

**BOARD OF TRUSTEES  
FINANCE AND ADMINISTRATION COMMITTEE**

**November 19, 2021  
9:15 a.m., MUC 214**

**Agenda**

**1.0 Plante Moran representatives, Mr. Keith Martinez, Engagement Partner, and Mr. Joshua Louge, Manager, will present the results of the University's FY2021 financial audit.**

**2.0 Action Items**

**2.1 Resolution F13-21  
Acceptance Shawnee State University's FY2021 Financial Report**

Greg Ballengee, Controller, will present the resolution to accept the FY2021 Financial Report for approval by the Board of Trustees.

**2.2 Resolution F14-21  
Approval of FY2020 Efficiency Report**

Elinda Boyles, Interim Vice President for Finance and Administration, will present the resolution to accept the FY2021 Efficiency Report for approval by the Board of Trustees.

**2.3 Resolution F15-21  
Shawnee State University Development Foundation Member Appointments**

Eric Braun, Vice President for Advancement and Enrollment Management, will present appointment or extension of appointment of members to the Shawnee State University Development Foundation Board for ratification by the Board of Trustees.

**3.0 Information and Reports**

**3.1** Mr. Ballengee, Controller, will present the TIAA Cash Reserves investment status.

**3.2** Elinda Boyles, Interim VP for Finance and Administration, will review the FY2022 operating budget status.

- 3.3** Aimee Welch, Director of Institutional Budgeting, will brief the Committee on FY2023 budget development efforts.
- 3.4** Elinda Boyles, Interim VP for Finance and Administration, will review personnel activity for the period of July – September 2021.
- 3.5** Mr. Kotcamp, Director of Facilities, will present an updated Capital Projects Report and FY2023-2024 biennial capital requests.



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# Shawnee State University

Board of Trustees  
Finance and Administration Committee  
November 19, 2021



# Shawnee State University

## Agenda

- Shawnee State University Audit Team
- Required Communication
- Summary of Audit Differences
- New Pronouncements
- Appendix - Definitions



# Shawnee State University

## P&M Audit Team

**Keith Martinez, Engagement Partner**  
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**Josh Louge, Manager**  
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**Katie Veldman, Senior**  
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# Shawnee State University

## Required Communications

### Plante Moran Reports

- Opinion on FY 2021 University financial statements
  - Foundation presented as a component unit.
  - Issued an “unmodified opinion” on the financial statements.
  - Emphasis of matter paragraph was included related to COVID-19 impact
- Our second report addresses internal control over financial reporting and compliance and other matters as required by *Generally Accepted Governmental Auditing Standards (GAGAS)*.

### Plante Moran Responsibilities under GAAS and GAGAS

- To gain a basic understanding of the internal controls, policies and procedures in order to design an effective and efficient audit approach, not for the purpose of providing assurance on the internal control structure.
- To test compliance with certain provisions of laws, regulations, contracts, and grants that have a direct and material effect.
- To gain an understanding of internal control over financial reporting.
- To express an opinion on the University’s financial statements.
- To provide reasonable, not absolute, assurance of detecting material misstatements.



# Shawnee State University

## Required Communications (continued)

### Significant Accounting Policies

- The significant accounting policies used by Shawnee State University are described in the notes, specifically footnote 2 to the financial statements.

### Management Judgments and Accounting Estimates

- We are required to report to you amounts in the financial statements that are subject to management's judgment in what is recorded as well as items, that by their nature, are significant accounting estimates.
- Significant estimates made by management include:
- Student accounts receivable allowance for uncollectible accounts, footnote 5
- Liability for pending litigation, Notes 10 and 14
- Accounting for service concession arrangements, Note 2
- Net pension and OPEB liability for STRS and OPERS, Note 13



# Shawnee State University

## Required Communications (continued)

### Sensitive Disclosures

- The disclosures in the financial statements are neutral, consistent, and clear.
- We are required to report to you certain financial statement disclosures that are particularly sensitive.
- The most sensitive disclosure was the disclosure in Note 2 to the financial statements related to the impact of the COVID-19 pandemic on the University's operations.

### Significant Auditing Adjustments

- There were no detected misstatements or passed adjustments as a result of audit procedures.

### Quality of Accounting Policies

- Shawnee State University's accounting policies are consistent in their application and the information presented in the financial statements and related disclosures is complete and presented clearly.

