

**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
September 13, 2019**

Swearing in of New Board Member

Ms. Audrey Stratton, a newly appointed student member of the Board of Trustees, was sworn-in by Board Chair Watson.

Call to Order

Chairperson Watson called the meeting to order at 1:17 p.m. noting the meeting was in compliance with RC § 121.22(F).

Roll Call

Members Present: Mr. Watson, Mr. Edwards, Mr. Evans, Mr. Howarth, Dr. White,
Mr. Williams, Ms. Heresh, Ms. Stratton

Members Absent: Mr. Furbee, Ms. Hartop

Approval of the of the June 14, 2019 Board Meeting Minutes

Dr. White moved and Mr. Evans seconded the motion to approve the June 14, 2019 minutes. Without discussion, the Board voted unanimously to approve said minutes.

Approval of the September 13, 2019 Agenda

Mr. Howarth moved and Mr. Evans seconded the motion to approve the September 13, 2019 agenda as presented. Without discussion, the Board voted unanimously to approve the September 13, 2019 agenda.

Appointment of 2019-2020 Committees and Representatives

Chair Watson announced the following Committee appointments:

Mr. Edwards to Executive Committee; Mr. Evans to Academic and Student Affairs Chair; Dr. White to Academic and Student Affairs Vice Chair; Mr. Furbee to Finance and Administration Chair; Mr. Edwards to Finance and Administration Vice Chair; Dr. White to SSU Development Foundation Representative; Mr. Furbee to Investment Committee Representative. A roster of all committee members and appointments was entered into the record.

Consent Agenda

Chair Watson directed the Board to review the following action items on the Consent Agenda and asked if anyone wished to remove any items from the Consent Agenda:

1. Resolution E07-19, Nomination of George White, M.D., to receive the Vernal G. Riffe, Jr., Founder's Medal
2. Resolution E08-19, Nomination of David Todt, Ph.D., to receive the Vernal G. Riffe, Jr., Founder's Medal
3. Resolution E09-19, Revision to the 2019-2020 Schedule of Meetings for the Shawnee State University Board of Trustees and Committees
4. Resolution F19-19, Shawnee State University Development Foundation Member Appointments
5. Resolution F20-19, Ratification of Shawnee State Development Foundation Resolutions 2019.1 and 2019.2
6. Resolution F21-19, Approval of Revision & Renaming of Policy 3.19Rev, Alcohol on Campus
7. Resolution F22-19, Approval of Revision of Policy 5.35, Emergency Management
8. Resolution ASA07-19, Approval of Amendment to the 2019-2020 Academic Calendar

Mr. Howarth asked to remove Resolutions E07-19 and E08-19 from the Consent Agenda so they could be read aloud before the Board and considered for a voice vote. He expressed that those were important awards and should be spotlighted by being voted on individually. Chair Watson declared that items 3-8 would remain on the agenda and were adopted by unanimous consent.

New Business

Resolution E07-19, Nomination of George White, M.D., to receive the Vernal G. Riffe, Jr., Founder's Medal

Chair Watson asked the Secretary to read Resolution E07-19 aloud and Secretary Braun did so read the resolution. Mr. Howarth then moved and Mr. Edwards seconded a motion to approve Resolution E07-19 to award Dr. George White the Vernal G. Riffe, Jr., Founder's Medal. Without discussion, the Board voted unanimously to approve the resolution.

Resolution E08-19, Nomination of David Todt, Ph.D., to receive the Vernal G. Riffe, Jr., Founder's Medal

Chair Watson asked the Secretary to read Resolution E08-19 aloud and Secretary Braun did so read the resolution. Mr. Evans moved and Mr. Edwards seconded a motion to approve Resolution E08-19 to award Dr. David Todt with the Vernal G. Riffe, Jr., Founder's Medal. Without discussion, the Board voted unanimously to approve the resolution.

Executive Committee Report

Mr. Evans reported on behalf of the Executive Committee:

The Executive committee met today at 8:30 a.m. to discuss the following items:

1. Resolution E07-19 nominating George White, M.D. to receive the Vernal G. Riffe, Jr., Founder's Medal. Mr. Howarth moved and Mr. Edwards seconded the motion to approve Resolution E07-19. Without discussion, the Committee voted unanimously to approve the resolution.
2. Resolution E08-19 nominates David Todt, Ph.D. to receive the Vernal G. Riffe, Jr., Founder's Medal. Without discussion, the Committee voted unanimously to approve the resolution.
3. Resolution E09-19, a revision to the 2019-2020 Schedule of Meetings for the Shawnee State University Board of Trustees and Committees was approved by the committee and has already been approved by the Board Consent Agenda.

Finance and Administration Committee Report

Mr. Edwards reported on behalf of the Finance & Administration Committee:

1. Resolution F19-19 ratified the Development Foundation Board Member appointments as recommended by the SSUDF Board. This resolution was approved by the committee and has already been approved by the Board Consent Agenda.
2. Resolution F20-19 ratified the SSUDF Resolutions 2019.1 and 2019.2, modifying the Foundation's capitalization policy and underwater endowment policy as approved by the SSUDF Board. This resolution was approved by the committee and has already been approved by the Board Consent Agenda.
3. Resolution F21-19 approved the revision and renaming of Policy 3.19Rev, Alcohol on Campus. This resolution was approved by the committee and has already been approved by the Board Consent Agenda.
4. Resolution F22-19 approved the revision of Policy 5.35, Emergency Management. This resolution was approved by the committee and has already been approved by the Board Consent Agenda.
5. Mr. Braun presented the Fall 15th Day Enrollment Report reflecting a significant increase in new freshman and transfer students for Fall 2019, increases overall in degree-seeking enrollment by over 8% and total university headcount by nearly 12%.
6. Dr. Boyles presented the budget status report that represents an increase in 15th Day Billable Hours of over 5% from Fall 2018 to Fall 2019 with a .31% increase from Fall 19 Budget to Fall 19 Actual. FY19 Operating Budget Preliminary EOY Report reflects a projected General Fund deficit of \$3,246,263 and Auxiliary Fund deficit of \$378,062. FY20 Operating Budget reflects 39% of budget revenue has been received.
7. Mr. Ballengee presented the Cash Reserves Investment Status Report reflecting the activity through August.

8. Dr. Boyles presented the Finance & Administration Executive Report which included personnel actions for the period of April through June and an update on construction projects through August 31. The report as presented by Dr. Boyles was entered into the record and is attached to the minutes.
9. Mr. Braun presented the committee with the Advancement & Institutional Relations Executive Report with updates from the departments within the division. The report as presented by Mr. Braun was entered into the record and is attached to the minutes.
10. Mr. Braun presented an update to the Strategic Enrollment Plan, including Fall 2019 recruiting class highlights. Fall 2020 Strategic Enrollment Plan goal updates are underway.

Both Mr. Edwards and Mr. Watson commended the President, Senior Leadership, Administration, Faculty, and Staff for their performance over the past several months to put us on a path to financial recovery.

Academic and Student Affairs Committee Report

Mr. Evans reported on behalf of the Academic and Student Affairs Committee:

The Academic and Student Affairs Committee met this morning and approved the following action items:

1. Resolution ASA07-19, Approval of Amendment to the 2019-2020 Academic Calendar. This resolution was approved by the committee and has already been approved by the Board Consent Agenda.
2. Dr. Becky Thiel, Provost and Vice President for Academic Affairs, presented the Academic Affairs executive report. Her report included the kick-off for another year of the First Generation mentoring program; the establishment of an Office of Assessment with Dr. Marc Scott as Director; the opening of a new Occupational Therapy Assistant cohort at Southern State Community College; and the state's approval of the new Occupational Therapy Doctorate Program. The report as presented by Dr. Thiel was entered into the record and is attached to the minutes.
3. Ms. Tiffany Hartman, Director of Student Life, reported on the activities of the Weekend of Welcome. Student Life tracking software documented 565 first time freshmen and transfer students attended one or more of the carnival activities. The Library Party on Saturday evening hosted 757 first time, transfer, and returning students.
4. Ms. Janet Stewart, Dean of Library Services, provided an update on PaperCut (Bear Print). The new Bear Print system is an initiative to reduce copying costs. The new print management system is set to go live October 3 & 4.
5. Ms. Tami Sheets, Registrar, presented the 2018-2019 graduation numbers that reflected 47 graduate degrees, 465 bachelor degrees, and 214 associate degrees for a total of 726 degrees.

In addition, she reported the top ten undergraduate programs for fall 2019 based on enrollment numbers are: General Studies (AA), Fine Arts (BFA), Health Sciences (BSHS), Biology, Digital Simulation/Gaming, Sport Studies, Nursing (BSN), Plastics Engineering Technologies, Psychology, and Natural Sciences (AS).

Reports from Board Liaisons with other Organizations

None

President's Report

President Bauer presented the President's Report. He expressed appreciation to many who have worked tirelessly to change our enrollment trends into ones of growth. He discussed ongoing strategic planning, Founder's Day, being ranked in *US News & World Report* as one of the top schools in the country for social mobility. The full report as presented by Dr. Bauer was entered into the record and is attached to the minutes.

Comments from Constituent Groups and the Public

None

Faculty Senate Report

Dr. Kyle Vick, Acting University Faculty Senate President, gave a brief update on the UFS. The full report as presented by Dr. Vick was entered into the record and attached to the minutes.

Executive Session

Mr. Williams moved to enter Executive Session to discuss two issues: First, to discuss collective bargaining with public employees concerning terms and conditions of their employment, and second, to confer with our attorney concerning disputes that are the subject of pending court action. Mr. Evans seconded and following a unanimous roll call vote in accordance with Ohio Revised Code Section 121.22, the board entered executive session at 1:56 p.m. Those in attendance for the Executive Session were Joe Watson, George White, Scott Williams, Eddie Edwards, Scott Evans, Bob Howarth, Jeff Bauer, Eric Braun, Elinda Boyles, Becky Thiel, Mike McPhillips, Dave Zender, and Malonda Johnson. Mr. Zender and Ms. Johnson exited the Executive Session at 2:18 p.m. Mr. Edwards moved and Mr. Howarth seconded a motion to leave Executive Session and return to public meeting. The motion passed unanimously and the Board exited Executive Session at 2:45 p.m.

Other Business

None

Adjournment

Mr. Howarth moved that the meeting be adjourned and Mr. Edwards seconded the motion. The motion passed unanimously and the meeting was adjourned at 2:47 p.m.

Chairperson, Board of Trustees

Secretary, Board of Trustees



**Board of Trustees Committee Appointments
2019-2020**

Board Officers	Joe Watson	Chair
	David Furbee	Vice Chair
Executive Committee	Joe Watson	By position
	David Furbee	By position
	Scott Evans	By position
	Eddie Edwards	Board Chair appointment
Academic and Student Affairs Committee	Scott Evans	Chair
	George White	Vice Chair
	Francesca Hartop	
	Joe Watson	
	Vacant	
	Audrey Stratton	Student
Finance and Administration Committee	David Furbee	Chair
	Eddie Edwards	Vice Chair
	Bob Howarth	
	Scott Williams	
	Leen Heresh	Student
Representatives to SSUDF	Joe Watson	By position
	George White	Board Chair appointment
Board Secretary	Eric Braun	
Board Treasurer	Elinda Boyles	
Representative to Investment Committee	David Furbee	

RESOLUTION E07-19

AWARD OF THE FOUNDER'S MEDAL TO DR. GEORGE WHITE

WHEREAS, Shawnee State University's history includes individuals who have provided extraordinary service or contributions that have led to the development and advancement of the institution; and

WHEREAS, Dr. George White served on the very first Board of Trustees of Shawnee State University; and

WHEREAS, Dr. White has made countless contributions to the University through his leadership and sponsorship of activities; and

WHEREAS, Dr. White's contributions to Shawnee State have extended over 30 years; and

WHEREAS, Dr. White continues to contribute his leadership to Shawnee State by serving on its current Board of Trustees; and

WHEREAS, the Trustees are grateful for the lasting contributions Dr. White has made to Shawnee State University; and

WHEREAS, a founder's medal bearing the name of Vernal G. Riffe, Jr., is an appropriate award for those individuals who have distinguished themselves through their extraordinary service or contribution to the University;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University confer the Vernal G. Riffe, Jr., Founder's Medal to Dr. George White.

(September 13, 2019)

RESOLUTION E08-19

AWARD OF THE FOUNDER'S MEDAL TO DR. DAVID TODT

WHEREAS, Shawnee State University's history includes individuals who have provided extraordinary service or contributions that have led to the development and advancement of the institution; and

WHEREAS, Dr. David Todt has served Shawnee State University and its predecessor for over 40 years and provided exemplary leadership in a number of faculty and administrative roles; and

WHEREAS, Dr. Todt has been a critical and unwavering positive force in the academic and administrative development of Shawnee State; and

WHEREAS, the Trustees are grateful for the lasting contributions Dr. Todt has made to Shawnee State University; and

WHEREAS, a founder's medal bearing the name of Vernal G. Riffe, Jr., is an appropriate award for those individuals who have distinguished themselves through their extraordinary service or contribution to the University;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University confer the Vernal G. Riffe, Jr., Founder's Medal to Dr. David Todt.

(September 13, 2019)

RESOLUTION E09-19

**REVISION TO THE 2019-2020 SCHEDULE OF MEETINGS
SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES
AND COMMITTEES**

WHEREAS, the Shawnee State University meets as a public body under Ohio law, with meetings publicized and open to those who wish to attend; and

WHEREAS, a 2019-2020 Shawnee State University Board of Trustees meeting schedule was approved on June 14, 2019; and

WHEREAS, the committee structure has been updated since that time, necessitating an adjustment in the meeting time of the Academic and Student Affairs Committee;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University approves the revision to the 2019-2020 schedule of meetings for the Board and its committees.

(September 13, 2019)



2019-2020 BOARD OF TRUSTEES MEETING SCHEDULE

Date	Finance and Administration Committee	Academic and Student Affairs Committee	Board of Trustees Meeting
Friday, September 13, 2019	9:00 a.m. University Center 214	11:00 a.m. University Center 215	1:15 p.m. University Center 215
Friday, November 8, 2019	9:00 a.m. University Center 214	11:00 a.m. University Center 215	1:15 p.m. University Center 215
Friday, January 10, 2020	9:00 a.m. University Center 214	11:00 a.m. University Center 215	1:15 p.m. University Center 215
Friday, March 13, 2020	9:00 a.m. University Center 214	11:00 a.m. University Center 215	1:15 p.m. University Center 215
Friday, May 8, 2020	9:00 a.m. University Center 214	11:00 a.m. University Center 215	1:15 p.m. University Center 215
Friday, June 26, 2020	2:00 p.m. University Center 214	3:30 p.m. University Center 215	4:30 p.m. University Center 215

Commencement Dates			
Saturday, December 14, 2019	12:00 p.m.	Vern Riffe Center for the Arts	
Saturday, May 2, 2020	10:00 a.m.	Alumni Green	

Board Retreat	
Saturday, June 27, 2020	Time and location to be determined

RESOLUTION F19-19

**SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION
MEMBER APPOINTMENTS**

WHEREAS, as the sole member of the Shawnee State University Development Foundation (SSUDF), the Board of Trustees of Shawnee State University ratifies Foundation policies and members; and

WHEREAS, at its June 28, 2019 meeting, the SSUDF recommended by resolution (copy attached) the appointment of new board member Dr. Aaron Adams and the term extension of certain existing board members;

THEREFORE, BE IT RESOLVED, the Shawnee State University Board of Trustees ratifies the appointment, reappointment, or extension of appointment, of members to the Shawnee State University Development Foundation Board as described below:

Member:	Term Ending:
Chris Brown	December 31, 2019
Lisa Johnson	December 31, 2019
Lloyd Martin	December 31, 2019
Matthew Wisecup	December 31, 2019
Ed Daniels	December 31, 2020
Wayne Wheeler	December 31, 2020
Donna Wrinkle	December 31, 2020
Debbie Esham	December 31, 2021
Ken Applegate	December 31, 2021
Frank Waller	December 31, 2021
Tom Covert	December 31, 2021
Dan Mooney	December 31, 2021
John Whitaker	December 31, 2021
Aaron Adams	December 31, 2022

(September 13, 2019)

RESOLUTION
SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION
MEMBER APPOINTMENTS

WHEREAS, as the sole member of the Shawnee State University Development Foundation, the Board of Trustees of Shawnee State University ratifies Foundation policies and members; and

WHEREAS, the Shawnee State University Development Foundation recommended the appointment of new board member Dr. Aaron Adams and the term extension of certain existing board members hereunder at its June 28, 2019 quarterly meeting;

THEREFORE, BE IT RESOLVED, that the SSU Development Foundation hereby recommends the appointment, reappointment or extension of appointment of the following members to the SSU Development Foundation Board for the following terms:

Member:	Term Ending:
Chris Brown	December 31, 2019
Lisa Johnson	December 31, 2019
Lloyd Martin	December 31, 2019
Matthew Wisecup	December 31, 2019
Ed Daniels	December 31, 2020
Wayne Wheeler	December 31, 2020
Donna Wrinkle	December 31, 2020
Debbie Esham	December 31, 2021
Ken Applegate	December 31, 2021
Frank Waller	December 31, 2021
Tom Covert	December 31, 2021
Dan Mooney	December 31, 2021
John Whitaker	December 31, 2021
Aaron Adams	December 31, 2022

(June 28, 2019)

RESOLUTION F20-19

**RATIFICATION OF SHAWNEE STATE UNIVERSITY
DEVELOPMENT FOUNDATION RESOLUTIONS 2019.1 and 2019.2**

WHEREAS, in accordance with the bylaws of the Shawnee State University Development Foundation, the Board of Trustees of Shawnee State University must ratify SSUDF policies; and

WHEREAS, the Shawnee State University Development Foundation (“Foundation”) passed policy changes to the SSUDF Capitalization Policy and approved the new Underwater Endowment Policy 20.2.3.1 at its quarterly meeting on June 28, 2019; and

WHEREAS, in accordance with Foundation Bylaws, this action taken via Resolutions 2019.1 and 2019.2 (copies attached) requires ratification by the University’s Board of Trustees;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby ratifies SSU Development Foundation Resolutions 2019.1, SSUDF Capitalization Policy and 2019.2, Underwater Endowment Policy.

(September 13, 2019)

Resolution 2019.1

Shawnee State University Development Foundation Capitalization Policy

SUMMARY of CHANGES

Shawnee State University Development Foundation Capitalization Policy

I. PURPOSE AND OVERVIEW

The Shawnee State University Development Foundation (hereafter referred to as the Foundation) and its employees have a fiduciary responsibility to the local community and to the University it serves to properly capitalize and depreciate all capital assets. Employees of the Foundation are responsible for complying with the policies described below.

II. DEFINITION OF A CAPITAL ASSET

A Capital Asset is defined as a unit of property that meets **both** of the following conditions:

1. Has an economic useful life that is greater than 12 months.
2. The combined acquisition cost plus placed in service cost are more than ~~\$1,000~~ ***\$10,000***.

Repairs, maintenance, renewals, and betterments that materially prolong the useful lives of assets are capitalized at cost.

III. POLICY STATEMENT

All acquisitions of property and equipment and all expenditures for repairs, maintenance, renewals and betterments that materially prolong the useful lives of assets, meeting the definition of a capital asset above, will be capitalized at cost on the date acquired. Any items costing less than the aforementioned amount will be expensed on the Foundation's books during the appropriate fiscal period. Any items with an economic useful life less than 12 months are required to be expensed for financial statement purposes, regardless of acquisition cost.

