

**BOARD OF TRUSTEES  
ACADEMIC AND STUDENT AFFAIRS COMMITTEE  
November 2, 2012  
10:45 a.m., University Center, Room 215**

**Agenda**

**1.0 Action Items**

**No Action Items.**

**2.0 Information Items**

**2.1 Faculty Promotions**

**Information**

Dr. David Todt, Provost and Vice President for Academic Affairs, will report on Full Service Faculty Promotions.

In accordance with the provisions of Article XIII Promotions of the Collective Bargaining Agreement between Shawnee State University and Shawnee Education Association, the President, after reviewing individual files and recommendations of the Screening Committees, the Faculty Promotion Committees and the Provost, awarded the following promotions:

To the rank of Professor:

Dr. James McPherson, Department of Health Sciences, MOT

To the rank of Associate Professor:

Dr. Amr Al-Azm, Department of Social Sciences

Ms. Patricia Spradlin, Department of English and Humanities

To the rank of Assistant Professor:

Ms. Theresa Jackson, Department of Health Sciences, Nursing

Mr. Keenan Perry, Department of Health Sciences, Athletic Training

Ms. Janet Snedegar, Department of Health Sciences, Nursing

**2.2 Faculty Reports**

**Information**

Dr. Todt will report on Faculty Statistics, Faculty Professional Day and the annual Adjunct Faculty Dinner.

**2.3 Enrollment Report**

**Information**

Mr. Moore will present the 2012 Fall Semester Enrollment Report.

#### **2.4 Student Government Association**

#### **Information**

Ms. Aubry Fowler, President of Student Government Association, will report on the activities of the SGA.

#### **2.5 Felony Report**

#### **Information**

Dr. Mary Oling-Sisay will present a report on felony admissions detailing trends.

### **3.0 Education**

Dr. Brenda Haas, Dean, University College, will present on the pilot First Year Experience currently underway.

## **Faculty Promotion**

Shawnee State University

### Basis for Promotion

- A. Advancement in rank to Assistant or Associate Professor is viewed as recognition for:
  - 1. excellence in teaching and outstanding achievements in scholarship; or
  - 2. excellence in teaching and outstanding achievements in service; or
  - 3. excellence in teaching and substantial contributions in both scholarship and service.
  
- B. Advancement in rank to full professor at Shawnee State University is viewed as recognition for:
  - 1. excellence in teaching, outstanding achievements in scholarship, and substantial contributions in service or
  - 2. excellence in teaching, outstanding achievements in service and substantial contributions in scholarship.
  
- C. Advancement in rank for graduate faculty at Shawnee State University is viewed as recognition for:
  - 1. excellence in teaching and outstanding achievements in scholarship; or
  - 2. excellence in teaching and substantial contributions in both scholarship and service.

### Criteria for Promotion

- 1. Effective teaching may be demonstrated through the following criteria, or similar criteria:
  - a. maintaining currency in one's subject matter;
  - b. effectively communicating subject matter by several means or methods such as lecture, discussion, demonstration, laboratory exercise and practical experience;
  - c. assisting students in course-related work outside of class;
  - d. developing improved instructional materials or methods;
  - e. promoting students' critical and creative thinking;
  - f. mentoring students in professional scholarly activities (for example, presentations at conferences or participation in research projects and/or publications).
  
- 2. Effective scholarship may be demonstrated through the following criteria, or similar criteria:
  - a. giving scholarly presentations to academic organizations
  - b. giving scholarly presentations to the campus community
  - c. publishing books or publishing treatises in scholarly professional journals;
  - d. having books accepted for publication or treatises accepted for publication in scholarly professional journals;
  - e. exhibiting creative works or acquiring show or performance credits at prestigious venues when they are appropriate to the field of study;