### Disagreements with Management

- There were no disagreements with Management on financial accounting and reporting matters.





# Shawnee State University

## Required Communications (continued)

### Corrected and Uncorrected Misstatements

- Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management.
- Management has corrected all such misstatements.

### Consultations with Other Accountants

- To the best of our knowledge, Management has had no consultations with other independent accountants regarding accounting or auditing matters or alternative presentations.

### Discussion Prior to Retention

- All discussions with Management occurred in the normal course of our professional relationship and the responses were not a condition of our retention. This is our 8th year as Shawnee State University's auditors.

### Management Cooperation

- Management cooperated with us and provided us with complete access to the books and records of Shawnee State University.



# Shawnee State University

## Required Communications (continued)

### Communications with Management

- There were no communications with Management other than our engagement letter, and Management's representation letter to us. In the course of our audit, the University's Internal Counsel provided us a schedule of current litigation and similar matters of a significant nature for our review.

### Significant Additions to Management's Representations

- There were no significant additions to management's representations.

### Independence

- The Plante Moran audit team was independent of Shawnee State University throughout the year in the performance of the audits.



# Shawnee State University

## Required Communications (continued)

### Other Services

- Shawnee State University Development Foundation audit
- Shawnee State University single audit (audit of federal programs)
  - Major programs for testing were student financial assistance cluster, higher education emergency relief fund, and coronavirus relief fund
  - Deliverables
    - Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance
    - Report on Internal Control Over Financial Reporting and Compliance and Other Matters as required by Generally Accepted Governmental Auditing Standards (GAGAS)
    - Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance Required by the Uniform Guidance
    - Schedule of Findings and Questioned Costs

### Related Party Transactions

- The Shawnee State University Development Foundation is a related party to the University.



# Shawnee State University

## Upcoming Pronouncements

### **GASB 87 – Leases**

- Effective for the fiscal year ending June 30, 2022
  - Originally effective for the University's financial statements for the year ending June 30, 2021 and were extended to June 30, 2022 with the issuance of GASB Statement No. 95, Postponement of the Effective Dates of Certain Authoritative Guidance.
- Requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contracts
- Lessee would be required to recognize a lease liability and an intangible right-to-use lease asset
- Lessor would be required to recognize a lease receivable and a deferred inflow of resources

### **GASB 89 – Accounting for Interest Cost Incurred Before the End of a Construction Period**

- Effective for the fiscal year ending June 30, 2022
  - Originally effective for the University's financial statements for the year ending June 30, 2021 and were extended to June 30, 2022 with the issuance of GASB Statement No. 95, Postponement of the Effective Dates of Certain Authoritative Guidance.
- Requires interest cost incurred during the period of construction be recognized as an expense (no longer capitalized)



# Shawnee State University

## Upcoming Pronouncements

### **GASB 94 – Public-Private and Public-Public Partnerships and Availability Payment Arrangements**

- Effective for the fiscal year ending June 30, 2023
- Provides uniform guidance on how to report public-private and public-public partnership arrangements.
- Requires transferors in public-private or public-public arrangements to recognize receivables for installment payments, deferred inflows of resources, and, when applicable, capital assets.

### **GASB 96 – Subscription-Based Information Technology Arrangements**

- Effective for the fiscal year ending June 30, 2023
- defines SBITAs and provides accounting and financial reporting for SBITAs by governments.
- This statement requires a government to recognize a subscription liability and an intangible right-to-use subscription asset for SBITAs.



# Shawnee State University

## Appendix - Definitions

- **Control Deficiency**
  - A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. Control deficiencies may involve one or more of the five interrelated components of internal control.
- **Significant Deficiency**
  - A “significant deficiency” is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.
- **Material Weakness**
  - A “material weakness” is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and correct on a timely basis.
- **FASB**
  - Financial Accounting Standards Board is the governing accounting body that issues reporting pronouncements for private sector organizations. The Foundation prepares its financial statements in accordance with these pronouncements and guidance.
- **Fraud**
  - The term “fraud” includes “misstatements” arising from fraudulent financial reporting and misstatements arising from misappropriation of assets.
  - “Misstatements” arising from “fraudulent financial reporting” are intentional misstatements, or omissions of amounts or disclosures in financial statements intended to deceive financial statement users.
  - “Misstatements” arising from “misappropriation of assets” involve the theft of assets where the effect of the theft causes the financial statements not to be presented in conformity with GAAP.
  - The University is responsible for the design and implementation of programs and controls to prevent and detect fraud.



