

**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
July 9, 2010**

Chairperson McCoy said the first order of business would be the swearing-in of SSU's Board member, Mr. David Lodwick. Mr. McCoy administered the oath of office to Mr. Lodwick. A round of applause followed.

Chairperson Jack McCoy called the meeting to order at 1:16 p.m. noting the meeting was in compliance with RC § 121.22(F).

Roll Call

Members Present: Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Seif

Members Absent: Dr. Ball, Mr. Coleman, Dr. Roberts, Ms. Saltsman

Approval of the July 9, 2010 Agenda

Ms. Higgs-Horwell moved and Ms. Seif seconded a motion to approve the July 9, 2010 agenda. Without discussion, the Board unanimously approved said agenda.

Approval of the May 14, 2010 Board Meeting Minutes

Mr. Mooney moved and Mr. Lodwick seconded a motion to approve the May 14, 2010 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Dr. Morris summarized the written report that she submitted to the Board and is made a part of these minutes. Dr. Morris also said she was pleased to recognize and welcome Ms. Cheryl Hacker who had been hired to serve as Shawnee State University's General Counsel and Special Assistant to the President. Dr. Morris also said that at the last Board meeting, the Chair and Vice Chair of the Board were nominated and voted on by the Board with Mr. McCoy serving a Chair and Mr. Mooney serving as Vice Chair. Since that time, the Board Committees had been assigned by the Board Chair and needed to become a part of the record. Board of Trustee Committee Assignments for Fiscal Year 2010-2011:

Finance and Facilities Committee

Chair	Gail Ball
Vice Chair	David Lodwick
Member	Jack McCoy
Member	Dan Mooney
Member	Mallory Saltsman

Academic and Student Affairs Committee Membership

Chair	Elizabeth Seif
Vice Chair	Melissa Higgs-Horwell
Member	Gary Coleman
Member	Dr. Rita Roberts
Member	2010-2019 Trustee Appointment
Member	2010-2012 Student Appointment

Liaison to SSUDF	David Lodwick
Member of SSUDF	Jack McCoy

Committee Reports**Academic Affairs Committee – Ms. Seif**

Ms. Seif reported on behalf of the Academic and Student Affairs Committee and said the Committee had three action items.

Ms. Seif said President Morris and Provost Todt presented Resolution ASA 07-10, Reorganization of Academic Affairs, approving a reorganization of Academic Affairs. She said the Academic and Student Affairs Committee reviewed this reorganization and forwarded to the Board of Trustees for its approval. Ms. Seif moved and Ms. Higgs-Horwell seconded a motion to approve Resolution ASA 07-10, Reorganization of Academic Affairs.

Ayes: Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Seif

Nays: None

Ms. Seif said Dr. Jim Settle, Vice President for Student Affairs, presented Resolution ASA 08-10, Honoring the Spring Sports Teams and Individual Athletes. Ms. Seif said the men's baseball team won their first AMC championship title and head coach, Mr. Ted Tom, was named the AMC Coach of the Year. She said the women's softball team won its ninth conference title and seventh AMC championship and Head Coach, Mr. Ralph Cole, won his 500th game this season and was named AMC Coach of the Year. Ms. Seif also recognized and commended the following individual athletes:

National Association of Intercollegiate Athletes All-Scholar Athlete:

Brian Ramey (Men's Baseball)
 Brian Spille (Men's Golf)
 Cody Robbins (Men's Golf)

Honorable Mention All American National Association of Intercollegiate Athletes

Danny Gesick (Men's Baseball)
 Phillip Butler (Men's Baseball)

American Mideast Conference Player of the Year

Danny Gesick (Men's Baseball)

1st Team All American Mideast Conference

Danny Gesick (Men's Baseball)

Phillip Butler (Men's Baseball)

Brian Ramey (Men's Baseball)

Adam Wamsley (Men's Baseball)

Austin Dunfee (Men's Baseball)

