

**SHAWNEE STATE UNIVERSITY
EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES**

**Meeting Minutes
April 21, 2023**

Call to Order

Chairperson Furbee called the meeting to order at 8:35 a.m. noting the meeting was in compliance with RC § 121.22(F).

Roll Call

Members Present: Mr. Furbee, Mr. Edwards, Mr. Evans, Mr. Watson

Members Absent: None

**Approval of Resolution E02-23
Dr. Elinda Boyles – Emeritus Administrator**

President Bauer presented Resolution E02-23, which honors Dr. Elinda Boyles as an Emeritus Administrator. Mr. Evans moved and Mr. Edwards seconded the motion to approve recommendation of Resolution E02-23. The motion was passed by unanimous roll call vote of all Executive Committee members present.

**Approval of Resolution E03-23
Mr. Lloyd (Butch) Kotcamp – Emeritus Administrator**

Dr. Jonica Burke, Vice President for Finance & Administration, presented Resolution E03-23, which honors Mr. Butch Kotcamp as an Emeritus Administrator. Mr. Evans moved and Mr. Edwards seconded the motion to approve recommendation of Resolution E03-23. The motion was passed by unanimous roll call vote of all Executive Committee members present.

**Approval of Resolution E04-23
Rescission of Emergency Authorization**

Mr. Michael McPhillips, General Counsel, presented Resolution E04-23 that repeals the emergency authority granted to the President during the COVID-19 Pandemic in Resolution E02-20, Authorization for University President to Enact Temporary Emergency Procedures. Mr. Watson moved and Mr. Edwards seconded the motion to approve recommendation of Resolution E04-23. The motion was passed by unanimous roll call vote of all Executive Committee members present.

**Approval of Resolution E05-23
Renewal of contract with Dr. Sunil Ahuja as Provost and Vice President for
Academic and Student Affairs**

President Bauer presented Resolution E05-23 which is the renewal of the University's contract with Dr. Sunil Ahuja as Provost and Vice President for Academic and Student Affairs for a

three-year term according to the negotiated contract. Mr. Evans moved and Mr. Edwards seconded the motion to approve recommendation of Resolution E05-23. The motion was passed by unanimous roll call vote of all Executive Committee members present.

Resolution E06-23

Authorizing Board Chair to Execute Employment Contract with Eric A. Braun as Interim President

Mr. Edwards moved that the full Board of Trustees go into Executive Session at today's meeting to discuss salary, benefits, and other compensation components of Mr. Braun's contract as Interim President, with the goal of re-entering open session to pass Resolution E06-23 authorizing the Board Chair to execute an employment contract with Eric A. Braun, Interim President. Mr. Watson seconded the motion. The motion was passed by unanimous roll call vote of all Executive Committee members present.

Adjournment

Mr. Furbee moved and Mr. Watson seconded a motion to adjourn. The motion was passed unanimously and the Executive Committee adjourned at 8:42 a.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees

RESOLUTION E02-23

DR. ELINDA BOYLES

EMERITUS ADMINISTRATOR

WHEREAS, Dr. Elinda Boyles has been recommended for Emeritus Administrator status; and

WHEREAS, University Policy 5.33 provides the criteria for consideration of Emeritus Administrator status, which are:

- At least ten years of full-time employment as an administrator with Shawnee State University, and
- Evidence of outstanding contributions to the University beyond normal performance expectations, and

WHEREAS, Dr. Boyles served in significant roles at Shawnee State University for 34 years including her position as Vice President for Finance and Administration for 14 years; and

WHEREAS, Dr. Boyles dedicated many years to ensuring the success of Shawnee State University; and

WHEREAS, the President strongly recommends this action;

THEREFORE, BE IT RESOLVED that the Shawnee State University Board of Trustees confers the title of Emeritus Administrator on Dr. Elinda Boyles, together with all rights and privileges of the position herein granted.

(April 21, 2023)

Certified as True and Correct
April 28, 2023


Secretary, SSU Board of Trustees

RESOLUTION E03-23

MR. LLOYD “BUTCH” KOTCAMP

EMERITUS ADMINISTRATOR

WHEREAS, Mr. Butch Kotcamp has been recommended for Emeritus Administrator status; and

WHEREAS, University Policy 5.33 provides the criteria for consideration of Emeritus Administrator status, which are:

- At least ten years of full-time employment as an administrator with Shawnee State University, and
- Evidence of outstanding contributions to the University beyond normal performance expectations, and

WHEREAS, Mr. Kotcamp served the University for 32 years including 22 years as Director of Facilities, Planning and Construction; and

WHEREAS, Mr. Kotcamp dedicated his time to ensure the success of Shawnee State University; and

WHEREAS, Mr. Kotcamp managed the physical development and maintenance of campus for 32 years during which time the University received numerous accolades for campus function and appearance, and

WHEREAS, the Vice President of Finance and Administration and the President strongly recommend this action;

THEREFORE, BE IT RESOLVED that the Shawnee State University Board of Trustees confers the title of Emeritus Administrator on Mr. Butch Kotcamp, together with all rights and privileges of the position herein granted.