### Effective scholarship (continued)

- f. having creative works accepted for exhibition or shows or performances at prestigious venues when they are appropriate to the field of study;
  - g. holding offices or positions in professional academic organizations or on scholarly editorial boards;
  - h. obtaining grants, contracts or similar financial support from government, foundations, or other sources for scholarly purposes (other than those included as service);
  - i. acquiring a degree or certification other than the University required minimum degree as appropriate to the candidate's department; and
  - j. maintaining professional certification and licensure.
3. Effective service may be demonstrated through the following criteria, or similar criteria:
- a. actively serving on University-wide committees;
  - b. actively serving on departmental committees;
  - c. holding leadership positions on University-wide and departmental committees;
  - d. having responsibility in accreditation and reaccreditation activities;
  - e. advising student organizations;
  - f. representing the university at civic groups, municipal or state governmental agencies, primary or secondary schools in the state, and community groups;
  - g. developing curriculum with special emphasis on academic degree program development or enhancement;
  - h. advising students in degree-related matters;
  - i. obtaining grants, contracts or similar financial support from government, foundations, or other sources for University purposes (other than those included in scholarly and professional activity);
  - j. implementing the strategic plan of the University.

### Implementation at Department Level

Each department must establish promotion criteria by March 15, 2013. A promotion criteria committee composed of one member of each academic department, and the deans of the colleges of arts and sciences and professional studies will conduct an initial review of the criteria from each department in order to ensure consistent rigor (despite disciplinary differences in criteria) across departments and colleges. This committee may request that criteria be amended or altered as necessary. Following this initial review, promotion criteria will be re-examined during departmental program reviews.

## FACULTY STATISTICS

		08-09	09-10	10-11	11-12	12-13
Full Service Faculty (Includes full service contracts, one-year full service temps, and FTI's)		147	149	149	151	153
Open FS Positions		4	6	8	6	7
Gender:	Males	88	85	83	81	81
	Females	59	64	66	70	72
College of Professional Studies Faculty	Business Administration	14	14	12	12	11
	Health Sciences	38	37	40	40	39
	Engineering Tech.	<u>13</u>	<u>12</u>	<u>12</u>	<u>13</u>	<u>12</u>
	CPS Totals	<b>65</b>	<b>63</b>	<b>64</b>	<b>65</b>	<b>62</b>
College of Arts and Sciences Faculty	English/Humanities	20	22	19	20	21
	Fine, Digital & Perf. Arts	9	9	9	9	11
	Mathematics	13	14	14	14	15
	Natural Sciences	16	16	16	16	17
	Social Sciences	14	15	15	15	16
	Teacher Education	<u>10</u>	<u>10</u>	<u>12</u>	<u>12</u>	<u>11</u>
	CAS Totals	<b>82</b>	<b>86</b>	<b>85</b>	<b>86</b>	<b>91</b>
Faculty Rank	Professors	37	39	33	35	32
	Associate Professors	45	48	48	48	45
	Assistant Professors	37	35	32	32	41
	Senior Instructors	21	18	23	21	17
	FTI – Full Time	X	X	3	9	11
	Instructors	7	9	13	6	6
	Visiting Professor	X	X	X	X	1
Types of Faculty Contracts	Continuing Contracts	90	96	100	99	99
	One-Year Contracts	48	40	36	46	49
	One-Year Temp Contracts	9	13	13	6	5
Faculty Degrees	Doctorates	77	79	75	75	81
	Masters	62	61	63	67	64
	Bachelors	8	9	11	9	8
New Full Service Hires	full service	3	6	11	7	8
	full service temps	8	7	7	3	4
	FTI – Full Time Instr.	<u>0</u>	<u>0</u>	<u>3</u>	<u>5</u>	<u>4</u>
	Totals	<b>11</b>	<b>13</b>	<b>21</b>	<b>15</b>	<b>16</b>
Resignations/Retirees/etc.	10	4	13	3	8	
Average Faculty Salary Per Rank	Professor	\$73,195	\$73,202	\$71,231	\$72,833	**\$71,007
	Associate Professor	\$60,180	\$60,598	\$60,531	\$60,760	\$60,513
	Assistant Professor	\$49,751	\$50,467	\$52,511	\$52,710	\$53,711
	Senior Instructor	\$43,724	\$44,827	\$45,154	\$47,069	\$45,900
	Instructor	\$31,574	\$34,105	*\$41,796	\$35,083	\$37,650
Average Faculty Salary	All Faculty	\$57,118	\$58,013	\$57,249	\$57,651	\$56,919
Faculty by Hire Dates	2012	X	X	X	X	16
	2011	X	X	X	10	9
	2010	X	X	18	14	11
	2000-2009	79	84	74	72	69
	1990-1999	29	28	26	25	24
	1980-1989	33	32	27	26	23
	1971-1979	6	5	4	4	1

