

## **RESOLUTION F16-12**

### **POLICY ON PUBLIC RECORDS, POLICY 5.19 REV**

WHEREAS, per the Ohio Public Records Act, Ohio Revised Code Section 149.43 *et seq.*, the University is required to ensure and facilitate prompt access to the University's public records; and

WHEREAS, a systematic review of institutional policies has been undertaken at the direction of the President in order to remove outdated policies, and to modify and update policies; and

WHEREAS, the Policy on Requests For Access to and/or Copies of Public Records, Policy 5.19 Rev was last reviewed and submitted for Board approval on September 14, 2007; and

WHEREAS, the procedures established to comply with the revised policy are provided for informational purposes;

THEREFORE BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves Policy 5.19 REV, Policy on Public Records.

(July 13, 2012)