

# Shawnee State University

POLICY TITLE:	CHEMICAL HAZARDS
POLICY NO. :	5.22REV
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EFFECTIVE DATE:	12/19/2022
NEXT REVIEW DATE:	12/2025
RESPONSIBLE OFFICER:	VPFA
APPROVED BY:	BOARD OF TRUSTEES

## 1.0 PURPOSE

The purpose of this policy is to provide for safe and appropriate occupational practices involving chemicals that are found or used on campus and to ensure compliance with the OSHA Hazard Communication Standard (29 CFR 1910.1200) as adopted by the Ohio Public Employees Risk Reduction Program (PERRP).

## 2.0 CHEMICAL HAZARD COMMUNICATION PROGRAM

The Shawnee State University Chemical Hazard Communication Program fulfills the Occupational Safety and Health Administration (OSHA) requirements for 29 CFR 1910.1200 as adopted by the Ohio Public Employees Risk Reduction Program (PERRP), and ensures that University faculty and staff are fully informed concerning potential and existing chemical hazards.

2.1 This Chemical Hazard Communication Program applies to:

2.1.1 Administrators, Faculty, Staff, Student Employees, and Contractors.

2.1.2 Any known occupational chemical hazard.

2.1.3 Chemicals to which employees may be exposed under normal conditions of use or in a foreseeable emergency.

## 3.0 TRAINING

3.1 The Office of Environmental Health and Safety will work with the Department of Human Resources to ensure that employees whose positions may require exposure to certain hazardous chemicals are informed and trained upon initial hire and/or upon assignment to such position.

3.2 The positions that require specific training are identified in the University's Chemical Hazard Communication Program procedure linked below.

#### 4.0 CONTRACTORS

Contractors are required to maintain safety data sheets (SDSs) onsite for any hazardous chemicals brought onto University property and to comply with OSHA regulations while working on University property. Employees who need to access chemical information related to contractor activity should contact the University's Construction Manager or the Office of Environmental Health and Safety.

#### 5.0 PROCEDURES

The President will ensure the implementation of a Chemical Hazard Communication Program that establishes the procedures necessary to effectively administer the standards and actions related to chemical hazards in the workplace.

##### History

Effective: 06/18/1993

Revised: 07/11/2014

Reviewed: 12/19/2022 with minor revisions

Applicable Procedure: 5.22.1 Chemical Hazard Communication Program