Depreciation will be computed using the straight-line method over the useful life of the asset as follows:

Office equipment and furniture	5 years
Land Improvements	15 years
Buildings	40 years

<i>Buildings</i>	<i>40 years</i>
<i>Roof</i>	<i>15-20 years</i>
<i>Windows</i>	<i>20 years</i>
<i>Furniture and Fixtures</i>	<i>5-20 years</i>
<i>Settlement Costs</i>	<i>40 years</i>

Donations of land, buildings and equipment are recorded as support and capitalized at their estimated fair value at the date of the gift. Such donations are reported as unrestricted support unless the donor has restricted the donated asset for a specific purpose. Donations of long-lived assets received by the Foundation without donor-imposed stipulations about how long the property must be used will be recorded with no implied time restriction. Therefore, by not implying a time restriction the unrestricted net assets are increased by the full amount of the contribution in the year of the donation, and then decreased each year until the building or property is fully depreciated.

IV. RETENTION RECORDS

A. The Foundation will retain copies of the invoice and/or supporting documentation that provides substantiation of the acquisition cost for audit purposes. These copies will be maintained for a minimum of 5 years.

Resolution 2019.2

Shawnee State University Development Foundation Policy 20.2.3.1

SUMMARY of CHANGES

20.0 Spending Policy for Endowments and Quasi Endowments.

20.2.3.1 In the event that endowed accounts are underwater, spending will be restricted to an amount equal to 1.0% of the three-year average book value of the fund. These accounts will not be assessed the 1.0% annual fee.

RESOLUTION F21-19

**APPROVAL OF REVISION & RENAMING OF POLICY 3.19REV
ALCOHOL ON CAMPUS**

WHEREAS, Policy 3.19Rev, Alcohol on Campus, was approved by the Board of Trustees on July 11, 2014; and

WHEREAS, a review of the policy revealed the need to update certain provisions to more closely align with current operations and to rename the policy to more accurately reflect the purpose of the policy; and

WHEREAS, the related procedures were updated and are provided for information;

THEREFORE, BE IT RESOLVED, the Board of Trustees of Shawnee State University approves the updated and renamed Policy 3.19Rev, Alcohol – General Rules, effective September 13, 2019.

(September 13, 2019)

Shawnee State University

POLICY TITLE:	ALCOHOL ON-CAMPUS <u>GENERAL RULES</u>
POLICY NO. :	3.19 REV
ADMIN CODE:	3362-3-11
PAGE NO.:	1 OF 2
EFFECTIVE DATE:	9/13/1907/11/14
NEXT REVIEW DATE:	09/2022 <u>07/2017</u>
RESPONSIBLE OFFICER(S):	<u>PRESIDENT/VPF&A/ECS</u> <u>PRESIDENT/VPFA/VPAIR</u>
APPROVED BY:	BOARD OF TRUSTEES

1.0 PURPOSE

Shawnee State University is committed to ~~assuring~~ a healthy and safe environment for students, faculty and staff, and visitors in venues where the presence of alcohol does not interfere with the learning experience or the peaceful environment of the campus and community. ~~To that end, the purpose of this policy is to establish~~ parameters for the purchase, possession, distribution, and consumption of alcohol as described herein and in accordance with related procedures on campus.

2.0 STUDENT EVENTS (UNIVERSITY-SPONSORED ON AND OFF CAMPUS)

Student purchase, possession, distribution, ~~and/or~~ consumption of alcoholic beverages in University buildings, on campus grounds (owned or managed), in University provided vehicles, at University-sponsored on-campus events, or at University-sponsored off-campus events isare prohibited without prior authorization.

3.0 ON-CAMPUS EVENTS AND CONFERENCES

The prior-approved purchase and consumption of alcoholic beverages on University property for events and conferences must be in accordance with the exclusive food services agreement and any alcohol operating license held and maintained by the University's ~~and/or its~~ food services vendor.

4.0 INSURANCE

If the event in which alcohol is ~~to be~~ purchased and/or consumed and is sponsored by a non-University group or individual, proof of an appropriate level of liability insurance may be required. ~~This determination~~Decisions about insurance requirements will be made by the Director of University and Community Events in collaboration with the University's Risk Manager, and Conference Services.

5.0 RESIDENCE HALL STUDENT HOUSING

- 5.1 The sale of alcoholic beverages in residence halls (owned or managed by the University) is prohibited.
- 5.2 The possession and consumption of alcoholic beverages for legal-aged (age 21 or older) residents is permitted in residence halls contingent upon compliance with established residential hall rules, University policy and procedures, and subject to full compliance with state and local laws.

6.0 PERSONAL ~~CONDUCT~~BEHAVIOR

Patrons, including students, attending events in which alcoholic beverages are served will be held responsible for their personal ~~conduct~~behavior, as well as the ~~conduct~~behavior of guests. ~~Conduct~~Behavior that is judged to be irresponsible or inconsiderate by University officials or Department of Public Safety while possessing or consuming any alcoholic beverage may be treated as a ~~violation~~abuse of this ~~P~~policy.

7.0 GENERAL PROHIBITION

- 7.1 The use or sale of alcohol by any person (students, employees and visitors) on campus property (managed or owned by the University) or at University-sponsored off campus activities is prohibited in instances that are inconsistent with state or local laws ~~and/or~~ restrictions ~~and~~ as established by this policy.
- 7.2 Violations of University policy or engagement ~~in~~of illegal actions will result in the involved individual(s) being subject to ~~University~~ sanctions and/or enforcement ~~of applicable laws by DPS or local/state law enforcement, results as referenced and incorporated by University policy and/or applicable laws.~~

8.0 PROCEDURES

The President will ensure the establishment of procedures necessary to effectively implement this policy.

[Ref: Residence Handbook](#)~~Residence Hall Guidelines:~~

[Ref: Student Conduct Code](#)~~Code of Conduct:~~

History

Effective: 02/18/92

Revised: ~~07/11/14, 10/14/94~~07/11/14, 10/14/94, 9/13/19

Applicable Procedures: [3.19:1 Alcohol – On-Campus Events and Conferences](#)

Shawnee State University

POLICY TITLE:	ALCOHOL – GENERAL RULES
POLICY NO. :	3.19 REV
ADMIN CODE:	3362-3-11
PAGE NO.:	1 OF 2
EFFECTIVE DATE:	9/13/19
NEXT REVIEW DATE:	09/2022
RESPONSIBLE OFFICER(S):	PRESIDENT/VPFA/VPAIR
APPROVED BY:	BOARD OF TRUSTEES

1.0 PURPOSE

Shawnee State University is committed to a healthy and safe environment for students, faculty and staff, and visitors in venues where the presence of alcohol does not interfere with the learning experience or the peaceful environment of the campus and community. To that end, this policy establishes parameters for the purchase, possession, distribution, and consumption of alcohol as described herein and in accordance with related procedures.

2.0 STUDENT EVENTS (UNIVERSITY-SPONSORED ON AND OFF CAMPUS)

Student purchase, possession, distribution, and consumption of alcoholic beverages in University buildings, on campus grounds (owned or managed), in University provided vehicles, at University-sponsored on-campus events, or at University-sponsored off-campus events are prohibited without prior authorization.

3.0 ON-CAMPUS EVENTS AND CONFERENCES

The prior-approved purchase and consumption of alcoholic beverages on University property for events and conferences must be in accordance with the exclusive food services agreement and any alcohol operating license held and maintained by the University and/or its food services vendor.

4.0 INSURANCE

If the event in which alcohol is purchased and/or consumed and is sponsored by a non-University group or individual, proof of an appropriate level of liability insurance may be required. Decisions about insurance requirements will be made by the Director of University and Community Events in collaboration with the University's Risk Manager.

5.0 STUDENT HOUSING

5.1 The sale of alcoholic beverages in residence halls (owned or managed by the University) is prohibited.

- 5.2 The possession and consumption of alcoholic beverages for legal-aged (age 21 or older) residents is permitted in residence halls contingent upon compliance with established residential hall rules, University policy and procedures, and subject to full compliance with state and local laws.

6.0 PERSONAL CONDUCT

Patrons, including students, attending events in which alcoholic beverages are served will be held responsible for their personal conduct, as well as the conduct of guests. Conduct that is judged to be irresponsible or inconsiderate by University officials or Department of Public Safety while possessing or consuming any alcoholic beverage may be treated as a violation of this policy.

7.0 GENERAL PROHIBITION

7.1 The use or sale of alcohol by any person (students, employees and visitors) on campus property (managed or owned by the University) or at University-sponsored off campus activities is prohibited in instances that are inconsistent with state or local laws or restrictions as established by this policy.

7.2 Violations of University policy or engagement in illegal actions will result in the involved individual(s) being subject to University sanctions and/or enforcement of applicable laws by DPS or local/state law enforcement.

8.0 PROCEDURES

The President will ensure the establishment of procedures necessary to effectively implement this policy.

[Ref: Residence Handbook](#)

[Ref: Student Conduct Code](#)

History

Effective: 02/18/92

Revised: 07/11/14, 10/14/94, 9/13/19

Applicable Procedures: [3.19:1 Alcohol – On-Campus Events and Conferences](#)

INFORMATION ONLY

PROCEDURE TITLE:	ALCOHOL - ON-CAMPUS EVENTS AND CONFERENCES
PROCEDURE NO.:	3.19:1
RELATED POLICY:	3.19REV
PAGE NO.:	1 OF 3
RESPONSIBLE ADMINISTRATOR(S):	DESIGNATED DEPARTMENT DIRECTORS
EFFECTIVE DATE:	09/13/19
NEXT REVIEW DATE:	09/2022
APPROVED BY:	PRESIDENT

1.0 RESPONSIBILITY

- 1.1 The Director of University and Community Events (UCE), or designee, is responsible to monitor the application of and compliance with these procedures for events and conferences scheduled and managed by UCE.
- 1.2 The Athletic Director (for the Rhodes Athletic facilities and campus athletic events) will ensure the application of and compliance with these procedures for applicable events.
- 1.3 The Director of the Department of Public Safety is responsible to maintain order at venues in which the consumption of alcohol is occurring.
- 1.4 The University's exclusive food services vendor is responsible to maintain the required licenses and insurance for the sale and service of alcohol to patrons at University events and conferences. In the case of a change of the University's food service vendor, the transfer of such license will be made to the new vendor in accordance with the established vendor agreement. In lieu of or in addition to the vendor's responsibilities, the University may opt to secure a license to sell and serve alcohol at one or more location(s) on campus.

2.0 AUTHORIZATION TO PURCHASE ALCOHOL

- 2.1 To secure approval for the purchase of alcohol at an on-campus event or conference (whether a University or non-University event), the sponsoring party must complete an *Alcohol Authorization Form* and submit it with the *Space Reservation Form*, with all required signatures to the appropriate department director.
- 2.2 University funds may not be used to purchase alcoholic beverages.

- 2.3 Except as noted herein, all alcoholic beverages must be purchased from the University's food services vendor which is licensed and insured.
- 3.0 PERMISSION FOR SPONSORING PARTY TO PROVIDE ALCOHOL ON SUNDAYS
- 3.1 The University's food services vendor's alcohol license does not permit the sale of alcohol on Sundays. If the sponsoring party wishes to provide alcohol for an event on campus on a Sunday, prior written approval must be granted by the Director of University and Community Events and the local manager of the University's food services vendor. If approval is received and if desired, the sponsoring party may request that the University's food service staff serve the provided alcohol to the event patrons.
- 3.2 Permission for the consumption of alcohol on campus at a Sunday event is granted in exceptional circumstances only. The type of event, number and ages of expected attendees, and duration of the event will affect this decision.
- 3.3 In accordance with the liquor license, under no circumstance may any alcoholic beverage be permitted to be removed from the approved area of the event. Except for Sunday events, no alcoholic beverages may be brought into an event by an individual.
- 3.4 The sponsoring party (includes approved University sponsor) will be responsible to provide adequate supervision to ensure adherence to the University's alcohol procedures and for the actions and behaviors of those attending the event.
- 3.5 All student events in which alcohol is served must have an adequate number of adult chaperones that may include University faculty, and/or staff, as determined by the Director of University and Community Events or designee. The type of event, number and ages of expected attendees, and the duration of the event must be considered.
- 3.6 No one under the age of 21 is permitted to purchase, possess, serve, or consume any alcoholic beverage.
- 4.0 SECURITY
- 4.1 SSU's Department of Public Safety (DPS) must be informed of all events where alcohol is present. The number and types of officers (Security and/or Police) required at each event, if any, will be determined by the responsible department director, and/or the Director of UCE in consultation with the event organizer and

the Director of DPS. The sponsoring organization will be separately billed for the security time and cost of materials.

- 4.2 All sale and use of alcoholic beverages on University property will be monitored by and subject to inspection by the Department of Public Safety, Director of UCE or designee, or the applicable University dean or sponsoring department director.
- 4.3 Intoxicated individuals will not be served nor permitted to possess alcoholic beverages and are subject to being ejected from the event and University property. This determination may be made by the liquor-license holder or the appropriate University representative.

5.0 VIOLATION OF POLICY OR PROCEDURES

- 5.1 A student who violates the alcohol policy and/or related procedures addressing the consumption and/or sale of alcohol will be subject to the disciplinary provisions described by the [Student Conduct Code](#).
- 5.2 An employee who violates the alcohol policy and/or related procedures addressing the consumption and/or sale of alcohol will be subject to the disciplinary provisions described by the applicable policy or collective bargaining agreement.

6.0 VIOLATION OF LAW OR DISRUPTION DUE TO CAMPUS

Any individual found to be illegally purchasing, selling, and/or consuming alcohol, is intoxicated, disruptive to others, or believed to pose a threat to him or herself or others while on University premises at University or non-University-sponsored events will be subject to the action(s) deemed necessary by the Department of Public Safety and/or local law enforcement agencies.

History

Effective: 07/11/14

Revised: 07/15/16; 05/26/16, 9/13/19

RESOLUTION F22-19

**APPROVAL OF REVISION OF
POLICY 5.35 EMERGENCY MANAGEMENT**

WHEREAS, Policy 5.35, Emergency Management, was approved by the Board of Trustees on January 1, 2014; and

WHEREAS, the policy was edited to improve clarity and to reflect current operations;

THEREFORE BE IT RESOLVED, the Board of Trustees of Shawnee State University approves Policy 5.35Rev, Emergency Management effective September 13, 2019.

(September 13, 2019)

Shawnee State University

POLICY TITLE:	EMERGENCY MANAGEMENT
POLICY NO. :	5.35REV
ADMIN CODE:	3362-5-35
PAGE NO.:	1 OF 2
EFFECTIVE DATE:	09/13/19
NEXT REVIEW DATE:	09/2022
RESPONSIBLE OFFICER(S):	PRESIDENT/VPFA
APPROVED BY:	BOT

1.0 POLICY PURPOSE

Shawnee State University is committed to providing a safe and secure environment to those who work, study, live, and visit the campus. In accordance with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, 20 USC § 1092(f)*, this policy serves to ensure that an Emergency Response Plan (ERP) and relevant additional safety and security protocols are adopted for the campus community.

2.0 SCOPE AND APPLICATION OF EMERGENCY RESPONSE PLAN (ERP)

2.1 There shall be an ERP, safety procedures, and security protocols that:

2.1.1 Identify an Emergency Response Coordinator (ERC) responsible for implementing the ERP and an Emergency Response Team responsible for executing assigned roles during an emergency. The Emergency Response Coordinator and Emergency Response Team shall be appointed by the President.

2.1.2 Describe specific responses to emergencies that address campus and community communication and notification, ensure availability of essential equipment, include written procedures, and provide for ongoing training for safety and security personnel and campus constituents, where appropriate.

2.1.3 Provide for active emergency response planning, training, and exercises necessary to maintain peak efficiency and that describe the roles and responsibilities of departments as well as individuals in order to provide a uniform and comprehensive approach to prepare for, respond to, and reduce the impact of emergencies.

2.2 The University's Emergency Response Plan (ERP) details actions to be taken during an emergency/incident by an individualized department and/or department head. The preparation for these actions will remain the responsibility of the individual responsible for that department and/or classroom, working in conjunction with the University's Director of Department of Public Safety and the Emergency Response Coordinator.

3.0 COMPLIANCE

- 3.1 All University employees, students, and visitors of property owned, leased or controlled by the University are subject to this policy.
- 3.2 Persons who violate provisions of this policy, refuse to evacuate any building or area, or refuse to follow the directions of emergency personnel during an emergency will be subject to the applicable corrective disciplinary process. In the case of student residents, non-adherence could result in termination of the student housing contract and other sanctions as dictated by the Student Conduct Code.

4.0 PROCEDURES

- 4.1 The President shall ensure the adoption of the Emergency Response Plan (ERP) and the designation of appropriate University officials to effectively implement this policy.
- 4.2 Designated University officials are charged with responsibilities such as:
 - 4.2.1 Oversight of the day-to-day management of the University's Emergency Response Plan, procedures, and guidelines necessary for compliance with this policy; and
 - 4.2.2 Ensuring the accuracy and currency of procedures, practices, and programs specific to the safety and security of the campus community; and
 - 4.2.3 Execution of measures that ensure compliance including meeting timely reporting requirements with applicable federal, state and local laws; and
 - 4.2.4 Effective and professional enforcement of applicable laws and University policies; and
 - 4.2.5 Regular and specialized training and awareness activities as deemed essential.

History:

Effective 1/17/14

Revised: 9/13/19

Ref: [Emergency Response Plan \(ERP\)](#)

Shawnee State University

POLICY TITLE:	EMERGENCY MANAGEMENT
SUBJECT: EMERGENCY MANAGEMENT	POLICY NO. : 5.35
ADMIN CODE:	3362-5-35
PAGE NO.:	1 OF 2
EFFECTIVE DATE:	-091/137/194
NEXT REVIEW DATE:	091/202217
RESPONSIBLE OFFICER(S):	

1.0 POLICY PURPOSE

Shawnee State University is committed to providing a safe and secure environment to those who work, study, live, and visit the campus. In accordance with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, 20 USC § 1092(f)*, this policy serves to ensure that an Emergency Response Plan (ERP) and relevant additional safety and security protocols are adopted for the campus community.

2.0 SCOPE AND APPLICATION OF EMERGENCY RESPONSE PLAN (ERP)

2.1 There shall be an ERP, safety procedures, and security protocols that:

- 2.1.1 Identify an Emergency Response Coordinator (ERC) responsible for implementing the ERP and an Emergency Response Team responsible for executing assigned roles during an emergency. The Emergency Response Coordinator and Emergency Response Team shall be appointed by the President.
- 2.1.2 Describe specific responses to emergencies that address campus and community communication and notification, ensure availability of essential equipment, include written procedures, and provide for ongoing training for safety and security personnel and campus constituents, where appropriate.
- 2.1.3 Provide for active emergency response planning, training, and exercises necessary to maintain peak efficiency and that describe the roles and responsibilities of departments as well as individuals in order to provide a uniform and comprehensive approach to prepare for, respond to, and reduce the impact of emergencies.

~~2.2 The University's Emergency Response Plan (ERP) details actions to be taken during an emergency/incident by an individualized department and/or department head. The preparation for these actions will remain the responsibility of the individual responsible for that department and/or classroom, working in conjunction with the University's Director of Department of Public Safety and the Emergency Response Coordinator. The preparation for emergencies that must occur as the result of the specialized operation of a single department or classroom will remain the responsibility of the individual who is responsible for that department or the~~

~~faculty member(s) responsible for the classroom, working in conjunction with the University's Emergency Response Coordinator and/or the Office of Environmental Health & Safety.~~

2.2

3.0 COMPLIANCE

- 3.1 All University employees, students, and visitors of property owned, leased or controlled by the University are subject to this policy.
- 3.2 Persons who violate provisions of this policy, refuse to evacuate any building or area, or refuse to follow the directions of emergency personnel during an emergency will be subject to the applicable corrective disciplinary process. In the case of student residents, non-adherence could result in termination of the student housing contract and other sanctions as dictated by the Student ~~Code of~~ Conduct Code.