Information based on Faculty Employment Records in the Office of the Provost

\* Average Instructor Salary includes two returning retired faculty salaries with high step placement.

\*\* Average Faculty Salary Per Rank for 12-13 based on tentatively approved SEA/SSU CBA salary appendix.

**15<sup>TH</sup> DAY ENROLLMENT REPORT (*preliminary*)  
FALL SEMESTER 2012**

<i>Headcount</i>	<b>Enrolled</b>	<b>Change #</b>	<b>Change %</b>
Undergraduate	4532	-62	-1.3
Graduate	98	+5	+5.4
<b>Total</b>	<b>4630</b>	<b>-57</b>	<b>-1.2</b>

<i>FTE</i>	<b>Enrolled</b>	<b>Change #</b>	<b>Change %</b>
Undergraduate	4037	-35	-0.9
Graduate	68	-3	-4.2
<b>Total</b>	<b>4105</b>	<b>-38</b>	<b>-0.9</b>

<i>SSI Eligible FTE</i>	<b>Enrolled</b>	<b>Change #</b>	<b>Change %</b>
Undergraduate	3906	-75	-1.9
Graduate	63	+1	+1.6
<b>Total</b>	<b>3969</b>	<b>-74</b>	<b>-1.8</b>

<i>New Student Headcount</i>	<b>Enrolled</b>	<b>Change #</b>	<b>Change %</b>
First-Time Freshmen <sup>1</sup>	999	+31	+3.2
Transfers <sup>2</sup>	305	+20	+7.0
Post Secondary	58	-46	-44.2
Non-Degree	13	-8	-38.1
Graduate	30	-5	-14.3
<b>Total</b>	<b>1405</b>	<b>-8</b>	<b>-0.6</b>

<sup>1</sup> 114 students were 2012 high school graduates, but had earned previous credit at SSU.

<sup>2</sup> 1 student was a 2012 high school graduate, but had earned previous credit at another institution.

<i>Continuing Student Headcount</i>	<b>Enrolled</b>	<b>Change #</b>	<b>Change %</b>
Freshmen	690	-120	-14.8
Sophomores	771	+28	+3.8
Juniors	660	+24	+3.8
Seniors	969	+7	+0.7
Non-Degree	67	+2	+3.0
Graduate	68	+10	+17.2
<b>Total</b>	<b>3225</b>	<b>-49</b>	<b>-1.5</b>

<i>Undergraduate County of Origin</i> <sup>3</sup>	<b>Enrolled</b>	<b>Change #</b>	<b>Change %</b>
<b>Southern Ohio</b>			
Scioto	1820	-79	-4.2
Lawrence	114	-12	-9.5
Adams	214	+5	+2.4
Pike	326	-42	-11.4
<b>Total</b>	<b>2474</b>	<b>-128</b>	<b>-4.9</b>
<b>Central Ohio</b>			
Franklin	133	-13	-8.9
Licking	29	+4	+16.0
Delaware	11	-1	-8.3
Madison	17	-1	-5.7
Pickaway	57	+2	+3.6
Fairfield	37	-6	-14.0
Union	4	-1	-20.0
Ross	191	-5	-2.6
<b>Total</b>	<b>479</b>	<b>-21</b>	<b>-4.2</b>
<b>Southwestern Ohio/Northern Kentucky</b>			
Brown	77	-1	-1.3
Butler	17	0	0.0
Clermont	59	+14	+31.1
Clinton	20	+3	+17.6
Hamilton	92	+22	+31.4
Highland	52	-14	-21.2
Kenton (KY)	2	+1	+50.0
Warren	20	-4	-16.7
<b>Total</b>	<b>339</b>	<b>+21</b>	<b>+6.6</b>

