

MINUTES

October 26, 2015

4:00 PM

University Faculty Senate

Shawnee State University

Call to Order

UFS President Andrew Feight called the meeting to order.

Roll Taking

Secretary Janet Feight recorded attendance as follows:

Present: Tom Piontek, Janet Snedegar, Barbara Warnock, Linda Hunt, Cindy Hermanson, Nick Meriwether, Isabel Graziani, Phil Blau, Chris Meade, Patric Leedom, Virginia Pinson, Cathy Bailey, Adam Miller, Nancy Bentley, Dan Finnen.

Absent: Keenan Perry, Sean Dunne.

Approval of Minutes

The minutes from the last meeting were approved by acclamation.

Agenda

Approved by acclamation.

UFS Officer Reports

President's report: UFS President Andrew Feight announced that Oct. 26 was the EPCC deadline for completely new course proposals. The first real GEAC deadline is the week of the 26th and the final GEAC deadline for GEP course proposals is December 3.

President Feight then asked VP Barnhart for a report on the Ohio Faculty Council, since he was out of town delivering an invited lecture and could not attend.

Vice President Barnhart reported on innovation and distinguished teaching awards under development and OFC discussion of the percentage of tenure track vs. adjunct faculty at Ohio institutions and those that have adjunct representation in their senates. Part time representation on faculty senates can be problematic, and VP Barnhart made

note of this as well as other related issues, finally noting that the U of Akron faculty had requested and received an adjunct pay raise of 35%.

There was discussion of the Governor's Task Force on Affordability and Efficiency, which included recommendations on textbook costs, time to degree, and duplicate state programs, and various financial initiatives and collaborative efforts between institutions. Mention was made to a recent *Plain Dealer* op-ed that attributed affordability issues to administrative bloat, something not mentioned in the task force rhetoric.

President Feight then noted that the next UFS meeting will be November 30th.

Treasurer's Report: OFC October expenses have not yet posted. Name plates have been ordered and will be available at the next meeting. The report was accepted by acclamation.

Administration Reports

Provost's Report: Interim Provost Jeff Bauer distributed a draft calendar and stated that the calendar committee had met and come up with a new 2016-17 calendar and were discussing a 14+1 semester schedule. The thinking is that this would allow a longer summer semester, but might cause a need for faculty to adjust syllabi and course content. The summer calendar needs to be revised as it is not optimal for high school graduates. It is possible to change the calendar, allowing high school students to enroll in bridge programs. Bauer indicated that the committee believed more study and input from the UFS and SEA was in order before such a major change was made to the calendar.

Reshuffling or redesign of administrative offices has led to Chris Shaffer working (with Cathy Mullins) in Institutional Effectiveness under the Provost in a role that provides data on a variety of subjects including the support of grant writing.

Plans are in the works to reopen the Women's Center with a 12-month full-time staff position and with a relocation of the center to a more accessible location.

Changes in programs and locations - Some CPS programs will be relocated as of Fall of 2016.

The search for a Vice President of Enrollment Management/Student Affairs will be complete in January 2016.

There was a recent event attended by the Director of Veteran's Services, the Provost and Chancellor, among others, at which a history major discussed why veterans should attend SSU: effective presentation.

State-mandated Program Evaluations: The Chancellor will legally designate what "low enrollment" means, which may be under 50% capacity. Bruce Johnson, the president of the IUC will speak with the Chancellor about the formula to determine this for programs and courses. The end result may be "Collaboration," which could signify the elimination or combination of programs.

Announcements from the floor

Questions about safety and security on campus were raised and discussed. The Senate requested that the recently announced availability of a mobile app emergency quick reference guide be sent out again over email.

Committee Reports:

Executive Committee: Drew Feight reported that the President and Provost are proposing a First-Year Experience course and program, to be developed in cooperation with Career Services. State officials with the Department of Higher Education had told the President and Provost that Shawnee's Capital Project request would not be funded until we meet state requirements as regards career services. This will be a 1 credit class that will involve career exploration and selection along with financial aid literacy. The course proposal for the program, including staffing recommendations and suggestions about major adjustments, is being developed by an advisory committee headed up by Chris Kacir (along with N. Karabinas, A. Miller, D. DeSario, and J. Rex, ex officio: Deans Haas and Bauer). The proposal should go to EPCC by the December 28 deadline. The President would like this to be in place by next fall.

Announced appointments to Intellectual Property Committee: A. Feight, G. Lyons, N. Bentley, D. Jones.

Provost Search Committee: Nancy Bentley reported that the committee met Wednesday with Beecher Hill Consulting to discuss candidate review. There will be active recruitment, aiming for February or March, candidates on campus.

Graduate Council: Deb Scurlock reported that there were three issues covered at the October meeting: Early Childhood (Endorsement Program), MOT - 3 hour and 1 hour courses (approved, better fit for students).

Commencement: Patric Leedom reported that the ceremony will take place at 3 p.m. on December 18th in the Verne Riffe Center.

Research/Scholarly Affairs - Drew Feight reported for chair Fleeman that the committee is addressing the sabbatical policy and will meet with the SEA President. They have received two sabbatical applications from CAS.

Faculty Assessment Committee: Chair Shannon Lawson reported progress on recommendations regarding the BOT policy on Student Learning Outcomes. They will meet in the next week to finalize their review. Development of policy and procedures for review of academic administrators is also under development.

Intellectual Property Ad Hoc: Drew Feight reported on an organizational meeting. The interim Provost passed on presidential recommendations for standard language, and the committee reviewed draft policy as well as those policies of peer institutions. This policy should be ready by March.

Distance Learning: Cathy Bailey reported on review of approved sections, approval of procedure for the CBA-required three-year reviews of DL courses - procedures were emailed to department chairs. Two members of the committee will pre-review and then the full committee will review.

New Business

- EPCC Items - Bundled, approved unanimously.
 - Fine, Digital, and Performing Arts
 - Courses to delete – ARTS 2501, 2522, 2531, 3521, 3522, 4521
 - Courses to warehouse – ARTS 3511, 3512, 4511, 4512
 - New Courses – ARTS 2513, 3532, 3534, 3541, 3542, 3551, 3553, 3561, 3562, 3591, 3592
 - Minor course changes – ARTS 2511, 2512, 3531, 3533, 3622
- Natural Sciences
 - Courses to be deleted – GEOL 2290, 2295, 4491, 4999

- New Course – GEOL 4310
- Minor course changes – GEOL 2203, 3100, 4206, 4211, 4212, 4311
- Enhancement change of degree – BSNS Geology concentration;
geology minor
- BOT Policy No. 2.08 - Academic Program Review Policy, Procedures, &
Guide
- Graduate Council - Bundled, approved unanimously.
 - Warehouse — Early Childhood 4/5 Endorsement Program
(Graduate level)
 - Minor Course Change — MOT 6652
 - New Course — MOT 6653

Adjourned 5:18 p.m.

**Shawnee State University
University Faculty Senate
Treasurer's Report**

As Of: 2015-10-26
Budget Period: 2015-16
Budget Accounts: 10-3620-*

Object	Description	FY Budget	Expenses	Budget Balance	Expended %
5500	Regular Student Empl				
5853	Workers Compensation				
6210	Travel				
6211	Meals / Same Day Travel				
6260	Entertainment				
6340	Postage / Delivery				
6350	Printing & Binding				
6360	Purchased Publications				
6450	Rental				
6790	Miscellaneous Expense	2,850		2,850	
9999	Unallocated				
Total		2,850		2,850	

Notes:

**Respectfully Submitted
James M. Reneau – Treasurer UFS**