4.0 PROCEDURES

4.0

- 4.1 The President shall ensure the ~~development and maintenance~~adoption of the Emergency Response Plan (ERP) procedures and the designation of the appropriate University officials to effectively implement this policy.
- 4.2 Designated University officials are charged with ~~such~~ responsibilities as such as:
- 4.2.1 ~~Oversight of~~ the day-to-day management of the University's Emergency Response Plan, procedures, and guidelines necessary ~~for to assure~~ compliance with this policy; ~~and for approval by the President or designee.~~
- 4.2.2 ~~Ensuring~~ the accuracy and currency of procedures, practices, and programs specific to the safety and security of the campus community; and
- 4.2.3 ~~, to e~~ Execute ~~ion of~~ measures that ensure compliance including meeting timely reporting requirements with applicable federal, state and local laws; and
- 4.2.4 ~~, to e~~ Effectively and professionally enforcement of applicable these laws and University policies; and
- 4.2.4.2.5 ~~, and to provide r~~ Regular and specialized training and awareness activities as deemed essential ~~to fulfill their assigned duties.~~

~~5.0 RELATED LINKS~~

~~5.1 Shawnee State University Emergency Response Plan (ERP)~~

~~5.2 Shawnee State University Building Marshal Program Guidelines~~

~~5.3 Shawnee State University Emergency Alert System Guidelines & Procedures~~

History:

(Effective: -1/17/14)

Revised: 9/13/19

Ref: Emergency Response Plan (ERP)

Approval

Fall 15th Day Comparison

	Fall 2017 15th Day	Fall 2018 15th Day	Fall 2019 15th Day	
New Undergraduate Enrollment				
First-time Freshmen	700	617	808	
Transfer	183	153	194	
Total New	883	770	1002	
Difference from prior year		-113	232	
Continuing Undergraduate Enrollment				
Freshmen	315	171	179	
Sophomore	602	564	501	
Junior	548	537	551	
Senior	751	721	747	
Total Continuing	2216	1993	1978	
Difference from prior year		-223	-15	
Total Degree Seeking Undergraduate	3099	2763	2980	
Difference from prior year		-336	217	
New Graduate Enrollment				
Graduate - New	53	44	54	
Total New	53	44	54	
Difference from prior year		-9	10	
Continuing Graduate Enrollment				
Graduate - 1	50	42	54	
Graduate - 2	48	40	35	
Graduate - 3	25	30	33	
Total Continuing	123	112	122	
Difference from prior year		-11	10	
Total Graduate	176	156	176	
Difference from prior year		-20	20	
Total Degree-Seeking Enrollment	3275	2919	3156	
Difference from prior year		-356	237	8.12%
Non-Degree Enrollment				
NT - Visiting	3	2	0	
NR - Non-degree	6	4	10	
NH - Highschool not CCP	13	4	1	
NP - College Credit Plus	171	175	291	
ND - Returner CCP and non-CCP	112	146	176	
NS - Senior Citizen	2	3	7	
Total Non-Degree	307	334	485	
Difference from prior year		27	151	
Grand Total	3582	3253	3641	
Difference from prior year		-329	388	11.93%

Finance and Administration
September 13, 2019

FY20 Operating Budget Status

General Fund

Auxiliary Fund

Based on 15th day census



Billable Hours (Fall 18 to Fall 19)

Degree-seeking

Fall 2018 - 15th Day

Billable Hours

- Undergraduate Guarantee
 - First time (A) 9,514
- Undergraduate Continuing 22,618
- Graduate 1,193

TOTAL

33,325

Fall 2019 - 15th Day

Billable Hours

- Undergraduate Guarantee
 - First time (B) 11,544 21.3%
 - 2nd year (A) 7,755
- Undergraduate Continuing 14,401 } -2.04%
- Graduate 1,076 -9.81%
- Online
 - Undergraduate 291
 - Graduate 168 } 100.0%

TOTAL

35,235 5.73%

Billable Hours (Fall 19 Budget to Fall 19 Actual)

Degree-seeking

Fall 2019 – Budget		Fall 2019 - Actual	
<u>Billable Hours</u>		<u>Billable Hours</u>	
• Undergraduate Guarantee		• Undergraduate Guarantee	
• First time (B)	10,600	• First time (B)	11,544 8.91%
• 2 nd year (A)	8,100	• 2 nd year (A)	7,755
• Undergraduate Continuing	14,696	• Undergraduate Continuing	14,401 -2.89%
• Graduate	1,369	• Graduate	1,076 -21.4%
• Online		• Online	
• Undergraduate	210	• Undergraduate	291 38.6%
• Graduate	150	• Graduate	168 12.0%
TOTAL	35,125	TOTAL	35,235 .313%

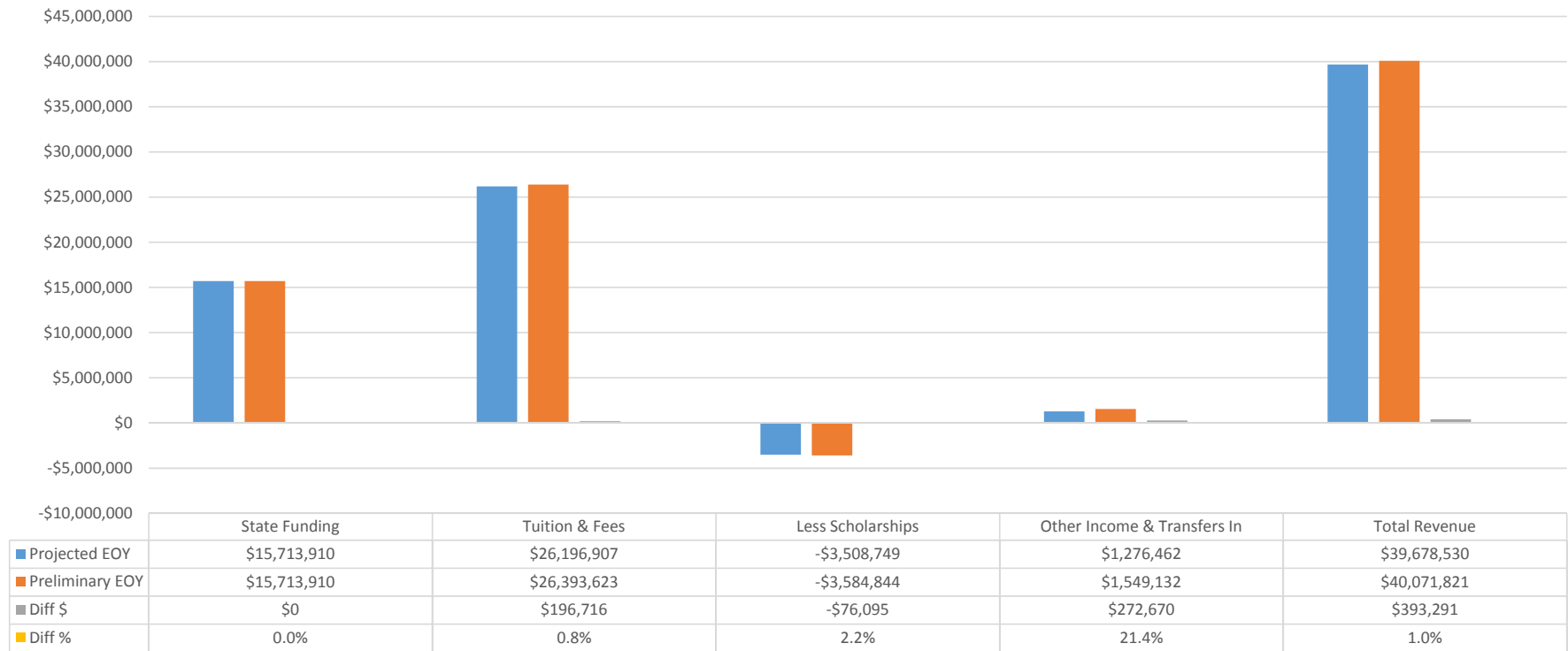
FY20 General Fund Revenue

REVENUE	BUDGET	ACTUAL AS OF 9/10	%
State Funding	\$17,020,769	\$2,175,251	12.78%
Tuition & Fees	\$23,534,582	\$14,172,082	60.22%
Other Income	\$1,062,000	\$49,021	4.62%
Transfers In	\$289,550	\$0	0.00%
Totals	\$41,906,901	\$16,396,354	39.13%

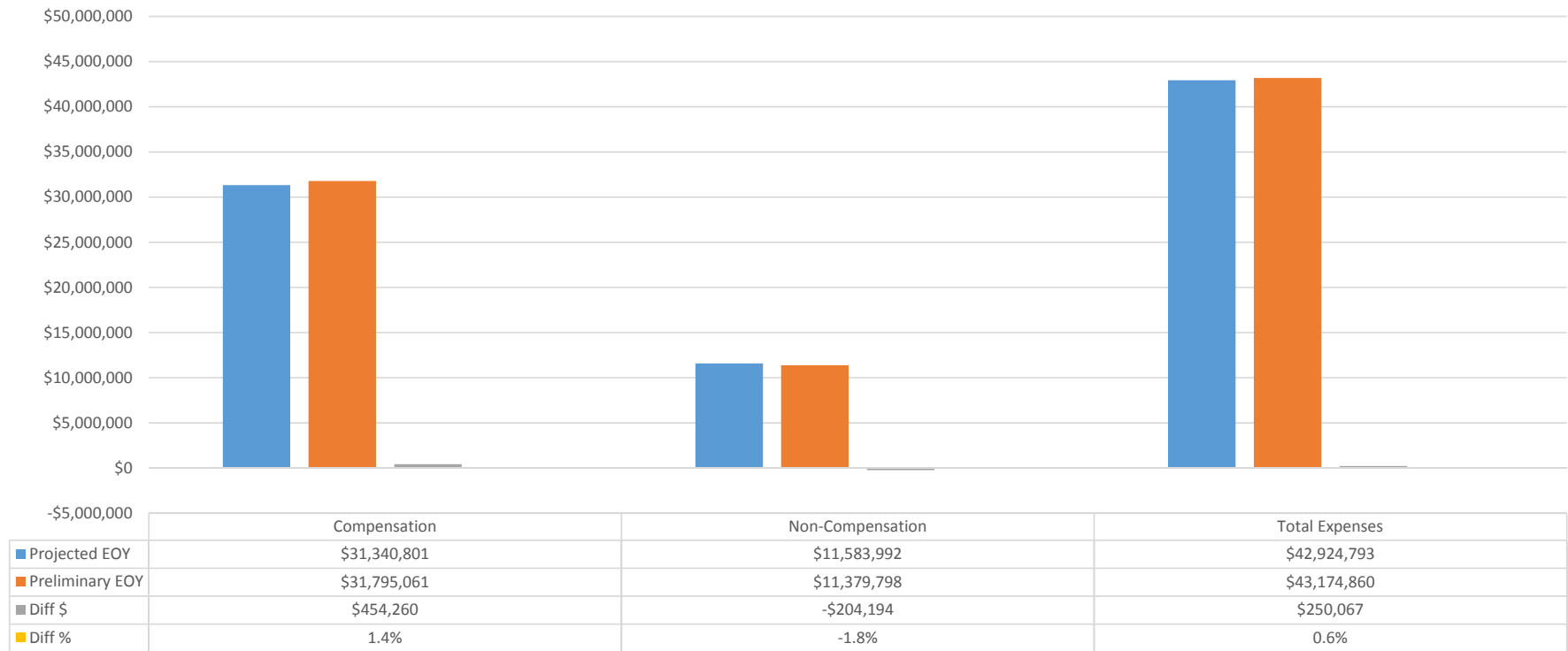
FY19 Operating Budget Status

Preliminary EOY

FY19 General Fund Revenue



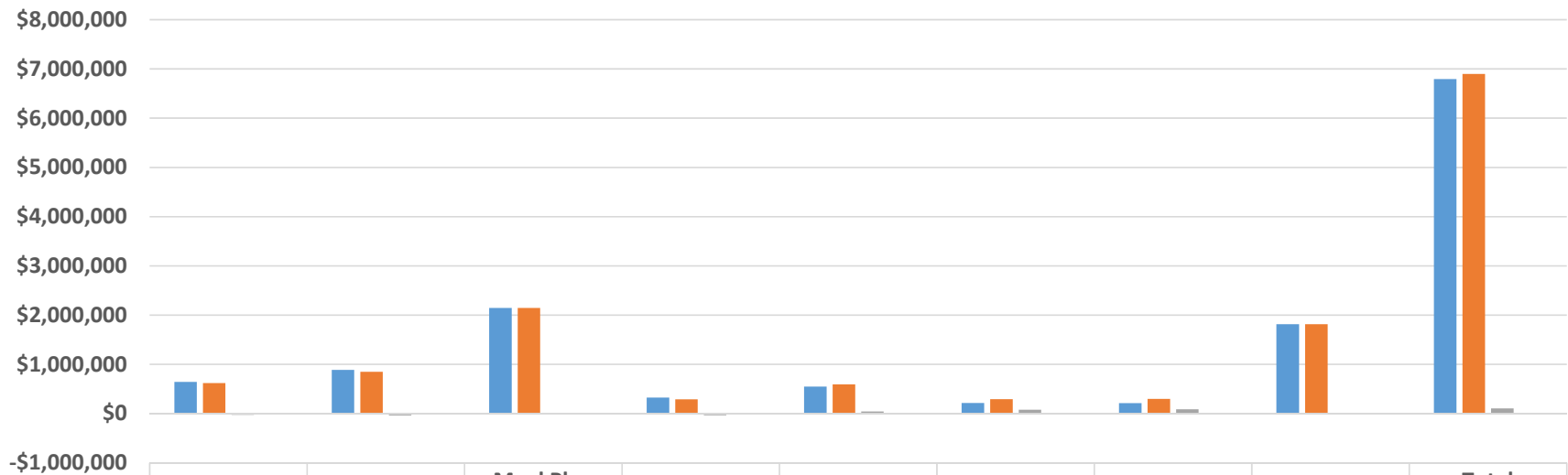
FY19 General Fund Expenditures



FY19 General Fund EOY

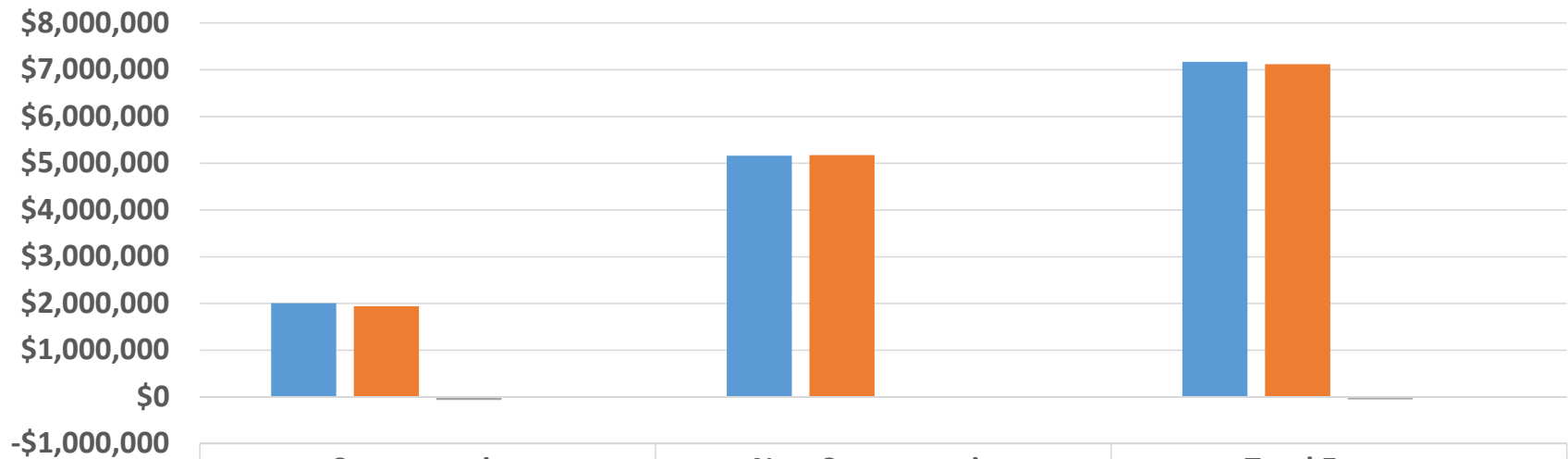


FY19 Auxiliary Fund Revenue



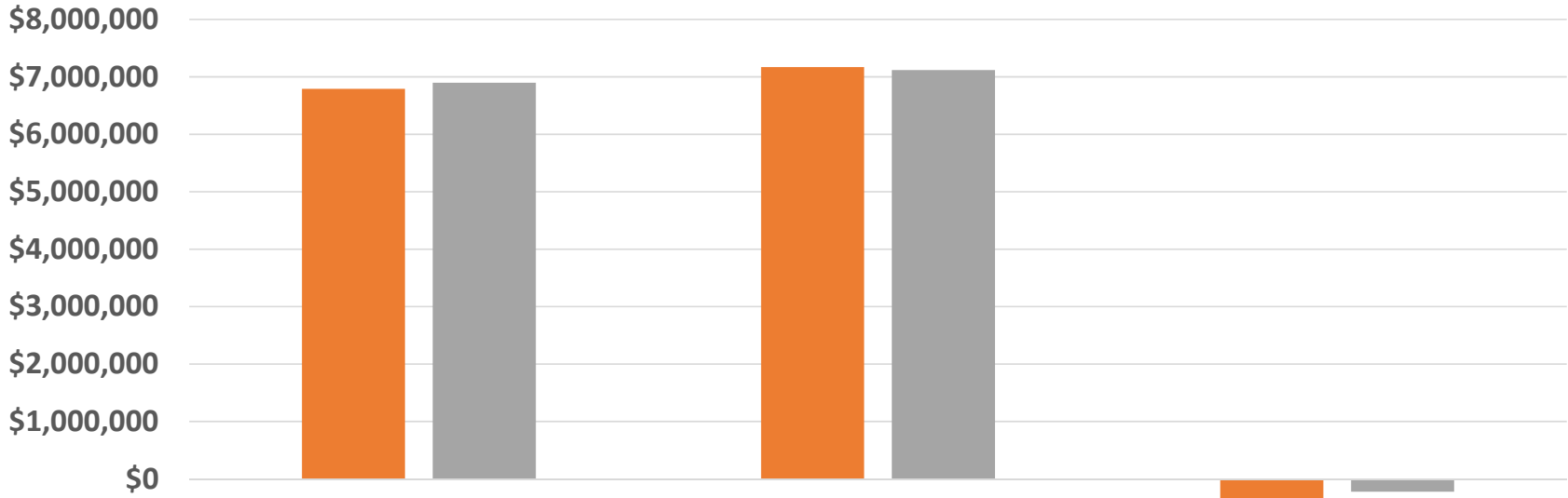
	Commissions	Housing Fees	Meal Plan Fees	Serv Fees	Sales	Grants	Misc Income	Transfer In	Total Revenue
■ Projected EOY	\$644,486	\$885,631	\$2,145,958	\$325,000	\$548,560	\$214,500	\$211,353	\$1,816,512	\$6,792,000
■ Preliminary EOY	\$618,517	\$847,789	\$2,145,958	\$288,964	\$591,765	\$291,215	\$297,282	\$1,816,512	\$6,898,002
■ Diff \$	-\$25,969	-\$37,843	\$0	-\$36,036	\$43,205	\$76,715	\$85,929	\$0	\$106,002
■ Diff %	-4.03%	-4.27%	0.00%	-11.09%	7.88%	35.76%	40.66%	0.00%	1.56%