<sup>3</sup> Undergraduates represent 80 of Ohio's 88 counties, 17 Kentucky counties, and 8 West Virginia counties.

<i>Undergraduate Residency</i>	<b>Enrolled</b>	<b>Change #</b>	<b>Change %</b>
Ohio	4010	-89	-2.2
Kentucky	401	+2	+0.5
Other US States <sup>4</sup>	88	+19	+27.5
International <sup>5</sup>	33	+6	+22.2

<sup>4</sup> Undergraduates represent 28 states and the District of Columbia.

<sup>5</sup> Undergraduate international students represent 20 countries.

<b><i>Undergraduate Demographics</i></b>	<b>Enrolled</b>	<b>%</b>
<i>Gender</i>		
Male	1922	42.4
Female	2610	57.6
<i>Age</i>		
Under 19	912	20.1
19 to 25	2705	59.7
Over 25	915	20.2
<i>Ethnicity</i>		
American Indian/Alaskan	34	0.8
Asian/Pacific Islander	18	0.4
Black/African American	252	5.6
Hispanic/Puerto Rican	28	0.6
White	3830	84.5
Two or more races	56	1.2
Non-Citizen	33	0.7
Unknown/Other	281	6.2



**15<sup>TH</sup> DAY ENROLLMENT REPORT 5 YEAR COMPARISON**

<b>Headcount</b>	<b>Fall 2008</b>	<b>Fall 2009</b>	<b>Fall 2010</b>	<b>Fall 2011</b>	<b>Fall 2012</b>
Undergraduate	3935	4220	4460	4594	4532
Graduate	41	80	101	93	98
<b>Total</b>	<b>3976</b>	<b>4300</b>	<b>4561</b>	<b>4687</b>	<b>4630</b>

<b>FTE</b>	<b>Fall 2008</b>	<b>Fall 2009</b>	<b>Fall 2010</b>	<b>Fall 2011</b>	<b>Fall 2012</b>
Undergraduate	3449	3715	3989	4072	4037
Graduate	39	60	75	71	68
<b>Total</b>	<b>3488</b>	<b>3775</b>	<b>4064</b>	<b>4143</b>	<b>4105</b>

<b>SSI Eligible FTE</b>	<b>Fall 2008</b>	<b>Fall 2009</b>	<b>Fall 2010</b>	<b>Fall 2011</b>	<b>Fall 2012</b>
Undergraduate	3378	3640	3891	3981	3906
Graduate	36	57	69	62	63
<b>Total</b>	<b>3414</b>	<b>3697</b>	<b>3960</b>	<b>4043</b>	<b>3969</b>

<b>New Student Headcount</b>	<b>Fall 2008</b>	<b>Fall 2009</b>	<b>Fall 2010</b>	<b>Fall 2011</b>	<b>Fall 2012</b>
First-Time Freshmen	942	957	990	968	999
Transfers	182	219	264	285	305
Post Secondary	80	102	95	104	58
Non-Degree	35	29	11	21	13
Graduate	7	38	41	35	30
<b>Total</b>	<b>1246</b>	<b>1345</b>	<b>1401</b>	<b>1413</b>	<b>1405</b>