Abbey Barrett (Women's Softball)

Katie Daniel (Women's Softball)

2nd Team American Mideast Conference

Nick Ball (Men's Baseball)

Andrew Carter (Men's Baseball)

Ericka Leightly (Women's Softball)

Ali Thompson (Women's Softball)

Honorable Mention All Mideast Conference

Quentin Everman (Men's Baseball)

Jordan Maier (Men's Baseball)

Ricky Masson (Men's Baseball)

Brook Baker (Women's Softball)

Jazel DeAutremont (Women's Softball)

American Mideast Conference Rawlings Team

Brian Ramey (Men's Baseball)

Ms. Seif said the Academic and Student Affairs Committee reviewed this resolution and forwarded to the Board of Trustees for its approval. Ms. Seif moved and Ms. Higgs-Horwell seconded a motion to approve Resolution ASA 08-10.

Ayes: Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Seif

Nays: None

Ms. Seif said Dr. Settle also presented Resolution ASA 09-10, Honoring Coach Robin Hagen-Smith and the 1999 NAIA Division II National Championship Team Inducted into the Ohio Basketball Hall of Fame. Ms. Seif said Coach Hagen-Smith is a great leader and inspiration and her records speak for themselves. She also recognized and commended the following members of the 1999 Women's NAIA Division II National Championship Team:

Coach Robin Hagen Smith

Brandi Baker

Carrie Brisker

Mamie Brisker

Cheri Griffith
Erica Hayes
Becky Holden
Brandy Humphrey
Susie Kline
Brandi Munn
Steffani Slone
Kelli Smith
Sarah Ward

Ms. Seif said the Academic and Student Affairs Committee reviewed this resolution and forwarded to the Board of Trustees for its approval. Ms. Seif moved and Ms. Higgs-Horwell seconded a motion to approve Resolution ASA 09-10.

Ayes: Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Seif

Nays: None

Ms. Seif reported on the Academic and Student Affairs Committee informational items.

Ms. Seif said that Dr. Timothy Scheurer, Dean, College of Arts and Sciences, and Dr. Darrell Rudmann, Assistant Professor, Department of Social Sciences and Interim Associate Provost, presented information on Distance Learning. She reported that SSU is trying to meet the need for distance learning with high quality standards and new teaching techniques.

Ms. Seif said Mr. Bob Trusz, Associate Vice President, Enrollment Management, reported on the staffing associated with the development of the Student Service Center. Ms. Seif said the Student Service Center consolidated services of the Registrar's Office, Financial Aid and the Bursar's Office.

Ms. Seif reported that Dr. Settle gave an update on fall student housing occupancy. She said SSU has a capacity of 830 students in housing and current occupancy is at 937.

Ms. Seif said Mr. Steve Gregory, Director of Career Planning and Placement, reported on the 2009 Graduate Placement Report. She said student with a degree in the health science field at 83% placement and that 25% of students were continuing their education in grad school.

Ms. Seif said Dr. Todt, presented an update on the Academic Quality Improvement Program ("AQIP"). She said SSU has been involved in AQIP for six years. She said the Strategic Planning Committee was reviewing the response to SSU's Systems Portfolio from a process point of view. She said SSU had a team attend the Higher Learning Commission Strategy Forum in May with SSU's focus on measuring institutional effectiveness. Ms. Seif said the AQIP Quality Check-up Visit would be held on campus October 20-22, 2010. She said two AQIP peer reviewers will be on campus as part of a federal compliance review and to check SSU's quality commitment and initiatives. Mr. Lodwick commented that AQIP was tremendously interesting and a well-done process.

Finance and Facilities – Mr. Dan Mooney

Mr. Mooney reported on behalf of the Finance and Facilities Committee and said the Committee had one action item.

