

**BOARD OF TRUSTEES
ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

**May 6, 2016
10:15 a.m., University Center, Room 215**

Agenda

1.0 Action Items

1.1 Resolution ASA06-16

**Approval of Policy 2.16, Intellectual Property Rights for Students and
Approval of 2.10Rev, Administration of Inventions, Discoveries, and Patents for
Faculty and Staff**

Dr. Jeffrey Bauer, Acting Provost and Vice President of Academic Affairs, will present Resolution ASA06-16, which updates policies on intellectual property rights.

2.0 Information Items

2.1 Distinguished Teaching Award

Dr. Bauer will report on the presentation of the Distinguished Teaching Award by the University Faculty Senate, Academic and Scholarly Affairs Committee, to Dr. Mitra Devkota, Assistant Professor, Department of Mathematics.

2.2 Academic Affairs Executive Report

Dr. Bauer will discuss recent activities in Academic Affairs.

2.3 Spring Commencement Statistics

Mr. Mark Moore, Registrar, will report on the spring commencement statistics.

2.4 Enrollment Management and Student Affairs Executive Report

Dr. Anne Marie Gillespie, Vice President for Enrollment Management & Student Affairs, will report on recent activities in Enrollment Management & Student Affairs.

2.5 Student Programming Board

Ms. Kassandra Mullins, Student Programming Board President, will report on the activities of the Student Programming Board.

3.0 Education

Dr. Anne Marie Gillespie will present the University's recruitment plan.

RESOLUTION ASA06-16

**APPROVAL OF POLICY 2.16
INTELLECTUAL PROPERTY RIGHTS FOR STUDENTS**

And

**APPROVAL OF 2.10REV
ADMINISTRATION OF INVENTIONS, DISCOVERIES AND PATENTS FOR
FACULTY AND STAFF**

WHEREAS, Shawnee State University is committed to providing an educational environment that fosters student creativity and the sharing of ideas; and

WHEREAS, intellectual property rights for students are not adequately addressed in Policy 2.10, Administration of Inventions, Discoveries and Patents; and

WHEREAS, a new policy is recommended in order to clearly define students' rights to their intellectual property; and

WHEREAS, revision of Policy 2.10 is required in order to remove statements concerning intellectual property rights for students; and

WHEREAS, Policy 2.16 and Policy 2.10Rev have been recommended by the President for Board of Trustees approval;

THEREFORE BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves Policy 2.16, Intellectual Property Rights for Students and 2.10Rev, Administration of Inventions, Discoveries and Patents for Faculty and Staff.

(May 6, 2016)

Shawnee State University

POLICY TITLE:	INTELLECTUAL PROPERTY RIGHTS FOR STUDENTS
POLICY NO. :	2.16
ADMIN CODE:	3362-2-16
PAGE NO.:	1 OF 2
EFFECTIVE DATE:	05/06/16
NEXT REVIEW DATE:	05/2019
RESPONSIBLE OFFICER(S):	PROVOST
APPROVED BY:	BOARD OF TRUSTEES

1.0 PURPOSE AND APPLICATION

- 1.1. Shawnee State University is committed to providing an educational environment that fosters student creativity and the sharing of ideas. The University is committed to making its resources available to its students to support this effort.
- 1.2. This Policy is applicable to all Shawnee State enrolled and continuing students.

2.0 DEFINITIONS

These definitions apply to all sections of the policy.

- 2.1 A “Copyrighted Intellectual Property” describes original works of authorship that have been fixed in a tangible medium of expression, including, but not limited to, written materials, dissertations, papers, articles, books, poems, audiovisual materials, videos, audio recordings, architectural drawings, on-line instructional materials, musical compositions, dramatic creations, software, databases, photographs, or sculptures that are likely to be subject to protection under United States copyright law.
- 2.2 “Patentable Intellectual Property” describes inventions, discoveries, and manufacturing designs that have been reduced to practice, and are considered novel and likely to be subject to protection under United States patent law.
- 2.3 “Work for Hire” is a work prepared by an employee, who may be a student employee, within the scope of his or her employment, or is a work or project directed by or specially ordered or commissioned by the University.

3.0 COPYRIGHT

- 3.1 All rights granted under copyright law for a particular work remain with the authors (creators) of the work.

3.2 All student works created from independent work, research and/or academic work, whether supported by University resources or facilities, belong exclusively to the student, unless excepted by written agreement, expressly waived, or if prohibited by law.