<b>Continuing Student Headcount</b>	<b>Fall 2008</b>	<b>Fall 2009</b>	<b>Fall 2010</b>	<b>Fall 2011</b>	<b>Fall 2012</b>
Freshmen (1-29 hours earned)	627	741	794	810	690
Sophomores (30-59 hours earned)	679	726	770	743	771
Juniors (60-89 hours earned)	535	584	611	636	660
Seniors (90+ hour earned)	789	799	872	962	969
Non-Degree	66	63	53	65	67
Graduate	34	42	60	58	68
<b>Total</b>	<b>2730</b>	<b>2955</b>	<b>3160</b>	<b>3274</b>	<b>3225</b>

<i>Undergraduate County of Origin</i> <sup>3</sup>	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2012
<b>Southern Ohio</b>					
Scioto	1734	1796	1894	1899	1820
Lawrence	113	139	122	126	114
Adams	184	193	212	209	214
Pike	314	365	354	368	326
<b>Total</b>	<b>2345</b>	<b>2493</b>	<b>2582</b>	<b>2602</b>	<b>2474</b>
<b>Central Ohio</b>					
Franklin	114	119	140	146	133
Licking	5	19	22	25	29
Delaware	13	12	16	12	11
Madison	7	8	13	18	17
Pickaway	33	36	55	55	57
Fairfield	36	44	48	43	37
Union	8	7	6	5	4
Ross	140	142	184	196	191
<b>Total</b>	<b>356</b>	<b>387</b>	<b>484</b>	<b>500</b>	<b>479</b>
<b>Southwestern Ohio/Northern KY</b>					
Brown	66	73	68	78	77
Butler	20	15	20	17	17
Clermont	30	25	32	45	59
Clinton	25	16	17	17	20
Hamilton	47	53	61	70	92
Highland	50	53	59	66	52
Kenton (KY)	1	1	1	1	2
Warren	10	10	14	24	20
<b>Total</b>	<b>249</b>	<b>246</b>	<b>272</b>	<b>318</b>	<b>339</b>

<i>Undergraduate Residency</i>	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2012
Ohio	3579	3815	3998	4099	4010
Kentucky	287	323	357	399	401
Other US States	35	54	72	69	88
International	34	28	33	27	33

<i>Undergraduate Demographics</i>	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2012
<i>Gender</i>					
Male	1606	1751	1892	1953	1922
Female	2329	2469	2568	2641	2610
<i>Age</i>					
Under 19	917	988	993	952	912
19 to 25	2198	2349	2540	2719	2705
Over 25	822	883	927	923	915

<i>Ethnicity</i>					
American Indian/Alaskan	37	38	33	37	34
Asian/Pacific Islander	20	14	19	15	18
Black/African American	119	162	219	233	252
Hispanic/Puerto Rican	16	17	22	29	28
White	3413	3608	3740	3868	3830
Two or more races	n/a	3	31	49	56
Non-Citizen	34	28	33	27	33
Unknown/Other	296	350	363	336	281

## Student Government Association

### Report for Board of Trustees

November 2012

Student Government Association (SGA) is looking forward to an exciting school year. The members of the executive board are organizing different activities to benefit students as well as clubs and organizations, including the following projects:

- Getting new students accustomed to campus via online resources by distributing flash drives with information on campus resources pre-downloaded at the Student Organization Showcase,
- Simplifying the process for clubs and organizations to receive status and funding,
- Approving 50 student clubs and organizations for status and funding,
- Expanding involvement on OrgSync by purchasing 25 more portals and encouraging new and existing clubs to utilize the site,
- Executive Board's conference in Chicago,
- Voter Registration Event,
- Free stamps and envelopes available for students at the welcome desk in the University Center,
- Breast Cancer Awareness Club Fundraiser.

This year SGA's goal is to get more involved on campus, to have projects that involve more students on campus and within the community, and to act as a voice for the students when they need our support. The executive board brings hope that they can positively impact Shawnee State's Campus.