

## **RESOLUTION F33-14**

### **APPROVAL OF GRADUATE CENTER ADMINISTRATOR**

WHEREAS, University-wide Policy 5.16Rev, President's Authority, University Personnel Actions, requires Board of Trustees' approval of newly created full-time administrative positions; and

WHEREAS, recent and planned growth in graduate education requires enhanced infrastructure and support to ensure consistency of service and support for students and faculty; and

WHEREAS, the Provost and the President recommend the creation of an administrative position titled Graduate Center Administrator in the Provost's office to serve as the primary point of contact for graduate education and to manage the supporting infrastructure required by all SSU graduate programs, in accordance with University employment policies; and

WHEREAS, this proposed position would be funded through the elimination of an open administrative position;

THEREFORE, BE IT RESOLVED, that Shawnee State University's Board of Trustees approves the creation of a full-time Graduate Center Administrator position effective November 14, 2014.

(November 14, 2014)