3.3 The University will not have an interest in copyright ownership of student work, except in the following instances:

3.3.1 When the work is a “work for hire.”

3.3.2 When the work is created as a result from a prior University agreement with an outside sponsor from a grant agreement.

4.0 PATENTS

Ownership of patent rights to inventions or discoveries created independently by students, whether supported by University resources or facilities, belongs exclusively to the student, unless excepted by written agreement, expressly waived or if prohibited by law.

History

Effective: 05/06/16

Shawnee State University

POLICY TITLE:	ADMINISTRATION OF INVENTIONS, DISCOVERIES, AND PATENTS FOR FACULTY & STAFF
POLICY NO. :	2.10REV
ADMIN CODE:	3362-2-11
PAGE NO.:	1 OF 5
EFFECTIVE DATE:	05/06/16
NEXT REVIEW DATE:	05/2019
RESPONSIBLE OFFICER(S):	PROVOST
APPROVED BY:	BOARD OF TRUSTEES

1.0 PURPOSE AND APPLICATION

1.1 Research is recognized as an integral part of the educational process to generate new knowledge, to encourage the spirit of inquiry, and to develop scientists, engineers, and other scholars. As a result of such research, new discoveries and inventions (hereinafter collectively referred to as "inventions") may be made by faculty members, staff, and students of the University, which could have material commercial value or potential as revenue producers and which could contribute significantly to scientific, technological, social, and cultural progress. Such inventions may qualify for patent protection. Patents are created by the Constitution and the laws of the United States to recognize the ownership of inventions by individuals in return for publication of the inventions by issued patents and ultimate dedication to the public after the limited period for which the law grants patent protection.

1.2 This policy applies to faculty and staff and encourages them to evaluate the results of their research activities in terms of potential commercial value and the public interest, as well as for scholarly significance.

2.0 BASIC OBJECTIVES

2.1 The basic objectives of Shawnee State University's Policy on Inventions, Discoveries, and Patents (hereinafter referred to as "Policy") are:

2.1.1 To comply with the public policy of the State of Ohio with respect to the University's right to, and interest in inventions, including patents thereon, mandated by Section 3345.14 of the Ohio Revised Code.

2.1.2 To make inventions developed in the course of University research

available in the public interest under conditions that will promote their effective development and utilization.

- 2.1.3 To assure that inventions developed in the course of University research will not be used to the detriment of the public interest by the unnecessary exclusion of any qualified user or otherwise.
- 2.1.4 To provide adequate recognition and incentive to inventors and discoverers (hereinafter collectively referred to as "inventors") by assuring them an equitable share in any proceeds from their inventions, since, unlike normal commercial practice, University salary scales are not based on the expectation by the University of income from inventions.
- 2.1.5 To advance and encourage research within the University with the proceeds accruing to the University from inventions which are developed in the course of research supported by funds or facilities of, or administered by, the University.
- 2.1.6 To recognize the entitlement of any outside sponsor of research conducted by the University to share in the proceeds resulting from inventions developed in the course of such research by making reasonable provisions for the granting of limited patent rights to such sponsor, consistent with the University's other objectives above outlined.

3.0 ADMINISTRATION OF THE PATENT POLICY

- 3.1 The Board of Trustees shall be responsible for the general supervision of this policy, "Inventions, Discoveries, and Patents."
- 3.2 An "IDP [Inventions, Discoveries, and Patents]" Committee (one faculty member representing each college, the appropriate Dean/Vice President, and the Provost or his/her designee, hereinafter referred to as the "Committee") chaired by the Provost or his/her designee shall review and make recommendations to the President and the Board of Trustees with respect to:
 - 3.2.1 The management of inventions subject to this Policy, including their processing, development, patenting, and exploitation in accordance with the objectives of this Policy and the best interest of the University. Such recommendations shall be made with all reasonable promptness after an invention is brought to the Committee's attention.
 - 3.2.2 The adoption of regulations and procedures appropriate to implement this Policy; and

- 3.2.3 The employment of any independent consultants or patent management agents necessary to assist in perfecting or evaluating inventions and securing adequate patent protection.