FY19 Auxiliary Fund Expenditures



	Compensation	Non-Compensation	Total Expense
■ Projected EOY	\$2,007,824	\$5,162,237	\$7,170,061
■ Preliminary EOY	\$1,940,486	\$5,177,074	\$7,117,560
■ Diff \$	-\$67,338	\$14,837	-\$52,501
■ Diff %	-3.4%	0.3%	-0.7%

FY19 Auxiliary Fund



	Revenue	Expense	Deficit
Projected EOY	\$6,792,000	\$7,170,062	(\$378,062.00)
Preliminary EOY	\$6,898,002	\$7,117,560	(\$219,558.35)

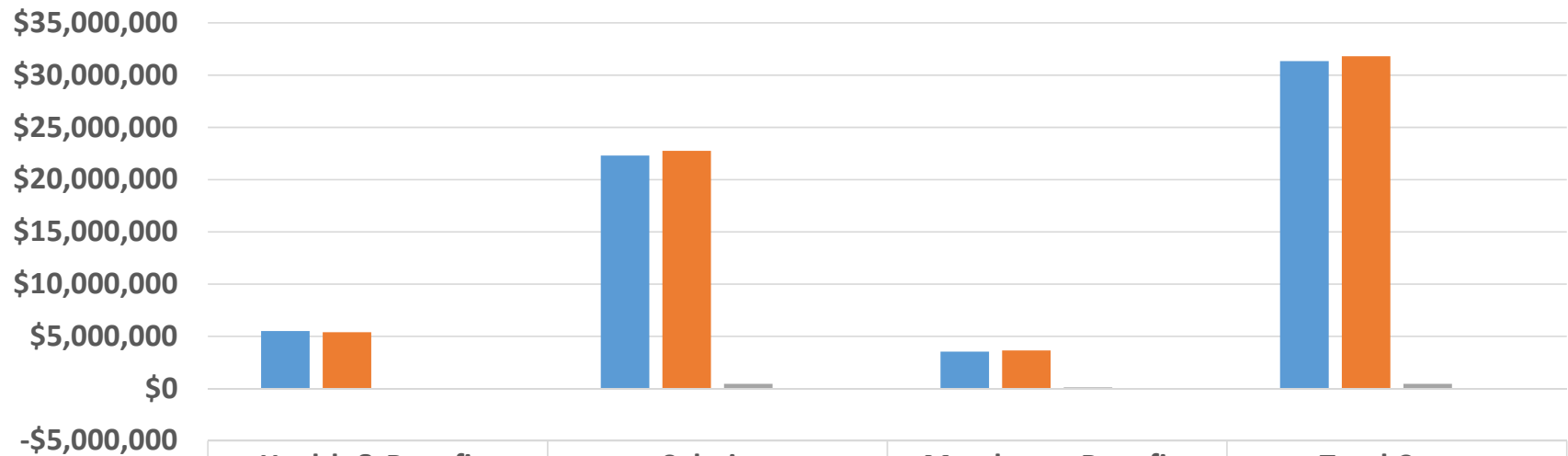
SB6 Preliminary FY19 EOY (Based on all funds)

DESCRIPTION FISCAL YEAR END	Actual 2015	Actual 2016	Actual 2017	Actual 2018	DRAFT 2019
VIABILITY RATIO:					
Applicable Score	4	4	3	2	2
Weight	30%	30%	30%	30%	30%
Viability Weighted Score	<u>1.2</u>	<u>1.2</u>	<u>0.9</u>	<u>0.6</u>	<u>0.6</u>
PRIMARY RESERVE RATIO:					
Applicable Score	4	4	3	3	3
Weight	50%	50%	50%	50%	50%
Primary Reserve Weighted Score	<u>2</u>	<u>2</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>
NET INCOME RATIO:					
Applicable Score	1	0	1	0	0
Weight	20%	20%	20%	20%	20%
Net Income Ratio Weighted Score	<u>0.2</u>	<u>0</u>	<u>0.2</u>	<u>0</u>	<u>0</u>
COMPOSITE SB6 SCORE	<u>3.4</u>	<u>3.2</u>	<u>2.6</u>	<u>2.1</u>	<u>2.1</u>

Supplemental

FY19 Operating Budget Details

FY19 General Fund - Details Compensation

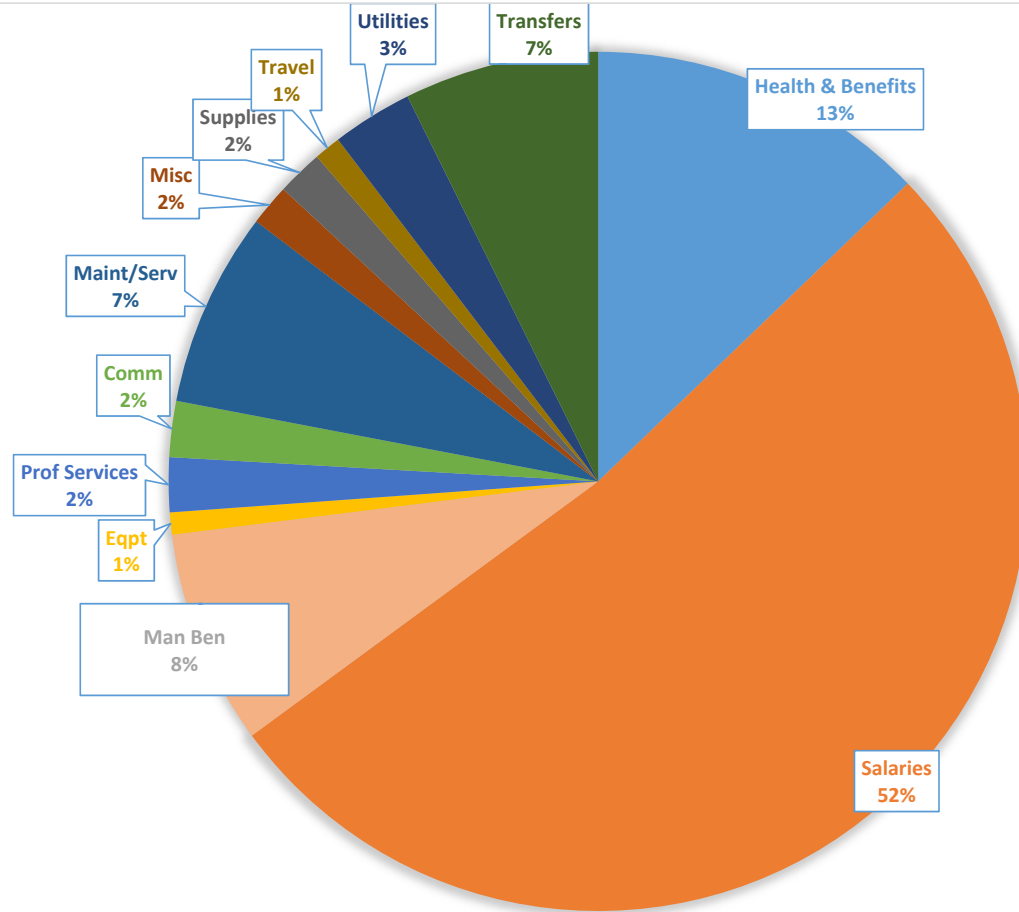


	Health & Benefits	Salaries	Mandatory Benefits	Total Comp
■ Projected EOY	\$5,500,000	\$22,306,318	\$3,534,483	\$31,340,801
■ Preliminary EOY	\$5,396,302	\$22,750,880	\$3,647,879	\$31,795,061
■ Diff \$	-\$103,698	\$444,562	\$113,396	\$454,260
■ Diff %	-1.9%	2.0%	3.2%	1.4%

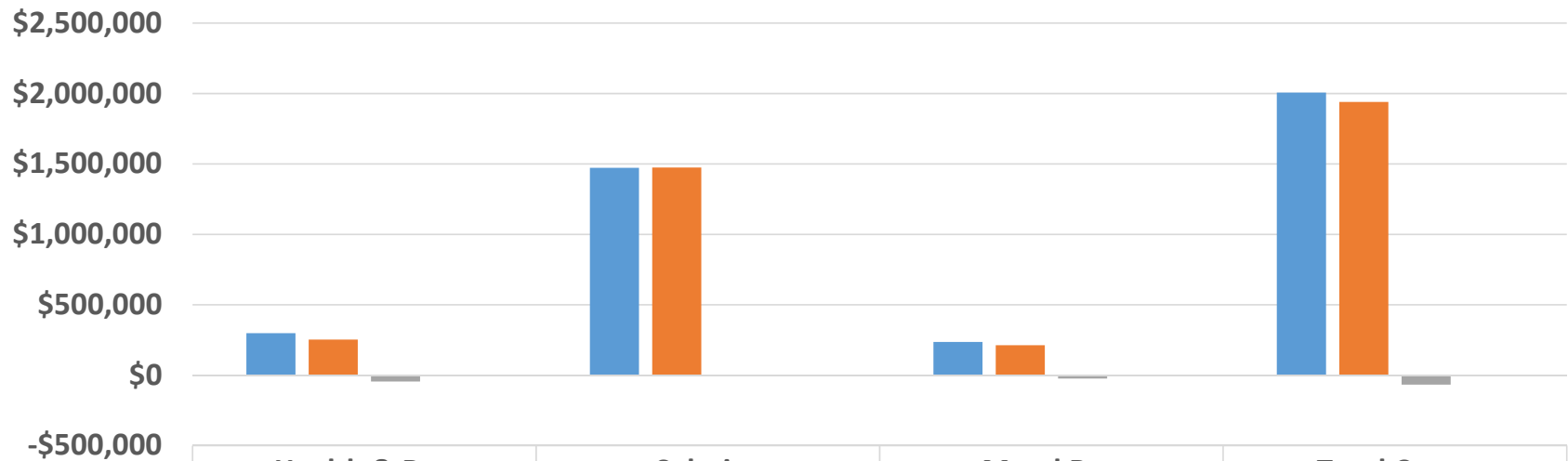
FY19 GF Expenditures – Details Non-Compensation



General Fund

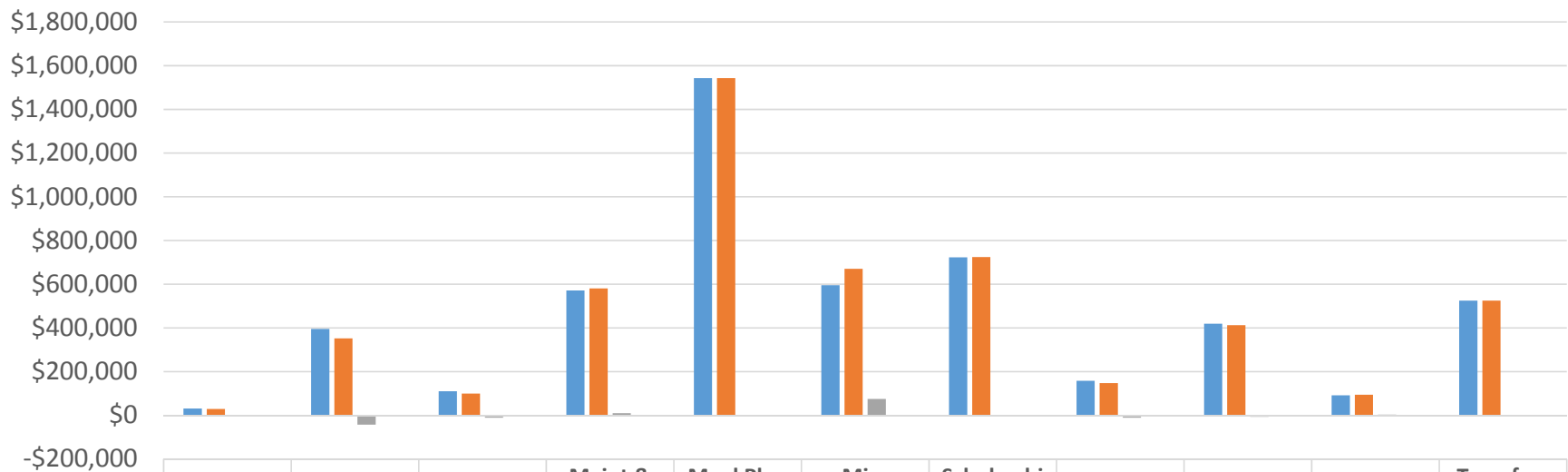


FY19 Auxiliary Fund Expense Details Compensation



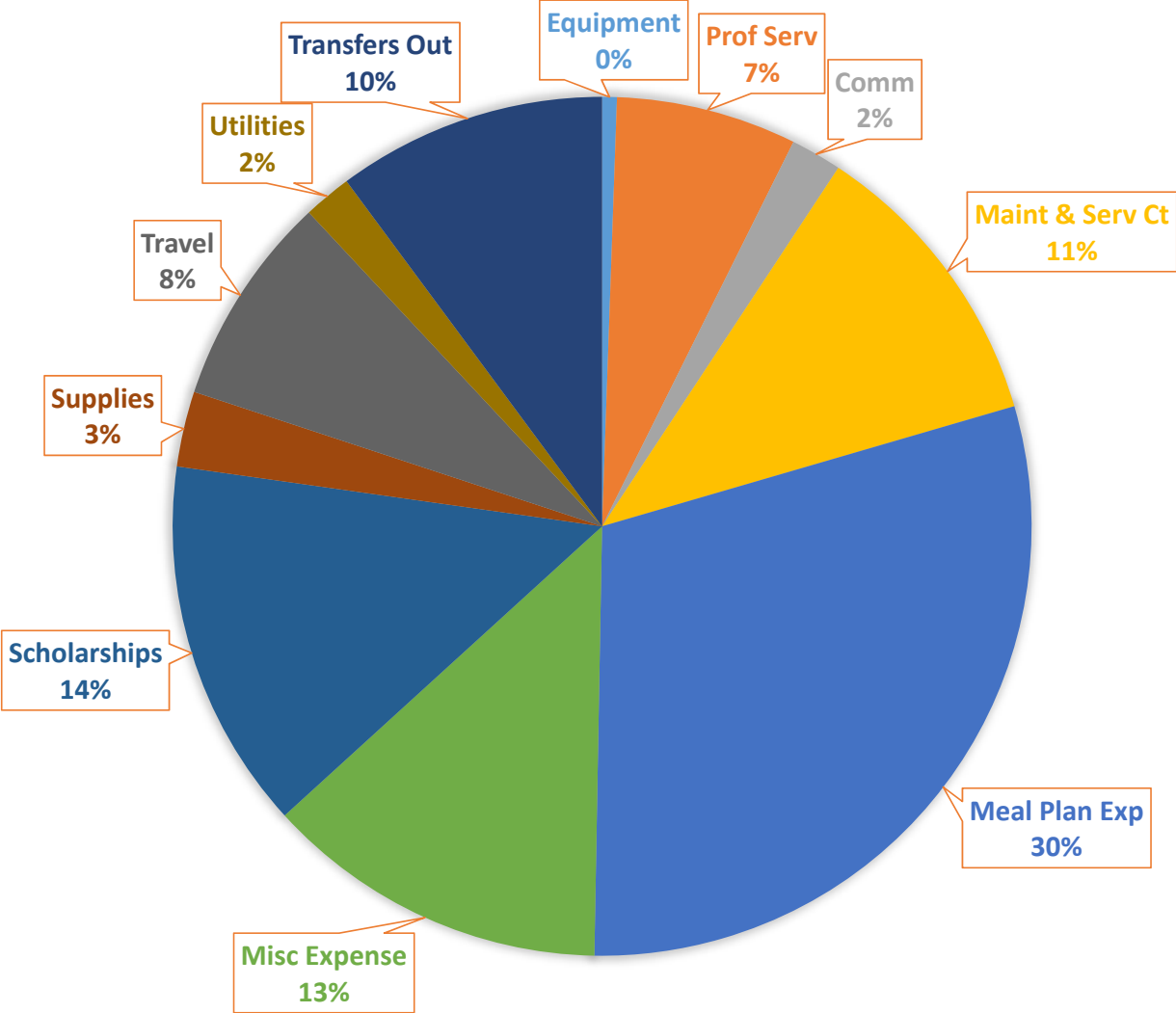
	Health & Ben	Salaries	Mand Ben	Total Comp
■ Projected EOY	\$297,995	\$1,473,419	\$236,410	\$2,007,824
■ Preliminary EOY	\$252,998	\$1,475,155	\$212,333	\$1,940,486
■ Diff \$	-\$44,997	\$1,736	-\$24,077	-\$67,338
■ Diff%	-15.1%	0.1%	-10.2%	-3.4%

FY19 Auxiliary Fund Expense Non-Compensation



	Equipment	Prof Serv	Comm	Maint & Serv Ct	Meal Plan Exp	Misc Expense	Scholarships	Supplies	Travel	Utilities	Transfers Out
Projected EOY	\$30,698	\$395,073	\$110,192	\$571,215	\$1,542,650	\$595,512	\$722,882	\$158,159	\$419,383	\$91,290	\$525,183
Preliminary EOY	\$28,639	\$351,992	\$99,530	\$580,594	\$1,542,650	\$670,386	\$724,383	\$147,025	\$412,641	\$94,051	\$525,183
Diff \$	-\$2,059	-\$43,081	-\$10,662	\$9,379	\$0	\$74,874	\$1,501	-\$11,134	-\$6,742	\$2,761	\$0
Diff%	-6.71%	-10.90%	-9.68%	1.64%	0.00%	12.57%	0.21%	-7.04%	-1.61%	3.02%	0.00%

Auxiliary Fund



INVESTMENT PORTFOLIO PERFORMANCE

FISCAL YEAR 20:

INVESTMENT COMPANY	VALUE AS OF JUNE 30, 2019	GAIN/(LOSS) JULY**	GAIN/(LOSS) AUGUST	GAIN/(LOSS) SEPTEMBER	GAIN/(LOSS) OCTOBER	GAIN/(LOSS) NOVEMBER	GAIN/(LOSS) DECEMBER	GAIN/(LOSS) JANUARY	GAIN/(LOSS) FEBRUARY	GAIN/(LOSS) MARCH	GAIN/(LOSS) APRIL	GAIN/(LOSS) MAY	GAIN/(LOSS) JUNE	TOTAL YTD GAIN/(LOSS)
TIAA FUNDS	\$ 9,621,056.95	\$ 20,575.45	\$ 23,886.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,462.04
CURRENT MTD TOTAL GAIN/(LOSS)														<u>\$ 44,462.04</u>
INVESTMENT FUND BALANCES:														
TIAA FUND END OF MONTH BALANCE		\$ 8,141,632.40	\$ 8,165,518.99											
TOTAL	<u>\$ 9,621,056.95</u>	<u>\$ 8,141,632.40</u>	<u>\$ 8,165,518.99</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

** During the month of July 2019, the University liquidated \$1,500,000 from the TIAA portfolio. The proceeds from the liquidation were transferred to the University Operating Cash account to meet July and August 2019 cash needs.

