

RESOLUTION F20-16

REVISION OF POLICY 4.52REV, ADMINISTRATIVE LEAVES

WHEREAS, a systematic review of institutional policies has been undertaken at the direction of the President in order to remove outdated policies, and to modify and update policies; and

WHEREAS, Policy 4.52Rev, Leaves of Absence, Holidays, and Vacation for Administrative Staff/ATSS, was approved by the Board of Trustees on September 19, 2014; and

WHEREAS, the provisions of this policy were reviewed for consistency with other employee groups, updated to reflect current operations, and modified the pro-rated vacation leave for 9 and 10 month employees to two personal leave days, retaining flexibility for unexpected business day matters for these employees; and

WHEREAS, these revisions are recommended by the President;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University hereby approves Policy 4.52Rev, Administrative Leaves, effective August 19, 2016.

(August 19, 2016)