4.0 OBLIGATION OF UNIVERSITY FACULTY AND STAFF; REPORTS AND PROCEDURES

- 4.1 All faculty members and staff, in consideration of their affiliation with the University and the approval of this Policy by the University Faculty Assembly and Trustees of the University, agree to handle all inventions, and patents resulting therefrom, which are developed from research or investigation supported by, or conducted in any facility of the University as follows:
 - 4.1.1 A faculty member, staff member, or student shall promptly report and refer any such invention in writing to the Provost or his designee in such form and detail and with such supporting information as the Provost shall from time to time, by general announcement, request.
 - 4.1.2 When an invention is referred to the Provost, she or he will see to it that the invention together with all necessary supporting information is submitted to the Committee. The Committee will review the merits of the invention and make recommendations to the President and Board of Trustees for the management of the invention including its development, patenting, and exploitation.
 - 4.1.3 After consultation with the inventor(s), the Committee may suggest that the University return the invention to the inventor(s) to manage on his or her own initiative, subject to the policies of any external sponsor who may have an interest.
 - 4.1.4 The determination of the Board of Trustees with respect to the management of any invention submitted hereunder shall be binding upon the inventor(s) and the inventor(s) shall execute all documents appropriate for such management.

5.0 RIGHTS TO INVENTIONS AND PATENTS; DISTRIBUTION OF FINANCIAL RETURNS

- 5.1 All rights with respect to inventions resulting from research activities of faculty members or staff of the University which are supported entirely or predominantly by University resources or facilities shall be assigned to and controlled by the University. Unless in exceptional cases, the Board of Trustees, upon the recommendation of the Committee, awards a large percentage of the net financial returns to the inventor(s), the inventor(s)

shall receive fifty percent (50%) of the net financial returns from the exploitation of the invention and the assignment, licensing, or other exploitation of patent and other rights pertaining thereto. In the event the patent is assigned to any outside patent management organization (such as a research/development corporation) the inventor(s) would receive 50% of net revenues received by the University.

- 5.2 All rights with respect to inventions resulting from research activities of faculty members or staff which are supported, but less than predominantly supported, by University resources or facilities shall be assigned to and controlled by the University. The Committee shall recommend to the President and Board of Trustees the appropriate percentage of the net financial returns from exploitation of the invention, and the assignment, licensing, or other exploitation of patent and other rights pertaining thereto, to be paid to the inventor(s). In no case shall the inventor(s) receive less than fifty percent (50%) of such net financial returns.
- 5.3 All rights with respect to inventions resulting from the personal and independent research activities of University faculty members or staff, unsupported by University resources or facilities shall be the sole property of the inventor(s). The inventor(s) may assign such inventions to the University under the terms and conditions of Section 5.2.
- 5.4 At the request of the Committee, the appropriate University department chairperson or dean shall investigate and report to the Committee upon the extent to which University facilities and resources were used to support research activities resulting in an invention referred to the Provost in accordance with the Policy.
- 5.5 Determination of net financial returns as used in this Policy shall be made and reported by the University in accordance with generally accepted accounting principles.
- 5.6 All rights to inventions resulting from sponsored research grants, contracts, fellowships, or other such special arrangements, shall be controlled by the terms of those grants, contracts, fellowships, or special arrangements. Faculty members and staff accepting sponsored research grants shall execute such agreements as will enable the University to conform with the mandatory requirements of the sponsoring agencies and shall abide by the provisions of such agreements and Section 6 of this Policy.
- 5.7 Reasonable diligence will be exercised by the University to ensure the expeditious development, patenting, and exploitation of such inventions.

- 5.8 The University may within 180 days of the date of an inventor's submission of an adequate disclosure of an invention to the University, elect not to exercise its rights with respect to an invention subject to this Policy. In such event, the University shall promptly notify the inventor(s) in writing of its election. Thereafter, in response to a written request by the inventor(s), the University shall relinquish, reassign, or otherwise transfer all rights with respect to such invention to the inventor(s), subject to the rights and policies of any external sponsor.

6.0 SPONSORED RESEARCH

- 6.1 When the University and a third party (hereafter referred to as "outside sponsor") enter into an agreement for research to be conducted with funds or facilities provided in whole or in part by such outside sponsor, any faculty or staff member who conducts such research, utilizing such funds or facilities, may be required by the University to enter into an agreement assigning all rights to inventions arising from such research to the University or the outside sponsor or both.
- 6.2 No agreement, respecting the assignment, licensing, or other exploitation of any patent or other rights to any invention developed in the course of research supported by funds or utilizing facilities administered by the University pursuant to an agreement with an outside sponsor, may be entered into by any faculty or staff member without the written consent of the University. Such consent shall be given or withheld in accordance with the objectives set forth in this Policy by the Board of Trustees after consideration of the recommendation of the Committee.