FISCAL YEAR 19:

INVESTMENT COMPANY	VALUE AS OF JUNE 30, 2018	GAIN/(LOSS) JULY**	GAIN/(LOSS) AUGUST	GAIN/(LOSS) SEPTEMBER	GAIN/(LOSS) OCTOBER	GAIN/(LOSS) NOVEMBER	GAIN/(LOSS) DECEMBER##	GAIN/(LOSS) JANUARY++	GAIN/(LOSS) FEBRUARY	GAIN/(LOSS) MARCH	GAIN/(LOSS) APRIL	GAIN/(LOSS) MAY @@	GAIN/(LOSS) JUNE	TOTAL YTD GAIN/(LOSS)
TIAA FUNDS	\$ 13,636,847.58	\$ 136,952.13	\$ 128,158.34	\$ (48,436.34)	\$ (513,540.88)	\$ 146,962.09	\$ (416,678.72)	\$ 497,195.59	\$ 178,356.59	\$ 113,882.44	\$ 153,132.74	\$ (128,667.60)	\$ 236,892.99	\$ 484,209.37
CURRENT MTD TOTAL GAIN/(LOSS)														<u>\$ 484,209.37</u>
INVESTMENT FUND BALANCES:														
TIAA FUND END OF MONTH BALANCE		\$ 12,273,799.71	\$ 12,401,958.05	\$ 12,353,521.71	\$ 11,839,980.83	\$ 11,986,942.92	\$ 10,570,264.20	\$ 10,567,459.79	\$ 10,745,816.38	\$ 10,859,698.82	\$ 11,012,831.56	\$ 9,384,163.96	\$ 9,621,056.95	
TOTAL	<u>\$ 13,636,847.58</u>	<u>\$ 12,273,799.71</u>	<u>\$ 12,401,958.05</u>	<u>\$ 12,353,521.71</u>	<u>\$ 11,839,980.83</u>	<u>\$ 11,986,942.92</u>	<u>\$ 10,570,264.20</u>	<u>\$ 10,567,459.79</u>	<u>\$ 10,745,816.38</u>	<u>\$ 10,859,698.82</u>	<u>\$ 11,012,831.56</u>	<u>\$ 9,384,163.96</u>	<u>\$ 9,621,056.95</u>	

** During the month of July 2018, the University liquidated \$1,500,000 from the TIAA portfolio. The proceeds from the liquidation were transferred to the University Operating Cash account to meet July and August 2018 cash needs.

During the month of December 2018, the University liquidated \$1,000,000 from the TIAA portfolio. The proceeds from the liquidation were transferred to the University Operating Cash account to meet December 2018 cash needs.

++ During the month of January 2019, the University liquidated \$500,000 from the TIAA portfolio. The proceeds from the liquidation were transferred to the University Operating Cash account to meet January 2019 cash needs.

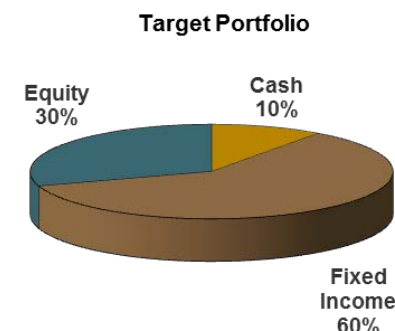
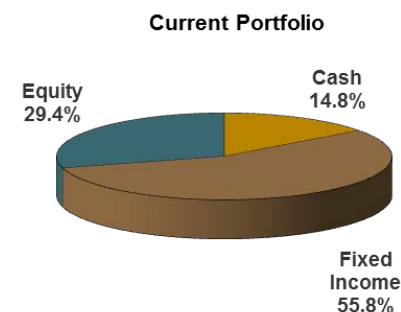
@@ During the month of May 2019, the University liquidated \$1,500,000 from the TIAA portfolio. The proceeds from the liquidation were transferred to the University Operating Cash account to meet May and June 2019 cash needs.

Shawnee State University

Asset Allocation – As of August 31, 2019



Asset Class	Market Value	% of Assets	Target %
Cash Equivalents			
TIAA Cash Deposit Account	\$1,212,555	14.8%	
Total Cash Equivalents	\$1,212,555	14.8%	10.0%
Fixed Income			
Fixed Income Separately Managed Accounts	\$3,251,951	39.8%	40.0%
Vanguard Short Term Bond Index Fund	\$651,086	8.0%	10.0%
DFA Inflation Protected SEC Fund	\$651,826	8.0%	10.0%
Total Fixed Income	\$4,554,863	55.8%	60.0%
Domestic Equity			
TIAA-CREF Large Cap Value Index Fund	\$790,501	9.7%	10.0%
TIAA-CREF Large Cap Growth Index Fund	\$744,461	9.1%	9.0%
iShares Russell Mid Cap Value ETF	\$135,820	1.7%	1.8%
Nationwide Geneva Mid-Cap Growth Fund	\$137,521	1.7%	1.8%
Nuveen NWQ Small Cap Value Fund	\$32,744	0.4%	0.5%
Wasatch Small Cap Growth Fund	\$32,591	0.4%	0.5%
TIAA-CREF Small Cap Blend Index Fund	\$32,508	0.4%	0.5%
Cohen & Steers Real Estate Fund	\$42,518	0.5%	0.5%
Vanguard REIT Index Fund	\$41,756	0.5%	0.5%
Total Domestic Equity	\$1,990,420	24.4%	25.0%
International Equity			
iShares Core MSCI EAFE ETF	\$246,991	3.0%	3.0%
Harding Loevner Institutional Emerging Markets Portfolio Fund	\$82,024	1.0%	1.0%
MFS International New Discovery Fund	\$39,476	0.5%	0.5%
DFA International Small Cap Value Fund	\$39,192	0.5%	0.5%
Total International Equity	\$407,683	5.0%	5.0%
Total Equity	\$2,398,103	29.4%	30.0%
Total Portfolio Market Value	\$8,165,521	100.0%	100.0%



FINANCE AND ADMINISTRATION REPORT

September 13, 2019

• **Personnel Report - activity involving personnel for the period of April – June 2019:**

	From	To			
New Hire					
		Maintenance Supervisor	James Nause Jr.	06/03/19	Received SMT (System Maintenance Technician) & SMA (System Maintenance Administrator) Designations, 25 years experience.
		Registrar	Tamara Sheets	06/17/19	Former Registrar & Coordinator for Records Retention at University of Rio Grande, 23 years of experience in Higher Education.
Appointments					
	Lead IT Specialist	Service Desk Manager	Daniel Webster	04/01/19	Promotion
	Assistant Director, Development	Admissions Associate	Kelcie Cook	06/01/19	Organizational Change
Departures					
		Assistant Professor, Engineering Technologies (Environmental)	Juan Ramirez-Dorransord	05/07/19	End of Contract
		Assistant Professor, Rehabilitation & Sports Professions- Occupational Therapy	Van Lemmon	05/07/19	End of Contract
		Assistant Professor, Engineering Technologies	Cybele Lotti	05/07/19	Resignation
		Asisstant Professor, Rehabilitation & Sports Professions- Sports Studies	Alberto Poxes	05/07/19	End of Contract
		Senior Instructor	Brittany Mention	05/28/19	Resignation
		Registrar	Jennifer Hammonds	05/31/19	Resignation

• **Major Construction/Renovation Projects – as of August 31, 2019**

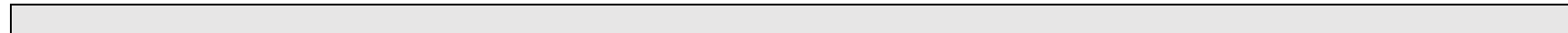
Library/CFA HVAC Renovation	<ul style="list-style-type: none"> • Engineering assessment complete. • Proceeding with phase I: replacement of pneumatic and obsolete DDC controls for multiple air handlers in both buildings • Additional phases pending funding 	\$650K	State Capital
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Kricker Innovation Hub	<ul style="list-style-type: none"> • RFQ - week of Sept. 22, 2019; Community 	\$3.4M (est.)	EDA/Capital
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RHODES – Phase 1B	<ul style="list-style-type: none"> • Project 65% complete. Projected complete December 2019. • Total renovation of PE shower and locker rooms; new office and training rooms; addition of new 4,200 square foot recreation center. 	\$3.3M (est.)	Bond proceeds
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ATC – Phase IV	<ul style="list-style-type: none"> • Project started 5/29/19 (complete 1st floor renovations - classrooms/labs; all new restrooms; relocation of motion capture lab, upgrade mechanical systems). Project complete August 2019. 	\$2.3M (est.)	State Capital
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**Division of Advancement & Institutional Relations Report
To the Meeting of the Board of Trustees
September 13, 2019**

Alumni & Community Engagement

The Shawnee State Alumni Association held **Shawnee State Night at the Chillicothe Paints**, its third off-campus alumni event, on Friday, June 21st in Chillicothe, Ohio. Over 100 SSU alumni, students, and friends attended the event. President Bauer threw out the first pitch and Eric Putnam, Senior Associate in Admissions, sang the national anthem.

The Office of Alumni & Community Engagement held **Golden Bear Orientation** on Wednesday, August 28th with over 40 new members signing up for the program, bringing the current Golden Bear membership to 150 senior citizens. During Orientation, Golden Bears had the opportunity to get their new photo ID's, attend stretching class, take tours, and visit the Golden Bear lounge. The Orientation ended with a brunch where the Alumni & Community Engagement staff shared information with the Golden Bears, including changes to the program and new events during the year.

The annual **Homecoming, Alumni & Family Weekend** will be held on October 11 & 12, 2019. During the weekend, SSU will be celebrating the reunion classes of 1989, 1994, 1999, 2009, 2014 as well as honoring the 1999 Women's Basketball National Championship Team and present and past Shawnee State Greek organizations. Schedule of events as follows:

Friday, October 11

Show Your Shawnee Spirit	All Day	Campus
Alumni Association Council Meeting	10 am – 2 pm	Morris University Center
Cross Country Meet	4:00 pm	Earl Thomas Conley Park
CLC's 20 th Birthday Celebration	3:30 – 5:30 pm	Children's Learning Center
Pre-Show Reception for Music Theatre	6 pm	Vern Riffe Center for the Arts
Volleyball vs. Mt. Vernon	7 pm	Waller Gymnasium

Saturday, October 12

Dental Hygiene Alumni Day	8 am – 3:15 pm	Flohr Lecture Hall
Shawnee Open House	10 am	Campus
Alumni Ambassador Brunch	10 am	Morris University Center
Shawnee State Tailgate + Carnival	11 am – 5 pm	Shawnee Turf
Homecoming Parade	12 pm	4 th Street & 3 rd Street
Women's Soccer vs. Cumberland	1 pm	Shawnee Turf
Student Theatre Production:		
Little Shop of Horrors	2 pm	Kahl Theater
Homecoming Coronation	3 pm	Shawnee Turf
Men's Soccer vs. Cumberland	3:30 pm	Shawnee Turf
Greek Organization Reception	4 pm	Morris University Center
20 th Anniversary of 1999 National Championship Team		
Reception	4:35 pm	Waller Gymnasium
Men's Basketball Alumni Game	5 pm	Waller Gymnasium
Alumni Soccer Game	5:30 pm	Shawnee Turf
Alumni Social	7 pm	Port City Café & Pub

The annual **Fall Bear Run** will be held on Wednesday, September 25th at 6 p.m. and over 250 participants are currently registered.

**Division of Advancement & Institutional Relations Report
To the Meeting of the Board of Trustees
September 13, 2019**

The fall edition of the **Shawnee Magazine** has gone out to alumni, donors, advisory boards, and the PALS county schools. This year's magazine size was doubled and includes multiple full-page alumni spotlights, program updates, faculty highlights, and campus highlights.

Athletics

Two SSU athletes have been named **Mid-South Conference Student-Athletes of the Week**, BJ Knox, Men's Golf and Hunter Hoover, Men's Cross Country.

Men's Cross Country won the Mid-South Conference Preview as a team, **Men's Golf** won IU-East Fall Invitational and finished second at KCU Fall Invitational and **Volleyball** defeated (RV) Campbellsville 3-1 (25-18, 21-25, 26-24, 25-21)

SSU is one of 180 NAIA institutions who have been named **Five-Star Champions of Character** (based on 2018-19 NAIA scorecard).

New Athletics employees are Gerald Cadogen, Swim Coach and Kevin Colley, Sports Information Director.

Children's Learning Center

Project BEAR: Building Emerging and Achieving Readers, an AmeriCorps Serve Ohio funded program, officially kicked off on August 13, 2019 with 13 of the 14 service members being SSU students. Members provide literacy instruction in whole group, small groups, or one-on-one, to students birth-age 5. Each member will be assigned to 1-2 schools, where they will work with a set group of students each day by implementing specific early literacy instruction. Members participated in a series of cross-trainings to ensure quality care for the youth residing at their assigned center, which included CPR, Child Abuse Recognition, First Aid, Communicable Disease Recognition and the LETRS (Language Essentials for Teachers of Reading and Spelling) Training. Project BEAR is led by Program Director Amanda Hedrick and Project Coordinator Hayley Venturino.

The SSU Pre-Collegiate Programs and Initiatives Student Advisory Board held its first meeting on August 16 and is partnering with the Scioto County Educational Service Center on this initiative. The purpose of this group is to identify opportunities for Shawnee State University to enhance the educational programming available to K-12 students and those identified as talented and gifted. Advisory board members will return to campus two additional times over the 2019-20 school year to discuss expanded services, focus attention on issues relative to improving educational programs, provide recommendations and feedback on communications with families and the community, and advocate initiatives designed to meet the needs of talented and gifted students. The group identified five content areas for the upcoming Summer Honors Institute and outlined recommendations for a College Credit Plus Academy to be offered Summer 2020. Advisory board members spoke with SSU President over lunch at the Bear's Den Cafeteria.

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The Dollar General Literacy Foundation awarded the Shawnee State University Development Foundation a grant award of \$3,948 for a Youth Literacy Project: Center for Enrichment and Literacy Programming which will support the CLC's continued efforts to make a difference throughout the region to improve educational outcomes for all students.

CLC Summer Programming concluded on August 16. There were 95 children enrolled in the program ranging in age from birth to 12 and each classroom was led by a baccalaureate degreed teacher. The highlight of the summer was a field trip to the Cincinnati Museum Center at Union Terminal.

Shawnee State Forest and Nature Center is partnering with the CLC to facilitate discovery-based learning and hands-on inquiry in a natural setting. Children will visit the forest weekly and the naturalist will be on site at the CLC bi-weekly. Children need to explore, take risks, question, experiment, discover, sing, dance, and imagine. These activities abound in the outdoors and are some of the many benefits of nature that enhance mental and physical well-being.

Elisabeth Mapes joined the CLC teaching team on August 19. She is from Cincinnati, Ohio and earned her Bachelors of Science in Elementary Education from the University of Alabama. Upon moving back to Ohio, she earned an Early Childhood Educator license.

University & Community Events

Over a three-month period, 714 room uses were scheduled in the 25Live system, 2 wedding ceremonies and 4 wedding receptions were hosted and a custom backdrop was designed for the We Banjo 3 stage.

Hosted the **Verizon Innovative Learning Camp**, a 3-week camp for 6-8th grade girls focused on STEM activities that included 3D printing, circuit work and AR/VR video.

Provided 21 set-ups for **Weekend of Welcome** with the student set-up crew moving 234 tables and 1006 chairs over a 4-day period.

Assisted with the **Annual River Days Little Miss and Miss Pageant** with stage décor and event planning. Our partnership with River Days is expanding so that next year we will be the home of the Pageant Opening Meeting, Visiting Queen's Luncheon, Contestant's Dinner and both Little Miss and Miss River Days Pageant.

Vern Riffe Center for the Arts

Hosted over 2,000 people in the main theater for events including dance recitals, Helen Welch-Carpenters Concert, Cub Camp, Movie Day, We Banjo 3, and the Portsmouth River Days Pageant.

The **2019-20 SOPAA season** began September 12 with Under the Streetlamp.

**Division of Advancement & Institutional Relations Report
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The **mainstage floor** has been sanded, filled and painted.

Housing and Residence Life

Housing and Residence Life welcomed **729 housing students** during move-in weekend utilizing a new mobile platform for check-in and it was a major success. This is the first step towards an all-mobile check-in process.

Reconfiguring Programming in HRL: In addition to our Resident Assistant monthly programs (programs that are specific to individual communities), the introduction of our Residence Life Council (RLC) will offer additional extracurricular options for our residential students and provide monthly programs for residents, run by residents. These monthly programs will be centered around the following core values: Educational, Community Service, Social, Shawnee Spirit, Wellness, and Appreciation of Diversity.

The Office of Housing and Residence Life will also be **sponsoring campus wide programs** beginning with our “Welcome Back Cookout” later this month and our homecoming weekend 90’s Block Party in October.

Fall 2019 15 day Housing numbers show a total of 729 residents including 372 new student apps.

Development Foundation

The Development Foundation received a \$10,000 grant from **Portsmouth Area Ladies, Inc (PALS)** to benefit the SSU Make Tomorrow’s Stars – Musical Theatre Campaign.

Dr. Andrew Feight was awarded a \$1,200 **Scioto Foundation Grant** from the **Bess & Marie Pixley Fund** for the Symposium of Appalachian Studies in the Digital Age, Re-Covering Appalachia.

Betsy Ann and Earl Braun established the Braun Family Scholarship Endowment to provide need based support to rising or current full-time Shawnee State students.

Glockner Enterprises donated \$2,000 for sound equipment in the Kricker Innovation Hub.

The Musical Theatre Department is taking part in a month-long fundraiser to benefit the Make Tomorrow’s Stars campaign. The campaign – **Make Tomorrow’s Stars Act I**, is benefitting the upgrades to the Kahl Studio Theater with a goal of raising \$5,000. Musical Theatre students will be advocating for the campaign, and the student to raise the most will receive an SSU Prize Package including a SOPAA season pass.

The **Make Tomorrow’s Stars** committee will be hosting a **Pre-Show Reception on Friday, October 11 in the Vern Riffe Center for the Arts** as a fundraiser for the ongoing Make Tomorrow’s Stars campaign. Attendance at the *Little Shop of Horrors* production in the Kahl Studio Theater will immediately follow the reception.

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The annual **Bear Club Challenge** was held at the beginning of the fall semester as a kick off to the SSU Athletics season. The Bear Club benefits student-athletes and teams directly, including funding student-athlete scholarships. This year's campaign raised \$32,677 by 286 donors – 25% Alumni, 5% Students, 31% Parents, 16% Faculty & Staff, and 29% Friends. Following the campaign, we have reached a total of 191 Bear Club memberships with a follow-up mailer being sent in the coming weeks to capture those donors who were not part of the online campaign

The Development Foundation Board announced the recipients of the **Fall 2019 SSUDF Grant Awards**, fourteen (14) grants totaling \$23,250 were released for campus initiatives this semester. The Spring 2020 SSUDF Grant application cycle will open late September 2019.

Marketing & Communications

Launched social media campaigns for FY20 recruitment, promoting Early Consideration Scholarship deadline.

Launched email and social media campaigns for fall recruitment events including Showcase Days, Open Houses, and Arts & Science Discovery Night.

Launched Countdown to College emails and direct mail to prospective students, with reminders of important dates.

Web traffic increased by nearly 10% this summer, which is usually a slow period.

New website launched and Slate admissions software launched.

Kricker Innovation Hub & Entrepreneurship

After spending the summer preparing for our fall **Entrepreneurial Journey Speaker Series**, we've announced that Alex Bandar will be at the Hub on September 26th to kick the series off. We have also confirmed a few speakers for a November entrepreneurship in gaming speaker series, in conjunction with the Shawnee State University Gaming Conference.

By working with the Shawnee State University Development Foundation, we were successful in applying for a **\$15,000 grant from Columbia Gas of Ohio**. This grant will allow us to provide a program that certifies local educators to teach an entrepreneurial mindset curriculum. We are currently reaching out to coaches from the annual Glockner Dare to Dream pitch competition.

