

**Graduate Council Meeting**

**November 9, 2022**

**Members Present:** Karen Koehler, Chris Raber, Doug Darbro, Mikel Stone, John Whitaker, Debra Knutson, Jodi Dunham, Kim Inman, Jennifer Scott, Paul Madden, Tami Sheets, Bobbi Madden, Erin Rice. **Guests:** Catherine Bailey and Adair Carroll

Topics	Discussions	Actions
<i>Roll Call and establishment of a quorum</i>	A quorum was established. Meeting was called to order at 4:00 pm by Karen Koehler.	
<i>Minutes of the October 10th meeting:</i>	No discussion	Motion to approve: Chris Raber, seconded by Debra Knutson. Unanimously approved
<p><i>Proposals in Curriculog:</i></p> <p><a href="#">EDUC 5501</a>  <a href="#">EDUC 5502</a>  <a href="#">EDUC 5503</a>  <a href="#">EDUC 5504</a>  <a href="#">EDUC 5505</a>  <a href="#">Masters of Science in Nursing: Nursing Education Concentration</a>  <a href="#">Masters of Science in Nursing: Nursing Leadership Concentration</a></p>	<p>Karen introduced Catherine Bailey and Adair Carroll and opened the floor for questions regarding the Masters of Science in Nursing proposals and the EDUC proposals.</p> <p>Jennifer Scott thanked Jodi Dunham for revising the EDUC courses to accommodate the rhetoric and composition courses. Jodi clarified that the courses are currently only offered to students admitted into an education program. Rhetoric and composition students cannot enroll in the courses without an override from an advisor within education.</p> <p>John Whitaker asked if courses needed to be established with the Masters of Science in Nursing, and Catherine Bailey confirmed there would be courses added at a later date. John also asked, "What does core mean that is listed next to some of the courses?" Adair Carroll explained that there will be two</p>	<p>Motion to bundle proposals: Karen Koehler, seconded by Chris Raber. Unanimously approved.</p> <p>Motion to approve the bundled proposals: Mikel Stone, seconded by John Whitaker. Unanimously approved.</p>

<p><i>Writing Support for Graduate Students- Jennifer Scott:</i></p>	<p>tracks-Nursing Leadership and Nursing education, and the courses that have <i>core</i> listed next to them will be required for both tracks.</p> <p>The projected start date for the MS in Nursing is Spring 2024 due to the schedule and approval by CCGCS and HLC with the possibility of a site visit.</p> <p>John Whitaker commented that adding a list of how many course credits are required for each track be added to the description.</p> <p>Karen Koehler suggested that MS in Nursing courses be sent through for approval in the Spring.</p> <p>Jennifer Scott shared her experience with CCGCS and the timeline it took her program to get through the process and offered to share an example of her proposals as a guide. Mikel Stone also offered the PP-OTD proposal as a guide. Catherine Bailey asked for a guide for the approval process. Catherine will reach out to Associate Provost, Jennifer Pauley.</p> <p>Paul Madden shared a link to the new CCGCS proposal structure guidelines in the chat.</p> <p>Jennifer Scott shared that Mikel Stone had reached out concerning international students enrolled in the PP-OTD program who could use support from the writing center. Jennifer brought it to the group that the English Department has money that can be used for tutoring within graduate students. Jennifer asked the group what</p>	<p>Jennifer Scott will speak with the English Department regarding using the funding to support a graduate level writing center tutor.</p>
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<p>Motion to Adjourn 5:10pm: Doug Drabro, and seconded by John Whitaker Unanimously approved</p>		
<p>Next Graduate Council meeting date: <b>Respectfully submitted,</b>  <i>Bobbi R. Madden</i> <b>Bobbi R. Madden</b> <b>Graduate School Administrator</b></p>	<p>2/8/2023</p>	