7.0 ADVISORY ARBITRATION

If a dispute should arise between an inventor(s) and the University with respect to the application or interpretation of the provisions of this Policy, the dispute shall be submitted to arbitration in accordance with the rules and regulations of the American Arbitration Association. The award of such arbitrators shall be advisory only and not binding upon the inventor(s) or the University, unless specifically agreed to by the parties.

History

Effective: 06/18/93

Revised: 05/06/16

Board of Trustees Meeting

May 6, 2016

Spring 2016 Preliminary Commencement Report									
Total # of Degrees:		489			MASTERS:				
Total Masters Degrees:		16			Education			15	
Total Bachelor Degrees:		294			Occupational Therapy			0	
Total Associate Degrees:		179			Mathematics			1	
					Total Masters Degrees:			16	16
BACHELORS:									
College of Professional Studies					ASSOCIATES:				
TOTAL					College of Professional Studies				
					TOTAL				
	Sports Studies	20				Dental Hygiene		18	
	Business Administration	45				Emergency Medical Tech		0	
	Nursing	10				Medical Laboratory Tech		12	
	Plastics Engineering Tech	12				Nursing		40	
	Computer Engineering Tech	9				Occupational Therapy Asst.		27	
	Environmental Engin. Tech.	4				Physical Therapy Asst.		15	
	Digital & Simulation/Gaming	12				Radiologic Technology		13	
	Athletic Training	12				Respiratory Therapy		16	
	Educational Studies	4				Computer Aided Drafting/Des		1	
	Early Childhood Educ PreK-3	18				Electromechanical Engin.Tech		7	
	Early Childhood Intervention Spec	12				Plastics Engineering Tech		0	
	Intervention Specialist K-12	0				Accounting		2	
	Middle Childhood Education	1				Business Management Tech		10	
	TOTAL	159		159		Legal Assisting		5	
						Office Administration Tech		0	
						Information Tech. Management		1	
						Technical Studies		0	
						Early Childhood Development		1	
						TOTAL		168	168
College of Arts & Sciences									
	Social Sciences	12							
	Sociology	18							
	International Relations	4							
	Psychology	23							
	History	8							
	English Humanities	3							
	Mathematical Sciences	0							
	Fine Arts	22							
	Natural Science	17							
	Biology	13							
	Chemistry	2							
	Philosophy and Religion	2							
	TOTAL	124		124					
College of Arts & Sciences									
	Arts & Humanities					Arts & Humanities		4	
						Social Science		2	
						Mathematics		0	
						Natural Science		2	
						TOTAL		8	8
University College									
	Individualized Studies	11				Individualized Studies		0	
						General Studies		3	
	TOTAL	11		11		TOTAL		3	3
	TOTAL BACHELOR DEGREES			294		TOTAL ASSOCIATE DEGREES			179

Student Programming Board
Board of Trustees Meeting
May 22, 2016

New President for 2016-2017

- Jasmine Heard

The 2015-2016 Programming Chairs

- Advertising (Digital Advertising Chair & Mixed Media Advertising Chair)
- Special Events
- Thursday Late Night (2 positions)
- Gaming
- Weekend
- Treasurer
- Diversity

Upcoming Changes to SPB

- More cohesive relationship between the Executive Board and Advisors
 - Becoming more integrated through Shawnee State's campus
 - Executive Board members will be Welcome Ambassadors during fall move-in
- Intentional Programming
 - Continuation of traditions that work well, experimenting with new out of the box ideas
 - Increased use of social media through the use of all Executive Board positions
 - Clear and concise allocation of funds through the Treasurer position for a more consistent record of the budget
 - Programming toward/around SSU Athletics

Recap of Spring 2016

1. Homecoming Week

- Stuff Your Own Spirit Bear, Fishbowl Frenzy, SSU Game Show, Taco Tailgate, SSU Spirit Signs, Homecoming Dance

2. Springfest

- Airbrush T-shirts, Balloon Art & Face Paint, Pool Party, Music Jeopardy, Laser Tag

3. Late Night Thursdays

- Bingo, Volleyball Tournament, Euchre, Sled Making, Battle of the Sexes

4. Other Highlights

- Valentines for Veterans
- Gaming in the Stars
- Spread the Word to End the Word
- Diversity Block Party
- Painting Class
- 4th Friday Movies
- Valentine Crafts
- Gaming Tournaments
- SPB Interest Sessions