

MINUTES

January 27, 2014

4:00 PM

University Faculty Senate

Shawnee State University

Call to Order

UFS President Andrew Feight called the meeting to order at 4pm.

Roll Call

Secretary Janet Holtman announced that she had recorded attendance (as follows):

Present: Jon Bedick, Catherine Bailey, Tony Ward, Jeradi Cohen, Nick Meriwether, Patric Leedom, Adam Miller, Barbara Warnock, Nancy Bentley, Keenan Perry, John Huston, Jim Miller, Krista Maxson.

Absent: Isabel Graziani, Glenna Heckler-Todt.

Approval of Minutes

The minutes from the last meeting were approved by acclamation.

UFS Officer Reports

President's Report: UFS President Andrew Feight announced that he had met recently with the President's Advisory Council, during which an additional \$2.2 million of (previously anticipated) budget cuts were discussed. Affected divisions include Academic Affairs and Athletics. While enrollment has declined, President Morris does not anticipate further cuts.

President Feight also included remarks on the Ohio Faculty Council and Gordon Gee's involvement with the Task Force on Higher Education, touching briefly upon his remarks regarding the tenure system and innovation in the academy in Ohio. The next meeting will involve the state share of instruction formula.

The President further reported on the UFS library archive and informed the senate that the key to the locked file cabinet will be available upon request from the Library Director's secretary.

The President's final remarks involved the filling of UFS Committee seats (all have been filled), the new election committee for the spring (President Feight will be running for re-election and will not be able to serve on this committee), the departmental bylaws that will be up for UFS consideration soon, the upcoming Ad Hoc Committee report on online course evaluations, and the progress of the Associate Provost search committee (about which the UFS Executive committee will meet next week).

President Feight closed his comments with the scheduled date of the next UFS meeting: February 24, 2014.

Treasurer's Report: UFS Treasurer Jim Reneau distributed a handout detailing the budget and expenditures, which was accepted by acclamation (included).

Administration Reports

Provost Report: Chris Kacir spoke on behalf of Provost David Todt regarding the online evaluation process. Average participation rates were high, but so were standard deviation rates university-wide. There may be a survey or interviews to determine how some faculty got higher participation rates. He further noted that nearly all classes will be covered for the spring, although some classes are not able to be evaluated by this means (CBA, clinicals). The questions are currently the same as they have been on past paper forms.

He further mentioned the impact of House Bill 59 (Ohio State Legislature), along with planning for degree attainment and work force development. Relevant online data about how our students get degrees, including recruitment and graduation information, will be available the first week of February.

Dean of College of Professional Studies Report: Dean Paul Madden began his remarks with retirement congratulations to Val Myers and mention of the MOT program's funding for a study on falling in older adults. Dean Madden then included summary comments on Teacher Education's accreditation (NCATE), Health Science's \$4 million expansion, and the fact that departmental bylaws in CPS are forthcoming and that

tenure and promotion criteria are currently in progress: some are undergoing final development and others are being revised.

Dean Madden continued by providing reports on 1) the Education Advisory Board and 2) budget cuts. He noted that useful EAB research can be accessed by anyone with a SSU account, and the research studies include topics relevant for our campus (for instance, enrollment management). The searchable website is available at EAB.com. Regarding budget cuts, the dean noted that a lump sum had been suggested to the deans and that possible ways to save funds might include a review of underspent allocations.

After being invited to comment, Gene Burns of the Resource Committee mentioned that there is no vote as yet on recommendations, that a disagreement between the committee's administrative facilitator and the committee chair on what topics were to be discussed in committee would be resolved at the upcoming meeting.

Dean of University College Report: Brenda Haas noted that ACT scores were being reviewed with regard to the admissions policy and that consideration was being given as to the relevance for underprepared students. She also mentioned the EAB and further noted that the search for the Director of Developmental Writing position (joint position with CAS) is ongoing.

Announcements from the Floor

Patric Leedom announced that faculty RSVP but do not attend the graduation ceremony, which costs the university money.

Committee Reports

Enrollment Management and Student Life: Marc Scott could not be present, but President Drew Feight read a prepared report the highlights of which are as follows:

The committee met on January 22nd and discussed:

- Assessment of student support services for retention and graduation rates
- Exploration of marketing and recruiting for targeting students (a subcommittee has been formed to research this issue)

- Selective admission programs and alternative possibilities for students not admitted
- The suggestion by the Provost that the committee find time to discuss the University College Completion Plan and changes suggested by the Athletic Department
- The Enrollment Task Force group's work and overlap in discussions by that group and EMSL

Election Committee: President Feight noted that all constitutional amendments were ratified by large majorities with 90 ballots cast, thanked the committee (consisting of himself, Tony Ward, and Janet Holtman), as well as all faculty who helped with drafting the amendments, and finally, welcomed the new senators.

Ad Hoc Committee on UFS Course Approval Policy Revision: The committee, consisting of Drew Feight, Mike Barnhart, Krista Maxson, Chris Kacir, Jeradi Cohen, has completed the draft language for the revision, along with a new flow chart, which they will be sharing with the Grad Council, EPCC, GEAC, and the DLC for additional comments and plan to submit to UFS for consideration at the February meeting.

Distance Learning: This committee reported that it has three new members, that there are positions still open in University College, Digital Gaming, Education, that there is a new department guide and distance learning website, that cameras are available, and that the cost for Quality Matters training stands at \$1,500.

New Business

A. EPCC Items -- Passed by acclamation as follows:

1. English & Humanities
 - a. Minor Course Changes – ENGL 3315, COMM 3335, COMM 4490
2. Mathematics
 - a. Minor course changes – MATH 2110, 2200
 - b. New Course Proposals – MATH 1250, 2301
3. GEAC
 - a. GEP course additions – MATH 1250, MATH 2500

B. Transition Planning for Interim Provost and University President -- Upon the retirement of Provost Todt in June, the new Interim Provost will be retained with a 2-year contract. President Feight met with University President Morris and discussed faculty concerns about shared governance and the hiring process (which apparently will involve an outside agency and no national search). President Morris will be retiring in 2015, and the new president will be working for one year with the interim Provost, after which s/he will choose another Provost. UFS President Feight made clear that faculty have distinct concerns about the plan as outlined and would prefer a national search. He further sought the advice and input of the entire Senate. Krista Maxson suggested that UFS Senators should take such concerns back to their departments.

Meeting adjourned at 5:30 pm.

**Shawnee State University
University Faculty Senate
Treasurer's Report**

As Of: 2014-01-27
Budget Period: 2013-14

Object	Description	FY Budget	Expenses	Budget Balance	Expended %
5500	Regular Student Empl				
5853	Workers Compensation				
6210	Travel		539	-539	
6211	Meals / Same Day Travel		46	-46	
6260	Entertainment				
6350	Printing & Binding		34	-34	
6360	Purchased Publications		246	-246	
6790	Miscellaneous Expense	2,850		2,850	
9999	Unallocated				
Total		2,850	865	1,985	30.35%

Notes:

Respectfully Submitted
James M. Reneau – Treasurer UFS