(April 21, 2023)

Certified as True and Correct
April 28, 2023


Secretary, SSU Board of Trustees

RESOLUTION E04-23

**APPROVAL TO RESCIND
AUTHORIZATION FOR UNIVERSITY PRESIDENT TO ENACT
TEMPORARY EMERGENCY PROCEDURES**

WHEREAS, Resolution E02-20, Authorization for University President to Enact Temporary Emergency Procedures, was enacted during a time of an expanded number of cases of coronavirus (COVID-19) throughout the world which presented new challenges to University officials to safeguard the health of students, employees, visitors and others in the University community; and

WHEREAS, until the coronavirus was contained, flexibility was needed with respect to existing University policies and procedures, to ensure that the administration could take prompt action in the best interests of the University community without obtaining formal Board approval; and

WHEREAS, the diminished number of new COVID-19 cases coupled with the ready availability of vaccinations aimed to reduce the serious health effects of COVID make it no longer necessary to continue the President's emergency authority granted in Resolution E02-20;

THEREFORE, BE IT RESOLVED that the Board Chair hereby rescinds and the Board of Trustees ratifies the rescission of the President's emergency authority granted in Resolution E02-20.

(April 21, 2023)

Certified as True and Correct
April 28, 2023


Secretary, SSU Board of Trustees

RESOLUTION E02-20
AUTHORIZATION FOR UNIVERSITY PRESIDENT TO ENACT
TEMPORARY EMERGENCY PROCEDURES

WHEREAS, the discovery of an expanding number of cases of the coronavirus (COVID-19) throughout the world and United States, including cases recently confirmed in Ohio, presents new challenges to University officials to safeguard the health of students, employees, visitors, and others in the University community; and

WHEREAS, until the coronavirus is contained, flexibility is needed with respect to existing University policies and procedures, to ensure that the administration may take prompt action in the best interests of the University community without obtaining formal Board approval; and

WHEREAS, as long as the coronavirus still poses a potential risk, issues that for which such flexibility may be needed include, but are not limited to: student and employee attendance requirements; employee use of paid and unpaid leave; authorization for employees to travel on University business; reporting on personal travel outside the United States; methods of delivery of course material; cancellation of campus gatherings and existing contractual agreements; and the cancellation or rescheduling of events, including athletic events;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University authorizes the University President to enact temporary emergency procedures that may expand, restrict or otherwise modify the rights and responsibilities of members of the University community that are currently provided for in University policies; and

IT IS FURTHER RESOLVED that the University administration shall take reasonable efforts to ensure that any such temporary emergency procedures that are enacted are communicated to members of the University community in a manner that will ensure broad dissemination, which may include emails, text alerts, and postings on the University web site; and

IT IS FURTHER RESOLVED that the authority granted herein may be rescinded by the Board Chair when such authority is deemed no longer necessary based on the consensus of the public health community or as the Chair may otherwise see fit.

(March 13, 2020)

Certified as True and Correct
April 28, 2023


Secretary, SSU Board of Trustees

RESOLUTION E05-23

**RENEWAL OF CONTRACT WITH DR. SUNIL AHUJA AS PROVOST AND
VICE PRESIDENT FOR ACADEMIC AND STUDENT AFFAIRS**

WHEREAS, Dr. Sunil Ahuja has served with distinction as Provost and Vice President for Academic and Student Affairs at the University; and

WHEREAS, the University's employment agreement with Dr. Ahuja is scheduled to end on June 30, 2023; and

WHEREAS, the University wishes to continue the employment of Dr. Ahuja as Provost and Vice President for Academic and Student Affairs for an additional three years;

THEREFORE, BE IT RESOLVED that the Shawnee State University Board of Trustees hereby approves the continued appointment of Dr. Sunil Ahuja as Vice President for Academic and Student Affairs and authorizes the President to negotiate and execute an Employment Agreement with Dr. Ahuja.

(April 21, 2023)

Certified as True and Correct
April 28, 2023


Secretary, SSU Board of Trustees

RESOLUTION E06-23

**AUTHORIZING BOARD CHAIR TO EXECUTE
EMPLOYMENT CONTRACT WITH
ERIC A. BRAUN AS INTERIM PRESIDENT**

WHEREAS, the Board of Trustees on February 10, 2023 appointed Eric A. Braun as Interim President of Shawnee State University, effective July 1, 2023; and

WHEREAS, it is in the University's interest to have a written employment agreement with Mr. Braun, setting forth the University's and Mr. Braun's respective duties, rights, obligations, and other terms and conditions of Mr. Braun's employment as Interim President; and

WHEREAS, Mr. Braun and the Board Chair have negotiated a tentative agreement which sets forth the University's and Mr. Braun's respective duties, rights, obligations, and other terms and conditions of Mr. Braun's employment as Interim President (Interim President Employment Agreement);

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University hereby authorizes the Board Chair to execute the Interim President Employment Agreement with Eric A. Braun.

(April 21, 2023)

Certified as True and Correct
April 28, 2023


Secretary, SSU Board of Trustees