# Shawnee State University

## Appendix - Definitions

- **GASB**
  - Governmental Accounting Standards Board is the governing accounting body that issues reporting pronouncements. SSU prepares its financial statements in accordance with these pronouncements and guidance.
- **GAAP**
  - Generally Accepted Accounting Principles. Used by almost all entities in the USA to prepare periodic financial statements.
- **GAAS**
  - Generally Accepted Auditing Standards. The standards that govern the conduct of independent audits of non-public companies, as determined by the Auditing Standards Board (ASB) of the AICPA.
- **GAGAS**
  - Generally Accepted Governmental Auditing Standards. Informally known as “Yellow Book,” these standards guide all audits of governmental units.
- **Unmodified Opinion**
  - A signed representation by an auditor as to the reliability and fairness of a set of financial statements. The opinion could be qualified, unmodified, or adverse. For the University, the opinion is unmodified, which is the best opinion to have from an auditor.
- **Auditor Opinion Date**
  - The date the audit is completed and the auditor can provide their opinion. This is defined as the date the audit fieldwork and reviews are completed and the date management has reviewed the financial statements and provided a signed representation letter to the auditors.



# Shawnee State University

## Appendix - Definitions

- **Material Misstatement**
  - To present accidental or intentional untrue financial statement information that influences a company's value.
- **Significant Adjustments**
  - An error in financial reporting discovered by the auditor during performance of their audit fieldwork which was large enough that it was required to be booked to the financial statements and disclosed to the audit committee or board.
- **Passed Adjustments**
  - A summary of proposed account adjustments not recorded by management and reviewed by auditors and determined, individually or in the aggregate, not to have a significant effect on the financial reporting process and therefore they are not recorded in the financial statements.
- **Allowance**
  - An estimate determined by management, for instance, of the amount of receivables at June 30 not expected to be received.
- **990-T**
  - Corporate income tax form for exempt organization unrelated income. This primarily relates to income earned on limited partnerships that is considered taxable by the IRS (real estate and natural resources), and non-educational use of institutional property.





# Shawnee State University

## Appendix - Definitions

- **Uniform Prudent Management of Institutional Funds Act (UPMIFA)**
  - UPMIFA provides guidance and authority to charitable organizations concerning the management and investment of funds held by those organizations and imposes additional duties on those who manage and invest charitable funds. The objective is these duties will provide additional protections for charities and also protect the interests of donors who want to see their contributions used wisely.
- **Statement on Auditing Standards AU 265 – Communicating Internal Control-Related Matters Identified in an Audit**
  - Establishes requirements and provides guidance on communicating matters related to the Foundation’s internal control over financial reporting identified during the audit of the financial statements. Depending on the severity of the issue, the internal control matter can be classified as a control deficiency, a significant deficiency or a material weakness. The definitions of these items per AU 265 are included on page 13
- **Statement on Auditing Standards AU 260 – The Auditor’s Communication with Those Charged with Governance**
  - Requires two-way communications with those charged with governance (The Shawnee State University Finance and Administration Committee) before and after the audit.
  - Defines primary subjects required to be communicated.



# Thank you!

*We look forward to continuing  
to serve Shawnee State  
University!*

**RESOLUTION F13-21**

**ACCEPTANCE OF SHAWNEE STATE UNIVERSITY'S  
FY2021 FINANCIAL REPORT**

WHEREAS, pursuant to O.R.C. 117.11, the financials of Shawnee State University must be audited every year by an independent certified public accountant; and

WHEREAS, the University's designated independent firm of Plante Moran, PLLC completed an audit of the University's FY2021 financials, issued an unmodified report, and reviewed the report results with the Finance and Administration Committee; and

WHEREAS, the financial report is pending with the Auditor of State;

THEREFORE, BE IT RESOLVED, the Board of Trustees accepts the Shawnee State University FY2021 financial report as presented.