We were also **awarded \$500 from the SSUDF** for an extracurricular professional development opportunity for students at the Hub. The grant will allow five students to participate in the Portsmouth chapter of Toastmasters International for one year to practice public speaking and leadership.

The Hub is holding our third **Coffee networking event** on Monday, September 9th. The

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networking events are held monthly, typically on the first Monday of each month, and will evolve over time.

One of our partners, OU-S received a USDA grant for workshops that impact service providers working in recovery, and has offered to bring a workshop to the Hub. The Hub will be offering a **Mental Health first aid certification workshop** in late September.

Rebranded our **Highlights from the Hub** newsletter to better resonate with our audience.

Our previously announced partnership with the Chamber of Commerce is developing, in part materializing in the downtown banners **Dream here**, as well as other programming and future events.

The Hub sat down with five community members or leads over the summer to discuss creating business plans, working through ideas, and providing connections to additional resources.

Vice President's Report

This time last year, we were charged with reinventing the student recruitment and admissions operation and experience on campus. It was suggested that because we had so much to rebuild that we should shoot for modest to reasonable improvements in fall 2019 - 8% or 10% growth for new student recruitment and likely flat for overall enrollment. Simply stopping the enrollment decline for the first time in several years would be a laudable accomplishment.

But we opted instead to shoot for 1,000 new students — with the support of the entire campus. It was an ambitious goal, one our consultant suggested was not achievable and would only lead to disappointment. Some parts of the plan required uncomfortable change, other parts called for new investments, and almost all of the plan demanded hard work.

You did the hard work and the numbers are in: 1,002 new students for fall 2019, a increase of over 30% in new students, and an overall enrollment increase of nearly 12%. Thank you to the Board of Trustees for your trust and support. Thank you to all of campus – faculty, students, administrators, and staff – for understanding how important it was to re-examine and update our processes, to make our story known to more prospective students and community members, and to always go the extra mile with student outreach, events and individual student engagement. Your efforts made a difference and together we have demonstrated that we can accomplish great things at Shawnee State University when we are aligned with the mission and committed to the goals.

Go Bears!

Respectfully Submitted,
Eric Andrew Braun, JD
VP for Advancement & Institutional Relations

Strategic Enrollment Plan Update: Recruiting

September 13, 2019 Board of Trustees Meeting

Strategic Enrollment Plan

Shawnee State University intends to **increase enrollment, improve student success, and achieve financial sustainability** through the following core strategies:

Enhance Recruitment

Diversify Student Population

Increase Retention and Student Success

Align Operational Improvements & Efficiencies with Enrollment Goals

Strategic Enrollment Plan

The development of a strategic enrollment plan was born out of the Shawnee State 2016 Strategic Plan. Execution of this plan will become the heart of an updated Strategic Plan in 2019-20.

The committee identified peer and competitor colleges and created sub-teams charged with developing KPIs.

In the fall of 2018, the Senior Leadership Team conducted a Situation Analysis and five university committees, comprised of faculty and administrative staff members, were established. These teams include:

Academic Affairs, Student Affairs, Enrollment Management, Budget Steering, Facilities & Technology Planning

These university committees were charged with developing 1-3 action projects that would be presented to the Strategic Enrollment Management Steering Committee in February 2019.

Action projects lead to measurable outcomes tied to established goals and strategies. Accomplishment of these goals is dependent on the creation of a campus-wide culture of shared responsibility and accountability for enrollment.

Strategic Enrollment Plan: Peers ('17-'18 Data)

Institution Name (Peers)	Degrees (2018)	Associate Degrees	Bachelor's Degrees	Master's Degrees	FTE (2017)	Graduation rate (B 4 year)	Graduation rate (B 6 year)	Retention	Student-to-faculty ratio	In-state tuition and fees	On-campus in-state (cost)	On-campus room and board	Out-of-state tuition and fees
Black Hills State University	607	61	449	97	2868	14	31	69	20	\$ 8,602.00	\$20,922.00	\$ 6,820.00	\$11,602.00
Castleton University	418	7	365	46	1799			70	15	\$11,970.00	\$24,664.00	\$10,290.00	\$27,522.00
Chadron State College	619		418	201	2057	23	43	66	18	\$ 7,122.00	\$20,668.00	\$ 7,072.00	\$ 7,152.00
Concord University	459		363	96	1958	21	38	64	15	\$ 7,732.00	\$20,418.00	\$ 8,642.00	\$16,812.00
Indiana University-East	761		729	32	2424	25	41	66	14	\$ 7,207.00	\$ 8,171.00		\$19,038.00
Lock Haven University	974	64	749	161	3545			70	17	\$10,576.00	\$26,484.00	\$ 9,968.00	\$20,056.00
Mansfield University of Pennsylvania	529	36	457	36	1731			71	12	\$12,316.00	\$28,722.00	\$11,998.00	\$22,008.00
Mayville State University	159	4	153	2	780			56	14	\$ 6,456.00	\$17,072.00	\$ 6,516.00	\$ 9,084.00
New Mexico Highlands University	916	1	520	395	2312	10	21	45	12	\$ 5,954.00	\$18,720.00	\$ 7,654.00	\$ 9,288.00
University of West Alabama	1039	46	308	685	4371			66	13	\$ 9,204.00	\$21,005.00	\$ 7,080.00	\$16,818.00
Valley City State University	274		241	33	1069			72	13	\$ 7,406.00	\$18,390.00	\$ 6,284.00	\$16,579.00
Wayne State College	733		562	171	2786			69	18	\$ 6,848.00	\$18,422.00	\$ 7,430.00	\$11,986.00
Shawnee State University	721	227	448	46	3151	16	29	68	15	\$ 7,439.00	\$20,910.00	\$ 9,559.00	\$13,247.00

Strategic Enrollment Plan: Competitors ('17-'18 Data)

Institution Name (Competitors)	Degrees (2018)	Associate Degrees	Bachelor's Degrees	Master's Degrees	FTE (2017)	Graduation rate (B 4 year)	Graduation rate (B 6 year)	Retention	Student-to-faculty ratio	In-state tuition and fees	On-campus in-state (cost)	On-campus room and board	Out-of-state tuition and fees
Ashland Community and Technical College	430	430			1797			64	17	\$ 4,080.00	\$ 5,080.00		\$13,800.00
Kentucky Christian University	134		99	35	523			56	11	\$19,256.00	\$33,304.00	\$ 8,080.00	\$19,256.00
Marshall University	2792	106	1551	904	11054	27	46	72	19	\$ 7,798.00	\$21,390.00	\$10,126.00	\$17,856.00
Morehead State University	1745	140	1308	281	7554			72	18	\$ 8,950.00	\$22,326.00	\$ 9,436.00	\$13,426.00
Ohio Christian University	788	242	371	175	3375	29	37	65	11	\$20,240.00	\$34,936.00	\$ 7,996.00	\$20,240.00
Ohio University-Chillicothe Campus	139	139			1267	11	20	57	13	\$ 5,060.00	\$ 6,094.00		\$ 9,596.00
Ohio University-Main Campus	9356	83	7030	1868	23631	45	64	80	17	\$11,896.00	\$27,242.00	\$11,598.00	\$21,360.00
Ohio University-Southern Campus	131	131			1091	9	15	57	14	\$ 4,806.00	\$ 5,840.00		\$ 6,718.00
Southern State Community College	306	306			1500			52	20	\$ 4,412.00	\$ 6,462.00		\$ 8,118.00
University of Cincinnati-Main Campus	9521	49	5701	3096	31075	34	67	86	16	\$11,000.00	\$28,156.00	\$11,118.00	\$27,334.00
University of Rio Grande	437	255	152	30	1464	10	18	48	17	\$26,175.00	\$42,033.00	\$10,630.00	\$26,175.00

Strategic Enrollment Plan: KPIs

Recruitment	Fall 15	Fall 16	Fall 17	Fall 18	Fall 19
Applications (June)	4087	4069	3830	4091	
Enrollment (Undergrad FTE)	3266	3265	3064	2783	
Enrollment (Graduate FTE)	110	135	131	126	
Enrollment (Head Count)	3903	3772	3582	3253	
ACT Average	21.4	21.3	22.2	22.5	

Challenges & Barriers to Enrollment Growth

Increasing Competition

Nearly 29% of recently surveyed students who chose not to enroll at Shawnee State University chose to enter the job market instead of attending college – making the workforce our top competitor. Other competitors included more than 50 different institutions ranging in size, price, type, and location.

Shifting Demographics

The high school demographic is shrinking in our target market. A recent survey shows that our traditional student is changing, with nearly one-third coming to us with college credit.

Post-traditional Students

In addition to the shrinking high school demographic, the University has experienced a sharp decline in post-traditional students (25 and older). These students have found more attractive opportunities in the growing number of regional, national, and international schools that offer academic programs online.

Limited Revenue Sources & Personnel Constraints

Fiscal and personnel constraints continue to leave many areas stretched and limited in their ability to remain competitive.

Challenges & Barriers to Enrollment Growth

Facilities

Our campus capacity is 5,000+ students, but student labs and classroom configurations are dated in some important areas (e.g. science classrooms and labs), restricting capacity in specific courses, especially in the STEM majors.

Housing

There are approximately 1000 beds available for residential students in University-owned or managed units. First-year occupancy grew by over 20%, but overall occupancy grew only 3%.

Market Penetration

More than half of Shawnee State students come from 25 local high schools. Brand recognition throughout Ohio, and in Kentucky and West Virginia, is weak or non-existent — and difficult to attain with limited resources.

Strategic Enrollment Priorities & Action Projects

Goal 1: Increase Enrollment	Goal 2: Develop a Diverse and Sustainable Student Body	Goal 3: Improve Retention & Student Success	Goal 4: Achieve Financial Sustainability
<p>Strategies</p> <ul style="list-style-type: none"> Enhance academic programming Reorganize & invest in Admissions & Recruitment Invest in Marketing & Branding Increase enrollment of student athletes Enhance partnerships with regional K-12 and community colleges Improve effectiveness of scholarships 	<p>Strategies</p> <ul style="list-style-type: none"> Increase enrollment of post-traditional students through expansion of online program offerings Increase enrollment of high performing students Increase enrollment of international students Increase enrollment of minority students 	<p>Strategies</p> <ul style="list-style-type: none"> Offer pathway for developmental students to attain college-readiness Improve retention of first-generation students Improve student success in gateway classes Align high school with college curriculum Improve student services to students through use of benchmarked surveys 	<p>Strategies</p> <ul style="list-style-type: none"> Improve efficiencies and capacity in Admissions and Recruitment Improve efficiencies and capacity in Student Business Operations Create greater efficiencies in scheduling classes Improve signage and wayfinding in campus and community

Major 2018-2019 Recruiting & Admissions Initiatives

- Adopt SEP Goals
- Admissions Territory Management
- Enrollment Marketing & Communications Plan
- Tier 1 Engagement Plan
- Execute Strategic Enrollment Plan
- Fall Freshman & Transfer Recruitment Triage
- Reorganize Admissions Staff & Operations
- Establish Sales Program & Train Staff & Colleagues
- Launch Comprehensive Marketing Campaign
- Move from Signature Program Exclusivity
- Initiate Slate CRM
- Online Application Live
- Common Application Adoption

Enrollment Projections: 2019-2021

Student Population	Fall 2019	ACTUAL	Fall 2020	Fall 2021
Total Undergraduate	2908		3020	3253
New Freshmen	778		855	941
New Transfers	154		177	195
Continuing Undergrad	1976		1994	2126
Online students	60		110	250
Graduate students	181		206	241
Total Enrollment	3323		3544	3970

End of Fall 2019 Season Recruiting Funnel

Fall 2019 Final Funnel Summary vs. Fall 2018

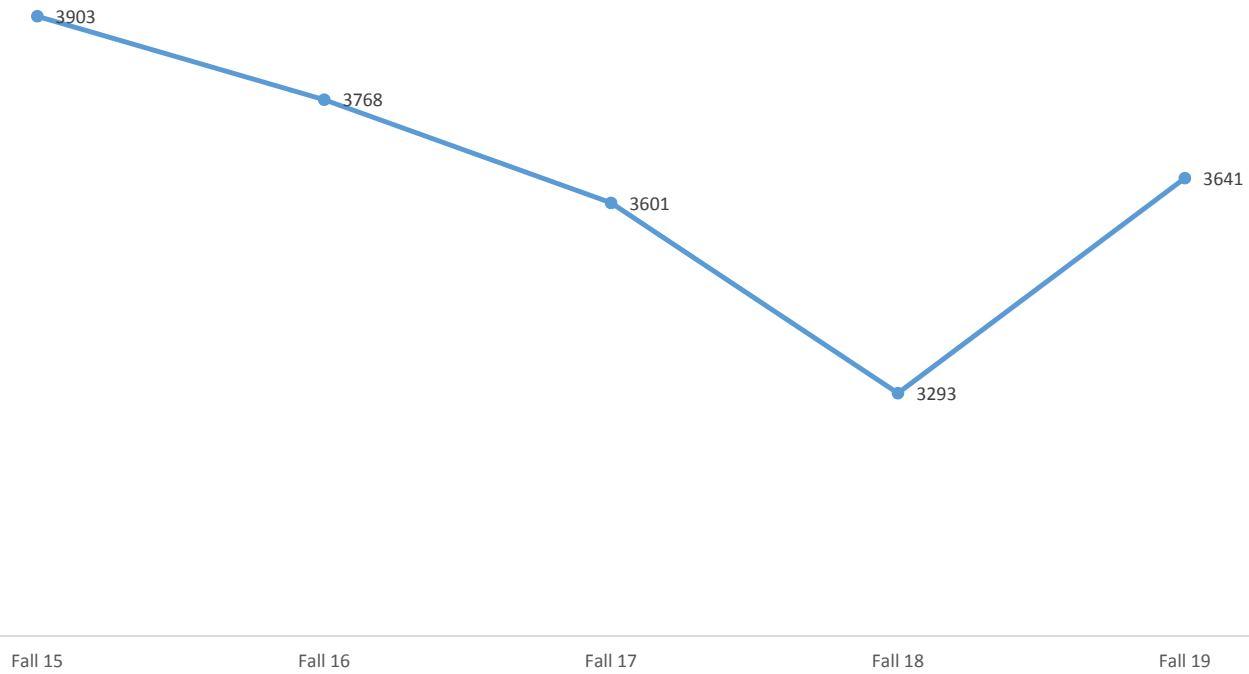
First-Time Freshman	Applications	+13%
	Admitted Students	+17%
	Orientation Attendance	+29%
	Financial Aid Packages	+15%
	Students Registered	+33%
Transfer Students	Applications	+8%
	Admitted Students	+8%
	Financial Aid Packages	+14%
	Students Registered	+26%

Enrollment Projections: 2019-2021

Student Population	Fall 2019	ACTUAL	Fall 2020	Fall 2021
Total Undergraduate	2908	2980	3020	3253
New Freshmen	778	808	855	941
New Transfers	154	194	177	195
Continuing Undergrad	1976	1978	1994	2126
Online students	60	59	110	250
Graduate students	181	176	206	241
Total Enrollment	3323	3641	3544	3970

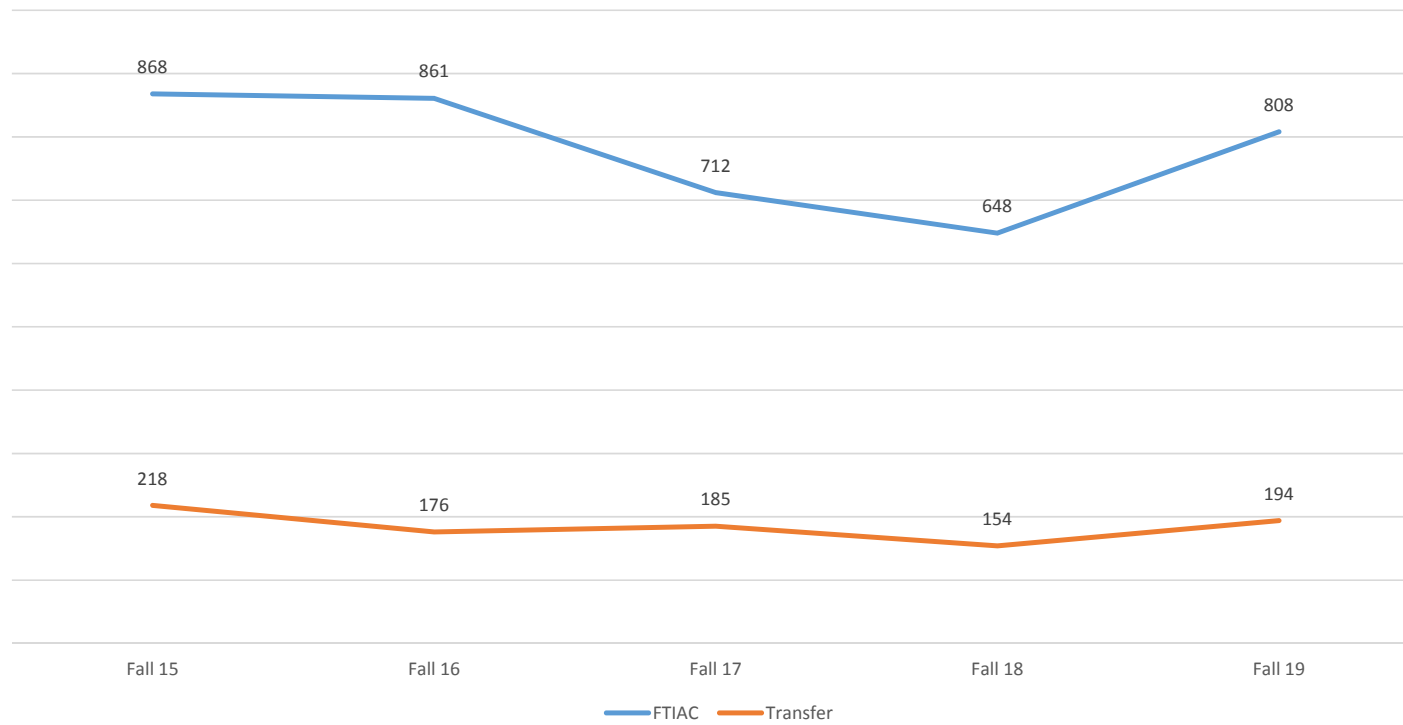
Total Enrollment Up 11.93%

Total Student Enrollment



New Student Enrollment Up 30%

FTIAC & Transfer Enrollment



Historical Trends & Goals

	Enrollment Goals										
	Fall 15	Fall 16	Fall 17	Fall 18	Fall 19	ACTUAL	%to Goa	# From18	%Δ/18	Fall 20	Fall 21
Total Student Enrollment	3903	3768	3601	3253	3323	3641	109%	348	11.93%	3544	3970
CCP Students (New)	193	129	171	175	175	291	166%	116	39.86%	201	217
*CCP Students (Total)				334		482		148	44.31%		
FTIAC	868	861	712	648	778	808	104%	160	19.80%	855	941
Transfer	218	176	185	154	154	194	126%	40	20.62%	177	195
Continuing Students (Undergrad)	2359	2326	2216	1993	1976	1978	100%	-15	-0.75%	1994	2126
Residential Students (Fall Number)	855	888	807	680	714	728	102%	48	6.59%	785	864
Commuter Students (Fall Number)	3048	2880	2794	2613	2609	2913	112%	300	10.30%	2758	3106
# of Students enrolled in Online Programs	0	0	0	0	60	59	98%	59	-	110	250
# of Traditional Students (age 24 & under)	3122	3096	2966	2789	2749	3115	113%	326	11.69%	2889	3224
# of Post-traditional students (age 25+)	781	672	635	504	575	526	91%	22	4.18%	655	747
# of Hispanic/Latino (H/L)	24	29	26	26	29	25	86%	-1	4.00%	31	35
# of Black or African-American, non-H/L	198	206	171	149	164	149	91%	0	0.00%	184	198
# of Students from Kentucky	288	291	280	284	298	295	99%	11	3.73%	343	370
# of Students from West Virginia	19	18	23	23	28	18	64%	-5	-27.78%	33	40
# of International Students	50	41	34	30	50	58	116%	28	93.33%	55	61
# of Student Athletes	208	255	262	339	339	338	100%	-1	100.00%	359	369
# of Graduate Students	152	169	176	156	181	176	97%	20	12.82%	206	241

