to execute an extension to employment agreement with the Vice President for Finance and Administration for a one-year term.

Mr. Watson moved and Ms. Hash seconded a motion to approve Resolution E02-19, Extension of Appointment of Vice President for Finance and Administration.

Without discussion, the Committee unanimously approved Resolution E02-19.

Resolution E03-19, Extension of Appointment of Interim Provost and Vice President for Academic and Student Affairs

Mr. McPhillips presented Resolution E03-19, authorizing President to execute an extension to

employment agreement with the Interim Provost and Vice President for Academic and Student Affairs for a one-year term.

Ms. Hash moved and Mr. Watson seconded a motion to approve Resolution E03-19, Extension of Appointment of Interim Provost and Vice President for Academic and Student Affairs for a one-year term.

Without discussion, the Committee unanimously approved Resolution E03-19.

Resolution E04-19, Appointment of Vice President for Advancement and Institutional Relations

Mr. McPhillips presented Resolution E04-19, authorizing President to execute an employment agreement with the Vice President for Advancement and Institutional Relations.

Mr. Watson moved and Ms. Hash seconded a motion to approve Resolution E04-19, Appointment of Vice President for Advancement and Institutional Relations.

Without discussion, the Committee unanimously approved Resolution E04-19.

Resolution E05-19, Restoration of Founder's Medal

President Bauer presented this resolution to restore the presentation of the Founder's Medal, Policy 5.24.

Ms. Hash moved and Mr. Watson seconded a motion to approve Resolution E05-19, Restoration of the Founder's Medal.

Without discussion, the Committee unanimously approved Resolution E05-19.

Resolution E06-19, 2019-2020 Schedule of Meetings Shawnee State University Board of Trustees and Committees

President Bauer presented Resolution E06-19, 2019-2020 Schedule of Meetings for the Shawnee State University Board of Trustees and Committees. After some discussion, the Board indicated favoring Option #2 of the schedule.

Ms. Hash moved to approve Option #2 of the Schedule of Meetings and Mr. Watson seconded a motion to approve the 2019-2020 Schedule of Meetings.

The Committee unanimously approved Resolution E06-19 with Option #2.

Nominating Committee

The committee discussed nominees and agreed to present nominations of Mr. Watson as Board Chair and Mr. Furbee as Vice Chair.

New Business

Ms. Hash moved to approve the minutes of the 5/4/19 Executive Committee meeting. Mr. Watson seconded.

The Committee unanimously approved the 5/4/19 Executive Committee minutes.

Adjournment

The Executive Committee was adjourned by acclamation at 1:28 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

RESOLUTION E01-19

APPOINTMENT OF JEFFREY A. BAUER AS PRESIDENT

WHEREAS, Dr. Jeffrey A. Bauer was appointed Interim President of Shawnee State University, effective September 14, 2018; and

WHEREAS, the Board of Trustees and Dr. Bauer entered into a written employment agreement, executed on January 7, 2019, which was amended by way of an addendum on February 26, 2019; and

WHEREAS, the existing agreement with Dr. Bauer, as amended, has an expiration date of June 30, 2019; and

WHEREAS, Dr. Bauer has served with distinction in the role of Interim President and the Board wishes to elevate him to the role of permanent President and extend his employment; and

WHEREAS, Dr. Bauer has agreed to continue to serve Shawnee State University as President after July 1, 2019, and he and the Board Chair have agreed to terms and conditions of his future employment set forth in the attached draft Employment Agreement;

THEREFORE, BE IT RESOLVED, that the Shawnee State University Board of Trustees hereby appoints Jeffrey A. Bauer to the position of President and authorizes the Board Chair to negotiate and execute the attached Employment Agreement with Dr. Bauer.

(June 14, 2019)

Certified as True and Correct

JUN 26 2019



Secretary, SSU Board of Trustees

RESOLUTION E02-19

**EXTENSION OF APPOINTMENT OF VICE PRESIDENT
FOR FINANCE AND ADMINISTRATION**

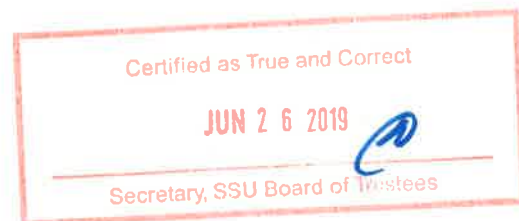
WHEREAS, Elinda Boyles has served with distinction in the position of Vice President for Finance and Administration; and

WHEREAS, Dr. Boyles' current contract of employment expires on June 30, 2019; and

WHEREAS, the Board wishes to continue the employment of Dr. Boyles as Vice President for Finance and Administration and Dr. Boyles has expressed interest in remaining in that position for an additional year beyond June 30, 2019;

THEREFORE, BE IT RESOLVED, that the Shawnee State University Board of Trustees hereby approves the extension of the appointment of Dr. Elinda Boyles as Vice President for Finance and Administration, through June 30, 2020, and authorizes the President to negotiate and execute an Employment Agreement with Dr. Elinda Boyles.