(November 19, 2021)

**RESOLUTION F14-21**

**APPROVAL OF  
FY2021 EFFICIENCY REPORT**

WHEREAS, Ohio higher education institutions are required to annually submit an efficiency report to the Ohio Department of Higher Education (ODHE); and

WHEREAS, in order to comply with the legislated due date of October 29, 2021, the University's FY2021 Efficiency Report (attached) was submitted to ODHE in draft form pending approval by the Board of Trustees; and

WHEREAS, the report reflects Shawnee State's continued commitment and efforts toward meeting or exceeding efficiency goals;

THEREFORE, BE IT RESOLVED, the Board of Trustees of Shawnee State University approves the FY2021 Efficiency Report.

(November 19, 2021)

**RESOLUTION F15-21**

**SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION  
MEMBER APPOINTMENTS**

WHEREAS, as the sole member of the Shawnee State University Development Foundation (SSUDF), the Board of Trustees of Shawnee State University ratifies Development Foundation policies and board members; and

WHEREAS, at its September 10, 2021 meeting, the SSU Development Foundation recommended by resolution (copy attached) the appointment of new board members Tarrah Bouts and Jennifer Aikman and the term extension of certain existing board members;

THEREFORE, BE IT RESOLVED, the Shawnee State University Board of Trustees ratifies the appointment or extension of appointment, of members to the Shawnee State University Development Foundation Board as described below:

Member:	Term Ending:
Tarrah Bouts	December 31, 2024
Jennifer Aikman	December 31, 2024
Debra Esham	December 31, 2024
Frank Waller	December 31, 2024
Ken Applegate	December 31, 2024
Dr. John Whitaker	December 31, 2024
Thomas Covert	December 31, 2024

(November 19, 2021)

**RESOLUTION 2021-02**  
**SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION**  
**MEMBER APPOINTMENTS**

WHEREAS, as the sole member of the Shawnee State University Development Foundation, the Board of Trustees of Shawnee State University ratifies Development Foundation policies and board members; and

WHEREAS, the SSU Development Foundation hereby recommends to the SSU Board of Trustees the appointment of new SSU Development Foundation board members Tarrah Bouts and Jennifer Aikman;

THEREFORE, BE IT RESOLVED, that the SSU Development Foundation hereby recommends the appointment of and extension of appointment of the following members to the SSU Development Foundation board for the following terms:

Member:	Term Beginning:	Term Ending:
Tarrah Bouts	January 1, 2021	December 31, 2024
Jennifer Aikman	January 1, 2021	December 31, 2024
Debra Esham	January 1, 2021	December 31, 2024
Frank Waller	January 1, 2021	December 31, 2024
Ken Applegate	January 1, 2021	December 31, 2024
Dr. John Whitaker	January 1, 2021	December 31, 2024
Thomas Covert	January 1, 2021	December 31, 2024

(September 10, 2021)

SHAWNEE STATE UNIVERSITY SENATE BILL 6 RATIOS FOR FY 2021

DRAFT (10/25/21)

	WITH GASB 68 & 75 ADJUSTMENTS			WITHOUT GASB 68 & 75 ADJUSTMENTS			
<b>VIABILITY RATIO</b>							
<u>Expendable Net Assets</u>	=	<u>(\$21,676,026)</u>	=	-1.170	<u>\$14,010,313</u>	=	0.7565
Plant Debt		\$18,520,554			\$18,520,554		
<b>PRIMARY RESERVE RATIO</b>							
<u>Expendable Net Assets</u>	=	<u>(\$21,676,026)</u>	=	-0.420	<u>\$14,010,313</u>	=	0.2335
Operating Expenses		\$51,556,864			\$60,011,669		
<b>NET INCOME RATIO</b>							
<u>Change In Total Net Assets</u>	=	<u>\$13,113,353</u>	=	0.201	<u>\$4,658,548</u>	=	0.0714
Total Revenues		\$65,254,357			\$65,254,357		

