

MINUTES

February 24, 2014

4:00 PM

University Faculty Senate

Shawnee State University

Call to Order

UFS President Andrew Feight called the meeting to order at 4pm.

Roll Call

Secretary Janet Holtman announced that she had recorded attendance (as follows):

Present: Jon Bedick, Catherine Bailey, Tony Ward, Jeradi Cohen, Nick Meriwether, Patric Leedom, Adam Miller, Nancy Bentley, Keenan Perry, John Huston, Jim Miller, Krista Maxson, Linda Hunt, Glenna Heckler-Todt.

Absent: None.

Approval of Minutes

The minutes from the last meeting were corrected and approved by acclamation.

UFS Officer Reports

President's Report: UFS President Andrew Feight suggested changes to the agenda including a prioritization of budget and shared governance discussions. The agenda changes were approved by acclamation.

UFS President Feight reported on the most recent meeting of the Executive Committee with SSU President Morris, during which two matters regarding shared governance were discussed:

First, President Morris did agree to allow the Executive Committee an advisory role in the hire of the Interim Provost, which will be handled by an outside agency chosen by President Morris. The Board of Trustees has designated the search a management process, so the UFS Executive Committee will not be acting in a screening capacity but will have access to the process and may make recommendations. One candidate will be brought to campus, and further recommendations may be made after the interview. The qualities President Morris included in her profile overlapped with the characteristics the UFS Executive Committee had designated as desirable

(although her primary criterion was prior experience as a provost). No internal appointment will be made until after the outside process has been exhausted.

Second, President Morris indicated that the budget will include 2.2 million in overall cuts and that there is a need for additional permanent cuts to Academic Affairs. However, there are no current plans for faculty line cuts, and there are plans for limited programmatic enhancements. Overall, the process of budget review will include a search for efficiencies. Jonica Burke was designated to address budget issues with the UFS in President Morris' absence.

UFS President Feight also reported on the Ohio Faculty Council meeting in February, during which David Cannon spoke regarding the state share of instruction and at-risk categories. The formula weights take into account students such as ours, and the weighting will involve no significant shift in our funding (the new formula doesn't mean significantly less funding). The Vice Chancellor spoke positively regarding associate degrees awarded in terms of numbers reflecting completion rates. President Feight further commented on the state of financial planning and budget issues at other institutions, which often include faculty committees that review college budget information, and noted that OFC is drafting a white paper and recommendations regarding shared governance and budget priorities.

The President closed his remarks with a reminder that the next UFS meeting will be March 31st.

Treasurer's Report: UFS Treasurer Jim Reneau distributed a handout detailing the budget and expenditures (\$982.00), which was accepted by acclamation (included).

Administration Reports

Provost Report: Provost Dave Todt reported on three items as follows:

- 1) Phase I of Nursing Move: The Provost indicated that Health Sciences will have more space and noted that the funding was provided by a capital bill.
- 2) Planning: A mini-strategic-plan engaging graduation rates and retention is available online, and a report will be made to the Ohio Board of Regents about graduation rates.
- 3) Budget: There has already been administrative discussion about the fiscal year '16 budget. The information from program reviews will be part of the planning process.

Dean of College of Professional Studies Report: Dean Paul Madden reported on the work of three committees as follows:

- 1) Mission Committee: The realignment has created an outdated mission that must be revised and made consistent with the overall university mission.

- 2) Admission/Retention Committee: This committee is working to meet the needs of students who have not been admitted to a selective program, part of which is identifying programs to which such students may be redirected.
- 3) Promotion/Tenure Criteria Committee: This committee is addressing the fact that CPS has diverse programs in various departments and must have a promotion process that adequately acknowledges this reality.

Dean Madden further noted that workforce development continues to be a priority for CPS, and efforts have been made to work with national companies (such as General Mills and others), the local Chamber of Commerce, and local area schools.

Dean of College of Arts and Sciences Report: Dean Jeff Bauer included several brief but positive items of note in his report, including the streamlining of the faculty hiring process by human resources and the fact that the timeline may prove effective in increasing competitiveness in making offers. There are presently six faculty searches underway, and CAS is preparing to make offers to the finalists. Dean Bauer further reported on his ongoing classroom observations and noted that SSU currently has some fine junior faculty with notable strengths in teaching. The process of developing and approving departmental bylaws is also well underway.

Dean of University College Report: Dean Brenda Haas reported on the Director of Developmental Writing faculty search that is coming to a successful close, and she made mention of the ongoing activities of the Enrollment Management and Student Life Committee and the current review process for the admissions policy.