(June 14, 2019)



RESOLUTION E03-19

**EXTENSION OF APPOINTMENT OF INTERIM PROVOST AND VICE PRESIDENT
FOR ACADEMIC AND STUDENT AFFAIRS**

WHEREAS, Becky Thiel was appointed to the position of Interim Provost/Vice President of Academic Affairs on October 1, 2018; and

WHEREAS, the Board subsequently ratified the appointment of Dr. Thiel to the Interim Provost/Vice President of Academic Affairs position and authorized the Interim President to execute an Employment Agreement with Dr. Thiel; and

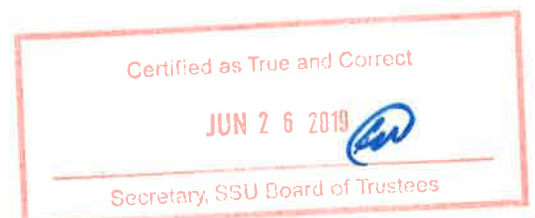
Whereas, through reorganization in the fall of 2018, Dr. Thiel's duties were expanded and her title was changed to Interim Provost and Vice President for Academic and Student Affairs; and

WHEREAS, Dr. Thiel executed an Employment Agreement that is scheduled to expire on June 30, 2019; and

WHEREAS, the Board wishes to continue the employment of Dr. Thiel as Interim Provost/Vice President for Academic and Student Affairs for an additional year beyond June 30, 2019;

THEREFORE, BE IT RESOLVED that the Shawnee State University Board of Trustees hereby approves the extension of the appointment of Dr. Becky Thiel as Interim Provost/Vice President for Academic and Student Affairs through June 30, 2020, and authorizes the President to negotiate and execute an Employment Agreement with Dr. Becky Thiel.

(June 14, 2019)



RESOLUTION E04-19

**APPOINTMENT OF VICE PRESIDENT
FOR ADVANCEMENT AND INSTITUTIONAL RELATIONS**

WHEREAS, Eric Braun has served with distinction in various administrative and executive positions at the University; and

WHEREAS, the University's most recent employment agreement with Mr. Braun, which followed his appointment as Vice President for Advancement and External Affairs, is scheduled to terminate on June 30, 2019; and

WHEREAS, through reorganization that began in the fall of 2018, Mr. Braun's duties have been modified and expanded, and his title was changed to Vice President for Advancement and Institutional Relations; and

WHEREAS, the University wishes to continue the employment of Mr. Braun as Vice President for Advancement and Institutional Relations;

THEREFORE, BE IT RESOLVED, that the Shawnee State University Board of Trustees hereby approves the appointment of Mr. Eric Braun as Vice President for Advancement and Institutional Relations and authorizes the President to negotiate and execute an Employment Agreement with Mr. Braun.

(June 14, 2019)



RESOLUTION E05-19

FOUNDER'S MEDAL

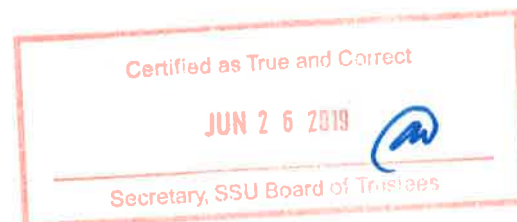
WHEREAS, Shawnee State University was established in 1986 through the vision and leadership of Ohio House of Representatives Speaker Vernal G. Riffe, Jr., and

WHEREAS, the University's history includes individuals who have provided extraordinary service or contributions that have led to advancement of the institution, and

WHEREAS, a founder's medal bearing the name of Vernal G. Riffe, Jr. is an appropriate award for those individuals who have distinguished themselves through their extraordinary service or contribution to the University,

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University adopts Policy 5.24 creating the Vernal G. Riffe, Jr. Founder's Medal:

(June 14, 2019)



Shawnee State University

POLICY TITLE:	VERNAL G. RIFFE, JR. FOUNDER'S MEDAL
POLICY NO. :	5.24
ADMIN CODE:	3362-5-24
PAGE NO.:	1 OF 2
EFFECTIVE DATE:	06/14/19
NEXT REVIEW DATE:	06/22
RESPONSIBLE OFFICER(S):	PRESIDENT
APPROVED BY:	BOARD OF TRUSTEES

1.0 INTRODUCTION

Every organization begins with a vision by an individual or group of individuals. Shawnee State University was established through the vision of Ohio House of Representatives Speaker Vernal G. Riffe, Jr. Speaker Riffe, at great political risk, was the prime sponsor of Amended House Bill 739 which created Shawnee State University - a new, baccalaureate-granting university in southern Ohio. There is little doubt that without his guidance, energy, enthusiasm, and political prowess, Shawnee State University would not exist to serve the people of southern Ohio. For this fact, we honor Speaker Riffe by recognizing individuals who provide extraordinary service to Shawnee State University with the Vernal G. Riffe, Jr. Founder's Medal.

2.0 NAME OF THE FOUNDER'S MEDAL

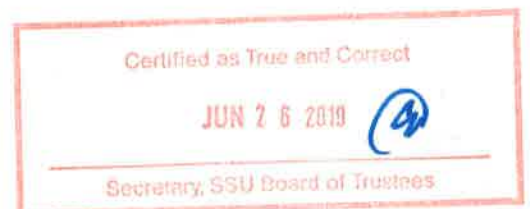
In recognition of the important role Speaker Riffe played in the creation of Shawnee State University, the medal shall be known as the Vernal G. Riffe, Jr. Founder's Medal.

3.0 AWARD CRITERIA

The Vernal G. Riffe, Jr. Founder's Medal shall be awarded by action of the Board of Trustees to individuals who provide extraordinary service or contributions significant to the advancement of Shawnee State University.

4.0 AWARD PROCESS

Nominations should be made in writing to the President of the University by members or friends of the Shawnee State University community. The President will review nominations and consider them for recommendation to the Board of Trustees. Recommendations by the President will be submitted to the Executive Committee of the Board of Trustees for consideration. The Board of Trustees reserves the right to nominate candidates directly through its Executive Committee. All awards shall be approved by affirmative vote of the Board of Trustees.



5.0 PRESENTATION OF AWARD

The Vernal G. Riffe, Jr. Founder's Medal shall be presented at an appropriate public event as determined by the President and/or Board of Trustees.

History

Effective: (06/14/2019)

Certified as True and Correct

JUN 26 2019

Secretary, SSU Board of Trustees



RESOLUTION E06-19

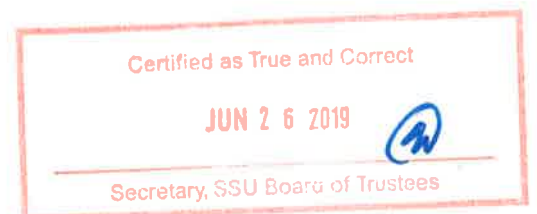
**2019-2020 SCHEDULE OF MEETINGS
SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES
AND COMMITTEES**

WHEREAS, the Shawnee State University meets as a public body under Ohio law, with meetings publicized and open to those who wish to attend; and

WHEREAS, a 2019-2020 Shawnee State University Board of Trustees meeting schedule has been developed so that it can be released well in advance, and that schedule of meetings is now being recommended for approval;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University adopts the 2019-2020 schedule of meetings for the Board and its committees.

(June 14, 2019)





OPTION 1

2019-2020 BOARD OF TRUSTEES MEETING SCHEDULE

Date	Finance and Administration Committee	Academic and Student Affairs Committee	Board of Trustees Meeting
Friday, August 9, 2019	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, October 11, 2019	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, December 13, 2019	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, February 14, 2020	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, April 3, 2020	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, June 12, 2020	2:00 p.m. University Center 214	3:30 p.m. University Center 215	4:30 p.m. University Center 215


Commencement Dates

Saturday, December 14, 2019	12:00 p.m.	Vern Riffe Center for the Arts	
Saturday, May 2, 2020	9:00 a.m.	Alumni Green	

Board Retreat

Saturday, June 13, 2020	Time and location to be determined
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Certified as True and Correct

JUN 26 2019 

Secretary, SSU Board of Trustees



OPTION 2

2019-2020 BOARD OF TRUSTEES MEETING SCHEDULE


Date	Finance and Administration Committee	Academic and Student Affairs Committee	Board of Trustees Meeting
Friday, September 13, 2019	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, November 8, 2019	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, January 10, 2020	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, March 13, 2020	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, May 8, 2020	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, June 26, 2020	2:00 p.m. University Center 214	3:30 p.m. University Center 215	4:30 p.m. University Center 215

Commencement Dates

Saturday, December 14, 2019	12:00 p.m.	Vern Riffe Center for the Arts	
Saturday, May 2, 2020	9:00 a.m.	Alumni Green	

Board Retreat

Saturday, June 27, 2020	Time and location to be determined
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Certified as True and Correct
 JUN 26 2019

 Secretary, SSU Board of Trustees