Math Club of Shawnee State University
Constitution & By-Laws

<u>Preamble</u>

Section 1: The purpose of the Math Club of Shawnee State University shall be to promote the subject of mathematics, to increase participation in mathematics at all levels, and to provide a framework for persons to organize and conduct education, research, and other activities related to mathematics.

<u>Article I: Name</u>

Section 1: The name of this organization shall be Math Club of Shawnee State University. Math Club of Shawnee State University may be abbreviated to Math Club for the purposes of this Constitution and other events as deemed appropriate or convenient.

<u>Article II: Membership</u>

Section 1: Membership is limited to students currently enrolled at Shawnee State University, including graduate students, undergraduate students, and high school students.

Section 2: Members must have had a minimum grade point average of 2.0 in the prior semester (not including any fall intercession, spring intercession, summer intercession, or summer semester) with the exception of incoming freshmen, students transferring in from another university, and foreign exchange students.

Section 3: An individual must attend at least 2 meetings in one semester to become a member of Math Club. Upon appearing at the second meeting, the individual is considered a member. To maintain membership, a member must attend at least 2 meetings per semester (not including any fall intercession, spring intercession, summer intercession, or summer semester). At the end of each semester, all members who have not attended at least two meetings during the given semester, will at that point no longer be considered members. To regain membership, the individual must attend 2 meetings during a given semester (not including any fall intercession, spring intercession, summer intercession, or summer semester), as if they were never a member to begin with.

Section 4: Any member may voluntarily demit from the Math Club at any time for any reason, per the Student Government Organization (Shawnee State University Organization Forms, Criteria for Registration, Section 4.2).

Article III: Structure

Section 1 - Advisor: In accordance with Student Organizations Guidelines set by Student Activities (page 3), Math Club shall have an advisor that is a full-time faculty member or full-time administrator.

Section 1.A: The advisor's term shall be indefinite, ending only when the current advisor is unwilling to fulfill this role or is deemed ineffective by the appropriate member of Student Activities.

Section 1.B: In accordance with Student Organizations Guidelines set by Student Activities (page 4), if the Math Club deems that the advisor is ineffective, all issues shall be discussed with Student Activities.

Section 2 – Executive Committee: Math Club shall have an executive committee consisting of 5 officers, namely, President, Vice President, Secretary, Treasurer, and Student Government Association Representative. The executive committee is tasked with handling the administrative responsibilities of Math Club, satisfying reasonable expectations held by members of Math Club, and fostering communication between Math Club and the campus community.

Section 2.A: Tasks associated with the aforementioned duties of the executive committee shall be delegated amongst all officers at the discretion of the President and Advisor.

Section 2.B: Only the President and Advisor have the authority to call Math Club meetings.

Section 2.B: Only Math Club members that have attended 3 meetings in the current semester are eligible for election to an office of the executive committee. Per the Student Government Organization (Shawnee State University Organization Forms, Criteria for Registration, Section 4.4), at least 3 meetings must be called by the executive committee per semester (not including any fall intercession, spring intercession, summer intercession, or summer semester). Beyond this, the frequency, time, duration, and location of the meetings shall be determined at the discretion of the executive committee.

Section 2.C: A regular election shall be held approximately two weeks prior to the spring commencement ceremony to determine the officers for the executive committee. The term of office begins at the start of the following Fall semester and ends at the conclusion of the next Spring semester.

Section 2.D: For vacancies, the President's office may be filled by the Vice President. The Vice President's office may be filled by the Treasurer. The Treasurer's office may be filled by the Secretary. Officers are not required to move up to fill vacancies. Vacancies may not be filled in any other manner without conducting an election.

Section 2.E: Each member may only be regularly elected twice for a given position on the executive committee. Special elections are those held during an irregular time, usually resulting from the inability to fill a vacancy. Special elections do not count toward the election limit.

Section 2.F: If an officer of the executive committee fails to maintain membership status as defined in Article II, this shall result in the officer being removed from office.

Section 3 – Voting: Math Club will make decisions by voting on all substantive matters. The majority rules except for amendments to this constitution or a motion to remove an officer from the executive committee, which require a 2/3 vote of approval. All members are eligible to vote. Members are not required to be present at a meeting in order to cast a vote.

Section 3.A: A meeting must be called to order at the time votes are counted. Members may still change their vote prior to the start of the count, but not after.

Section 3.B: The counting of votes is not required unless requested by at least 1 member. Such a request must be made, at the latest, prior to the conclusion of the meeting in which the votes are counted.

Section 3.C: Any vote resulting in a tie shall be broken by the advisor casting a vote. Otherwise, the advisor does not vote.

Article IV: Amendments

Section 1: Any member expressing concern with the ambiguity of any statement made in this constitution can request that the executive committee issue a clarification. The executive committee must be unanimous in its clarification. If the executive committee is unable to be unanimous in its interpretation, a clarifying amendment(s) shall be put to a vote. In the

event that the proposed amendment(s) cannot pass with 2/3 vote, then the advisor of Math Club shall make the final decision as to the correct interpretation.

Section 2: No part of this constitution shall be in violation of any university policy, state or federal law. Any member finding such a violation within this constitution shall report it directly to the Math Club Advisor, who shall have the authority to remove the clause without taking a vote.

Section 3: This constitution, effective on this 13th day of April, 2018, shall supersede all previous version of the Constitution and By-Laws for the Math Club of Shawnee State University. Ratified in the presence of: