

**RESOLUTION F15-17**

**APPROVAL OF THE ADOPTION OF  
POLICY 4.52REV, LEAVES OF ABSENCE, PAID AND UNPAID**

WHEREAS, Policy 4.52Rev., Administrative Leaves, was approved by the Board of Trustees on October 14, 2016; and

WHEREAS, recommended revisions include the implementation of University closure each year from December 26 through December 31 in order to achieve significant energy savings, the adjustment of vacation accruals to offset for the paid days during the closure period; and modifications that align sick leave payments at retirement with the Ohio Revised Code (ORC) and consistency with other Ohio state universities; and

WHEREAS, to more clearly reflect the content of the policy, rename it from *Administrative Leaves* to *Leaves of Absence, Paid and Unpaid*;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves the adoption of Policy 4.52Rev., Leaves of Absence, Paid and Unpaid, effective October 13, 2017.

(October 13, 2017)