Mr. Mooney said the Finance and Facilities Committee recommended approval of Resolution F011-10, Security Staff Policies 4.82 and 4.83. Mr. Mooney said as part of the University's efforts to strengthen campus-wide safety and security operations, the University now employs an in-house security staff and these policies must be implemented to direct this group of employees. Mr. Mooney moved and Mr. Lodwick seconded a motion to approve Resolution F11-10.

Ayes: Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Seif

Nays: None

Mr. Mooney reported on the Finance and Facilities Committee informational items.

Mr. Mooney said information was provided on current state and upcoming federal laws regarding extending healthcare coverage to eligible adult children. He said Ohio House bill 1 expanded access to healthcare coverage and effective July 1, 2010, adult dependents up to the age of 28 can be covered under their parents existing healthcare plan as long as they meet the required eligibility requirements. Mr. Mooney also said federal legislation required equal or combined annual and lifetime coverage for mental illness and effective July 1, 2010, there will no longer be visit limits on mental health services or substance abuse services under the SSU healthcare plan.

Mr. Mooney said in accordance with Policy 5.16Rev., the personnel appointments for the period May 3, 2010 to June 25, 2010 were reported in the attached consolidated report.

Mr. Mooney said that the University's investment activity was shared with the Committee. He said the updated report showed a current month-to-date loss of \$189,000 in portfolio assets. He noted that as of June 30, the total of two portfolios was \$11.2 million which was up from last year. Mr. Mooney said the Investment Committee would be meeting later this month.

Mr. Mooney said that the Capital Status Report reflected current information on each capital project. He said the UC renovation/expansion is 99% complete; the Founders' Plaza project was on hold; the multi-purpose sports field is 10% complete; the public address system was started in the residence halls and was 10% complete; the UC Student Service Center construction that includes the Registrar, Bursar and Financial Aid, has temporarily been located in the former bookstore building and demolition is complete on the second floor of the UC; the Administration Building HVAC upgrade is 10% complete; the Teacher Education Building is in Phase I and is scheduled to be complete by August, 2010; and the parking lot upgrades are currently underway.

Mr. Mooney said information was provided regarding future referencing of the multi-purpose field as "The Turf."

Mr. Mooney said a presentation providing a briefing of results from two separate assessments that were conducted by external parties of the Department of Facilities and University Information Services. Mr. Mooney said Mr. Chuck Warner, Director of UIS, made the first presentation. He said SSU served as a pilot along with Sinclair Community College to examine the universities IT operations. The report concluded that SSU's IT program performed very well with 16 staff members versus 100+ staff at Sinclair. Mr. Mooney said the second presentation was given by Mr. Butch Kotcamp, Director of Facilities, regarding energy and cost savings incorporated by staff. Mr. Mooney said electric consumption is down 20%.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

Mr. Mooney reported on the OBR Communications Working Group and said the Group had not met for some time and therefore did not have an update.

President Morris said when the USO Strategic Plan was put into effect, it changed the mission of the University and that change should be reflected in the University's Mission Statement. She said Shawnee State has proposed a Center of Excellence to further applied research and is currently being done in the two current graduate programs. She asked the Board to approve the modification of the University's "mission" to reflect these changes. Ms. Seif moved and Ms. Higgs-Horwell seconded a motion to approve Resolution E06-10, Mission Change.

Ayes: Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Seif

Nays: None

Comments from Constituent Groups (if any) and the Public

None.

Other Business

Ms. Seif said that the Shawnee State University Development Foundation had recently put together a trip to Muirfield. She and other members of her family attended the event and said it was a delightful day and that they had done a wonderful job of planning the trip and encouraged other Board members to attend if they plan another trip next year.

Executive Session, if necessary

Mr. Mooney moved and Ms. Seif seconded a motion to move into executive session RC § 121.22(G) to discuss the compensation of an employee.

Ayes: Ms. Higgs-Horwell, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Seif

Nays: None

The Board entered executive session at 2:07 p.m.

The Board exited executive session at 2:51 p.m.

Adjournment

The Board was adjourned by acclamation at 2:52 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees