

## **Department of Nursing Readmission Policy**

In a single semester, a student who has been unsuccessful in either a nursing course(s) or a required non-nursing course(s) is considered to be a candidate who may apply for readmission. Readmission will be allowed one (1) time only.

It is the sole responsibility of the student seeking readmission to initiate the readmission process within one semester of leaving the nursing program. The student must fully complete and submit the Application for Student Request for Readmission to the Admission, Progression, and Completion (APG) Committee of the Department of Nursing. Readmission forms are available from the Department of Nursing secretary or online in the Department of Nursing BSN Student Handbook.

The decision to readmit the student will be made using the following criteria:

- Space and faculty availability during the semester requested for readmission
- College GPA of 2.5 or better is required
- Results of a possible personal interview with the APG Committee

Additional considerations may include determination of any revisions that have been made in the curriculum, nursing courses, and policies.

Final decisions, which may include specific conditions and recommendations, lie with the nursing faculty. However, applicants may be readmitted by the Department Chairperson during breaks between terms or in the summer pending final approval by the faculty.

Applicants may be required to repeat nursing and/or other selected general education courses. They may also be required to successfully pass competency exams in theory and/or clinical skills. The APG committee will make the determination of these possible requirements on an individual basis.

Approval for readmission is valid only for the semester and year specified by the nursing faculty. If the student does not accept the space when it is available, the student must then reapply for a different entry date. The student is personally notified by the Department Chairperson of the approval/non-approval of the application and request for readmission. If the application and request are approved, the student may be required to have the Department of Nursing's medical history evaluation form and physical exam completed by a physician/nurse practitioner prior to the readmitted semester. BSN Student Handbook Page 58

If the application and request are approved, the student will be assigned a faculty advisor. The frequency and times of the meetings with this advisor will be held at the recommendation of the APG committee, faculty advisor, and/or Chairperson (but will be no less than twice a semester). According to OAC 4723-5-12 A.2, readmitted students must meet the curriculum requirements effective at the time of readmission.