

## **RESOLUTION F02-12**

### **ADMINISTRATORS AND ATSS EMPLOYMENT ACTIONS POLICY 4.51REV**

**(Consolidates 4.51Rev (2/8/02) and 4.61Rev (12/07/95))**

WHEREAS, a systematic review of institutional policies has been undertaken at the direction of the President in order to correct outdated technical language and to modify and update policies to reflect current operational needs; and

WHEREAS, the Board of Trustees last reviewed and approved Policy 4.51Rev, Administrative Appointments on February 8, 2002 and Policy 4.61Rev, Performance Evaluations on December 7, 1995; and

WHEREAS, the proposed Policy 4.51Rev retitled as “Administrators and ATSS Employment Actions” incorporates the primary components of both prior policies consolidating matters relevant to administrative and administrative/technical support staff (ATSS) employment actions and performance evaluations; and

WHEREAS, procedures established to comply with the revised policy are provided for informational purposes; and

WHEREAS, the policy and procedures have been reviewed with the affected governance body;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University hereby approves Policy 4.51Rev, Administrators and ATSS Employment Actions, effective January 20, 2012.

(January 20, 2012)