**COMPOSITE SCORE (With GASB 68 & 75 Adjustments):**

**COMPOSITE SCORE (Without GASB 68 & 75 Adjustments):**

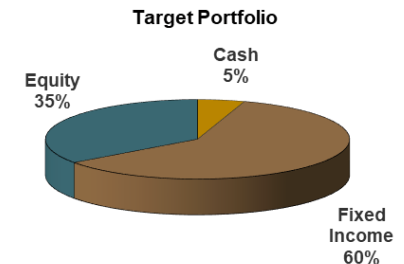
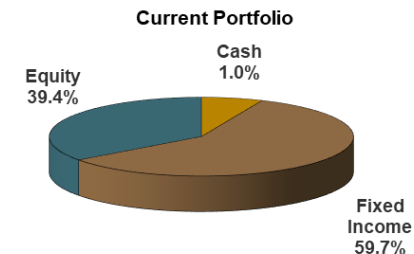
		<u>SSU</u>	<u>MAXIMUM POSSIBLE</u>		<u>SSU</u>	<u>MAXIMUM POSSIBLE</u>
Viability Ratio Score (x) 30%	0 (x) 30% =	0.0	1.5	Viability Ratio Score (x) 30%	3 (x) 30% =	0.9
-1.170="0"				0.757 = "3"		1.5
Primary Reserve Ratio Score (x) 50%	0 (x) 50% =	0.0	2.5	Primary Reserve Ratio Score (x) 50%	3 (x) 50% =	1.5
-0.420 = "0"				0.234 = "3"		2.5
Net Income Ratio Score (x) 20%	5 (x) 20% =	1.0	1.0	Net Income Ratio Score (x) 20%	1 (x) 20% =	1.0
0.201 = "5"				0.071 = "5"		1.0
		<u>1.0</u>	<u>5.0</u>		<u>3.4</u>	<u>5.0</u>

# Shawnee State University

## Asset Allocation – As of October 31, 2021



Asset Class	Market Value	% of Assets	Target %
<b>Cash Equivalents</b>			
TIAA Cash Deposit Account	\$83,992	1.0%	
<b>Total Cash Equivalents</b>	<b>\$83,992</b>	<b>1.0%</b>	<b>5.0%</b>
<b>Fixed Income</b>			
Fixed Income Separately Managed Account	\$3,516,105	40.1%	
Vanguard Short Term Bond Index Fund	\$840,511	9.6%	
DFA Inflation Protected SEC Fund	\$444,423	5.1%	
PIMCO 1-5 Year U.S. TIPS Index Fund	\$425,195	4.9%	
<b>Total Fixed Income</b>	<b>\$5,226,234</b>	<b>59.7%</b>	<b>60.0%</b>
<b>Domestic Equity</b>			
TIAA-CREF Large Cap Growth Index Fund	\$1,046,458	11.9%	
TIAA-CREF Large Cap Value Index Fund	\$1,041,952	11.9%	
Vanguard Mid Cap Growth Index Fund	\$205,609	2.3%	
iShares Russell Mid Cap Value ETF	\$199,555	2.3%	
TIAA-CREF Small Cap Blend Index Fund	\$269,255	3.1%	
Cohen & Steers Real Estate Fund	\$46,483	0.5%	
Vanguard REIT Index Fund	\$67,706	0.8%	
<b>Total Domestic Equity</b>	<b>\$2,877,018</b>	<b>32.8%</b>	<b>29.0%</b>
<b>International Equity</b>			
iShares Core MSCI EAFE ETF	\$331,518	3.8%	
Harding Loevner Institutional Emerging Markets Fund	\$154,413	1.8%	
iShares MSCI EAFE Small Cap ETF	\$85,781	1.0%	
<b>Total International Equity</b>	<b>\$571,712</b>	<b>6.5%</b>	<b>6.0%</b>
<b>Total Equity</b>	<b>\$3,448,730</b>	<b>39.4%</b>	<b>35.0%</b>
<b>Total Portfolio Market Value</b>	<b>\$8,758,956</b>	<b>100.0%</b>	<b>100.0%</b>