Announcements from the Senate Floor

UFS Vice President Michael Barnhart issued a reminder regarding the review of departmental bylaws by EPCC.

John Huston invited faculty to attend the SSU production of *A Funny Thing Happened on the Way to the Forum* (running Thursday through Saturday).

Committee Reports

Executive Committee: President Drew Feight reported on the resolution passed regarding shared governance (handout included) and read a list of recommendations for faculty appointments to the Associate Provost hiring committee.

Enrollment Management and Student Life: President Feight read a report from Marc Scott, chair of the committee, which included possible reductions in the Athletics budget, including reduction in student athletic scholarships and drainage of the pool. Reduction in scholarships could result in our being downgraded to NAIA Division II.

General Education Advisory Committee: Chair Phil Blau brought up the one-time substitution for IDST 4490 and mentioned that the vote was 3 to 1 in favor. The committee has addressed senior seminar outcomes, and a grid can be provided to anyone considering proposing a substitution.

Distinguished Lecture Series Committee: The 2014/2015 deadline for nominations is March 1 at 5 pm.

Ad Hoc Committee for Online Course Evaluations: Daryl Rudmann provided a general update on implementation and reported on a survey that is being drafted to ask faculty about the (varying) levels of student involvement.

Ad Hoc Committee on Course Approval and Policy Revision: This committee, consisting of Drew Feight, Michael Barnhart, Chris Kacir, Krista Maxson, and Jeradi Cohen, has determined that amendments to the UFS constitution have created a need for changes to the process of course approval. Some minor changes of note involved distance learning (the removal of the specific Quality Matters rubric and the lack of necessity for existing courses to go back through the process--so that they can go straight to UFS if already approved by GEAC and EPCC). There is a new flow chart; the policy is ready to be approved and may be voted on during the next UFS meeting.

New Business

Budget Priorities: President Feight invited Gene Burns to speak regarding budget issues. The Resource Committee met on the second Tuesday of the month. Jonica Burke was at the last meeting with a schedule. According to Gene Burns, decisions are being made, and the committee was informed about these rather than being allowed to aid in making the decisions. The resource committee has asked for increased involvement.

SEA President Chip Poirot also addressed the senate and provided a review of the history of the Resource Committee (from 2003) and its intended function as a budget priorities committee fully involved in shared governance. He addressed the requirements for the 2-3 year process of retrenchment and noted that the faculty is down by 7 positions at the current time. He spoke at further length about ratios for expenditures and current numbers regarding budget cuts and the growth numbers for institutional support vs. instruction and research.

During the discussion, it was noted that meetings have been arranged between resource committee member Gene Burns and President Morris, as well as between Drew Feight, Chip Poirot, and Gene Burns (to discuss priorities and the role of the resource committee). President Feight agreed to report back a recommendation to the Senate on the formation of a standing UFS Budget Priorities committee.

The meeting adjourned at 5:40.

Resolution
of the
UFS Executive Committee

Adopted
8 February 2014

Whereas the principles of shared-governance ought to guide the planning and hiring of faculty and academic officers;

Whereas the Administration has made plans for the hiring of an interim provost without meaningful consultation with the University Faculty Senate;

Whereas the Administration has contracted with an outside agency to assist in the recruitment and selection of an interim provost;

Whereas the Administration has indicated that the agency will provide only one candidate for an on-campus interview;

Whereas the Administration has agreed to consult the UFS Executive Committee on the decision of whether to hire the candidate provided by the agency;

Be it resolved that the UFS Executive Committee considers the announced search process to be insufficient with regard to shared governance;

And be it further resolved that the UFS Executive Committee strongly recommends that the Administration instruct the agency to provide a minimum of three finalists for consideration.

**Shawnee State University
University Faculty Senate
Treasurer's Report**

As Of: 2014-02-16
Budget Period: 2013-14

Object	Description	FY Budget	Expenses	Budget Balance	Expended %
5500	Regular Student Empl				
5853	Workers Compensation				
6210	Travel		646	-646	
6211	Meals / Same Day Travel		56	-56	
6260	Entertainment				
6350	Printing & Binding		34	-34	
6360	Purchased Publications		246	-246	
6790	Miscellaneous Expense	2,850		2,850	
9999	Unallocated				
Total		2,850	982	1,868	34.46%

Notes:

**Respectfully Submitted
James M. Reneau – Treasurer UFS**