

Graduate Council Meeting

November 13, 2019

Members Present: Karen Koehler, Kim Cassidy, Doug Darbro, John Whitaker, Chelsey Thompson, Barb Warnock, Chris Raber, Paul Madden, Bobbi Massie

Guest: Marc Scott, John Peters, DPS

Topics	Discussions	Actions
<p><i>Roll Call and establishment of a quorum</i></p> <p><i>Minutes of the meeting: February 12th, 2020:</i></p> <p><i>New Program/Certification</i></p> <p><i>a. I.S. Hearing Impaired Consortium "TODHH"</i></p> <p><i>b. Orientation and Mobility "O & M"</i></p> <p><i>Academic Program Glossary- Marc Scott</i></p> <p><i>Course Approval: MATH5000</i></p>	<p>A quorum was established. Meeting was called to order at 4:00 p.m. by Karen Koehler, Graduate Council Chair.</p> <p>a. Karen Koehler shared That the TODHH has moved to the 10 day review process at the state level. Final responses are due by March 23, 2020. She projects that the first cohort will begin in Summer 2020.</p> <p>b. Karen shared that the O & M came back from reviewers with recommended changes. The changes were made and sent back to the Vice-Chancellors office for 2nd review. A projected start for this program is Fall 2020.</p> <p>Doug Darbro shared that the variable credit course, MATH5000 has been developed and added to curriculog.</p>	<p>Motion to approve: Chris Raber, seconded by Doug Darbro. Unanimously approved</p> <p>The School of Education is in the process of interviewing new faculty for these programs. Karen will update GC at the next meeting with any changes she has received from the Chancellors office.</p> <p>Chris Raber made a motion for the course be sent out for 5-day open hearing. Barb Warnock seconded. Unanimously approved. Bobbi will send out an email to start a 5-Day open hearing.</p>

<p><i>Graduate Faculty Status renewals:</i></p>	<p>Bobbi shared the graduate faculty status list.</p>	<p>GC members reviewed the grad faculty list and suggested that Bobbi send an email to Department Chairs asking them to review the list and update her with any changes to their faculty. Bobbi will send the list to Department Chairs and follow up with the Provost office regarding faculty updates.</p>
<p><i>Graduate Center webpage updates:</i></p>	<p>Karen Koehler proposed that all graduate faculty have a bio and picture added to the graduate center webpage.</p>	<p>GC members unanimously agreed the placing of grad faculty status', bios and pictures to the graduate center webpage. Bobbi will contact graduate faculty and begin the process of collecting the bios.</p>
<p><i>Updated Graduate tuition rates:</i></p>	<p>Paul Madden presented new graduate rates that were proposed at the March Board of Trustees meeting. GC members were concerned with no fees for online students. Doug Darbro shared that he uses Proctor U for testing and there is a fee for those services.</p>	<p>Paul will take the GC concerns to the Provost for further discussion.</p>
<p><i>Graduate Council Manual Updates:</i></p>	<p>Karen Koehler suggested that the GC Manual committee meet following the GC meeting.</p>	<p>GC committee members: John Whitaker, Chris Raber, Doug Darbro, Karen Koehler. Each member will be assigned a section of the manual to review and bring back suggested changes to the April GC meeting.</p>

<p><i>Assessments Reports: Proposal for Learning Outcomes Assessment Report</i></p> <p><i>Additional items:</i></p> <p><i>Motion to Adjourn 5:15:</i></p>	<p>The proposal located in curriculog was submitted by Marc Scott. Marc shared that he is leading the university’s new assessment process. The rubric for the assessment as shared with GC members. Assessments will be done yearly for all programs. Accredited programs will be able to submit a program review that was submitted for accreditation purposed to their accrediting bodies.</p> <p>Due to COVID-19 SSU will move to all online courses and essential staff. This was put into place by President Bauer to begin on March 16th with an end date April 16th(that is subject to change).</p> <p>Discussion around the name change of the Graduate Center to Graduate School.</p>	<p>Marc shared that each submission will be reviewed by him and his team. Each submission will receive a detailed report. GC members unanimously agreed to move the proposal through the process in curriculog.</p> <p>Motion to approve: Doug Darbro, seconded by Chris Raber, Unanimously approved. Karen Koehler will submit the approval in curriculog.</p> <p>Karen and Bobbi will discuss online options for the April 8th GC meeting.</p> <p>Paul Madden shared that he sent an email to the Provost office but has not receive any correspondence. He will follow up and bring an update back to the April meeting.</p> <p>Motion by Kim Cassidy, seconded by Chris Raber. Unanimously approved</p>
<p><i>Next Graduate Council meeting date:</i> Respectfully submitted,</p> <p><i>Bobbi R. Massie</i></p> <p>Bobbi R. Massie Graduate Center Administrator</p>	<p>04/08/2020</p>	