# Shawnee State University

## FY23 Operating Budget Development Schedule

Tentative Dates	Actions	Participants	Notes
<b>October 2021</b>			
Early October	Generate Preliminary FY23 Budget Development timetable	Budget Office	
Friday, Oct 22	Submit Draft FY23 Budget Development Schedule	Budget Office, Budget/HR Governance Committee	Committee member review/edit
<b>November 2021</b>			
Month of November	Open FY23 Budget in PBCS	Budget Office	Verify data extractions; update tables
Wednesday, Nov 17	Approve FY23 Operating Budget Development Schedule	Budget Office, Budget/HR Governance Committee	
Month of November	PBCS Module Training	Budget Office	
<b>Friday, November 19</b>	<b>Board of Trustees meeting - present FY23 Operating Budget Development Schedule</b>		
<b>December 2021</b>			
Wednesday, Dec 15	Form subcommittee of Budget/HR Governance to review budget guidance, update Course and Program fee policies/procedures	Budget Office, Budget/HR Governance Committee	
<b>January 2022</b>			
Week of January 10	Begin generation of initial AY22-23 enrollment projections	Enrollment Management/Exec Team	
	Compile FY23 Preliminary Tuition & Fees Revenue Assumptions (per ODHE regulations)	Budget Office & Enrollment Management	
Weeks of Jan. 17 & 24	Generate budget worksheet drafts; distribute for feedback	Budget Office/Exec Team/Budget & HR Governance Committee	
<b>February 2022</b>			
<b>Friday, February 11</b>	<b>Board of Trustees meeting - update on status of FY23 budget development</b>		
Weeks of Feb. 14 & 21	Draft initial Revenue Assumptions (enrollment, tuition & fees; state funding; other income)	Budget Office/Exec Team/Budget & HR Governance Committee	
	Draft initial assumptions on approved staffing levels; non-compensation expenditures		
<b>March 2022</b>			
Month of March	Distribute budget worksheets to Executives and Managers	By Division Preference	1:1 meetings with budget managers
<b>April 2022</b>			
Monday, April 11	Budget Worksheets due to Budget Office	Budget Office/budget managers/execs	Activities include: review of enrollment projections, housing projections, major
Week of April 18	Budget Worksheet reviews with budget managers / execs		
Week of April 25	Validate assumptions, modify as needed		
<b>Friday, April 22</b>	<b>Board of Trustees meeting - projected EOY FY22; AY22-23 tuition &amp; fees approval</b>		
<b>May 2022</b>			
Early May	Continue validation of assumptions	Budget Office/Executives	Discuss any discrepancies / potential issues
Week of May 16	Meet with individual VPs to review draft proposal	Budget Office/Executives	
Monday, May 23	Deliver Executive Leadership preliminary draft operating budget	Budget Office/Executives	
<b>June 2022</b>			
Week of June 6	Final review of draft budget	Budget Office	Meetings and editing activities
Monday, June 13	Draft Budget to President & Execs	Budget Office	
<b>Friday, June 24</b>	<b>Board of Trustees meeting - submit FY23 Operating Budget for approval</b>		
Week of June 27	Load approved budget - technical work	Budget Office	
<b>July 2022</b>			
Friday, July 1	Release budgets	Budget Office	
Ongoing	Training and budget support		

# PERSONNEL ACTIVITY REPORT

November 19, 2021

## New Hires

### ➤ Administrative

- Laikyn Johnson, Admissions Associate, effective July 01, 2021
- Demetrius Brown, Residence Coordinator, effective July 06, 2021
- Courtney Webb, Police Officer, effective July 12, 2021
- Britton Morris, Police Officer, effective July 21, 2021
- Jessica Gibson, Interim CLC Classroom Teacher, effective August 16, 2021
- Rebecca Hess, CLC Classroom Teacher, effective August 16, 2021
- Heather Payne, CLC Classroom Teacher, effective August 16, 2021
- Michael Shoemaker, Residence Coordinator, effective August 16, 2021
- Dakota Wrenn, CLC Classroom Teacher, effective August 16, 2021
- Jacob Bice, EOC Coordinator, effective September 01, 2021
- James Wilson, EOC Coordinator, effective September 01, 2021
- Jason Chaney, VRCFA Production Manager, effective September 10, 2021
- D'Andre Price, Admissions Associate, effective September 13, 2021

### ➤ Faculty

- Sandra Allen, Assistant Professor & Academic Fieldwork Coordinator, Rehabilitation Sciences-MOT, effective August 23, 2021
- Erica Parsley, Assistant Professor & Academic Fieldwork Coordinator, Rehabilitation Sciences-OTA, effective August 23, 2021
- Dawn Summers, Assistant Professor, Nursing, effective August 23, 2021

## Change of Status


### ➤ Administrative

- Kara Arms, Associate Director of Human Resources, effective July 01, 2021
- Catherine Bailey, Administrative Chair, Nursing, effective July 01, 2021
- Brittany Bazler, Assistant Director (Campus Programs), effective July 01, 2021
- Jordan Hileman, Literacy Specialist, effective July 01, 2021