15th Day Enrollment Report Highlights

New Students Increase for first time in over five years

1,002 New Freshman & Transfer Students

An increase of 30.13%

Total Degree-Seeking Enrollment Increase

3,156 Students enrolled and working toward a degree

An increase of 8.12%

Overall Enrollment Increase

Enrollment headcount of 3,641 exceeds total enrollment for 2018, 2017 and almost restores to 2016 level

An increase of 11.93%

15th Day Enrollment Report Highlights

Of the 808 First-time Freshman, 459 or 56.8% are from Tier One PALSJR Counties

	2018	2019	Increase
Adams County	25	48	92%
Jackson County	18	18	--
Lawrence County	28	46	64%
Pike County	31	61	97%
Ross County	22	25	14%
Scioto County	195	261	34%
	319	459	44%

Student Housing Occupancy

	2017	2018	2019	2019 % Increase
New Students in Housing	372	313	386	+23.3%
All Students in Housing	816	706	728	+3.12%
Occupancy Rate				

Housing goals to be set for new student recruitment, existing student recruitment, and retention. New incentives under consideration for implementation during 2019-2020 academic year:

Year-Round (12-Month) Housing Contract Option

Exclusive Upperclass and Graduate Student Options farther from Main Campus

Incentives for Multi-Year Commitments & Students who return after moving off-campus

Sophomore housing requirement

Fall 2019 KPIs

Recruitment	Fall 15	Fall 16	Fall 17	Fall 18	Fall 19
Applications (June)	4087	4069	3830	4091	3805
Enrollment (Undergrad FTE)	3266	3265	3064	2783	2960
Enrollment (Graduate FTE)	110	135	131	126	128
Enrollment (Head Count)	3903	3772	3582	3253	3641
ACT Average	21.4	21.3	22.2	22.5	22.0*

Strategic Enrollment Goal 1: Increase Enrollment

Strategies, tactics, and action projects are aimed at accomplishing the following measurable objectives **by 2021**:

1. Increase the number of first-time-in-any-college students (FTIAC) by 45%.

2019: Increased FTIAC by 30% (191)

2. Increase the number of transfer students by 25%.

2019: Increased Transfer Students by 26.8% (41)

3. Increase the number of student-athletes by 10%.

2019: Increased Student Athletes by 0% (338 down one from last year)

4. Increase the number of graduate students by 50%.

2019: Increased Graduate Students by 11% (20)

Strategic Enrollment Goal 2: Diverse Student Body

Strategies, tactics, and action projects are aimed at accomplishing the following measurable objectives **by 2021**:

1. Increase the number of students enrolled in online programs to 250.

2019: Increased Online Program Students to 59 (from 0)

2. Increase the number of Honors students by 20%.

New Program underway

3. Increase the number of international students by over 100%.

2019: Increased International Students by 93% (30 to 58)

4. Increase the number of minority students by over 100%.

2019: No Significant Growth; Redefining "minority" in SEP Revision

Thank you

For a campus-wide commitment and effort EVERY DAY to tackle challenges

Faculty

Faculty Senate

Academic Deans & Colleges Staff

Student Business Center: Financial Aid, Registrar & Bursar

Academic Advising Professionals

Strategic Enrollment Planning Team

Senior Leadership Team

Board of Trustees & Development Foundation

Admissions & Recruiting

Marketing & Communications

Athletics

Alumni & Community

Next Steps: 2019-2020

New Initiatives underway to improve operations and increase market penetration:

Majors Discovery Campaign

Develop Continuing Students Retention Plan

Recruit for Spring & Summer Semester Starts

Develop Graduate Program Funnel

Implement and further integrate Slate CRM

Overhaul Undergrad Selective Program & Graduate Applications

Extend Funnel Information to Colleges and Programs

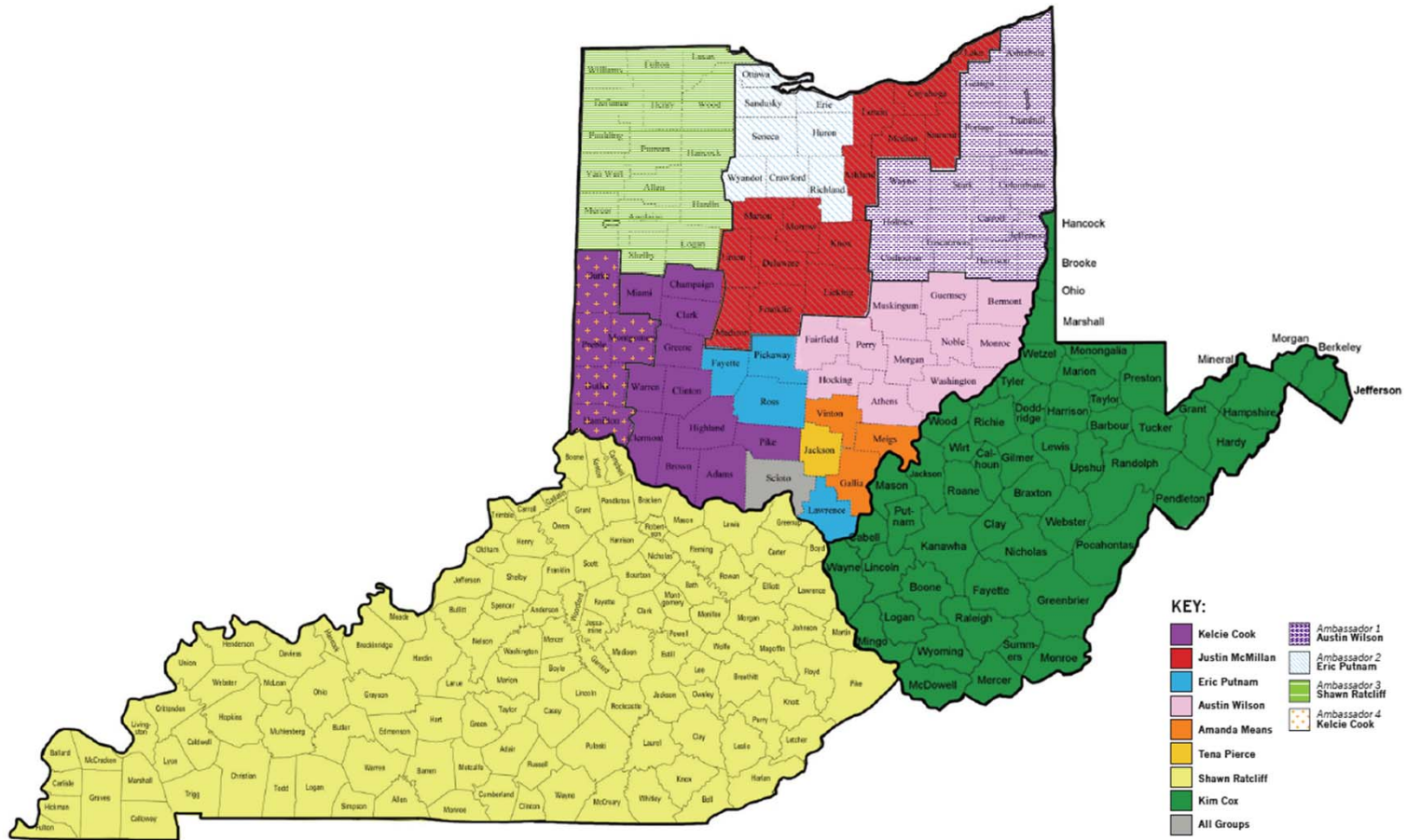
Expand High School Senior Marketing; Launch High School Soph & Jr Marketing

Launch Alumni Ambassador Program

Double Down on KY & WV

Continue Financial Aid Revisions & Need-Based Aid Offerings

2020 Recruiting Territory Map



Next Steps: 2019-2020

Tactical plans that address the following:

- Athletics Recruitment
- Diversity Recruitment & Retention
- First-Generation Recruitment & Retention
- Game Community Recruiting
- International Student Engagement
- Transfer Recruiting & Engagement
- Honors Recruiting
- MOT (On-Campus Graduate) Recruiting
- College Credit Plus Recruiting & Conversion

Review, revise and update Strategic Enrollment Plan

Fall 2020 Enrollment Goals

	Enrollment Goals							
	Fall 15	Fall 16	Fall 17	Fall 18	Fall 19	Fall 20	Fall 21	
Total Student Enrollment	3903	3768	3601	3293	3323	3544	3970	
CCP Students	193	129	171	175	175	201	217	
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# of International Students	50	41	34	30	50	55	61	
# of Student Athletes	208	255	262	339	339	359	369	
# of Graduate Students	152	169	176	156	181	206	241	

Strategic Enrollment Plan Update: Recruiting

September 13, 2019 Board of Trustees Meeting

RESOLUTION ASA07-19

APPROVAL OF AMENDMENT TO THE 2019-2020 ACADEMIC CALENDAR

WHEREAS, members of the Calendar Advisory Committee have amended the 2019-2020 Academic Calendar to reflect the change of Fall 2019 Commencement from Friday, December 13, to Saturday, December 14, 2019; and

WHEREAS, the Provost and the President have approved the amended 2019-2020 Academic Calendar;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University approves the Shawnee State University amended 2019- 2020 Academic Calendar, attached hereto.

(September 13, 2019)



2019-2020 ACADEMIC CALENDAR

Fall Semester 2019-2020

August 26	Fall semester classes begin (full and first half session)
September 2	Labor Day (<i>University Closed</i>)
October 3-4	Fall Break (No Classes, University Open)
October 11	Last day of first half session (final exams during last scheduled class period)
October 14	First day of second half session (on-campus)
October 15	Grades due in Office of the Registrar by noon (first half session)
October 21	First day of second half session (online campus)
November 11	Veterans Day (<i>University Closed</i>)
November 27	No Classes (<i>University Offices Open</i>)
November 28	Thanksgiving Day (<i>University Closed</i>)
November 29	Thanksgiving Holiday (<i>University Closed</i>)
November 30	Classes resume
December 6	Last day of classes (full session and second half session for on-campus and online)
Dec 7-13	Final Exams (full session classes) - semester ends
December 14	Fall Commencement
December 17	Grades due in Office of the Registrar by noon (full and second half session for on-campus and online classes)
December 24	Christmas Holiday (<i>University Closed</i>)
December 25	Christmas Holiday (<i>University Closed</i>)
December 26-31	Winter Break (<i>University Closed</i>)
January 1	New Year's Holiday (<i>University Closed</i>)

Spring Semester 2019-2020

January 13	Spring semester classes begin (full and first half session)
January 20	Martin Luther King, Jr. Day (<i>University Closed</i>)
February 29	Last day of first half session (final exams during last scheduled class period)
March 2-8	Spring Break
March 3	Grades due in Office of the Registrar by noon (first half session)
March 9	First day of second half- week session Spring full session classes resume
April 24	Last day of classes (full session and second half session)
April 25-May 1	Final Exams (full session classes)
May 2	Commencement
May 5	Grades due in Office of the Registrar by noon (full and second half session)

Summer Semester 2019-2020

May 11	First day of first seven-week sessions
May 18	First day of full session (ten week)
May 25	Memorial Day (<i>University Closed</i>)
June 26	Last day of first seven-week session
June 29	Second seven-week session – classes begin
June 30	Grades due in Office of the Registrar by noon (first seven-week session)
July 3	Independence Day Observed (<i>University Closed</i>)
July 24	Last day of full session
July 28	Grades due in Office of the Registrar by noon (full session)
August 14	Last day of second seven-week session
August 18	Grades due in Office of the Registrar by noon (second seven-week session)

** All half-session summer courses not included within The Learning House programs may continue to be delivered within a 5-week schedule, provided they follow the Ohio Department of Higher Education's requirements: "One semester credit hour will be awarded for a minimum of 750 minutes of formalized instruction that typically requires students to work at out-of-class assignments an average of twice the amount of time as the amount of formalized instruction (1,500 minutes)."

Academic and Student Affairs Report

September 13, 2019

Events

The first three weeks of the semester have been busy starting with a very successful weekend of welcome. Tiffany Hartman, Director of Student Life, will provide an overview of this a little later.

September 5, 2019, SSU had its first Fall Fest when the comedian, Marlon Wayans, entertained approximately 800 students, alumni, faculty, staff, and community members. Prior to the comedy act, SSU alumnus, D.J. Frankie Frank, provided music entertainment for the crowd while alumnus, Drew Carter, served as videographer for the event. Fall Fest will be a bi-annual event funded by the monies Pepsi donates to the university each year. Those in Student Life are already planning for the next event in 2021.

Dean of Students, Marcie Simms, launched another year of the First Generation Program. Seventy-six (76) students requested a First Generation mentor to be their support person as they navigate the nuances and processes associated with higher education. Besides faculty and staff, we have five (5) alumni who want to give back to the university through this service as well. Additionally, there are at least 2 or 3 faculty who have agreed to serve as a mentor to 2 students. The official kickoff was on Wednesday and we are ready for another successful year.

A Visiting Math Scholar from China, Dr. Huimin He, will be on campus from December, 2019 thru July, 2020 working with Dr. Jinlu Li. She will present on non-linear function analysis.

Office of Assessment

After our visit from the Higher Learning Commission, we were charged with developing and implementing assessment plans for all curricular programs as well as our co-curricular programs. To assist and coordinate the activities for this undertaking, we have established an Office of Assessment and Accreditation. Dr. Marc Scott has agreed to assume the position of Director of this office and in doing so he has already established three workshops this semester to assist faculty and staff in choosing the right assessment tools, data collection, and data analysis.

New Programs

This semester SSU launched its first SSCC OTA cohort at their Hillsboro campus. Students are in a dual enrollment consortium, taking general education courses from SSCC, but taking their OTA from SSU. SSU will confer the degree Associate of Applied Science upon completion of the curriculum. While we were hopeful we could have 10 students in this first cohort, the final number is fourteen. Lisa Whitten is our SSCC faculty member.

The OTD program has made its way through governance and the state approval system. We have one last step and that is to receive HLC approval. HLC has received our application and they will need to come to campus to do a focus visit for this new program. It is our first doctoral program so this was not

unexpected. We are just awaiting on the dates for this visit. It is our hope that we can officially advertise for this program beginning Spring 2020.

Health and Counseling

Director of Health and Counseling, Linda Koenig, was notified we were awarded one of the Opioid Workforce Expansion Program grants for \$300,000/year over three years for a total of \$900,000. The primary purpose of the grant is to provide tuition for students to achieve credentials to become certified peer counselors for drug rehabilitation. Course work will be provided through our Departments of Social Sciences and Rehabilitation & Sports Studies. The proposed start date is Spring 2020.

Center for International Programs and Activities

Twenty-two new international students began this semester. These students come from India, the Netherlands, China, Brazil, England, Scotland, Tunisia, Pakistan, Ukraine, Spain, Germany, and Canada. This brings our total international student population to 35. The goal for this academic year is to reach 50 international students and Director, Ryan Warner, is confident we will reach this goal by Spring 2020.

Articulations and Partnerships

Marshall University – Professional Master of Science in Athletic Training. MU will hold three seats for SSU students who meet the admission requirements. Two options Bachelors to Master's degree or Reverse articulation with SSU 90 hours transfer back to SSU for BS.

Columbus State Community College – Sport Management 3+1 CSCC AAS to SSU BS Sport Management online. AAS Nursing to SSU BSN Online with SSU representative on CSCC once a month for f2f advising.

Programming

Cybersecurity/Information Assurance minor has been approved through SSU governance. Bachelor degree in the same area is being prepared for submission to ODHE for approval.

The ARM Committee and Graduate Council approved the add-on licensure program, Teachers for the Hearing Impaired. This goes before UFS in the next week or so and then to the state. This program is an extension of the existing TVI program and will be funded through an ODE grant.

In addition, Certified Orientation and Mobility Specialist program was also approved by ARM Committee and Graduate Council. The next step is UFS approval and then to the state. This program is another extension of the TVI program and will be funded through an ODE grant.

Renovations

ATC Renovation Phase 4 is nearly complete. All of first floor is finished with a majority of the second floor near completion. The remainder of second and all of third will be addressed in an upcoming phase.

Respectfully submitted,

Becky A. Thiel DNP, RN, CNE
Interim Provost and Vice President for Academic Affairs

WOW

WEEKEND OF WELCOME



FRIDAY, AUGUST 23

WOW IS SPONSORED BY THE SSU DEVELOPMENT FOUNDATION & STUDENT LIFE

EVENT // LOCATION

MUC Morris University Center // CML Clark Memorial Library // ATC Advanced Technology Center
JARAC James A. Rhodes Athletic Center // VRCFA Vern Riffe Center for the Arts // MAS Massie Hall
KRI Kricker Hall // EDU Education Building // HEA Health Sciences

- 8am - 5pm** **Morris University Center Offices Open**
- 8am - 5pm** **ITS Service Desk Open // CML, 1st Floor**
- 3pm - 3:45pm** **Family Farewells**
*Family members are asked to depart campus so students can attend "WOW" sessions as programming after this point are designed specifically for new students only.
- 3:15pm - 4pm** **"WOW" New Student Check-In // VRCFA, Selby Lobby**
Every new student will receive their SSU T-shirt and ITS Flash Drive.
ATTENDANCE IS REQUIRED OF ALL NEW STUDENTS.
- 4pm - 4:25pm** **Academic Truths 101 – "Get the Truth about Your Major" // Various Locations**
Your future starts here. Discover a major that suits you.
Undecided // CML, Flohr Lecture Hall
*Who are unsure or looking for a major
*Not accepted into a Health Science Program
Engineering // ATC 104
Computer Aided Drafting, Computer Engineering Technology, Electromechanical Engineering, Environmental Technology, Plastics Engineering Technology
Fine Arts // MAS 108
Digital 3D, Interactive Media, Musical Theater, Studio Arts, Graphic Design
Natural Sciences // MAS 203
Biology, Pre-med, Chemistry, Geology
Mathematical Sciences // MAS 204
Mathematics, Actuarial Science
English/Humanities // MUC 215
English Generalist, Culture and Media, Communications
Gaming // MAS 020
Digital Simulation & Gaming Engineering Technology
- 4:30pm - 4:55pm** **Academic Truths 102 – "Get the Truth about Your Major" // Various Locations**
Your future starts here. Discover a major that suits you.
Gaming // MAS 020
Gaming & Simulation Development Arts
Social Sciences // CML, Flohr Lecture Hall
History, Political Science, Psychology, Psychology-Pre Art Therapy, Sociology, Social Science
Nursing // MUC 214
Associate Degree in Nursing (RN), Bachelor of Science in Nursing (BSN), BSN Completion, LPN to RN
Allied Health Science // MUC 215
Dental Hygiene, Radiologic Technologies, Respiratory Therapy, Emergency Medical Technician, Medical Laboratory Technician, Bachelor of Science in Health Science (BSHS)
Rehabilitation & Sport Professions // KRI 250
Exercise Science, Occupational Therapy Assistant, Physical Therapist Assistant, Sports Management, BSOT/MOT 3 + 2
Education // EDU 126
Visual Arts Education, Early Childhood Education, Early Childhood/Special Education; Intervention Specialist, Middle School Education, Adolescent/Young Adult Education (Science, Social Studies, Language Arts, Mathematics)
Business // ATC 104
Accounting, Management, Marketing, Health Care Administration, Information Systems
- 5pm - 5:45pm** **Bear Beginnings // VRCFA, Eloise Covert Smith Theater**
New Student Official Welcome from faculty and staff along with the class picture.
ATTENDANCE IS REQUIRED OF ALL NEW STUDENTS.
- 5:45pm** **Meet Your Welcome Ambassador**
- 6pm - 7:30pm** **Bear Beginnings Breakfast // MUC, Bears' Den Cafeteria**
Start the year with the most important meal of the semester.
- 7:45pm** **All New Student Meeting // VRCFA, Eloise Covert Smith Theater**
The Do's and Don'ts & What to Expect! All students will receive a FREE gift!
ATTENDANCE IS REQUIRED OF ALL NEW STUDENTS.
- 8:15pm** **SSU Bingo // JARAC**
Hundreds will win! Join us for SSU's most popular game. Sponsored by SPB.