- 
- Cheryl Irish, Coordinator, Accreditation & Assessment, effective July 01, 2021
  - Kelcie Jenkins, Senior Admissions Associate, effective July 01, 2021
  - Malonda Johnson, Executive Director of Human Resources & Chief Diversity Officer, effective July 01, 2021
  - Robert Kline, Telecommunications Engineer, effective July 01, 2021
  - Amanda Means, Director of Enrollment Management, effective July 01, 2021
  - Christopher Shaffer, Director, Grants & Sponsored Programs, effective July 01, 2021
  - Gay Lynn Shipley, Interim Assistant Dean & Director, School of Education, effective July 01, 2021
  - Tyler Richburg, Administrator, Computer Operations & Infrastructure, effective July 12, 2021
  - Joshua Teeters, Service Desk Manager, effective July 12, 2021
  - Ashley Hood, Interim Director of the CLC, effective August 01, 2021
  - Christine Raber, Interim Associate Provost, effective August 01, 2021
  - Christina Baker, Director of the Teaching & Learning Center, Coordinator for Women's & Gender Equity Center, effective August, 17, 2021
  - Matthew Crawford, Director of Institutional Research, Reporting & Analytics, effective September 01, 2021
  - Jeremy Reed, Assistant Director, Digital Marketing & Brand Management, effective September 04, 2021
  - Holly Scott, Assistant Registrar, effective September 13, 2021
  - Natasha Ademakinwa, Athletics & Fitness Faculty/Soccer Director, effective September 19, 2021

➤ Faculty

- Daniel Chaffin, Professor (Anatomy), Natural Sciences, effective August 23, 2021
- Thomas Bunting, Associate Professor (Political Science), Social Sciences, effective August 23, 2021
- Linda Hunt, Professor, Mathematics, effective August 23, 2021
- Cheryl Irish, Associate Professor, School of Education, effective August 23, 2021

- 
- Georgeann Kamer, Associate Professor, Allied Health Sciences- Dental Hygiene, effective August 23, 2021
  - Karen Koehler, Associate Professor, School of Education, effective August 23, 2021
  - Mariah Woodward, Associate Professor, Allied Health Sciences, effective August 23, 2021

### **Departures**

#### ➤ Faculty – Retirement

- Wenifred Carpenter, Assistant Professor, Nursing, effective August 01, 2021

#### ➤ Faculty- Resignations

- Jennifer Perry, Assistant Professor, School of Education, effective August 08, 2021
- Marcus Cenci, Assistant Professor, FDPA (Gaming & Simulation), effective August 15, 2021
- Cheryl Irish, Associate Professor, School of Education, effective September 01, 2021

#### ➤ Administrative – Resignations

- Christopher Kacir, Associate Provost, effective July 02, 2021
- Daniel Webster, Manager (Service Desk), effective July 09, 2021
- Anna Settle, Counselor, Chemical Dependency (Alcohol & other Drug Use), effective July 30, 2021
- Lucile Partlow, CLC Classroom Teacher, effective August 01, 2021
- Laura Costa dos Santos, Advisor (Academic), effective August 13, 2021
- Melissa Montavon, Literacy Specialist, effective August 13, 2021
- Anna Trankina, Marketing Content Creator, effective August 13, 2021

# CAPITAL PROJECTS STATUS REPORT

October 31, 2021

## Library/CFA HVAC Renovation - \$2.2M - Capital

- Includes replacement of all pneumatic and obsolete DDC controls in both buildings. A new generator will be installed in the CFA and will be sized to provide emergency power for both the CFA and Library. All new VAV boxes will be installed in the CFA. Multiple air handlers will be replaced in the Library.
- Contractor selected; material ordered; work to begin December, 2021.

## Kricker Innovation Hub - \$3.4M (est.) - EDA Grant/Capital/Private

- Project on schedule; approximately 50% complete.

## Gateway and Third Street Development - \$3M (est.)

- A new campus gateway will be developed as well as a plan to reopen Third Street between Gay and Waller Streets. This will include traffic calming strategies, incorporate bicycle traffic, landscape features, and pedestrian crossings.
- Kick-off meeting scheduled early November, 2021.

## Campus Master Plan Update - \$150,000 - Capital

- This project will update and revise previous master planning efforts. The 2017 campus assessment will be used to prioritize projects for infrastructure updates. The plan will include all initiatives in the Shawnee at 40 Strategic Plan.