SATURDAY, AUGUST 24

EVENT // LOCATION

MUC Morris University Center / CML Clark Memorial Library / ATC Advanced Technology Center
JARAC James A. Rhodes Athletic Center / VRCFA Vern Riffe Center for the Arts / MAS Massie Hall
KRI Kricker Hall / EDU Education Building / HEA Health Sciences

- 11am - 1pm** **Brunch // MUC, Bears' Den Cafeteria**
Bring your Student ID. "WOW" meals are provided for new housing and commuter students.
- 1pm - 9pm** **Barnes & Noble Bookstore Open // MUC, 1st floor**
- 1:15pm** **Speak Up, Speak Out // VRCFA**
Receive your SSU Stand Out T-shirt.
ATTENDANCE IS REQUIRED OF ALL NEW STUDENTS.
- 2pm - 5pm** **Shawnee Crafts // ATC Lawn**
Create your own Shawnee masterpiece!
- 2pm - 6pm** **Bus to Wal-Mart // Outside MUC, Pick-up/Drop-Off Location**
MUC Pickup Times – 2pm // 2:45pm // 3:30pm // 4:15pm // 5pm
Wal-Mart Pickup Times – 3pm // 3:45pm // 4:30pm // 5:15pm // 6pm
- 2:30pm** **Cornhole Tournament // 3rd Street**
Registration is from 2:00pm - 2:15pm.
Winning team will receive two sets of Shawnee State cornhole boards.
- 4:30pm - 6:30pm** **Dinner // MUC, Bears' Den Cafeteria**
Bring your Student ID. "WOW" meals are provided to new housing and commuter students.
- 6:15pm** **Housing Students - First Building Meeting in Your Resident's Hall**
ALL HOUSING STUDENTS ARE REQUIRED TO ATTEND THEIR BUILDING MEETING.
- 6:15pm** **Commuter Students-Commuter Connect // CML**
- 7pm** **WOW Carnival // ATC and Administration Annex Lawns**
Join us and celebrate everything Shawnee with fun games and prizes!
*Student organizations and office showcase.
*Drunk-goggle golf cart driving with Public Safety.
- 7pm** **Party at the Library // CML, 1st and 2nd Floors**
Ain't no party like a library party, cuz the library party don't stop!
- 7pm** **VIP Shopping Night // MUC, Barnes & Noble Bookstore**
Check out the special deals for one night only.
- 7 pm - 9 pm** **ITS Service Desk Open // CML, 1st floor**
- 7:30pm - 8:30pm** **Find Your Classes - Campus Tours // MAS, Student Success Center**
Print your class schedule in the Student Success Center. Welcome Ambassadors will give tours.
- 9pm** **Bears' Bonfire Bash // Beside the SSU Tennis Courts**
Welcome to a night of music and bonfire fun! Sponsored by Aladdin Dining Services

SUNDAY, AUGUST 25

- 11am - 2:30pm** **Brunch // Bears' Den Cafeteria, MUC**
- 12pm - 4pm** **Bus to Wal-Mart // MUC, Pick-Up/Drop-Off Location**
MUC Pickup Times – 12pm // 12:45pm // 1:30pm // 2:15pm // 3pm
Wal-Mart Pickup Times – 1pm // 1:45pm // 2:30pm // 3:15pm // 4pm
- 12pm** **Magic the Gathering // MUC, Smith Coffee House**
Building decks, casting powerful spells, summoning monstrous creatures and battling new opponents. Bring your cards.
- 2pm - 4pm** **Open Gym and Pool // JARAC**
- 4:30pm - 6:00pm** **Meet the Greeks // MUC**
Check out what Fraternity and Sorority life is all about.
- 4:30pm - 6:30pm** **Dinner // MUC, Bear's Den Cafeteria**
- 7pm** **Shakespeare in the Park - A Midsummer Night's Dream // Alumni Green**
Free community event. Bring a blanket or a chair to sit on the lawn.



Coming Soon – Bear Print

Bear Print will go live October 3 & 4

Swipe your Bear Card to print

- \$15.00 is loaded to student accounts each semester.
- 300 greyscale pages
- 100 color pages
- Authenticate one time with your network username & password

Load funds to your Bear Card for additional printing at these locations

- University Center – Near the Information Desk
- Library – Main entrance hallway
- Student Success Center

Check your account online at print.shawnee.edu. (Log in with your network username & password). Printer locations:

- Library – 1 greyscale and 1 color
- Bear Cave – 1 greyscale
- Student Success Center – 1 greyscale
- University Center – 1 greyscale
- Some computer labs

Quick Tip: The default setting for all print jobs is double-sided and greyscale. Users can adjust settings in Printer Properties prior to submitting a print job.

<i>Paper Size</i>	<i>Color</i>	<i>Grayscale</i>	<i>Color duplex (each side)</i>	<i>Grayscale duplex (each side)</i>
<i>Letter</i>	\$0.15	\$0.05	\$0.15	\$0.05
<i>Legal</i>	\$0.15	\$0.05	\$0.15	\$0.05
<i>11X17</i>	\$0.25	\$0.10	\$0.25	\$0.10
<i>Default (other sizes)</i>	\$0.15	\$0.05	\$0.15	\$0.05

User Interface for account tracking print.shawnee.edu

The screenshot displays the PaperCut MF user interface for account tracking. The browser address bar shows the URL <https://print.shawnee.edu/app?service=page/UserSummary>. The interface features a green header with the PaperCut MF logo and the user name 'jacksonmcrj'. A dark sidebar on the left contains navigation options: Summary, Rates, Redeem Card, Transaction History, Recent Print Jobs, Jobs Pending Release, Web Print, and Add Credit. The main content area is titled 'Summary' and includes three key metrics: BALANCE (\$15.00), PRINT JOBS (0), and PAGES (0). Below these are two sections: 'Activity' with a line graph titled 'Balance history for jacksonmcrj' showing a constant balance of \$15.00 from August 14 to September 4, and 'Environmental impact' which reports 0.0% of a tree, 0 g of CO2, and 0.0 hours running a 60W light bulb since May 16, 2019. The footer indicates the software version 'PaperCut MF 10.2.6 (Build 40437 2018-09-21)' and is licensed to Shawnee State University. The Windows taskbar at the bottom shows the time as 10:04 AM on 9/10/2019.

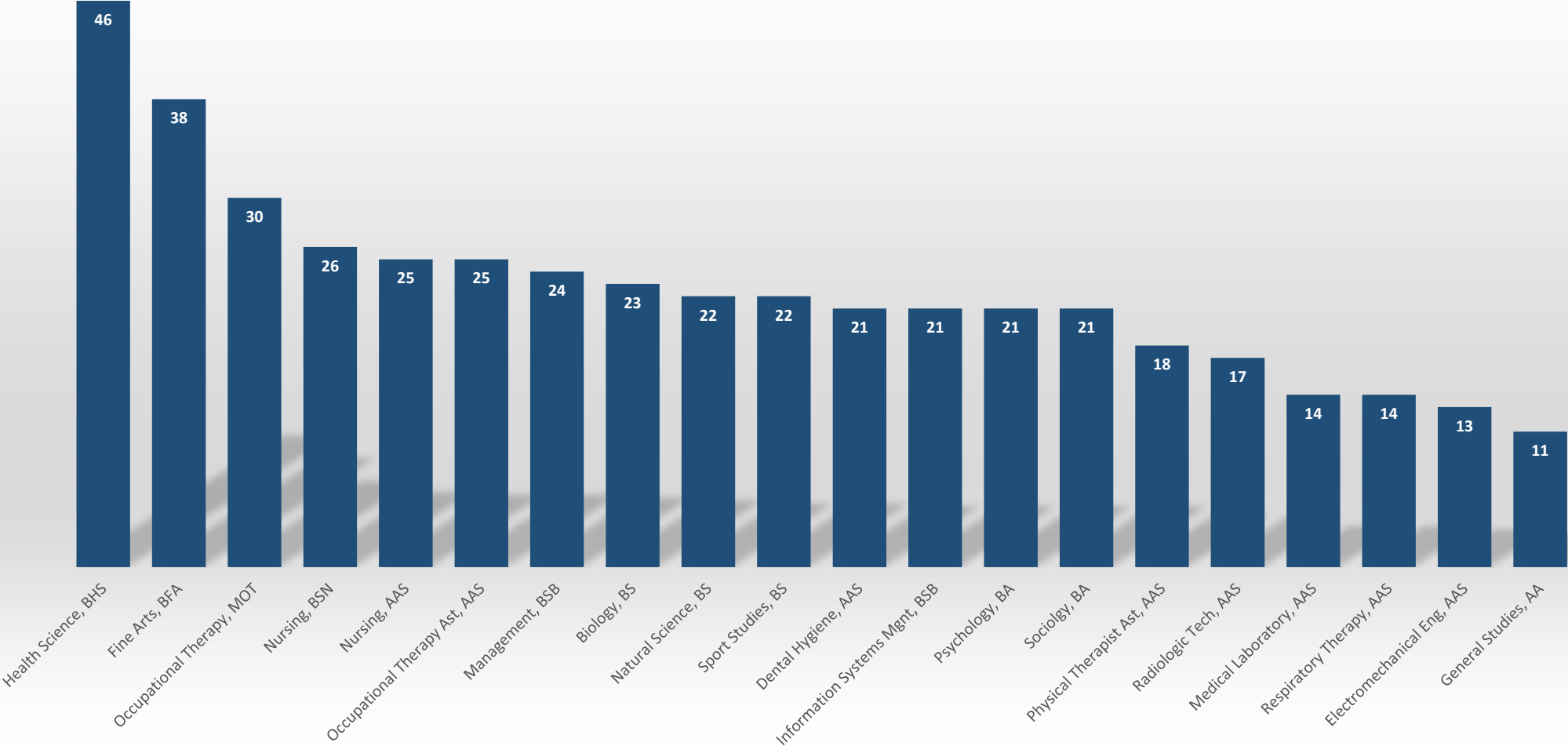


Office of the Registrar

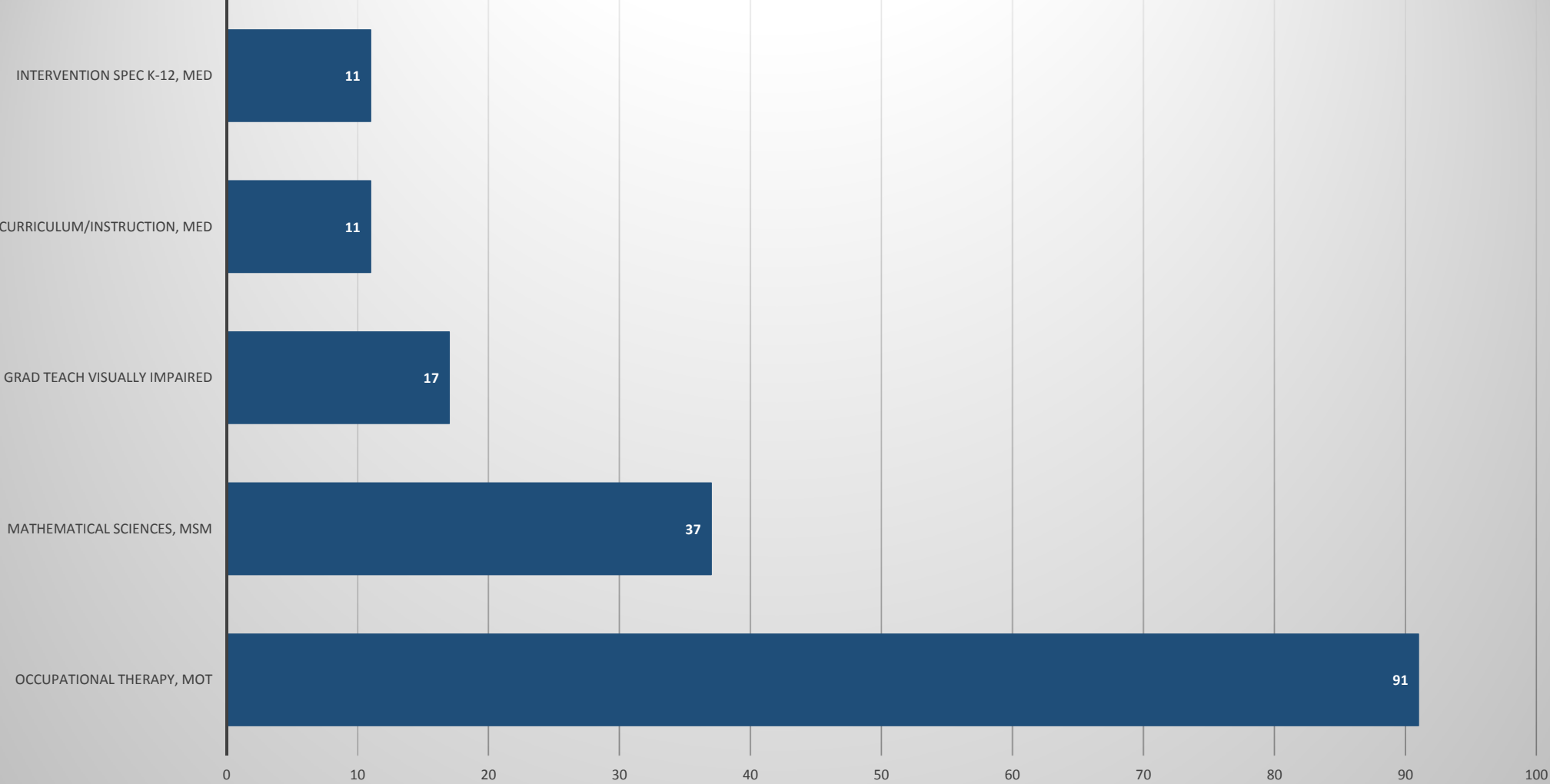
Graduation Report – 3 Year Comparison

Degree Level	2016-17	2017-18	2018-19
<i>Graduate</i>	65	58	47
<i>Bachelor</i>	489	436	465
<i>Associate</i>	229	238	214
<i>Total</i>	783	732	726

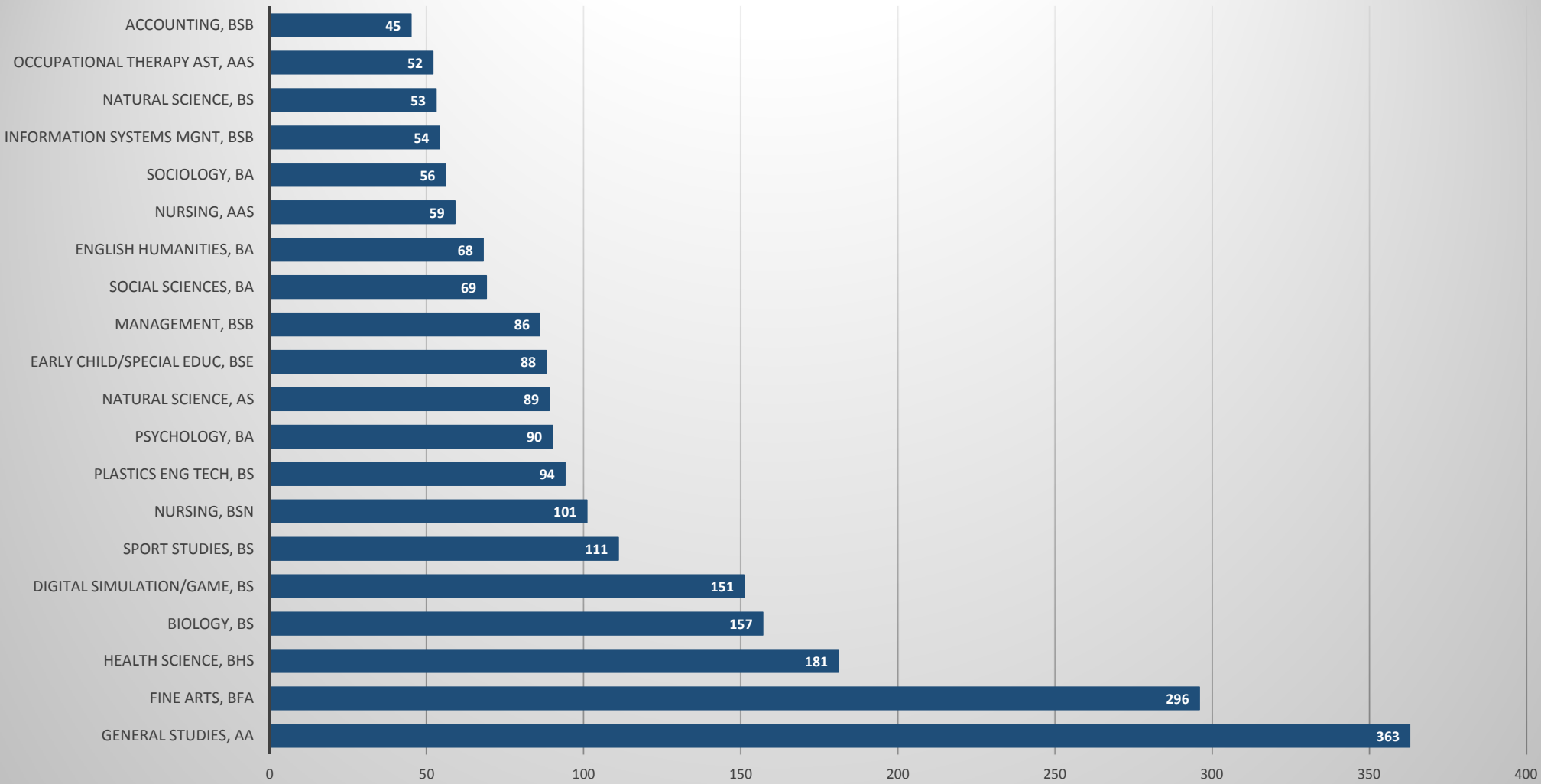
Top Degrees Awarded 2018-19



Graduate Programs Fall 2019



Top 20 Undergraduate Programs Fall 2019



UFS Report

Marc Scott has stepped down as UFS president in order to become Director of Assessment. There will be an election to replace him at the end of this month. In the interim, I will serve as both president and vice president.

Ohio Faculty Council (OFC) has been meeting over summer and discussions have included the OFC Technology Commercialization Award. Dan Krane has taken a leave of absence as chair of the OFC and Marc Scott is serving as interim chair.

On behalf of the faculty, I thank the board for the actions they took that allowed for the positive reports we heard earlier in the meeting.

Dr. Kyle Vick